

CITY OF FENTON COUNCIL PROCEEDINGS
Monday, June 12, 2023
City Hall Council Chambers
301 South Leroy Street

Mayor Osborn called the meeting to order at 7:30 PM.

The invocation for the evening was the Lord's Prayer and was followed by the Pledge of Allegiance.

ROLL CALL

Present: Bottecelli, Grossmeyer, Jacob, Lockwood, McDermott, Osborn, Sage.
Absent: None.
Others Present: Lynn Markland, City Manager; Chris Patterson, Legal Counsel; Dan Brisson, DPW Director; Michael Hart, Assistant City Manager; Bob Cairnduff, Fire Chief; Steve Guy, Water Plant Superintendent; Jason Payne, Building Official; Tessa Stickel, Communications Coordinator

MAYOR'S COMMENTS

Mayor Osborn commented on how nice the downtown looks with the art sculptures.

CITY MANAGER'S REPORT

Markland reported working on the following:

- Street Projects

COMMENTS & REPORTS

- Grossmeyer reported on the small cities meeting.
- Sage advised that the downtown trolley will begin June 26th.
- Lockwood reported on the Arts & Culture meeting and discussed the events planned for the year. Also reported that the Veteran's Memorial opening will be in November at Freedom Park.
- Bottecelli commented that the Thursday concert was fun.

LEGAL COUNSEL REPORT

Patterson reported working on the following:

- Food Truck Ordinance
- Zoning Ordinance

CITIZEN'S COMMENTS: None.

CONSENT AGENDA

Mayor Osborn reviewed all items on the Consent Agenda:

- Authorize payment of invoices in the amount of \$790,753.01.
- Authorize payment of Community Center invoices in the amount of \$6,584.71.
- Approve and place on file the minutes of the following meetings:
 - May 22, 2023 City Council Meeting.
 - June 5, 2023 Council Work Session.
- Approve Fenton Freedom Festival to be held on July 4, 2023.
- Approve Fenton Freedom Festival Fireworks Permit.
- Approve closing the following streets for 5K Run and Parade Route:
 - Adelaide south to Shiawassee
 - Shiawassee east to Leroy
 - Leroy north to Caroline
 - Caroline west to West Street
- Approve the placement of signs to be placed in the right-of-way on Silver Parkway.

A motion was made by Lockwood and supported by Jacob to approve the consent agenda as presented.

YEAS: Bottecelli, Grossmeyer, Jacob, Lockwood, McDermott, Osborn, Sage.

NAYS: None.

ABSENT: None.

Motion carried by unanimous roll call vote.

ORDINANCES

Patterson reviewed Ordinance No. 714 and No. 719 regarding food trucks/mobile vendors. Discussion was held regarding the overview of the City of Fenton Licensing and Regulations Scheme. This item will be discussed again at an upcoming council meeting.

AUDIT FOR FISCAL YEAR 2023

A motion was made by Osborn and supported by McDermott to approve the engagement letter and have the City Manager sign the required documentation.

Motion carried by unanimous voice vote.

WSP E&IS INC. WORK ORDER 22

A motion was made by McDermott and supported by Grossmeyer to approve the WSP USA Environmental and Infrastructure Inc. work order number 22 for a cost not to exceed \$20,000 to assist the City of Fenton with environmental matters.

Motion carried by unanimous voice vote.

FENTON SCHOOLS AND FENTON OWEN PLAZA, LLC EASEMENT AGREEMENTS

A motion was made by Lockwood and supported by Bottecelli to approve the easements with Fenton Schools and Fenton Owen Plaza, LLC.

Motion carried by unanimous voice vote.

BS&A TIMESHEETS MODULE

A motion was made by McDermott and supported by Jacob to approve the purchase of the BS&A Timesheets Module with the Employee Self-Service (ESS) feature at a total cost of \$13,655 and authorize the City Manager to sign the agreement.

Motion carried by unanimous voice vote.

OAKWOOD CEMETERY OPERATION PROPOSAL

A motion was made by McDermott and supported by Jacob to approve the Oakwood Cemetery Operation Proposal as submitted, and to authorize the City Manager to sign the Indemnity and Hold Harmless Agreement.

Motion carried by unanimous voice vote.

PONTEM CEMETERY SOFTWARE

A motion was made by Sage and supported by Grossmeyer to approve the purchase of GIS mapping and online burial search modules to the Pontem Cemetery software at a cost of \$22,300 and to authorize the City Manager to sign the Pontem Software contract.

Motion carried by unanimous voice vote.

ONE-WAY TRAFFIC ON W. ELIZABETH STREET

A motion was made by McDermott and supported by Bottecelli to approve the modification of W. Elizabeth Street from S. Leroy to Shiawassee Avenue to one-way westbound traffic direction when the street is reconstructed.

Motion carried by unanimous voice vote.

CALL TO AUDIENCE

Dawn Overmyer addressed City Council regarding Elmwood Subdivision and the sewer lines from the sidewalk to the houses.

Stephanie Pytlowanyj addressed City Council regarding the increase of water rates and expressed concern regarding water drainage if gravel is replaced with asphalt driveways.

Adjourned at 9:14 p.m.

Mayor Sue Osborn

Aimee L. Bloom, Deputy Clerk

Date approved: June 26, 2023