

**CITY OF FENTON COUNCIL PROCEEDINGS**  
**2022-2023 BUDGET WORK SESSION**  
**Saturday, April 22, 2023**  
**Fire Department**  
**205 E. Caroline Street**

Mayor Sue Osborn called the meeting to order at 9:02 AM.

**ROLL CALL**

Present: Bottecelli, Grossmeyer, Jacob, Lockwood, McDermott, Osborn, Sage.

Absent: None.

Others Present: Lynn Markland, City Manager; Michael Hart, Assistant City Manager; Jon Satkowiak, Treasurer; Cassie Coulter, Deputy Treasurer; Jennifer Kienast, City Clerk; Bob Cairnduff, Fire Chief; Jeff Cross, Chief of Police; Dan Brisson, DPW Director; Steve Guy, Water Superintendent; Jason Payne, Building and Zoning Administrator; Tessa Stickel, Communications Coordinator; Chris Patterson, City Attorney.

**GENERAL OVERVIEW**

Markland reported on the following and reviewed the subsequent pages:

General Information Pages 2-23

Schedule for the day Page 2

City Map Page 3

April & May Calendars Pages 4-5

Table of Contents Pages 6-8

Letter to Mayor & Council Pages 9-18

Historical Overview of Fenton Page 19

2023 Largest Taxpayers Page 20

Basis of Accounting Pages 21-23

Fund Balance Pages 24-25

Budgeting Assumptions Page 26

Fee Schedule Pages 27-28

Revenue & Expense Budget Summary Pages 29-35

Personnel Pages 36-38

General Fund Revenues Pages 39-40

State Equalized Value (S.E.V.) Page 41

Taxable Value Page 42

Property Tax Revenues Page 43

State Shared Revenue Page 44

Act 51 Revenue Page 45

General Fund Revenues Pages 46-47

General Fund Expenditures Pages 48-50

General Fund Pages 51-53

**LEGISLATIVE & EXECUTIVE**

Markland reported on the following and reviewed Pages 54-55 Budget for City Council.

**CITY MANAGER**

Markland reviewed the following pages:

City Manager Pages 56-57

General Services Pages 58-61

Public Service Pages 62-64

Community Needs Pages 65-67

Transfers Page 68

**FIRE DEPARTMENT**

Cairnduff reported on the following and reviewed the subsequent pages:

Fire Department Pages 90-92

Fire Equipment Fund Pages 93-95

Ladder Truck Pages 96-97

**POLICE DEPARTMENT**

Cross reported on the following and reviewed the subsequent pages:

Police Department Pages 75-77

Narcotics Enforcement Fund Pages 78-80

D.A.R.E. Fund Pages 81-83

Emergency 911 Fund Pages 84-86

Police Equipment Fund Pages 87-89

**CITY ASSESSOR**

Markland reviewed Pages 101-102

Assessing Department services Linden and Grand Blanc in addition to Fenton.

**CITY TREASURER**

Satkowiak reviewed Pages 73-74

**CITY CLERK/ELECTIONS**

Kienast reviewed the following pages:

City Clerk Pages 69-70

Elections Pages 71-72

**WORKING CAPITAL FUND**

Markland reported on and reviewed Pages 156-158

**PRESENTATION ON PLANNING COMMISSION PROJECT**

Video presentation – No discussion

**PROTECTIVE INSPECTION/BUILDING & ZONING DEPARTMENT**

Payne reported on the following and reviewed Pages 98-100

**PUBLIC WORKS DEPARTMENT**

Brisson reported on the following and reviewed the subsequent pages:

Parks & Recreation Pages 122-124

Cemetery Fund Pages 125-127

Major Street Fund Pages 128-133

Local Street Fund Pages 134-138

Sewer Operating Fund Pages 139-142

Water Operating Fund Pages 143-148

Equipment Fund Pages 149-152

**ECONOMIC DEVELOPMENT DEPARTMENT (BOARDS TAB)**

Hart reported on the following and reviewed the subsequent pages:

LDFA Pages 103-109

DDA Pages 110-119

Bond Construction Revenues Pages 120-121

**CONTINUED REVIEW**

Markland reviewed the following pages:

Capital Improvement Fund Page 153-155

*Working Capital Fund Pages 156-158 (Covered after City Clerk Budget)*

Improvement and Technology Fund Pages 159-161

Eagles S.A. Debt Service Fund Pages 162-166

Garbage Fund Pages 167-169

Community Development Block Grant (CDBG) Pages 170-172

Public Communications Pages 173-175

Local Street Debt Retirement Pages 176-178

Non-Motorized Trail Fund Pages 179-181

ARPA Fund Pages 182-184

Municipal Building Fund Pages 185-187

Statement of Bond Indebtedness Pages 189-196

2023 Assessment Data Page 197

*Glossary Pages 198-200*

**CALL TO THE AUDIENCE**

Dawn Overmyer complimented Council on how well everyone works together.

Meeting Adjourned at 2:23 PM.

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Mayor Sue Osborn

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Jennifer Kienast, City Clerk

Date Approved: May 8, 2023