CITY OF FENTON

FISCAL YEAR 2009 BUDGET

May 6, 2008

Mayor Osborn and the Fenton City Council:

In accordance with the provisions of the Fenton City Charter, I am pleased to present for your review and consideration the interim budget for the balance of the current fiscal year (FY 08) and the proposed budget for Fiscal Year 2009, which begins July 1, 2008.

The budgets presented herein reflect and address the areas of concern discussed by the Council since the adoption of the current budget. As we have discussed recently, our financial situation has worsened over the last several years. This budget is presented to Council in a deficit situation ($158,530). This deficit exists even with $530,000 contributed from the Downtown Development Authority (DDA) and Local Development Finance Authority (LDFA) in revenue sharing programs. Without this adjustment, the General Fund would incur a very significant deficit. In preparing this year's budget we have maintained many of the significant cuts made last year and, in addition, implemented the following:

- Eliminated the capital improvement project in Local Streets ($200,000)
- Reduced the General Fund contribution to the Fire Equipment Fund by ($70,000)
- Reduced the General Fund contribution to the Parks Fund by ($5000)
- Used State Forfeiture Revenue to supplement Narcotics Control Funding ($12,000.00)
- Eliminated the replacement of exercise equipment at the Fire Station ($6000)

Even in consideration of these challenges, we have made significant progress in our street improvements. We have completed the West Street project, Elizabeth Street parking project and the reconstruction of Silver Lake Road has begun. Additionally, we will be upgrading the traffic signals in the Silver Lake - Leroy - Main Street area with the assistance of the DDA and installing a signal at South Long Lake and Torrey. Last, but certainly not least, we will be planning the re-paving of Walnut.

We do expect a small increase in this year's tap fees due to some anticipated construction in the industrial complex however the Water and Sewer Funds are showing some signs of strain as our tap fees have declined substantially over the past few years. Water Plant Maintenance (lagoon cleaning) and the Sanitary Sewer Improvement Project will raise additional concerns and may require a rate increase.

As indicated in the Five Year Financial Plan, our operational revenues are not meeting our operational expenses. The fund balance of the General Fund is shrinking and will continue to do so, below policy requirements. On a positive note, however, this City continues to provide for projects and services through creative financing. We have been able to utilize our Downtown Development Authority and Local Development Finance Authority. Based on the quantity, and quality, of projects completed over the last several years, and in consideration of the significant financial challenges, the City administration has a proven track record of quality service to our residents.

FISCAL YEAR 2008
CURRENT PROJECTIONS

Based upon the actual figures for the first nine months and projections for the remainder of the fiscal year, FY 08 will close in a deficit situation. Specifically, a deficit of approximately $49,000.00 is anticipated. The vast majority of this deficit is a result of general operational issues as well as tornado clean-up costs. Although the State budget and economy remain bleak, we are hopeful that the 4% revenue sharing increase will be approved by the senate on April 29th.

We are experiencing revenue stagnation or decline in the General, Water and Sewer Funds. This can be attributed directly to a strong decline in development affecting taxes, tap fees, and consumption. Furthermore, we are making a distinct effort to review our current rates and fees in every area. The Protective Inspection Department has increased fees to reflect current costs and a rental property inspection program has been implemented.

Accomplishments this year include:

- Elizabeth Street Parking Improvements
- Technological improvements in every department
- Continued implementation of a Geographic Information System (GIS)
- Completion of aesthetic improvements to City Hall
- The completion of the West Street Project
- Continued planning for the new water and sewer main projects
- Managed significant decline in commercial and residential developments
- Improvement in code enforcement activities
- Improvements in downtown parking

FISCAL YEAR 2009
RECOMMENDED BUDGET

By Charter, the City can levy up to 13 mills for general operating. Currently, the City levies only one millage on its taxpayers, our 11.00 operating millage. However, this has been reduced, due

to the Headlee rollback, to 10.6226 in FY 09. In FY 08, the millage rate was also 10.6226. This fiscal year will be the tenth consecutive year where we have not levied additional millage for debt. This budget was prepared under the assumption that a Headlee rollback will not be necessary for the coming fiscal year. Our total of 10.6226 mills represents the lowest millage rate levied by the City since at least 1976.

The budget for FY 09 was developed using the following assumptions:

- Revenues are calculated based upon a millage rate of .0106226.
- State Shared Revenues are calculated according to Michigan Department of Management and Budget projections
- Interest rates will hold steady
- Other services would remain intact or improve efficiency

REVENUES

Revenues in the General Fund are expected to show a $557,658.00 decrease in FY 09 from the current year's amended budget. This is primarily due to a $480,000 reimbursement from the D.D.A. and a $107,000 insurance reimbursement for tornado damage in FY 08. Without these reimbursements the increase in FY 09 would be $29,000 or about .48%. This includes the anticipated allotment provided by the DDA ($330,000) and LDFA ($200,000) for both fiscal years. Total revenues in fiscal year 2009 are expected to be $ 6,097,625.

EXPENDITURES

Budgeted expenditures from the General Fund for FY 09 are over $6.25 million, 6.7% less than last year, mainly due to tornado related expenses. Of this figure, over $1,000,000 or approximately 19% of General Fund revenues, will be transferred to other funds to subsidize their expenditures.

On a positive note, these are the significant, new or increased expenditures for the coming year:

Construction of Silver Lake Road (FY 08 &09)	$4,100,000
Begin implementing the Downtown Master Plan	$950,000
River Street parking improvements	$700,000
Traffic signal upgrades	$400,000
Caroline Street improvements	$310,000
Funding set aside for future Fire Dept. vehicles	$100,000
Proposed Water Plant Maintenance (lagoons)	$250,000
Vehicle related items in the Police Department	$ 60,000

In regards to the City's other funds, most are in at least good condition. Special attention should continue to be given to the Parks, Cemetery, Major and Local Street Funds. The Parks Fund is the most serious as the contribution from the General Fund is $219,000. Virtually the entire amount is operations related, not capital. The fund balances in the non-enterprise funds continue to decrease annually and are only able to stay positive with significant transfers from the General Fund. A small decrease in the Parks Fund was made along with a suggestion to review and possibly update user fees.

We are making significant efforts in the major street fund over the next several years:

2008 Traffic signal upgrades
2008 Silver Lake Road
2009 Adelaide Street
2009: Walnut Street

The $4,800,000.00 Silver Lake Road Construction Project has begun. The City will receive about $3.4 million in grant and MDOT funding to complete this project. Of the balance remaining, $605,000.00 is budgeted in fiscal Year 2009. Funding normally budgeted for local street improvements has been allocated to this project.

Both the DDA and the LDFA remain in excellent long term financial health. The DDA is planning various downtown improvements as approved by the Council in the DDA Plan. They have included over $ 700,000 towards parking improvements as well as beginning to implement the items listed within our Downtown Master Plan.

The LDFA will be completing a traffic signal project at Rounds and Shiawassee.

The efforts of these taxing authorities have eased the difficult burden on the City's budget.

RECOMMENDATION

I am recommending that the City Council maintain the millage and collect 10.6226 mills for Fiscal Year 2009. Reasons for this recommendation include:

1. To increase the amount of millage would require an override of the Headlee Rollback which can only be completed by a vote of the people

2. The budget as presented dramatically reflects the current economic climate and includes cuts to generally non-essential areas

3. Overall, City services remain the same, but are offset by DDA and LDFA financing

4. Additional technology will continue to improve our efficiencies

Under the provisions of the Charter, the Council has until the 3rd Monday in May (May 19, 2008) to adopt the budget for the coming fiscal year. Our budget work session is scheduled to take place on Saturday, April 26, 2008 from 9:00am to 5:00pm in the Fire Hall Training Room (copy of proposed schedule attached). Our current schedule calls for us to hold our Public Hearing on the budget as well as adopt the budget at our Monday, May 12, 2008 meeting. Calendars for the months of April and May are provided for your convenience.

Due to my interim status as City Manager I have made relatively few cuts to this budget. With the exception of the $70,000 decrease is funding to the Fire Department Equipment Fund the majority of cuts were made in the Police Department Budget on items that were not critical to our operation or other funding possibilities existed.

Without Cindy Shane this endeavor would have been impossible. Her efforts and expertise have made this document possible and my job, as Interim City Manager, much less confusing. I would also like to thank the other City Administrators for their help, Mike Senyko for his input and Casey Ward for her hard work.

The entire city staff and I look forward to assisting you in your review and consideration of the proposed budget. If you have any questions at any time throughout this process, please do not hesitate to ask.

Respectfully Submitted,

Rick Aro
Interim City Manager

Refer to the April 2008 City Calendar in the Events Section of the Website

Refer to the May 2008 City Calendar in the Events Section of the Website

Historical Overview of Fenton, Michigan

In 1834, Clark Dibble was threading his way through the trackless wilderness from Shiawassee to Grumlaw (Grand Blanc), and by some mistake he found himself on the White Lake Trail. Here, he turned north and came upon a spot on the Shiawassee River where several Indian trails came together He was so taken with the location and its beauty that he stayed to thoroughly examine the lay of the land. On his return to Grumlaw, he induced several families to settle here. By 1836, “Dibbleville” consisted of a hand full of people, a saw mill and two small houses. All built beside the river. Dibbleville was at the center of five well-traveled trails and many families came to make their homes here after the land was platted in 1839. The borders for Dibbleville included the area from South Street to Robert Street and from East Street to West Street.

The City’s current name reportedly came from the winner of a card game on August 24, 1837, between William M. Fenton (a lawyer and land speculator) and Robert Leroy (a land speculator). The consolation prize of the game, given to Robert Leroy, was putting his name to Leroy Street, the main route through the City. The game did not stop at one hand. The men continued on naming other streets, choosing names in turn, according to the fall of the cards. Among these were “Elizabeth”, street , now known as Shiawassee, named for Mrs. Leroy: “Adelaide” for Mrs. Fenton, and “Lavinia” for Mrs. Rockwell. Later, Leroy built a hotel in 1837 in Fenton and later became postmaster. Fenton went on to become lieutenant governor of Michigan.

In the 1850s, the railroad reached and terminated in Fenton, making this village an important commercial and transportation center. Wagon trips came down from Flint, Saginaw, and the north, since Fenton was the farthest a railroad had ever reached in this part of the State. To facilitate shipping, a plat road was built between Flint and Fenton.

The settlement prospered and was incorporated as the Village of Fenton in 1863. It wasn’t until 1964 however that the Village of Fenton was incorporated under the provisions of Act 279, P.A. 1909, as amended, as the City of Fenton. The community celebrated its sesquicentennial in 1984, three years before the State celebration.

