

CITY OF FENTON LIBRARY BOARD
JACK R. WINEGARDEN PUBLIC LIBRARY
MEETING LOCATION-PUBLIC LIBRARY BUILDING
200 E. CAROLINE STREET
March 12, 2026
9:00 AM

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. CONSENT AGENDA
 - a) Minutes (1-8-2026, 11-13-2025, 9-11-2025) (att)
 - b) Budget (att)
4. OLD BUSINESS
 - Facilities update: (Mike Hart & Jon Staisil)
 - Librarian report: (Ivan Smith) (att-tbd)
 - GDL report: (Kelly Flynn) (att-tbd)
 - Library Board Application update:
5. NEW BUSINESS
 - Marketing Outreach (Board & Volunteers) Present & Future
6. COMMISSION MEMBERS COMMENTS
7. CALL TO AUDIENCE
8. ADJOURN

IF ACCOMODATIONS ARE NEEDED DUE TO A DISABILITY, PLEASE CONTACT THE CITY CLERK'S OFFICE.

**Next meeting date is May 14, 2026*

User: JON
 DB: Fenton
 PERIOD ENDING 03/31/2026
 % Fiscal Year Completed: 75.07

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	2025-26 ORIGINAL BUDGET	YTD BALANCE 03/31/2026 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/26 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDTG USED
Fund 101 - GENERAL FUND							
Expenditures							
Dept 790 - LIBRARY							
101-790-719.000	EMPLOYEE FRINGES	100.00	100.00	60.27	3.58	39.73	60.27
101-790-740.000	OPERATING SUPPLIES	2,000.00	2,000.00	718.83	0.00	1,281.17	35.94
101-790-818.000	CONTRACTED SERVICES	15,000.00	15,000.00	7,104.72	0.00	7,895.28	47.36
101-790-920.000	UTILITIES	13,500.00	13,500.00	9,120.05	0.00	4,379.95	67.56
101-790-931.000	BUILDING MAINTENANCE	17,500.00	17,500.00	17,684.33	341.51	(184.33)	101.05
101-790-934.000	OFFICE EQUIPMENT MAINT.	0.00	0.00	0.00	0.00	0.00	0.00
101-790-956.100	MISCELLANEOUS	2,500.00	2,500.00	703.92	0.00	1,796.08	28.16
101-790-970.000	CAPITAL OUTLAY	16,340.00	15,000.00	0.00	0.00	16,340.00	0.00
Total Dept 790 - LIBRARY		66,940.00	65,600.00	35,392.12	345.09	31,547.88	52.87
TOTAL EXPENDITURES		66,940.00	65,600.00	35,392.12	345.09	31,547.88	52.87
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		66,940.00	65,600.00	35,392.12	345.09	31,547.88	52.87
NET OF REVENUES & EXPENDITURES		(66,940.00)	(65,600.00)	(35,392.12)	(345.09)	(31,547.88)	52.87

City of Fenton Library Board
Jack R. Winegarden Public Library
Meeting Location - Public Library Building
200 E. Caroline Street
Thursday, January 8th, 2026
9:00 AM
Minutes

1. Call to Order (9:06 AM)

2. Roll Call

3. Consent Agenda

a. **Minutes** - to be approved with September/November minutes at our next meeting

b. Budget

i. Halfway through fiscal year

ii. Year to date presented

4. Old Business

a. Facility Update (Mike)

i. Ongoing maintenance, repair, and improvement of balusters and fence

ii. Minor water leaks repaired

iii. Update on Roof Project - Multilayered and complex processes

1. Jon and Mike working with DPW in role of general contractors

2. Looking to next fiscal year to begin acting on plan

b. Librarian Update (Ivan)

i. 2 month door count - 9,925

ii. 1 volunteer working with library staff

iii. Current activities include

1. Wednesday storytime

2. Tech tutor

3. Book clubs

- iv. Used Book Sale - Friday, January 30th and Saturday, January 31st, 10 AM-4 PM
- v. Continuing brainstorming for library presence for 250th anniversary celebration

c. GDL Update (Kelly)

- i. Discussed Black History Month Brunch, February 7th, sold out
- ii. Gearing up for summer reading project and road tour
- iii. Millage renewal in August discussed

5. New Business (Mike)

a. Library Board applications update

- i. Vikki's application well-received
- ii. Lost Tracy as library board member due to her position on City Council
- iii. New candidates possibly started application process

6. Commission Members' Comments (Bobbie)

- a. Update on plan to connect with museum for possible photos/documents linked to library and building
- b. Request for Tessa to attend March meeting to further update plans for 250th anniversary

7. Adjourn (10:20 AM)

*** Next meeting date is March 12th, 2026 at 9 AM**

**City of Fenton Library Board
Jack R. Winegarden Public Library
200 E. Caroline Street
9:00 AM, November 13, 2025
Minutes**

1. Call to Order (9:03 AM)

2. Roll Call

- a. Welcomed Vikki Wandmacher to the Board

3. Consent Agenda

- a. Minutes (att)
- b. Budget (att)

4. Old Business

- a. Facility Update (John Stasil)
 - i. Replaced pipes in restroom
 - ii. Irrigation is winterized
 - iii. Boilers were certified by State of Michigan
 - iv. Current quote out for bottle filler/drinking fountain
 - v. Outdoor sign requires updates, options were discussed
- b. Librarian Update (Ivan)
 - i. 2 month door count 11,000
 - ii. Great success of "Paws to Read"
 - iii. Programs include tech tutoring and "Magical Mermaid"
 - iv. City of Holly Library remodel may present increased number of patrons
- c. GDL Update (Kelly)
 - i. Linden Library Groundbreaking Ceremony
 - ii. Discussed updates for Black History Month events for February

5. New Business (Tessa)

- a. Introduced Potential Ideas for the 250th Anniversary of the Signing of the Declaration of Independence
- b. Presented Ideas and Possible Promotions for the Library's Involvement
 - i. Local concepts
 - ii. History of the post office, the library
 - iii. Activities to connect with the library

6. Adjourn (9:54 am)

- Next meeting date is January 8th, 2026
- Happy Holidays to All!

**City of Fenton Library Board
Jack R. Winegarden Public Library
Meeting Location - Public Library Building
200 E. Caroline Street
Thursday, September 11, 2025
9:00 AM
Minutes**

- 1. Call to order**
- 2. Roll call**
3. Motion and support to recommend Vikki Wandmacher for consideration to library board membership
- 4. Consent agenda**
 - a. Budget
 - b. Minutes
- 5. Business**
 - a. *Librarian Report (Ivan Smith)*
 - Success of summer programs
 - Continued development of future programs
 - b. *GDL Report (Kelly Flynn)*
 - September is Library Card Month
 - Promotions for Black History Month
 - c. *Facility Report (Mike Hart & Jon Staisil)*
 - Discussed expense, possible timeline, and status of the following:
 - Back side parking lot bollards and stairwell
 - Roof project requires multiple steps in planning and process
 - Current concerns include leaks in building's plumbing, replacement of drinking fountain, and ongoing problems with the elevator
 - Discussion of possible grants to assist in completing ongoing projects/future facility projects
- 6. Call for comment**
 - Recognized Skip Bancroft's election to City Council

- 3rd annual Storytelling Festival on Saturday October 18th at 7 PM at
Fenton Community and Cultural Center

7. Meeting adjourned to attend September 11th Memorial