

**CITY OF FENTON COUNCIL PROCEEDINGS**  
**Monday, January 10, 2022**  
**City Hall Council Chambers**  
**301 South LeRoy Street**

Mayor Pro Tem Lockwood called the meeting to order at 7:30 PM.

The invocation for the evening was the Lord's Prayer and was followed by the Pledge of Allegiance.

**ROLL CALL**

Present: Bottecelli, Grossmeyer, Jacob, Lockwood, McDermott, Sage.  
Absent: Osborn (excused).  
Others Present: Lynn Markland, City Manager; Chris Patterson, Legal Counsel; Jeff Cross, Police Lieutenant; Dan Brisson, DPW Director; Jason Payne, Building Official, Michael Hart, Assistant City Manager; Chris Clonts, Communications Coordinator.

**MAYOR'S COMMENTS** – None.

**CITY MANAGER'S REPORT**

Markland reported working on the following items:

- Road bonding
- ARPA funds
- Covid issues

**COMMENTS & REPORTS**

Lockwood reported the Beautification Commission and Arts & Culture Commission meetings were cancelled. Working on Cabin Fever events. Attended MML meeting. Commented that Zoom meetings are no longer allowed so meetings are grinding to a halt due to lack of attendance.

**LEGAL COUNSEL REPORT**

Patterson reported on the following items:

- Zoning issues
- AMAR review

**CITIZENS COMMENTS** – None.

**CONSENT AGENDA**

Mayor Osborn reviewed all items on the Consent Agenda:

- Authorize payment of invoices in the amount of \$123,028.80.
- Approve and place on file the minutes of the following meetings:
  - September 21, 2021 Downtown Development Authority meeting.
  - December 13, 2021 City Council meeting.
  - December 27, 2021 Special City Council meeting.

A motion was made by McDermott and supported by Bottecelli to approve the consent agenda as presented.

YEAS: Bottecelli, Grossmeyer, Jacob, Lockwood, McDermott, Sage.

NAYS: None.

ABSENT: Osborn (excused)

**Motion carried by unanimous roll call vote.**

#### **RESOLUTION NO. 22-01 RESOLUTION FOR THE 2023-2026 TRANSPORTATION IMPROVEMENT FUND LOCAL MATCH FINANCIAL COMMITMENT**

A motion was made by Sage and supported by Grossmeyer to approve Resolution No. 22-01 to approve the financial commitment for the 2023-2026 Traffic Improvement Program federal award cycle.

YEAS: Grossmeyer, Jacob, Lockwood, McDermott, Sage, Bottecelli.

NAYS: None.

ABSENT: Osborn (excused).

**Motion carried by unanimous roll call vote.**

#### **GENESEE COUNTY AERIAL IMAGERY PROJECT**

A motion was made by Grossmeyer and supported by Sage to approve the contract and authorize the City Manager to execute the contract.

**Motion carried by unanimous voice vote.**

#### **DPW ROOF REHABILITATION PROJECT**

A motion was made by Bottecelli and supported by Jacob to approve the Roof Rehabilitation Project for the DPW office roof area and to award the project to low bidder, Lutz Roofing Company, at a cost of \$47,351.00 with a 5% contingency allowance of \$2,367.55.

**Motion carried by unanimous voice vote.**

#### **FIRE DEPARTMENT ROOF REHABILITATION PROJECT**

A motion was made by Sage and supported by Grossmeyer to approve the Roof Rehabilitation Project for the Fire Department building and to award the project to low bidder, National Roofing & Sheet Metal Company, at a cost of \$258,964.00 with a contingency allowance of \$5,000.00.

**Motion carried by unanimous voice vote.**

#### **TREE WORK AT OAKWOOD CEMETERY**

A motion was made by Sage and supported by Grossmeyer to approve tree work at Oakwood Cemetery and approve CHOP at a cost of \$15,780.00 based on their December 21, 2021 quote, and to authorize the City Manager to amend the current cemetery operating budget as needed to cover the cost of the tree work.

**Motion carried by unanimous voice vote.**

#### **WATER CROSS CONNECTION CONTROL PROGRAM, COMMERCIAL/INDUSTRIAL, CONTRACT RENEWAL**

A motion was made by Grossmeyer and supported by Jacob to renew the Commercial/Industrial Water Cross Connection Program, and approve HydroCorp to provide inspection and compliance services at an annual cost of \$13,758.00 for a two-year agreement with the option to renew for a third year, based on the December 13, 2021 proposal.

**Motion carried by unanimous voice vote.**

### **ADDENDUM TO WOOD ENVIRONMENTAL WORK ORDER 20, REVISION 1 PROPOSAL**

A motion was made by Sage and supported by Grossmeyer to approve the revised Work Order 20, Revision 1, to provide environmental consulting services from Wood Environmental & Infrastructure Solutions, Inc., and services will be charged in accordance with Wood's current Fee Schedule for the not-to-exceed cost of \$5,000.00, based on their December 14, 2021 proposal.

**Motion carried by unanimous voice vote.**

### **UPGRADE TO BANNERS ON NEW WEBSITE**

A motion was made by McDermott and supported by Jacob to support administration moving forward with the addendum to our CivicPlus contract of the "Department Banners" upgrade at a cost of \$2,893 for four years.

**Motion carried by unanimous voice vote.**

### **TRANSFER 2021 CLASS C & SDM – BEALE STREET**

A motion was made by Grossmeyer and supported by McDermott to approve the license transfer request based on the information presented.

YEAS: Jacob, Lockwood, McDermott, Sage, Bottecelli, Grossmeyer.

NAYS: None.

ABSENT: Osborn (excused).

**Motion carried by unanimous roll call vote.**

### **APPROVAL OF MASTER PLAN UPDATE**

A motion was made by Grossmeyer and supported by McDermott to approve the Master Plan Update.

YEAS: Lockwood, McDermott, Sage, Bottecelli, Grossmeyer, Jacob.

NAYS: None.

ABSENT: Osborn (excused).

**Motion carried by unanimous roll call vote.**

### **ARPA FUNDS DISCUSSION**

Discussion on use of the ARPA funds included water main improvements, Community Center upgrades, and water/sewer needs.

**CALL TO AUDIENCE** – None.

Adjourned at 8:52 PM.

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Mayor Pro Tem Patricia Lockwood

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Jennifer Kienast, City Clerk

Date Approved: January 24, 2022