Today, the downtown area retains much of its historical look while at the same time including a town square shopping nearby. The Shiawassee River also flows over a dam through the park in the center of town. The park is overlooked by City Hall and includes an old fashioned gazebo and walkway by the river.

Economic Condition and Outlook

The City of Fenton is located in the southeast corner of Genesee County. It is accessible to the City of Flint, 15 miles to the north and the City of Detroit, 48 miles to the southeast. Genesee County is effectively now part of the Southeast Michigan economy and is also part of the Detroit Comprehensive Statistical Area.

The City is a stable community with many assets – quality residential neighborhoods, good schools, beautiful views of the Shiawassee River, and historic downtown and residential neighborhoods, a solid industrial base and convenient freeway access. Periodic events and festivals such as the 4th of July Freedom Festival and Applefest contribute to Fenton's "small town" sense of community.

Many choices of housing are available in Fenton. Whether it is single-family homes in beautiful neighborhoods, apartment communities in convenient locations, or condominiums tucked away in lovely wooded areas. For those whose careers take them outside of the City, they do not have far to travel since all major metropolitan areas such as Ann Arbor, Lansing, Flint and the Detroit Area are located within an hour's drive. Even with the slowing of the economy, several residential developments are in the building or planning stages. Eagles at the Waters Edge development includes 92 attached condos, 138 townhouse units attached and 65 single family detached condos. Pine Creek North is developing 268 site condos. Orchard Hills is developing phase II with 80 singe family condos.

The City is in the heart of a beautiful recreational area. There are 58 lakes within a 10-mile radius of the City, which are used for fishing, boating, swimming, and other water sports. Silver Lake Park in Fenton features a municipal beach and picnic areas. Lake Fenton, with more than 11 miles of shoreline, is the largest lake in the area, encompassing 845 acres and with a maximum depth of 92 feet. The area around the City provides facilities for downhill and cross-country skiing, snowmobiling and ice fishing.

The Fenton Area Public Schools is one of the finest school districts in the state, with three public elementary schools, a fifth- and sixth-grade, a new seventh- and eighth-grade building which was built in 2000, and a high school. A small portion of the City is located in the Lake Fenton Community Schools which has just built a new state-of-the-art high school. In addition, the City is the home to a private parochial school for parents who choose a religion-based education for their children.

The 2000 U.S. Census is 10,582, a population increase of 30% or 2,524 persons. In 1980 population of the City was 8,089 persons and it increased to 8,444 persons in 1990. The estimated population for 2006 is 12,000.

A steady diversified growth in local industries has continued. New service-related businesses continue to establish in Fenton. Many new commercial businesses have opened in Silver Lake Village, a 153.9 acre Planned Unit Business development on the west side of the City. In the current year, newly built businesses in this development include Financial Plus Credit Union and Murray's Discount Auto Parts Store. Other buildings which have vacated are being leased to new tenants. The Farmer Jack Supermarkets closed all the stores in Michigan and our local grocer, VG's, purchased their business and reopened the stores. The Sears Hardware closed and Dunham's Sport stores moved into their location. A new Planned Unit Business development of 18.71 acres has attracted a Target Store and Tractor Supply Company Store (TSC). Also the Wal-Mart is planning to increase their size to a Super Wal-Mart. A multi-million dollar industrial park is located in the City. This park is filled with strong viable corporations, enhancing the employment market and tax base in the city.

2008 Largest Taxpayers

Taxpayers	Product/ Service	Taxable Value	IFT/CFT Value	Total Valuation
AERC Georgetown Park LLC	Apartments	$ 9,009,844	$ -	$ 9,009,844
SLHA Investment	Apartments	7,181,039	-	7,181,039
Creative Foam Corporation	Manufacturing	6,756,373	221,600	6,977,973
Consumer's Energy	Utility	6,882,833	-	6,882,833
Target Corporation	Retail	6,153,675	-	6,153,675
Regency Realty Group	Retail	5,683,685	-	5,683,685
New Plan Excel Realty Trust	Retail	5,427,650	-	5,427,650
Home Depot	Retail	5,366,130	-	5,366,130
Wal Mart Properties	Retail	5,321,401	-	5,321,401
New Plan of Michigan Inc	Retail	5,009,845	-	5,009,845
Total		$62,792,475	$221,600	$63,014,075

Employment Statistics

The following table reflects the breakdown of employment by major industry groups for workers in the City of Fenton as of the 2000 U.S. Census:

	# of Workers	% of Total Workers
Agricultural/Natural Resources	17	0.3%
Construction	479	9.2%
Manufacturing	1,086	20.9%
Telecommunications, Utilities	297	5.7%
Wholesale Trade	198	3.8%
Retail Trade	634	12.2%
Financial, Real Estate	241	4.6%
Services	2,109	40.6%
Public Administration	131	2.5%
Total	5,192 workers in City of Fenton	

2008-2009 Strategic Plan

	Goals	Objectives	Department Head
1	Continuation of a Local Streets Capital Improvement Program	Significant progress has been made, but efforts must be continued to improve the local streets and possibly add drainage issues.	City Manager, Director of Public Works
2	Creation of City Website	A tremendous website has been created that is used by many City and non-City residents. The final steps to fully complete the website include on-line payments, on-line records retrieval and further general enhancements.	City Manager
3	City Hall Improvements	Full completion will consist of sound proofing and ceiling changes.	City Manager
4	Implementation of Downtown Master Plan and Design Guidelines	The plan was adopted in 2007. Implementation and concepts are included in this plan. Implementing this plan includes property acquisition & development. The plan is the result of input from public, City Council, Planning Commission, DDA and the administration. The DDA has started implementing this plan.	City Manager, Building and Zoning Administrator, Economic Development Director
5	Maintenance of dispatch and 911 Center	A variety of EMS and dispatch discussions are taking place with Genesee County. It is essential that the City maintain our dispatch in the highest possible order and continue to control its future through our local efforts.	City Manager, Police Chief, Fire Chief
6	Grants	With our anticipated financial difficulties, the administration will be renewing efforts to find grant funding for every possible project. In the past, grants have been successfully awarded, but new successes are essential to maintaining the long-term viability of our budget and services that are delivered.	City Administration

2008-2009 City Clerk Strategic Plan

Order of Importance	Goals	Objectives
1	Temporary part time employee for elections	Due to the increasing volume of absentee ballot requests for presidential elections, the Clerk's office has begun to experience difficulty in processing these requests along with its regular daily responsibilities.
2	Improve records management	The City Clerk shall maintain and improve our overall recordkeeping system. We have made significant progress over the last several years and look to continue.
3	Develop a document shredding schedule	Intention to coordinate with all department heads on this project with the hope of cleaning and organizing the document storage area. Cost will be determined by the volume of shredding to be done each year.
4	Develop a comprehensive training program and schedule for election inspectors	The Clerk and Deputy Clerk have both completed the State of Michigan Election Inspector Training Coordinator Accreditation program and are now certified to train our election inspectors. All inspectors must be trained and re-certified every two years. Cost will consist of training materials and should be minimal.

2008-2009 City Treasurer Strategic Plan

Order of Importance	Goals	Objectives
1	Purchasing of a new financial system	Our current financial system is now eleven years old. It is also a very cumbersome and non- user friendly system. Our intention is to convert to a Windows-based client server system that would include all general ledger, accounts payable and utility billing categories as well as other areas. As Windows is clearly the leader in computer software, this should dramatically improve our efforts and efficiency.
2	Utilizing the website	Continuing to look to the future, the completion of the first goal, as well as series of minor ideas, will have a major impact on our web presence.
3	Producing Imaging Documents	Another improved ability for the administration would be to utilize on-line review by department heads for invoicing. This is another way to save on paper and therefore reduce cost.

2008-2009 Police Chief Strategic Plan

Order of Importance	Goals	Objectives
1	Replacing of vehicles	With the increased level of traffic enforcement, our patrol and detective vehicles are receiving more use and, therefore more maintenance. There are currently three patrol vehicles and two detective vehicles with over 100,000 miles. As a result, replacing one of each will suffice for the FY 09. The possibility of utilizing the motorcycles more also is enhanced.
2	Investigate crimes thoroughly and efficiently	Our objective is to investigate crime aggressively and to provide the best training and equipment possible. Thus far our detectives have attended Medicolegal Death Investigation, Child Abuse Investigation, and Arson Investigation training.
3	Provide dispatch operations at the highest standard possible	Dispatch police, fire, and EMS in a professional, timely manner. We have implemented performance appraisals for dispatchers. We plan to maintain an ongoing “quality control” review of dispatched incidents by the Dispatch Supervisor, Fire Chief, and Police Chief. Continue to improve training and technology as funding allows.

2008 – 2009 Fire Chief Strategic Plan

Order of Importance	Goals	Objectives
1	Continue daytime duty staffing	The City implemented this program in FY 06 with solid success. The program could be improved by expanding the type and frequency of inspections. This would enhance our service to the business community.
2	Create an officer apprenticeship program	We intend to develop a new program that will allow us to position a firefighter into a temporary officer position. This will allow us to evaluate firefighters that wish to move up to an officer position within the fire department. The firefighter would be assigned specific functions and duties and would also work at scenes as an officer. These individuals would also work shifts on the weekend duty shift calendar.
3	Purchase a tanker truck	Replacement of the E-24 should be considered. If the City stays on the normal 20-year replacement schedule, this vehicle would have needed to be replaced in FY 08. The expected cost is in excess of $300,000. Replacement of the vehicle would require, at a minimum, the continued contribution of funds from the General Fund to the Fire Equipment Fund.
4	Establish a set mutual aid call list (alarms)/Work with surrounding agencies to improve our Automatic Mutual Aid (AMA) agreements	The current system we have for mutual aid and AMA works fairly well, but can be confusing to our dispatchers and to the county dispatchers. We will implement set responses based on area and target hazards. These changes will eliminate confusion and bring the appropriate resource when called for, while making it easier on the dispatch agencies.

2008 – 2009 Director of Public Works Strategic Plan

Order of Importance	Goals	Objectives
1	To continue local street improvements	Intention to pursue methods of funding for local street capital improvement program. Establish a Paver Program to define conditions of streets in order to set paving priorities.
2	To consider repair for water and sewer projects	Infrastructure replacement continues to be a concern. This includes water and sewer main replacement/repair, studies to confirm various problem areas and rate increases to pay for these items. To be clear, grants for these types of infrastructure projects are limited. Most are loans that must be paid back within twenty years. The City administration is reviewing a variety of ideas to save money within the water and sewer systems. Lastly, but certainly not least, we will implement a very aggressive hydrant flushing program that will begin alleviating rusty water complaints as a result of the treatment plant removing material from our old mains.
3	To consider truck purchases	As a whole the administration is adjusting our vehicle replacement schedule. The DPW has already postponed the purchase of some vehicles.
4	To improve parks	The Parks and Recreation Board will begin reviewing options for enhancing our parks. We plan to keep the parks attractive by adding new picnic tables and grills. We will work with Southern Lakes to establish new programs at Silver Lake Park. Maintenance will certainly continue.
5	To improve Oakwood Cemetery	Larger crushed limestone has been placed in the cemetery which has helped the drainage problems dramatically. This effort will continue. Larger improvements must be budgeted pursuant to the appropriations available.

