

**CITY OF FENTON BEAUTIFICATION COMMISSION**  
**Meeting of Wednesday, September**  
**20th 5:30 P.M – City Hall**  
**Fenton City Hall 301 S. Leroy Street**

**AGENDA**

Call to Order

Roll Call

Consent Agenda

a) Minutes from the August 16, 2023 meeting (att)

b) Budget Report (att)

Old Business

- Corn Stalks

New Business

- Proposed plants in Veteran's Memorial Park Discussion
- Connecting with AGS Beautification
- Community Center planting discussion

Comments from Members

Call to Audience

Adjourn

\*Next meeting October 18<sup>th</sup>, 2023

City of Fenton Beautification Commission  
Meeting Minutes for Wednesday August 16, 2023  
5:30 P.M – City Hall  
Fenton City Hall 301 S. Leroy Street

**Call to Order** – 5:30 pm by Dawn Overmyer (Chairperson)

**Roll Call** – Patricia Lockwood (Mayor Pro-tem City Council Representative), Dawn Overmyer, Paul Overmyer, Karen Piacentini, Nancy Draves, Karey Sage, January Sage, Thomas Begin, and Helena Krzeminski.  
Additional attendance of Sarah Argus (DPW Representative) and Michael Hart (Administration Representatives) in place of Tessa Stickel who is absent.

**Consent Agenda** – Motion to approve consent agenda (minutes from June 21, 2023, meeting & budget report) by Karen Piacentini, seconded by Nancy Draves. Roll call vote, motion carried.

**Old Business**

22-23 Budget Discussion – Motion had been made in the June meeting to carry funds over from the 2022 -2023 fiscal year budget to next fiscal year to be used for the proposed landscaping changes in front of the police station. Michael Hart explained that there are additional steps beyond the motion that the commission would need to take. Additionally, Chairperson Overmyer would like to see a detailed breakdown of the commissions budget to account for cost year over year.

MNLA Community Landscape Beautification Award – Tessa notified commission members that the Butterfly Garden won the award. There will be a presentation August 30, 2023, at 9:30 am to the City and Commission. Commission members expressed their thanks to DPW rep Sarah Argus and Administration rep Michael Hart for their work to the continued success of the landscape.

**New Business**

Cornstalks – Planning to place cornstalks on Saturday, September 30, 2023, at 8:00 am. Dawn will be reaching out to the supplier to confirm details. Patricia will be reaching out for volunteers.

Board Appointments – The Beautification Commission members may service three-year terms with a maximum of four consecutive terms. Chairperson Overmyer addressed the following commission members to confirm their terms of service to the commission:

Helena Krzeminski – Expired her second term 9/1/22. Her third term began that day and will renew on 9/1/25. Helena accepted.

Karen Piacentini – Expired her second term 9/1/22. Her third term began that day and will renew on 9/1/25. Karen accepted.

Karey Sage – Expired her first term 9/1/22. Her second term began that day and will renew on 9/1/25. Karey accepted.

Paul Overmyer – Expired his first term 9/1/22. His second term began that day and will renew on 9/1/24. Paul accepted.

Dawn Overmyer – Expired her first term on 9/1/20 and will expire her second term on 9/1/23, if she accepts reappointment, her third term will begin on 9/1/23 and expire on 9/1/26. Dawn accepted.

Nancy Draves – Expired her first term on 9/1/20 and will expire her second term on 9/1/23, if she accepts reappointment, her third term will begin on 9/1/23 and expire on 9/1/26. Nancy accepted.

Motion made by Patricia Lockwood to accept reappointment of Beautification Commission members, seconded by Thomas Begin. Roll call vote, motion carried.

**Comments from Members** – Patricia took time to thank Sarah for all of her hard work and dedication to the beautification of Fenton. She is our go to person. Additionally, for members to be on the look out for exciting upcoming events, Band for St. Patrick’s Day, Author series with Open Book.

Karen informed of Witch’s Night being October 13, 2023.

Michael commented on how well Back to the Brick event went and the high number of attendance downtown.

Sarah informed commission that fertilizer cost has risen and may to look at how we purchase.

