



City of Fenton

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OAKWOOD CEMETERY BOARD MINUTES

City Hall Council Chambers

301 South Leroy Street

Thursday, JANUARY 12, 2023

6:30 p.m.

PRESENT: Tebo, Hillis, Sage, Vizard, Cunningham
STAFF PRESENT: DPW Director Brisson, Deputy Clerk Bloom

Chairman Tebo called the meeting to order at 6:30 p.m.

NOVEMBER 10, 2022 MINUTES:

MOVED Vizard SECONDED Sage to approve the Regular Meeting minutes of November 10, 2022 as presented.

Motion Carried Unanimously

PUBLIC COMMENT: None.

BUSINESS:

- a. Columbariums have a new delivery date for late March.
- b. The Fenton Robotics Team did a great job with the flag collection.
- c. Heavy winds ripped the memory tree out of the ground. Memory tree is down until next year.
- d. Need roughly 20 trash receptacles throughout the cemetery. New trash cans are approximately \$210 each.

MOVED Sage SECONDED Vizard to make a recommendation to Fenton City Council to purchase new trash receptacles for Oakwood Cemetery, with the vendor and final amount to be determined at a later date.

Motion Carried Unanimously by Roll Call Vote.

- e. Dave Petts was present to explain the suggested tree plantings. The tree order will have to be finalized by the September meeting. Trees will be planted mid-October.
- f. Discussion was held regarding the Pontem Cemetery software and the potential add-on modules to the program.

1. CALL TO AUDIENCE: None.

2. CONTRACTOR ITEMS:

- a. Fenton Cemetery Service Invoices for November & December 2022

- 3. ADMINISTRATIVE ITEMS:** DPW Director Brisson asked the Board their feelings on moving the meeting start time to 5:00 p.m.

MOVED Sage SECONDED Vizard to approve the start time of the Oakwood Cemetery Board meetings to 5:00 p.m., effective immediately. **Motion Carried Unanimously**

- 4. BOARD MEMBER ITEMS:** None.

- 5. FRIENDS OF THE CEMETERY:** None.

Next regular meeting is scheduled for March 9, 2023.

Meeting was adjourned at 7:47 p.m.

Aimee L. Bloom, Deputy Clerk

DATE MINUTES APPROVED: March 9, 2023