2008 – 2009 Protective Inspection Strategic Plan

Order of Importance	Goals	Objectives
1	To improve building, planning and code enforcement	As our development has dramatically slowed, the ability to focus on several other areas has improved. First, there will be more time to plan for solid building and planning techniques. Second, code enforcement is becoming an ever increasing issue. Thirdly, plans will focus on assisting residents and businesses alike in these difficult times.
2	General economic development	Continue to work with the Economic Development Director in becoming a key voice in guiding our economic approach. Building façade improvement activities have been performed in several areas throughout the Downtown. Objective is to identify opportunities to improve economic conditions, processes, and communications.
3	Increase informational items on website	Continue to increase the availability of helpful information to produce a more knowledgeable and user friendly website for our citizens.

2008 – 2009 City Assessor Strategic Plan

Order of Importance	Goals	Objectives
1	To provide the public with internet available assessment records	With the necessary upgrades to the website, assessment records anticipate being available on line by the end of FY 09 if not earlier. This will greatly improve our presence on the web and our services to our citizens.
2	To provide training and education	With a new City Assessor and Deputy Assessor, it is necessary to provide the proper training and education opportunities within budget parameters.
3	To utilize the GIS system	The majority of the necessary large projects are completed. As a result, most of the GIS budget will be related to maintenance and the appropriate software upgrades.
4	Damage assessment preparedness - training and education	The assessing department is responsible for determining property damage and reporting it to FEMA in the case of any disaster. This year we plan to continue education and implement changes in our damage assessment plan that were discovered during the tornado that hit Fenton in August 2007. This includes updating our field kits with additional supplies.

2009 Budget Calendar and Process

On or About:	
January 7	City Administration develops goals for each department for FY 2009. Administration also reviews and reports on goals adopted for FY 2008.
January 21	City Treasurer develops preliminary estimates of revenue for coming fiscal year. City Council reviews department goals and budget requests goals for coming fiscal year.
March 3	City Manager asks administration to compile budget requests for coming fiscal year.
April 21	City Manager presents budget to the City Council.
April 26	City Council Budget Worksession
May 12	Public hearing and probable adoption of budget by City Council.
May 19	Adoption of budget required by Charter.

Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental and agency funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available. Revenues are generally considered available when they are received in cash (unless legally restricted to some future period) or when earned and expected to be collected soon enough after year end to pay liabilities of the current period. Significant revenues susceptible to accrual include reimbursement grants, charges for services and most state intergovernmental revenues (i.e., income taxes, sakes taxes, Act 51 funds). Property taxes are recognized as revenue in the year for which they are levied. Licenses and permits, fines and forfeits, and miscellaneous revenue sources generally are recorded as revenues when received in cash because they are not measurable until actually received.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred provided the liability normally would be liquidated with expendable available financial resources. The major exception to this general rule is principal and interest on general long-term debt which recognized when due.

All governmental funds are accounted for on a spending or “current financial resources” measurement focus. This means that generally only current assets and current liabilities are included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of “available, spendable resources.” Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of “available, spendable resources” during a period.

All proprietary funds are accounting for using the accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred. Proprietary funds apply Financial Accounting Standards Board (FASB) opinions issued on or before November 20, 1989, unless those pronouncements conflict with or contradict GASB pronouncements, in which case, GASB prevails. Unbilled Water and Sewer Fund utility service receivables are recorded at year-end. Non-exchange contributions (generally tap-in fees) are recorded as non-operating revenues.

All proprietary funds and nonexpendable trust funds are accounted for on a cost of services or “economic resources” measurement focus. This means that all assets and all liabilities (whether current or noncurrent) associated with their activity are included on their balance sheets. Proprietary funds reported fund equity (net total assets) is segregated into contributed capital and retained earnings components; nonexpendable trust funds report fund equity as fund balance. Proprietary fund type operating statements present increases (revenues) and decreases (expenses) in net total assets.

Basis of Accounting (continued)

The accounts of the City are organized on the basis of funds and accounts groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposed for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped, in the financial statements in this report, into general fund types, broad fund categories and accounts groups as follows:

Governmental Funds:

General Fund – The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds – Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

Debt Service Funds – Debt Service Funds are used to account for the accumulation of resources for, and the payment, of, general long-term debt principal, interest and related costs.

Capital Projects Funds – Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds and Trust funds).

Proprietary Funds:

Enterprise Funds – Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprise – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Internal Service Funds – Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City or to other governments, on a cost-reimbursement basis.

Fiduciary Funds:

Trust and Agency Funds – Trusts funds are used to account for assets held by the City in a trustee capacity of individuals, private organizations, other governments and/or other funds. This includes a Nonexpendable Trust fund which is accounted for in essentially the same manner as Proprietary Funds since capital maintenance is critical.

Agency Funds are used to account for assets held by the city as an agent for individuals, private organizations, other governments, and/or other funds. These funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

Basis of Accounting (continued)

The City of Fenton's Governmental Funds are:

General Fund (101), Major Street Fund (202), Local Street Fund (203), Parks (208), Cemetery (209), Community Block Development Grant (214), Garbage (226), Budget Stabilization Fund (257), Narcotics Enforcement Fund (267), DARE Fund (296), Emergency 911 Fund (298), Fire Equipment Fund (492), Capital Improvement Fund (494), Working Capital Fund (899), Sewer Debt Service Fund (951)

The City of Fenton's Propriety Funds consisting of Enterprise and Internal Service Funds are:

Sewer Fund (590), Water Fund (591), Equipment Fund (640), Sick Pay Fund (730),

The City of Fenton's Fiduciary Funds are:

Cemetery Perpetual Care Fund (213), Tax Trust Fund (701), Employee Union Trust (706), Cemetery Trust Fund (711), Payroll Fund (750)

FUND BALANCE

Fund	Actual Balance 6/30/2007	Projected Balance 6/30/2008	Projected Balance 6/30/2009
General Fund	$ 1,299,248	$ 1,249,716	$ 1,257,716
Major Street	$ 133,242	$ 69,329	$ 14,554
Local Street	$ 66,474	$ 55,204	$ 30,178
Parks & Recreation	$ 21,571	$ 21,638	$ 24,078
Cemetery	$ 39,892	$ 36,064	$ 22,779
Comm. Block Dev. Grant	$ -	$ -	$ -
Garbage	$ 31,285	$ 18,035	$ 4,785
Narcotics Enforcement	$ 2,957	$ 1,000	$ 13,000
DARE	$ 26,203	$ 25,625	$ 24,675

FUND BALANCE

Fund	Actual Balance 6/30/2007	Projected Balance 6/30/2008	Projected Balance 6/30/2009
Emergency 911	$ -	$ -	$ -
DDA Debt Retirement	$ 2,332,306	$ 1,929,636	$ 453,435
LDFA Debt Retirement	$ 718,661	$ 767,661	$ 1,097,661
LDFA Construction	$ 37,567	$ 37,682	$ 37,682
DDA Construction	$ 34,550	$ 116,957	$ 117,257
DDA Bond Proceeds	$ -	$ -	
Fire Equipment	$ 140,452	$ 246,570	$ 273,588
Capital Improvements	$ 12,161	$ 13,161	$ 14,161
Equipment	$ 789,164	$ 820,307	$ 857,482
Working Capital	$ 147,954	$ 170,968	$ 141,663

Budgeting Assumptions

General Fund Revenues	•Tax revenues remained the same as FY 2008. Taxable Values were increased by the Consumer Price Index (CPI) which is 2.3%. •Tax revenues are also increased by revenue sharing of $330,000 from the DDA and $200,000 from the LDFA. •The State Revenue Sharing payments have remained the same or declined since 2005. •Interest revenues are decreasing due to declining interest rates.
General Fund Expenditures	•Police wages were estimated based on union contracts. •Other wages and general operating expenditures are generally projected to increase with inflation (3%). •Expenditures for contracts shall reflect terms of current contract.
Total Budget	•All interest was calculated at a 3% return on funds. •Employee health insurance costs reflect a 14% increase over 2008-2009. •Those employees with union contracts estimated wages based on those contracts. Non-union employees wages were increase by 3% from their current levels. •Employee costs for FICA was calculated at 7.65% of total wages except for volunteer Firemen wages which are exempt from FICA. •Reoccurring operating expenses are generally increased by inflation (3%).

Fee Schedule

Mill Pond Gazebo Rental (4 hours)	Resident: $185.00 includes $100.00 deposit	Non-Resident: $225.00 includes $100.00 deposit
Bush Park and Freedom Park Gazebos (4 hours)	Resident: $185.00 includes $100.00 deposit	Non-Resident: $225.00 includes $100.00 deposit
Gazebo Rental Times	8:00 am to 12:00 pm 12:00 pm to 4:00 pm 4:00 pm to 8:00 pm	
Bush Park Pavilion	Resident: $50.00 includes $25.00 deposit	Non-Resident: $75.00 includes $25.00 deposit
Bush Park Pavilion	Non-Profit: $40.00 includes $25.00 deposit	
Silver Lake Pavilion	Resident: $60.00 includes $25.00 deposit	Non-Resident: $100.00 includes $25.00 deposit
Silver Lake Pavilion	Non-Profit: $40.00 includes $25.00 deposit	
Silver Lake Entry Fees	Season Passes: Resident: $15.00 Non-Resident: $23.00 Walker/Biker: $5.00	Daily Passes: Car: $3.00 Walker: $1.00 Bus: $30.00 Motor Home/Van: $10.00 + .50 per passenger over 10
Rental Inspection	Landlord Registration: $25.00 per Landlord Single Family Inspection Fee: $75.00 per unit Multi Family Inspection Fee: $65.00 per unit (Must be inspected with groups of 6 or more to get the lower rate)	