**Call to Audience** – none

Adjourn – Dawn adjourned meeting at 6:45 pm

**\*\*Next meeting will be September 20, 2023 at 5:30 pm\*\***

REVENUE AND EXPENDITURE REPORT FOR CITY OF FENTON  
 Balances as of 06/30/2023

Fund 101 - GENERAL FUND

Account	Description	2022-23 Orig Budget	2022-23 Amended Budget	YEAR-TO-DATE THRU 06/30/23	Available Balance	% Used
Expenditures						
Department 892: BEAUTIFICATION						
776.000	MEMORIAL DAY FLAGS	1,500.00	1,500.00	0.00	1,500.00	0.00
777.000	CITY FLAGS	1,000.00	1,000.00	0.00	1,000.00	0.00
880.000	COMMUNITY PROMOTION	0.00	0.00	0.00	0.00	100.00
881.000	BEAUTIFICATION COMMISSION					
09/07/2022	AP CORNSTALKS		183833	330.00	Inv #: '9/6/22' Vendor '6363'	
11/09/2022	AP REIMBURSEMENT FOR BEAUTIFICATION COMMISS		186172	62.97	Inv #: '11/7/22' Vendor '6056'	
01/04/2023	AP DECEMBER VISA STATEMENT		187890	25.00	Inv #: '12/22/22' Vendor '830'	
02/08/2023	AP SUPPLIES REIMBURSEMENT		189067	47.38	Inv #: 'DONALDSON DR PROJECT' Vendor '6655'	
03/08/2023	AP FEBRUARY VISA STATEMENT		190122	10.00	Inv #: '2/22/23' Vendor '830'	
03/08/2023	AP FEBRUARY VISA STATEMENT		190122	790.00	Inv #: '2/22/23' Vendor '830'	
03/23/2023	AP REIMBURSEMENT FOR CORNSTALK SUPPLIES		190568	73.11	Inv #: '3/22/23' Vendor '6889'	
06/08/2023	AP BEAUTIFICATION COMMITTEE STICKERS		193138	249.20	Inv #: '2023-270' Vendor '6352'	
06/14/2023	AP REIMBURSEMENT-COFFEE FOR PLANTING DAY		193302	23.72	Inv #: '6/3/23' Vendor '5542'	
06/22/2023	AP UTILITY CART		193654	179.00	Inv #: '2014737' Vendor '2027'	
06/22/2023	AP MULCH		193645	225.78	Inv #: '4970052' Vendor '2027'	
06/30/2023	AP SUPPLIES FOR PLANTING DAY		194734	26.55	Inv #: '0027826167' Vendor '4782'	
06/30/2023	AP FLOWERS FOR PLANTING DAY		196158	1,596.51	Inv #: '20230119' Vendor '5825'	
06/30/2023	AP BLMG PLAN ANNUALS		196551	464.05	Inv #: '205201' Vendor '133'	
06/30/2023	AP FLOWERS FOR SPRING PLANTING		196596	420.00	Inv #: '205237' Vendor '133'	
881.000	BEAUTIFICATION COMMISSION	10,000.00	10,000.00	4,523.27	5,476.73	45.23
882.000	HOLIDAY DECORATIONS	0.00	0.00	0.00	0.00	100.00
883.000	RIVER CLEAN-UP	0.00	0.00	0.00	0.00	100.00
Total - Dept 892		12,500.00	12,500.00	4,523.27	7,976.73	36.19
Total Expenditures		12,500.00	12,500.00	4,523.27	7,976.73	36.19
NET OF REVENUES AND EXPENDITURES		(12,500.00)	(12,500.00)	(4,523.27)	(7,976.73)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF FENTON  
 Balances as of 09/30/2023

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Department 892: BEAUTIFICATION						
776.000	MEMORIAL DAY FLAGS	1,500.00	1,500.00	0.00	1,500.00	0.00
777.000	CITY FLAGS	1,000.00	1,000.00	0.00	1,000.00	0.00
880.000	COMMUNITY PROMOTION	0.00	0.00	0.00	0.00	100.00
881.000	BEAUTIFICATION COMMISSION	10,000.00	10,000.00	0.00	10,000.00	0.00
882.000	HOLIDAY DECORATIONS	0.00	0.00	0.00	0.00	100.00
883.000	RIVER CLEAN-UP	0.00	0.00	0.00	0.00	100.00
Total - Dept 892		12,500.00	12,500.00	0.00	12,500.00	0.00
Total Expenditures		12,500.00	12,500.00	0.00	12,500.00	0.00
NET OF REVENUES AND EXPENDITURES		(12,500.00)	(12,500.00)	0.00	(12,500.00)	