

OAKWOOD CEMETERY BOARD MINUTES
City Hall Conference Room
301 South Leroy Street
Thursday, May 11, 2023
5:00 p.m.

PRESENT: Tebo, Hillis, Sage, Vizard, Cunningham
STAFF PRESENT: DPW Director Brisson, Deputy Clerk Bloom
OTHERS PRESENT: Barb Bisbee

Chairman Tebo called the meeting to order at 5:00 p.m.

MARCH 9 & MAY 3, 2023 MINUTES:

Moved Hillis Seconded Cunningham to approve the meeting minutes of March 9 and May 3, 2023 as presented.

Motion Carried Unanimously

PUBLIC COMMENT: None.

BUSINESS:

- a. The concrete has been poured around the Columbariums.
- b. Tree order and locations have been discussed by the sub-committee. Tree plantings will take place in October.
- c. Spring Clean-Up is complete and everything from winter is gone. The first mowing by ACE is being done today.
- d. CHOP Tree Removal has taken down the last tree.
- e. Fenton Baseball Teams did a great job with the cemetery clean-up.
- f. TNT is no longer the mowing company. ACE has taken over the contract.
- g. D. Brisson will order new trash receptacles July 1st.
- h. Doug & Shelly planted flowers today in preparation of Memorial Day. Veteran flags will be placed on graves on Saturday, May 27th.
- i. Ordinance Amendments

Moved Hillis Seconded Vizard to table the Ordinance Amendment action until more information is available regarding the proposed addition of Section 8-89 Private Sale of grave spaces by owner.

Motion Carried Unanimously

- j. Pontem Software will be updated July 1st with online burial search and GIS mapping.
- k. All cemetery records and maps need to be consistent and should be scanned and available in electronic format.

1. **CALL TO AUDIENCE:** None.
2. **CONTRACTOR ITEMS:**
 - a. Fenton Cemetery Service Invoice for February 2023
3. **ADMINISTRATIVE ITEMS:** None.
4. **BOARD MEMBER ITEMS:** None.
5. **FRIENDS OF THE CEMETERY:** None.

Next regular meeting is scheduled for July 13, 2023.

Meeting was adjourned at 6:23 p.m.

Aimee L. Bloom, Deputy Clerk

DATE MINUTES APPROVED: July 13, 2023