Fee Schedule

Garbage Collection	Tags: $1.60 Bags: $1.10 Yard Waste: $.50	
Sign Permit	Wall Signs: $80.00 Ground Signs: $4.25 per square feet Remodel: $60.00 Sign Permit Fee for Non-profit organizations shall be waived.	
Photo-copying documents	First Page: $.25 Additional Page: $.25	
Building Permit Fees	Various amounts depending on project cost	Any permit regulated activity started prior to the applicant securing the necessary permit will be charged an additional administrative charge at the same rate as required permit fee and not to exceed $100.00. This fee shall be paid prior to the issuance of the required permit.
Site Plan Review Fee	Various amounts	
ZBA Filing Fee	Residential: $125.00 Commercial : $500.00	
Rezoning Fee	Various amounts depending on acreage	
	*****Fees are subject to change without notice.***	

City of Fenton
Revenue Budget Summary 2008-2009

	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Manager Requested 2008-2009	Percent Change
REVENUES						
GOVERNMENTAL FUNDS:						
General Fund (101)	5,688,502	5,816,255	5,959,426	6,655,283	6,097,625	-8%
SPECIAL REVENUE:						
Major Street Fund (202)	786,394	771,563	1,266,200	1,580,346	1,853,645	17%
Local Street Fund (203)	739,820	666,218	690,707	743,600	488,960	-34%
Parks & Recreation Fund (208)	200,315	247,146	245,804	237,800	236,400	-1%
Oakwood Cemetery Fund (209)	46,373	62,997	78,326	65,616	52,100	-21%
Community Block Development Grant (214)	0	35,069	0	0	0	1%
Garbage Fund (226)	419,348	441,473	432,624	435,000	445,000	2%
Narcotics Enforcement Fund (267)	2,277	1,978	4,205	10,400	1,200	-88%
Dare Fund (296)	1,083	1,385	3,177	922	550	0%
Emergency 911 Fund (298)	199,754	206,437	195,197	195,000	195,000	0%
COMPONENT UNITS						
LDFA Debt Retirement Fund (395)	590,825	248,988	302,930	380,000	376,000	-1%
LDFA Construction Fund (495)	126,998	249,939	130,810	331,115	46,000	-86%
DDA Debt Retirement Fund (394)	1,037,332	1,209,018	1,436,565	1,726,140	1,680,000	-3%
DDA Construction Fund (401)	394,217	763,832	369,536	1,674,505	2,604,503	56%
CAPITAL PROJECTS FUNDS:						
Fire Equipment Fund (492)	835,406	188,315	111,293	182,100	103,000	-43%
Capital Improvement Fund (494)	275,501	373,522	405,790	406,000	406,000	0%
Working Capital (899)	19,197	20,380	33,017	23,014	20,695	-10%
ENTERPRISE FUNDS:						
Sewer Fund (590)	2,039,507	2,213,134	2,292,331	2,357,800	2,197,000	-7%
Water Fund (591)	1,866,337	2,308,562	2,386,819	2,301,200	2,278,500	-1%
INTERNAL SERVICE FUNDS:						
Equipment Fund (640)	444,345	453,859	462,116	471,238	460,700	-2%
TOTAL REVENUES	15,713,531	16,280,070	16,806,873	19,777,079	19,542,878	

*TRANSFERS IN ARE INCLUDED
IN REVENUE FIGURES

City of Fenton
Expense Budget Summary 2008-2009 (continued)

	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Manager Requested 2008-2009	Percent Change
EXPENDITURES						
GOVERNMENTAL FUNDS:						
General Fund (101)						
City Council	32,701	38,587	32,249	35,500	36,500	3%
City Manager	141,849	151,815	148,440	84,134	104,000	24%
Elections	12,311	11,955	16,383	17,188	20,900	22%
Audit	14,050	11,000	11,700	12,000	12,360	3%
Assessor	168,691	149,411	145,269	159,029	171,300	8%
Attorney	127,309	150,288	129,750	150,000	150,000	0%
Legal	38,791	50,839	54,571	54,000	65,000	20%
Clerk	153,199	151,695	162,356	169,200	173,300	2%
General Services	84,299	103,732	91,613	94,300	90,600	-4%
Board of Review	801	2,215	1,314	2,400	2,400	0%
Financial Consultant	4,200	4,200	4,200	4,200	4,200	0%
Treasurer	139,001	126,616	154,228	124,050	174,700	41%
Building Authority	17,145	10,480	44,078	25,000	5,000	-80%
City Hall	125,847	158,018	161,436	117,200	114,700	-2%
Police	1,571,369	1,774,905	1,760,400	1,888,000	1,890,240	0%
Police Training	10,276	9,977	10,929	10,000	8,000	-20%
Police Communications	179,808	176,996	223,103	238,450	246,130	3%
Police Station & Building	92,113	90,964	103,731	119,200	119,350	0%
Fire Administrative	493,516	629,813	528,783	549,955	530,410	-4%
Fire Communications	11,403	14,567	17,788	32,400	25,000	-23%
Fire Station	74,086	71,168	74,886	78,000	79,450	2%
Inspection	237,283	236,198	207,247	213,400	236,600	11%
Weed Cutting	-2,593	1,683	6,595	6,000	6,000	0%
Mosquito Control	55,922	43,034	28,621	55,000	39,500	-28%
Sidewalks	1,137	147,454	455	3,921	0	-100%
Storm Recovery	0	0	0	715,821	0	-100%
Parking Lots	28,130	17,606	14,343	23,000	18,500	-20%
Drains	5,364	3,660	3,986	3,850	4,000	4%
Weed Harvesting	34,120	19,670	35,100	25,000	18,000	-28%
Contingency	0	0	0	2,000	2,000	0%
Engineering	5,043	11,019	17,267	14,000	14,000	0%
Street Lighting	65,451	72,054	86,529	90,000	92,700	3%
Library	35,619	38,228	42,270	58,500	46,000	-21%
Museum	21,136	6,091	5,176	13,500	9,650	-29%
Community Needs	60,641	13,064	17,225	6,850	14,300	109%
Conservation	20,322	38,205	35,467	0	0	0%
Planning	31,756	41,766	40,643	51,250	51,250	0%
Board of Appeals	700	235	3,080	3,700	4,400	19%
Building Board of Appeals	0	0	0	550	550	0%
Beautification	5,128	8,441	7,084	9,550	8,550	-10%
Debt Retirement	0	58,733	59,717	59,717	59,725	0%
Employee Insurance	0	0	191	0	0	0%
Insurance	49,681	62,661	66,457	55,000	60,500	10%
Retirement	276,274	255,166	277,395	280,000	240,000	-14%
Transfer Out	913,226	1,038,400	1,185,819	1,050,000	1,139,860	9%
Total General Fund (101)	5,337,105	6,002,609	6,017,873	6,704,815	6,089,625	

City of Fenton
Expense Budget Summary 2008-2009 (continued)

	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Manager Requested 2008-2009	Percent Change
Major Street Fund (202)						
Audit	1,110	900	1,000	1,030	1,100	7%
Engineering	3,655	1,056	7,599	8,000	8,000	100%
Patching Contractual	0	0	0	0	0	0%
Capital Improvement	308,925	246,059	544,908	1,011,879	1,273,000	0%
Maintenance	194,564	216,428	234,905	231,500	232,680	1%
Traffic Services	36,668	32,890	36,506	40,350	40,900	1%
Railroad	325	0	300	3,500	3,500	0%
Snow & Ice Control	62,898	52,327	63,250	85,250	73,760	-13%
DPW Director	24,215	29,849	31,679	34,750	35,480	2%
Trunkline	24,951	25,629	9,388	0	0	0%
Employee Insurance	66,740	75,170	89,249	128,000	140,000	9%
Contribution to Other Funds	125,000	125,000	125,000	100,000	100,000	0%
Total Major Street Fund (202)	849,050	805,307	1,143,784	1,644,259	1,908,420	16%
Local Street Fund (203)						
Audit	1,110	900	1,000	1,030	1,100	7%
Capital Improvement	281,991	214,569	219,096	221,400	0	-100%
Maintenance	272,486	260,330	279,536	300,520	294,426	-2%
Traffic Services	7,447	9,018	3,915	8,200	8,300	1%
Railroad	0	0	0	0	0	0%
Snow & Ice Control	49,762	34,251	34,655	74,000	43,890	-41%
DPW Director	27,201	19,938	22,666	28,720	29,270	2%
Employee Insurance	89,634	102,712	99,446	121,000	137,000	13%
Total Local Street Fund (203)	729,631	641,717	660,314	754,870	513,986	-120%

City of Fenton
Expense Budget Summary 2008-2009 (continued)

	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Manager Requested 2008-2009	Percent Change
Parks & Recreation Fund (208)	225,451	248,482	228,713	237,733	233,960	-2%
Oakwood Cemetery Fund (209)	48,439	73,315	66,450	69,444	65,385	-6%
Community Block Development Grant (214)	0	35,069	0	0	0	100%
Garbage Fund (226)	462,818	420,012	429,580	448,250	458,250	2%
Narcotics Enforcement Fund (267)	217	11,805	2,957	1,000	1,000	0%
Dare Fund (296)	1,296	998	1,566	1,500	1,500	0%
Emergency 911 Fund (298)	199,754	206,437	195,197	195,000	195,000	0%

City of Fenton
Expense Budget Summary 2008-2009 (continued)

	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Manager Requested 2008-2009	Percent Change
COMPONENT UNITS						
LDFA Debt Retirement Fund (395)	1,058,231	249,783	130,789	331,000	46,000	-86%
LDFA Construction Fund (495)	126,651	232,723	120,129	331,000	46,000	-86%
DDA Debt Retirement Fund (394)	963,221	1,324,151	977,568	2,128,810	3,156,201	48%
DDA Construction Fund (401)	396,766	760,052	341,877	1,592,098	2,604,203	64%
CAPITAL PROJECTS FUNDS:						
Fire Equipment Fund (492)	52,466	952,232	367,298	75,982	75,982	0%
Capital Improvement Fund (494)	411,000	350,000	419,000	405,000	405,000	0%
Working Capital Fund (899)	0	17,586	0	0	50,000	0%

City of Fenton
Expense Budget Summary 2008-2009 (continued)

