

**CITY OF FENTON COUNCIL PROCEEDINGS**  
**Monday, June 26, 2017**  
**City Hall Council Chambers**  
**301 South LeRoy Street**

Mayor Pro-Tem Lockwood called the meeting to order at 7:31 PM.

Lockwood asked for a moment of silence to observe the passing of former Councilman and retired Director of Public Works Les Bland. Council offered condolences to his family.

The invocation for the evening was given by J.D. Weigand of the Freedom Center Church and was followed by the Pledge of Allegiance.

Present: Draves, Grossmeyer, Jacob, Lockwood, McDermott, Osborn (via telephone), Smith.  
Absent: None.  
Others Present: Lynn Markland, City Manager; Stephen Schultz, Legal Counsel; Dan Czarnecki, Director of Public Works and Vanessa Warren, OHM Advisors.

**MAYOR'S COMMENTS** – Osborn thanked Mayor Pro Tem Lockwood for chairing tonight's meeting and thanked Councilwoman Smith for contacting Mr. Weigand to give the invocation and for organizing the funeral luncheon for Les Bland.

**CITY MANAGER'S REPORT** – Markland reported on the following:

- Commented on the passing of Les Bland. He had the opportunity to work with him as both an employee of the City and as a Councilmember and commented Les, and his contributions to the community will be missed.
- Due to Freedom Festival activities, next week's work session has been rescheduled to Wednesday, July 5<sup>th</sup>.
- Purchase agreements are being worked on for the City owned properties in the Orchard Hills and Eagles on the Waters Edge developments that Council agreed to sell at the last Council meeting.
- He is working on completing the purchase of 324 Caroline Street and stated an environmental assessment of the property is complete.
- The butterfly sculpture dedication is scheduled for July 15<sup>th</sup>.
- Various landscape projects are being worked on and will go out for bid soon.
- Gave an update on the Riggs and Poplar Street projects and commented funds have been obligated by MDOT for the Poplar Street project.
- Implementation of the VOIP telephone system should be completed by the end of July.

**COUNCIL MEMBER COMMENTS**

McDermott commented the Southern Lakes Parks and Recreation Board is close to finishing up the Loose Senior Center agreement.

Grossmeyer gave an update on F.A.R.R. activities and commented at the last Planning Commission meeting, the site plan for LaFontaine was approved and they will be moving from their current location on North Road to Silver Parkway.

Draves thanked Adele Karas for taking care of the flowers at the Library. She also thanked area non-profits that do work around the City.

Smith stated she spoke to Jeff Canever regarding a vehicle for the Freedom Festival parade. She commented at the last meeting, residents expressed concerns regarding the conduct of employees of the lawn service that work at Oakwood Cemetery. She will have a full report after the next Oakwood Cemetery Board meeting. She commented regarding a recent injury that occurred on the Library property and suggested installing a bench for individuals waiting to be picked up by Your Ride.

Jacob commented the Shiawassee River Clean-up and River Fest took place this past weekend.

Lockwood commented the Freedom Festival is scheduled for July 4<sup>th</sup> and Art Walk is scheduled for July 15<sup>th</sup>. She gave an update on recent Beautification Commission activities.

**LEGAL COUNSEL REPORT** – Schultz commented on the passing of Les Bland and stated he will be missed. He updated Council on items addressed at the Michigan Association of Municipal Attorneys conference he recently attended.

**CITIZEN COMMENTS** – None.

#### **CONSENT AGENDA**

Lockwood reviewed all items that were on the Consent Agenda.

A motion was made by McDermott and seconded by Draves to approve the consent agenda containing the following items:

- Authorize payment of invoices in the amount of \$90,959.96.
- Approve and place on file the minutes of the May 9, 2017 Parks and Recreation Board meeting, the May 15, 2017 Downtown Development Authority meeting, the May 25, 2017 Planning Commission meeting and the May 1, 2017 City Council work session.
- Approve the request from organizers of “Back to the Bricks” to change the street closure time from 1:00 PM as originally requested, to 12:00 PM on Thursday, August 10, 2017.

YEAS: Draves, Grossmeyer, Jacob, Lockwood, McDermott, Osborn, Smith.

NAYS: None.

ABSENT: None. Motion carried by a roll call vote.

#### **PUBLIC HEARING ON PARKS AND RECREATION MASTER PLAN**

Lockwood stated Council will hold a public hearing to accept comment on the proposed Parks and Recreation Master Plan. Pursuant to public comment, Council may take action to adopt Resolution No. 17-11, which formally adopts the 2017-2022 Parks and Recreation Master Plan.

Czarnecki stated the Parks Board prepared an updated Parks Master Plan which was approved, by resolution at their June 13, 2017 meeting. The plan is ready for review and action by City Council. A public hearing needs to be held after which he is recommending Council approve the Plan, with any necessary revisions.

