

FENTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING
Tuesday, January 16, 2018
City Hall Council Chambers
301 South LeRoy Street
6:00 PM

Chairman Craig Schmidt called the meeting to order at 6:00 PM

ROLL CALL

Present: Bayer (*arrived 6:21 pm*), Bertschy, Green (*arrived 6:09 pm*), Henderson, James, Owocki, Parker (*arrived 6:05 pm*), Pushman, Schmidt, Steffey, Strayer, Thompson
Absent: Osborn (*excused*)
Others Present: Michael Hart, DDA Director/Assistant City Manager; Lynn Markland, City Manager; Cindy Shane, Treasurer
Jennifer Kienast, Recording Secretary
Dan Czarnecki, DPW Director

DIRECTOR'S REPORT

In lieu of a Director's Report, Michael Hart will provide updates in the 2018 project updates portion of the agenda.

FINANCIAL REPORT

Cindy Shane reviewed the financial report from the packet.

CONSENT AGENDA

Craig Schmidt reviewed consent agenda items including bill authorization in the amount of \$8,187.00 and meeting minutes of December 12, 2017.

Motion made by Strayer and Supported by Bertschy to approve the consent agenda as presented.

YEAS: Bertschy, Henderson, James, Owocki, Parker, Pushman, Schmidt, Steffey, Strayer, Thompson

NAYS: None

ABSENT: Bayer, Green, Osborn

Motion was carried by Roll Call Vote

CITIZENS COMMENTS

Dan Czarnecki stated that he is present to answer any project questions.

2018 PROJECT UPDATES

Michael Hart provided updates on the following projects:

Horizon Building

Rapid progress is being made. Developer is being selective on first floor leasing.

111 S. Leroy St.

Work is in progress between the Developer and MEDC. Current status is waiting on a Letter of Intent from MEDC. The State's support would be crucial to progress. MEDC would like to see apartments rather than condos. Hart explained the process of why Planning Commission approval is not sought first. Hart would like to see the developer breaking ground in the spring.

Façade Grants

Two grants were provided, the Fenton Hotel and 121 First Street. Both projects have been completed.

East Caroline Street Extension Project

Connectivity to Walnut Street is complete. Four corners will be finished in the springtime. Some nice features are the walkability and connectivity to the parking lot behind the fire department that rarely gets used.

New CRUST Facility

Productivity is amazing in the new layout. IFT Certificate of Approval was received from the Tax Commission.

Demolition of 203 E. Caroline Street

Demolition was done with grant money. Blighted property was removed. Looking at how to create new parking lot and improve grounds behind the library. New lot would no longer be accessible from Walnut Street but by Caroline Street.

Parker inquired about the possibility of replacing the library elevator. Schmidt inquired if a Genesee County grant might be possible for the replacement of the elevator.

Schmidt would like to see a municipal parking map on the Fenton Be Closer website and/or the development of a downtown parking App.

Shiawassee Street Connector

A walkable pathway east of *A Joyful Noise Music Studio* connecting Shiawassee and Elizabeth Streets. Last year no bids were received. Project will be bid out again in a couple weeks. Easement agreements were needed and draft ones received. Mr. Hart will need to meet with the two property owners. Landscaping and concrete work would be involved. A tree in the pathway is dead, unsafe and must be removed.

ADA Sidewalk Ramps

Work is being done on improving sidewalk ramps at several intersections on the north side of W. Shiawassee. Project cost is approximately \$40,000. Hart submitted a formal request to the County for an additional \$25,000 to assist with project cost. Contract extension of 60 days has been requested.

Community Center Property Improvements

Proposed improvements are to the front of the Community Center property. Project may extend over more than one fiscal year.

Parker reported the Community Center Brick fundraiser will open back up.

106 W. Shiawassee

The RFP for 106 W. Shiawassee is still in the works. There may be interest in a small project in that location.

CALL TO THE AUDIENCE

Cherie Smith mentioned wayfinding signs as an aid to parking downtown. Markland explained that in 2009/2010 wayfinding signs were done with complaints from public regarding cost.

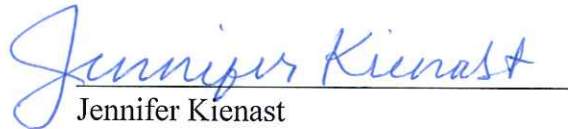
BOARD COMMENTS

No Board Comments.

Meeting was adjourned at 7:09 PM



Craig Schmidt
DDA Chairman



Jennifer Kienast
DDA Recording Secretary

Date Approved: 2/20/2018