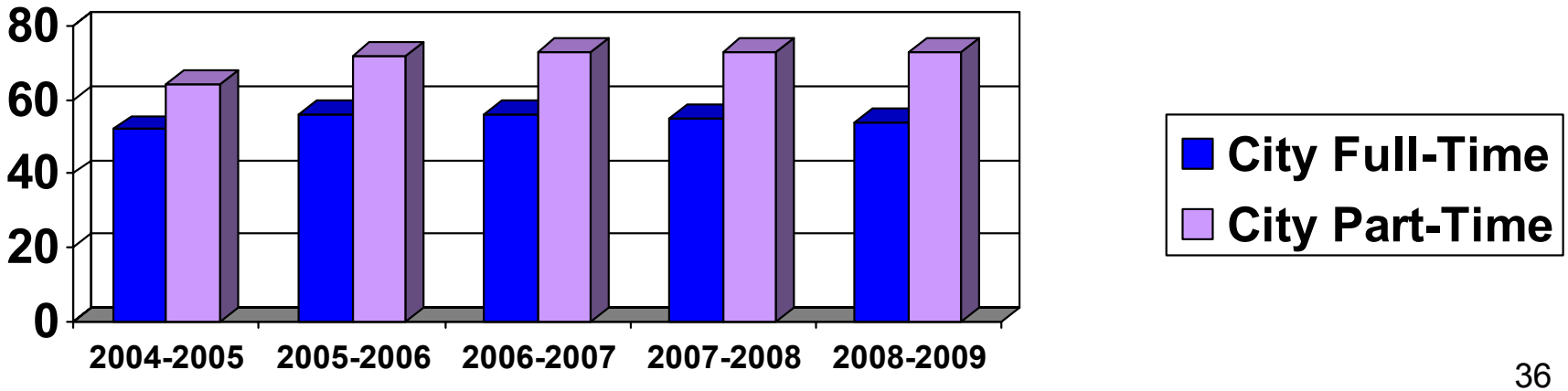
	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Manager Requested 2008-2009	Percent Change
ENTERPRISE FUNDS:						
Sewer Fund (590)						
Operating Expenses	340,167	328,232	326,492	320,275	332,880	4%
Lift Station	57,891	36,054	38,386	53,000	47,100	-11%
Plant Operation	2,025,596	1,922,603	1,979,150	1,830,460	1,841,590	1%
Total Sewer Fund (590)	2,423,654	2,286,889	2,344,028	2,203,735	2,221,570	-7%
Water Fund (591)						
Administrative	484,428	560,861	778,135	791,000	810,100	2%
Water Plant	689,608	776,897	830,800	864,300	1,129,000	0%
Operating	361,184	460,277	428,731	365,350	373,940	0%
Capital Projects	0	0	0	0	0	100%
Repairs	14,320	12,379	7,531	10,000	10,000	0%
Debt Retirement	259,836	247,219	182,556	224,093	212,095	0%
Total Water Fund (591)	1,809,377	2,057,634	2,227,754	2,254,743	2,535,135	102%
INTERNAL SERVICE FUNDS:						
Equipment Fund (640)	364,492	418,693	443,800	440,095	423,525	-4%
TOTAL EXPENDITURES	15,459,617	17,095,498	16,118,677	19,819,334	21,030,742	

2008-2009 PERSONNEL

City of Fenton Department:	Full-Time Positions	Part-Time Positions
General Government	14	2
Police	21	10
Fire	1	33
Public Works	9	4
Water/Sewer	9	1
Recreation	0	15
Elected Officials	0	7

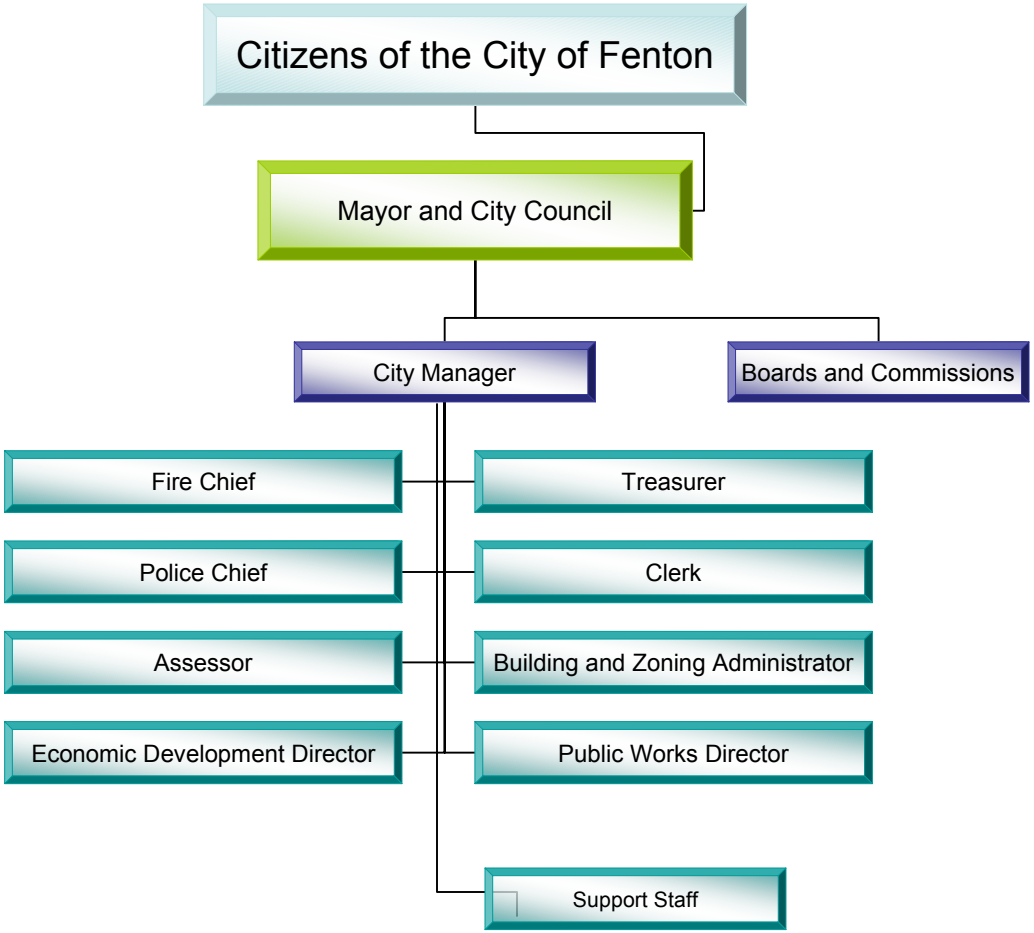
PERSONNEL TABLE

City of Fenton	Full-Time Positions	Part-Time Positions
Fiscal Year 2004/2005	52	64
Fiscal Year 2005/2006	56	72
Fiscal Year 2006/2007	56	73
Fiscal Year 2007/2008	55	73
Fiscal Year 2008/2009	54	73

