



301 South Leroy Street ♦ Fenton, Michigan 48430-2196 ♦ (810) 629-2261 ♦ FAX (810) 629-2004

## **MUSEUM BOARD MINUTES**

April 26, 2023 – 5:30pm  
City Hall Conference Room

Chairperson Vizard called the meeting to order at 5:31 pm

### **ROLL CALL**

Present: Tippett, Vizard, Seibert, Wheeler, S. Sage

Absent: D. Seger

Others Present: Jason Payne, Building/Zoning Administrator  
Lynn Markland, City Manager, Brad Alvord, Lindhout Assc.,  
Leo Doan, Connie Foley and others

### **MINUTES**

**Motion by Sage, Supported by Seibert, to approve the minutes from March 14, 2023, meeting. Motion Carried**

### **BUSINESS**

#### **• Front Porch Repair Update**

Payne gave an introductory to City Manager Lynn Markland and Brad Alvord, from Lindhout & Associates.

Mr. Markland informed the Board that during the budget discussions for the City, the Administration asked the Downtown Development Authority to provide some funds for the modifications that are needed for the Museum which they agreed to do, so this is in their budget to cover the costs for this project. Mr. Brad Alvord was at that meeting to help explain the costs for this project. One of the things discussed was creating some type of patio out front of the Museum where receptions or parties could be held in the front yard area as well as the front porch. They would like to create a usable area to bring the Museum more into the downtown area and bring more attention to the Museum itself and make it more accessible to the public for outside activities. And after the completion of the modifications, an event could be held

reopening this area so the public will become more aware of what the Museum is all about and it can be rented for private and public parties.

Mr. Alvord stated that this will have to go out for bids once the plans are finalized. He went over how the front porch will be renovated. He added that the gutter and downspouts would be replaced, the old air conditioners would be removed and the siding replaced where they existed. He brought an alternate idea he had for the front yard area and asked for some direction from the Board as to what they would like to see in this area. After discussion, the Board agreed that they would like to see Alternate #1 be initiated, which would include two patios constructed of pavers on each side of the building. They also decided to go with an aluminum spindle on the railing for the porch. The tentative release date for bidding will be sometime in June and hopefully we can have everything in place by August. The work will hopefully begin in the Fall with the patio work the following Spring.

- **Board Vacancy**

**MOTION by TIPPETT, SUPPORTED by WHEELER, appoint Leo Doan to his first term on the Museum Board. MOTION CARRIED**

**CALL TO AUDIENCE** - No one this evening.

**ADMINISTRATIVE ITEMS**

- Re-appointment of Kim Wheeler & Donna Seger

Payne stated that Ms. Wheeler is due for re-appointment and he tried to have Donna Seger re-appointed but per city ordinance, a member can only miss so many meetings and Donna hasn't been able to fulfill this so this leaves the Board with another vacancy. Members were asked to have anyone they know who would be interested in being on the Board to apply with the Clerk's office.

**MOTION by SAGE, SUPPORTED by SEIFERT, re-appoint Kim Wheeler for another term on the Museum Board. MOTION CARRIED**

**MEMBER ITEMS**

Tippett stated the Museum received a donation of a bench from the Depot and she would like to see it incorporated into the renovations.

Sage would like an accurate count of who still has keys to the Museum so a list can be placed on file with the City.

The meeting was adjourned at 6:35 p.m.

Respectfully submitted by,

**Linda Davis**

Recording Secretary