Vanessa Warren from OHM Advisors, gave a PowerPoint presentation of the updated Master Plan and reviewed the process utilized to update the Plan. She stated a Plan is needed to establish goals to develop a foundation for growth that is based on public input, City input and existing facilities. She next reviewed the Action Plan and updated Goals & Objectives on pages 45-47 of the Plan and stated it is necessary to update the plan every five years and that a plan is mandatory to obtain recreation grant funding. Once Council adopts the plan, it will be sent electronically to the MDNR. She stated OHM worked many hours and held several meetings with the Parks and Recreation Board on this plan and she thanked them for their work.

Councilmembers thanked all those involved who worked on the Plan update.

Lockwood opened the public hearing at 8:03 PM.

Lockwood closed the public hearing at 8:04 PM due to lack of comment.

McDermott suggested the contact information on the sign-in sheets included at the back of the plan be redacted before the final draft is published.

Lockwood asked if there was any conversation, or mention in the Master Plan of utilizing the City owned property on Tipsico Lake Road as a possible BMX park.

Czarnecki replied that was not talked about because the property is not a park. Lockwood asked if it could be mentioned and stated while a possible park would be years out, and may not be feasible, it is a great piece of property that has been sitting for a long time and she would like this proposed use to be mentioned in the plan.

Jacob stated the Tipsico Lake property is large and could possibly have multiple recreational uses, including disc golf.

McDermott asked if the items mentioned by Lockwood and Jacob are added, will it impact adoption of the plan. Vanessa Warren responded the comments can be added as a footnote to the plan.

#### **RESOLUTION NO. 17-11**

A motion was made by McDermott and seconded by Jacob to approve Resolution No. 17-11, which formally adopts the 2017-2022 Parks and Recreation Master Plan.

YEAS: Grossmeyer, Jacob, Lockwood, McDermott, Osborn, Smith, Draves.

NAYS: None.

ABSENT: None.

**RESOLUTION DECLARED ADOPTED.**

#### **SALE OF PROPERTY TO FENTON HOTEL**

Markland stated the City has been working on the sale of property to the Fenton Hotel so they can construct an outdoor seating area. The City Attorney worked with the Hotel's Attorney to prepare the necessary documents. Because the property is a dedicated street owned by the City, Council needs to approve a resolution to vacate a section of the street. He stated two motions are needed – one to approve a resolution that vacates a portion of First Street and another to approve a purchase agreement.

Patric Parker, Attorney for the Fenton Hotel, commented he is pleased to have the opportunity to finalize this process. He appreciates the accommodations made by City Council and City Administration.

**RESOLUTION NO. 17-12**

A motion was made by McDermott and seconded by Grossmeyer to approve Resolution No. 17-12, which vacates a portion of First Street.

YEAS: Jacob, Lockwood, McDermott, Osborn, Smith, Draves, Grossmeyer.

NAYS: None.

ABSENT: None.

**RESOLUTION DECLARED ADOPTED.**

**REAL ESTATE PURCHASE AND SALE AGREEMENT**

A motion was made by Lockwood and seconded by Grossmeyer to approve a real estate purchase and sale agreement between the City of Fenton and Fenton Corner, LLC and authorize the City Manager to sign the necessary documents.

YEAS: Lockwood, McDermott, Osborn, Smith, Draves, Grossmeyer, Jacob.

NAYS: None.

ABSENT: None.

Motion carried by a roll call vote.

**LEXINGTON OAKS STREETLIGHTS**

Czarnecki commented after streets and utilities are completed in a development, they are transferred to the City and become the City's property and responsibility. Sixteen streetlights within the Lexington Oaks subdivision have been installed to City specifications and are operational. He is recommending the City accept the lights.

A motion was made by Grossmeyer and seconded by McDermott to accept 16 LED streetlights in the Lexington Oaks subdivision and transfer the electric meters into the City's name. Motion carried by a unanimous voice vote.

**PROPERTY AND LIABILITY INSURANCE RENEWAL**

Markland stated the City has received the property and liability insurance renewal from the Michigan Municipal League (MML). The cost of the renewal is \$138,983. Should the City opt to renew the policy, it will receive an estimated dividend of \$14,960 the month following payment of the renewal premium. He is recommending approval of the proposal.

A motion was made by McDermott and seconded by Smith to approve the liability and property pool insurance proposal from the Michigan Municipal League in the amount of \$138,983. Motion carried by a unanimous voice vote.

**CALL TO THE AUDIENCE** – Dawn Overmyer, 826 Southwood Drive asked the status of the proposed street millage. Markland responded it will be discussed at the next Council work session.

Sean Sage, 612 South East Street, Chair of the Parks and Recreation Board, commented there have been several ideas mentioned regarding uses for the Tipsico Lake Road property but since it is not a City park, the Parks Board did not feel it was their place to discuss uses for that property. He suggested a work session be held to discuss options the property could be used for.

Meeting was adjourned at 8:26 PM.

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Mayor Sue Osborn

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City Clerk, Renee Wilson

Date approved: July 24, 2017