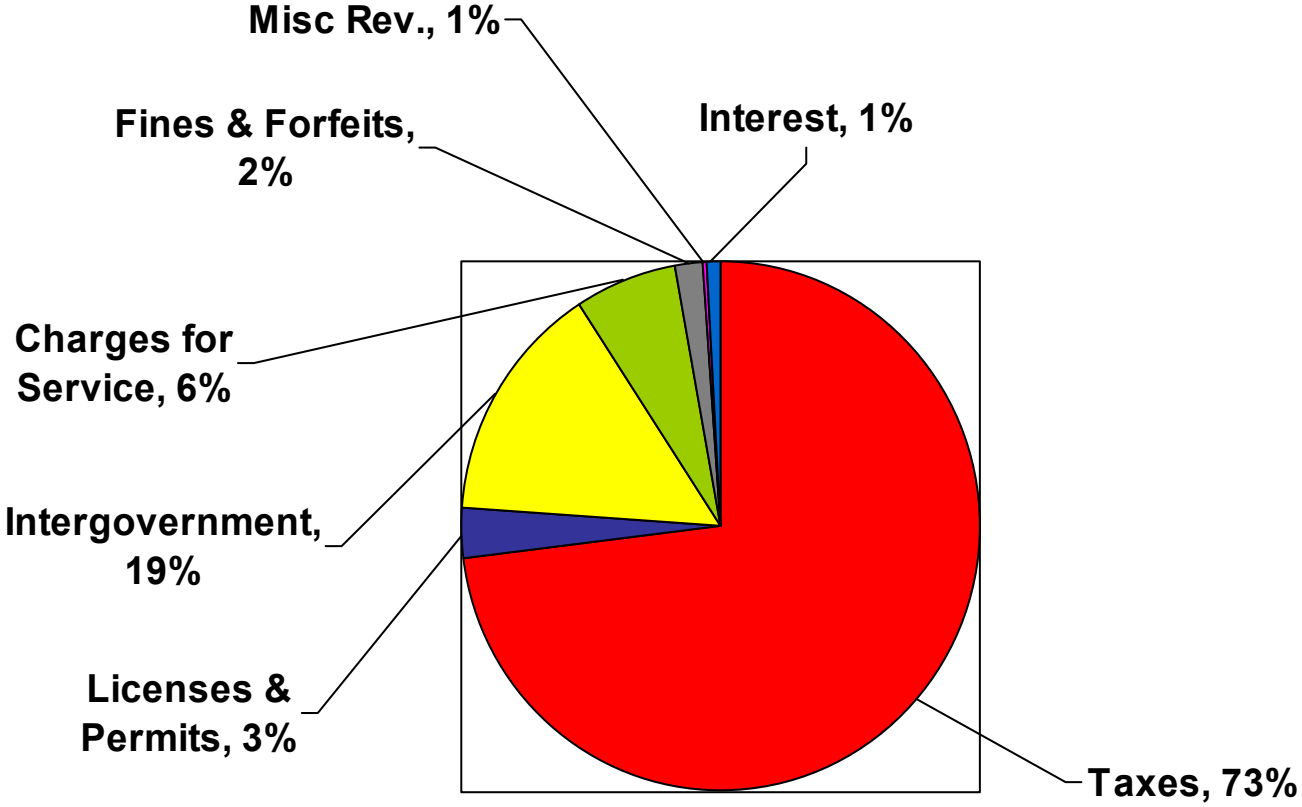


City of Fenton

Organizational Structure

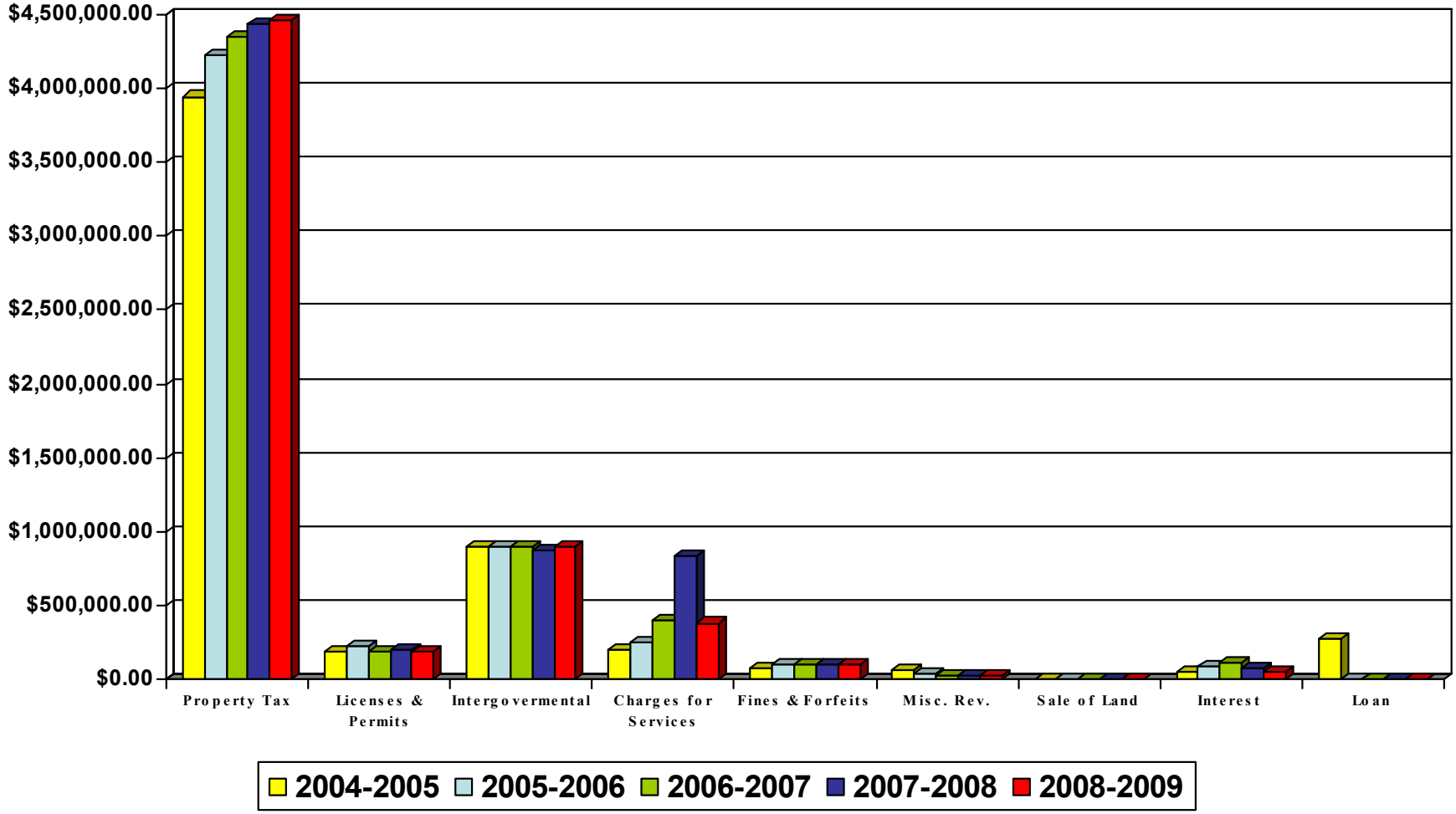


GENERAL FUND
2009 Budget Major Revenue Sources



GENERAL FUND REVENUES

5 YEAR COMPARISON



GENERAL FUND REVENUES

FUND 101 **GENERAL FUND REVENUES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
403.000 REAL PROPERTY TAXES	3,031,553	3,150,265	3,340,892	3,048,406	3,397,932	3,397,932	3,404,600
403.100 REAL TAXES - DDA	300,000	300,000	300,000	300,000	300,000	300,000	330,000
403.200 REAL TAXES - LDFA	0	200,000	200,000	200,000	200,000	200,000	200,000
404.000 PERSONAL PROPERTY TAXES	440,711	420,273	330,560	370,788	418,900	400,000	393,000
405.000 SPECIFIC TAX - IFT	24,801	23,135	24,948	478	20,200	20,200	12,000
406.000 PILOT - MSHDA	6,739	6,903	8,666	1,961	7,000	7,000	7,000
407.000 SPEC TAX - MOBILE HOMES	1,300	1,200	600	1,400	1,200	1,800	1,200
445.000 INTEREST & PENALTY TAX TRUST	23,068	19,428	33,786	12,609	18,000	18,000	18,000
446.000 TAX ADMINISTRATION FEES	117,567	109,785	111,520	48,846	95,000	95,000	95,000
451.000 BUSINESS LICENSE & PERMIT	115,849	122,230	128,824	66,361	121,500	127,000	127,000
476.000 ZONING PERMITS	7,360	7,220	9,468	7,205	3,700	8,000	8,000
477.000 BUILDING PERMITS	65,339	89,967	45,236	29,108	30,000	68,000	50,000
478.000 MARRIAGE FEES	120	40	20	0	0	0	0
481.000 SITE PLAN REVIEW FEES	14,150	3,333	3,097	1,660	1,500	1,500	1,500
481.100 SPECIAL LAND USE	7,341	4,505	4,305	835	1,000	1,000	1,000
482.000 PLAN REVIEW FEES	17,144	22,730	14,836	11,333	13,500	13,500	13,500
483.000 SPLITS	435	50	100	0	100	0	0
510.000 FEDERAL REVENUE	0	0	0	0	0	0	0
510.100 STATE OF MI POLICING GRANT	0	0	24,500	0	0	0	0
510.200 GRANTS	0	0	0	0	0	9,025	0
575.000 STATE SHARED INCOME TAX	0	0	0	0	0	0	0
576.000 STATE SHARED SALES TAX	888,771	880,762	856,183	457,977	864,000	853,700	888,000
578.000 LIQUOR LICENSE TAX	9,950	10,490	11,081	11,303	11,090	11,303	11,300
579.000 INVENTORY TAX REIMBURSEMENT	0	0	0	0	0	0	0
607.000 INSPECTION FEES	2,250	2,190	2,630	22,160	2,000	30,000	50,000
610.000 REZONING FEES	0	0	0	0	0	0	0
613.000 BOARD OF APPEALS FEES	1,800	400	400	500	400	500	500

GENERAL FUND REVENUES

FUND 101 **GENERAL FUND REVENUES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
632.000 FIRE RUNS - TOWNSHIP	81,320	133,670	191,148	147,710	150,000	223,000	243,000
632.200 LIBRARY - TOWNSHIP	0	0	0	0	0	0	0
632.300 FIRE COST RECOVERY	14,379	24,791	22,907	10,380	21,000	10,000	10,000
650.000 SALE OF FIXED ASSETS	0	0	0	0	0	0	0
653.500 LIBRARY DONATIONS	0	0	0	0	0	0	0
654.000 BEAUTIFICATION REVENUES	70	111	233	873	0	818	0
654.100 MUSEUM REVENUE	0	0	0	0	0	0	0
656.000 FINES & FORFEITS	75,657	100,282	98,361	75,854	100,000	100,000	100,000
664.000 INTEREST ON INVESTMENTS	50,680	84,558	114,205	51,298	80,000	75,000	50,000
668.000 RENT - DEPOT	0	0	0	0	0	0	0
668.200 RENT - FARMERS MARKET	0	0	420	1,475	0	1,475	1,475
668.590 RENT - WATER & SEWER	58,350	58,350	58,350	58,400	58,350	58,350	58,350
672.000 SPECIAL ASSESSMENTS	0	0	0	0	0	0	0
673.000 SALE OF LAND	0	0	0	0	0	0	0
675.000 DONATIONS	0	0	0	0	0	0	0
676.267 CONTRIBUTION FROM NARCOTICS FUND	0	0	0	0	0	0	12,000
676.371 CONTRIBUTION FROM CIVIC DEBT	0	0	0	0	0	0	0
676.401 CONTRIBUTION FROM DDA CONSTRUCTION	0	0	0	0	0	0	0
676.486 TRANSFER IN	0	0	0	0	0	0	0
676.492 CONTRIBUTION FROM FIRE TRUCK	0	0	0	0	0	0	0
676.677 CONTRIBUTION FROM INSURANCE FUND	0	0	0	0	0	0	0
676.899 CONTRIBUTION FROM WORKING CAPITAL	0	17,586	0	0	0	0	0
680.000 MISCELLANEOUS REVENUE	15,587	6,321	7,479	14,193	2,000	14,000	2,000
680.200 UNITED WAY - SOCIAL WORKER	26,388	0	0	0	0	0	0
681.000 SALE OF PUBLICATIONS	1,486	682	70	30	100	20	100
681.100 GIS MAPS	20	155	20	0	0	0	0
684.000 POLICE MISCELLANEOUS	12,727	11,436	14,384	7,695	9,000	9,000	9,000
684.100 POLICE LIAISON REIMBURSEMENT	0	0	0	12,000	0	12,000	0
685.000 FIRE MISCELLANEOUS	71	3,358	205	47	100	100	100
687.000 REFUNDS & REIMBURSEMENTS	5,497	120	0	107,477	0	107,477	0
687.200 REIMBURSE - TORNADO DD	0	0	0	0	0	480,583	0
694.000 CASH OVER & SHORT	24	(72)	(9)	(2)	0	0	0
695.000 PROCEEDS OF LOAN	270,000	0	0	0	0	0	0
TOTAL GENERAL FUND REVENUES	5,688,502	5,816,255	5,959,426	5,080,359	5,927,572	6,655,283	6,097,625

