



Park Space Request Form
 City of Fenton
 301 S. Leroy St. Fenton, MI 48430
 (810) 629-2261 Office (810) 629-2004 Fax
www.cityoffenton.org



Reservation Request

DATE REQUESTED:

Mill Pond Gazebo
 8:00 am – 12:00 pm
 12:00 pm – 4:00 pm
 4:00 pm – 8:00 pm

Silver Lake Park – Hours 10:00 am–9:00 pm
 Pavilion #1 Near Woods
 Pavilion #2 Near Water

Bush Park – All Day Rental
 Pavilion
 Gazebo

For Office Use Only

Resident (City of Fenton)
 Non-Resident
 Non-Profit

Fees Received: \$ _____

Cash
 Check # _____

Received By: _____

Name of Requestor: _____

Address of Requestor: _____

City: _____ **State:** _____ **Zip:** _____

Phone Number: _____ **Alternate Number:** _____

Email Address: _____

Event Name: _____

Event Start Time: _____ **Event End Time:** _____ **Event Set Up Time:** _____

Number of Participants Expected: _____

Waiver of Liability: In consideration of the City of Fenton allowing us to reserve and use the park property indicated above, we agree to assume all liability and to hold the City of Fenton harmless against any liability which may arise due to the use of the above property, except for those claims arising out of the sole negligence of the City of Fenton, its agents and/or employees. We further acknowledge that the City of Fenton assumes no responsibility for any damages or injuries which may occur during the use of the property indicated except for those claims arising out of the sole negligence of the City of Fenton, its agents and/or employees. We further agree to abide by all ordinances, laws and regulations of the City of Fenton and the State of Michigan.

Signature of Person Responsible: _____

Date: _____

Emergency Contact During Your Event: City of Fenton DPW can be reached via Fenton Police Department at 810-629-5311

This Section For City Use Only

| <i>For DPW Use Only</i> |
|---|
| Inspection Date: _____ |
| Inspected By: _____ |
| Condition: <input type="checkbox"/> Clean - Deposit Returned <input type="checkbox"/> Dirty or Damaged - Deposit Forfeited (If Dirty or Damaged - Detail Below) |

| <i>For Treasurer Use Only</i> |
|---|
| <input type="checkbox"/> Deposit Returned Date Sent: _____ |
| Check Number: _____ |
| <input type="checkbox"/> Deposit Forfeited Date Notice Sent: _____ |

Dirty or Damaged Details: _____