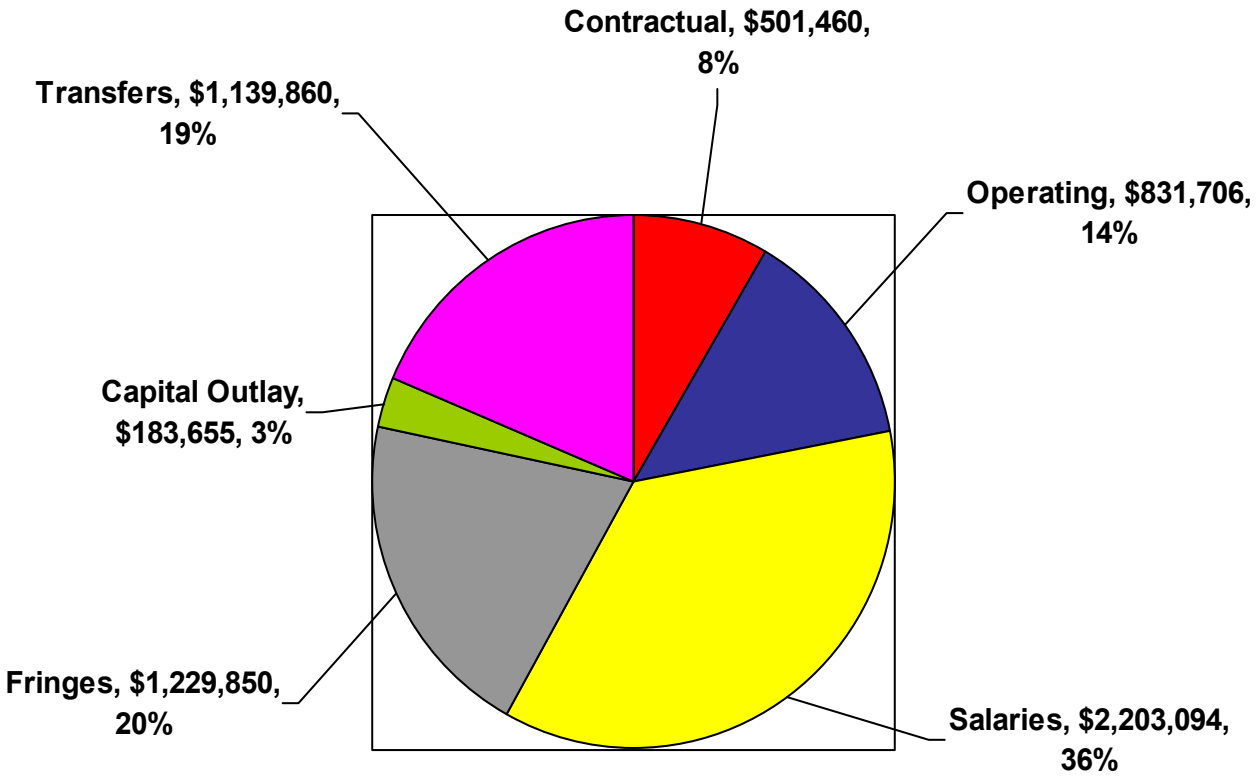
GENERAL FUND EXPENDITURES

GENERAL FUND	2005 ACTUAL		2006 ACTUAL		2007 ACTUAL		2008 BUDGET		2009 BUDGET	
	$	%	$	%	$	%	$	%	$	%
GENERAL GOVERNMENT										
LEGAL & EXECUTIVE										
CITY COUNCIL	32,701	0.6%	38,587	0.6%	32,249	0.5%	35,500	1%	36,500	1%
CITY MANAGER	141,849	2.7%	151,815	2.5%	148,440	2.5%	84,134	1%	104,000	2%
ELECTIONS	12,311	0.2%	11,955	0.2%	16,383	0.3%	17,188	0%	20,900	0%
	186,860	3.5%	202,357	3.4%	197,072	3.3%	136,822	2%	161,400	3%
GENERAL SERVICES										
AUDIT	14,050	0.3%	11,000	0.2%	11,700	0.2%	12,000	0%	12,360	0%
ASSESSOR	168,691	3.2%	149,411	2.5%	145,269	2.4%	159,029	2%	171,300	3%
ATTORNEY	127,309	2.4%	150,288	2.5%	129,750	2.2%	150,000	2%	150,000	2%
LEGAL	38,791	0.7%	50,839	0.8%	54,571	0.9%	54,000	1%	65,000	1%
CLERK	153,199	2.9%	151,695	2.5%	162,356	2.7%	169,200	3%	173,300	3%
GENERAL SERVICES	84,299	1.6%	103,732	1.7%	91,613	1.5%	94,300	1%	90,600	1%
BOARD OF REVIEW	801	0.0%	2,215	0.0%	1,314	0.0%	2,400	0%	2,400	0%
FINANCIAL CONSULTANT	4,200	0.1%	4,200	0.1%	4,200	0.1%	4,200	0%	4,200	0%
TREASURER	139,001	2.6%	126,616	2.1%	154,228	2.6%	124,050	2%	174,700	3%
BUILDING AUTHORITY	17,145	0.3%	10,480	0.2%	44,078	0.7%	25,000	0%	5,000	0%
CITY HALL	125,847	2.4%	158,018	2.6%	161,436	2.7%	117,200	2%	114,700	2%
DEBT RETIREMENT	0	0.0%	58,733	1.0%	59,717		59,717	1%	59,725	1%
EMPLOYEE INSURANCE	0	0.0%	0	0.0%	191	0.0%	0	0%	0	0%
INSURANCE	49,681	0.9%	62,661	1.0%	66,457	1.1%	55,000	1%	60,500	1%
RETIREMENT	276,274	5.2%	255,166	4.3%	277,395	4.6%	280,000	4%	240,000	4%
	1,199,288	22.5%	1,295,055	21.6%	1,364,274	21.7%	1,306,096	19%	1,323,785	22%
POLICE										
POLICE GENERAL	1,571,369	29.4%	1,774,905	29.6%	1,760,400	29.3%	1,888,000	28%	1,890,240	31%
POLICE TRAINING	10,276	0.2%	9,977	0.2%	10,929	0.2%	10,000	0%	8,000	0%
POLICE COMMUNICATIONS	179,808	3.4%	176,996	2.9%	223,103	3.7%	238,450	4%	246,130	4%
POLICE STATION & BUILDING	92,113	1.7%	90,964	1.5%	103,731	1.7%	119,200	2%	119,350	2%
	1,853,566	34.7%	2,052,843	34.2%	2,098,163	34.9%	2,255,650	33.6%	2,263,720	37.2%
FIRE										
FIRE ADMINISTRATIVE	493,516	9.2%	629,813	10.5%	528,783	8.8%	549,955	8%	530,410	9%
FIRE COMMUNICATIONS	11,403	0.2%	14,567	0.2%	17,788	0.3%	32,400	0%	25,000	0%
FIRE STATION	74,086	1.4%	71,168	1.2%	74,886	1.2%	78,000	1%	79,450	1%
	579,006	10.8%	715,548	11.9%	621,458	10.3%	660,355	9.8%	634,860	10.4%
PROTECTIVE INSPECTION										
PROTECTIVE INSPECTION	237,283	4.4%	236,198	3.9%	207,247	3.4%	213,400	3%	236,600	4%
PLANNING	31,756	0.6%	41,766	0.7%	40,643	0.7%	51,250	1%	51,250	1%
BOARD OF APPEALS	700	0.0%	235	0.0%	3,080	0.1%	3,700	0%	4,400	0%
BUILDING BOARD OF APPEALS	0	0.0%	0	0.0%	0	0.0%	550	0%	550	0%
	269,739	5.1%	278,199	4.6%	250,970	4.2%	268,900	4.0%	292,800	4.8%

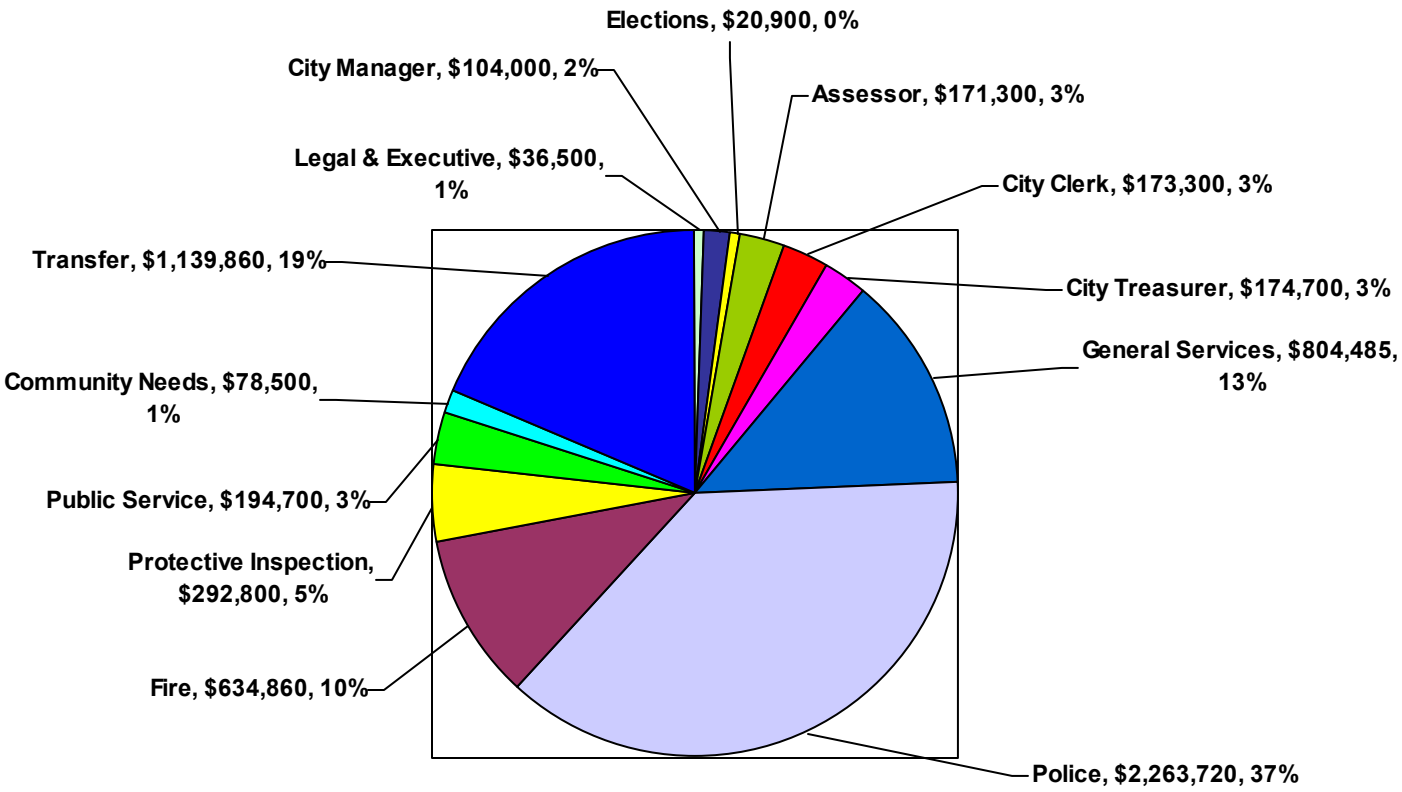
GENERAL FUND EXPENDITURES

GENERAL FUND	2005 ACTUAL		2006 ACTUAL		2007 ACTUAL		2008 BUDGET		2009 BUDGET	
	$	%	$	%	$	%	$	%	$	%
PUBLIC SERVICES										
WEED CUTTING	(2,593)	0.0%	1,683	0.0%	6,595	0.1%	6,000	0.1%	6,000	0.1%
MOSQUITO CONTROL	55,922	1.0%	43,034	0.7%	28,621	0.5%	55,000	0.8%	39,500	0.6%
SIDEWALKS	1,137	0.0%	147,454	2.5%	455	0.0%	3,921	0.1%	0	0.0%
STORM RECOVERY	0	0.0%	0	0.0%	0	0.0%	715,821	10.7%	0	0.0%
PARKING LOTS	28,130	0.5%	17,606	0.3%	14,343	0.2%	23,000	0.3%	18,500	0.3%
DRAINS	5,364	0.1%	3,660	0.1%	3,986	0.1%	3,850	0.1%	4,000	0.1%
WEED HARVESTING	34,120	0.6%	19,670	0.3%	35,100	0.6%	25,000	0.4%	18,000	0.3%
CONTINGENCY	0	0.0%	0	0.0%	0	0.0%	2,000	0.0%	2,000	0.0%
ENGINEERING	5,043	0.1%	11,019	0.2%	17,267	0.3%	14,000	0.2%	14,000	0.2%
STREET LIGHTING	65,451	1.2%	72,054	1.2%	86,529	1.4%	90,000	1.3%	92,700	1.5%
	192,574	3.6%	316,180	5.3%	192,896	3.2%	938,592	14.0%	194,700	3.2%
COMMUNITY SERVICE										
LIBRARY	35,619	0.7%	38,228	0.6%	42,270	0.7%	58,500	0.9%	46,000	0.8%
MUSEUM	21,136	0.4%	6,091	0.1%	5,176	0.1%	13,500	0.2%	9,650	0.2%
COMMUNITY NEEDS	60,641	1.1%	13,064	0.2%	17,225	0.3%	6,850	0.1%	14,300	0.2%
CONSERVATION	20,322	0.4%	38,205	0.6%	35,467	0.6%	0	0.0%	0	0.0%
BEAUTIFICATION	5,128	0.1%	8,441	0.1%	7,084	0.1%	9,550	0.1%	8,550	0.1%
	142,847	2.7%	104,028	1.7%	107,222	1.8%	88,400	1.3%	78,500	1.3%
TRANSFERS OUT										
CONTRIBUTION TO MMV FUND	45,000	0.8%	115,000	1.9%	297,000	4.9%	0	0.0%	200,000	3.3%
CONTRIBUTION TO LMV FUND	205,000	3.8%	120,000	2.0%	100,000	1.7%	200,000	3.0%	166,560	2.7%
CONTRIBUTION TO PARKS	172,000	3.2%	217,000	3.6%	213,000	3.5%	209,000	3.1%	210,800	3.5%
CONTRIBUTION TO CEMETERY FUND	30,000	0.6%	30,000	0.5%	57,000	0.9%	41,000	0.6%	32,500	0.5%
CONTRIBUTION FIRE EQUIPMENT	170,000	3.2%	170,000	2.8%	100,000	1.7%	170,000	2.5%	100,000	1.6%
CONTRIBUTION TO CIP	274,000	5.1%	370,000	6.2%	405,000	6.7%	405,000	6.0%	405,000	6.7%
CONTRIBUTION TO SICK PAY	17,226	0.3%	16,400	0.3%	13,819	0.2%	25,000	0.4%	25,000	0.4%
	913,226	17.1%	1,038,400	17.3%	1,185,819	19.7%	1,050,000	15.7%	1,139,860	18.7%
TOTAL EXPENDITURES	**5,337,103**	**100%**	**6,002,609**	**100%**	**6,017,873**	**99%**	**6,704,815**	**100%**	**6,089,625**	**100%**
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES	351,399		(186,354)		(58,447)		(49,532)		8,000	
FUND BALANCE JULY 1	1,192,651		1,544,050		1,357,696		1,299,248		1,249,716	
FUND BALANCE JUNE 30	1,544,050		1,357,696		1,299,248		1,249,716		1,257,716	

GENERAL FUND
2009 Budget Expenses by Type



GENERAL FUND
2009 Budget Expenses by Activity



LEGISLATIVE & EXECUTIVE

Sue Osborn - Mayor

Department Summary

The City of Fenton has a Council/Manager form of government; the manager is appointed by the elected council members.

The City Council is elected by the voters of the City of Fenton to four year terms. Elections are held every other year on the odd numbered years.

The Mayor is elected for a two-year term in odd number years. Mayor Osborn was first elected in 1999. Tim Faricy, Cheryl King and John Rauch were elected in 2007. Carl S. Hammond, Michael Moffitt and Dianne North were elected in 2005.

Department Goals

•To continue to implement the Local Streets Capital Improvements Program.

•To implement Downtown Master Plan and Design guidelines.

•To develop further the City website.

Terms Expiring:

Mayor

Sue Osborn…2009

Council Members

Tim Faricy…2011

Carl S. Hammond…2009

Cheryl A. King…2011

Michael Moffitt…2009

Dianne North..2009

John Rauch…2011

Department Objectives

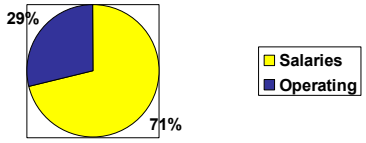
•All goals would improve the services to the City residents.

Budget Summary

✓Salaries consists of payments to Council based on meeting attendance, as authorized by the Compensation Commission.

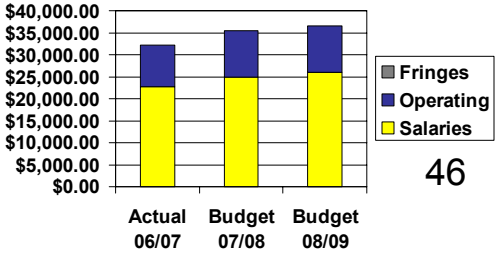
✓Conference/Dues include Council training and membership dues in the Genesee County Small Cities, Michigan Municipal League and National League of Cities.

Proposed Expense Budget



Expense Summary:			
	Actual 06/07	Budget 07/08	Budget 08/09
Salaries	$22,727	$25,000	$26,000
Fringes	$0	$0	$0
Operating	$9,522	$10,500	$10,500
Contractual	$0	$0	$0
Capital Outlay	$0	$0	$0

3 Year Expense Comparison



LEGISLATIVE & EXECUTIVE EXPENDITURES

FUND 101 **CITY COUNCIL EXPENDITURES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Budgets Proposed 2008-2009
101.000 CITY COUNCIL							
Personnel Services							
702.000 SALARIES	21,440	22,031	22,727	18,903	27,000	25,000	26,000
719.000 EMPLOYEE FRINGES	1,640	962	0	0	0	0	0
Operating Expenses							
864.000 CONFERENCE/DUES	7,973	13,267	7,694	1,735	8,500	8,500	8,500
956.100 MISCELLANEOUS	1,647	2,327	1,828	2,273	2,000	2,000	2,000
TOTAL CITY COUNCIL EXPENSES	32,701	38,587	32,249	22,911	37,500	35,500	36,500

CITY MANAGER

Richard Aro – Interim City Manager

Department Summary

The City Manager is the chief administrative officer of the city and reports to the Fenton City Council. The position of City Manager carries a broad range of responsibilities which include the appointment and supervision of department heads; coordination of all City and utility departments; and preparation and maintenance of a balanced annual budget of the City's goals. Position is currently vacant.

Department Goals

- To continue Local Streets Improvements Program.
- To further develop the City Website.
- To implement the Downtown Master Plan and Design Guidelines.
- To update job descriptions.
- To pursue improvements in insurance coverage.
- To prepare for budgetary issues.

Department Objectives

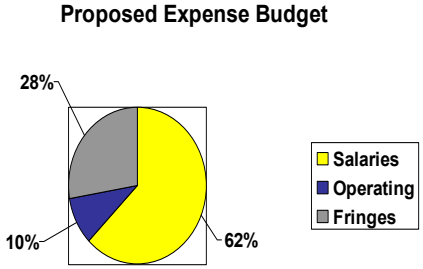
- Hiring a new manager.
- Based on preliminary research, the City may have the ability to improve insurance coverage and save the City money.
- Implementing the Downtown Master Plan and Guidelines.

Budget Summary

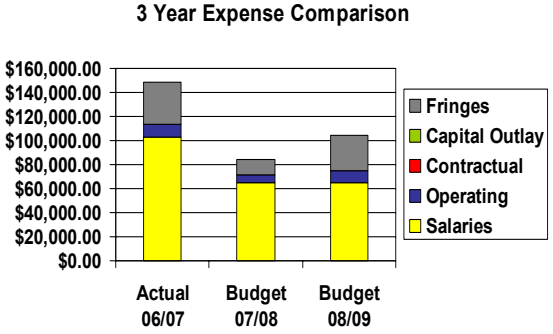
✓Salaries include City Manager (50%).

✓Fringe benefits include health, dental, optical, life and long term disability insurance, FICA, retirement and workers' compensation.

✓Conference and Dues expenses include membership and training in International City Manager Association and Michigan Local Government Management Association.



Expense Summary:			
	Actual 06/07	Budget 07/08	Budget 08/09
Salaries	$102,535	$64,900	$65,000
Fringes	$35,016	$12,470	$29,000
Operating	$10,889	$6,764	$10,000
Contractual	$0	$0	$0
Capital Outlay	$0	$0	$0



CITY MANAGER EXPENDITURES

FUND 101 **CITY MANAGER EXPENDITURES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Budgets Proposed 2008-2009
172.000 CITY MANAGER							
Personnel Services							
701.000 SALARIES	93,606	100,042	102,535	55,640	64,900	64,900	65,000
719.000 EMPLOYEE FRINGES	33,543	37,735	35,016	12,018	12,470	12,470	29,000
Operating Expenses							
864.000 CONFERENCE/DUES	6,986	9,370	6,774	744	8,000	800	5,000
865.000 AUTO	4,000	4,000	4,000	4,796	4,000	5,000	4,000
956.100 MISCELLANEOUS	3,713	667	114	964	1,000	964	1,000
TOTAL CITY MANAGER EXPENSES	141,849	151,815	148,440	74,162	90,370	84,134	104,000

GENERAL SERVICES
Richard Aro – Interim City Manager

Department Summary

In this department are all legal fees, general operating supplies, city hall maintenance and capital improvements. Also, Included is the general liability insurance and retirees health insurance benefits.

Department Goals

•To continue the technology upgrades.

•Continue to find ways to reduce the cost of health care benefits.

Department Objectives

•The possibility of a new software and other technical matters would improve the efficiency of the City. Costs will be substantial but is necessary as we are now limiting our ability to add improvements to GIS.

Budget Summary

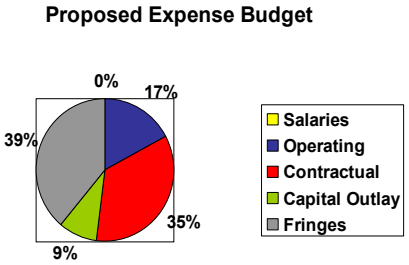
✓Attorney fees are all fees relating to our contracted law firm.

✓General Services expenses are city hall office supplies and postage, labor relations and computer consulting costs, computer maintenance contracts and training.

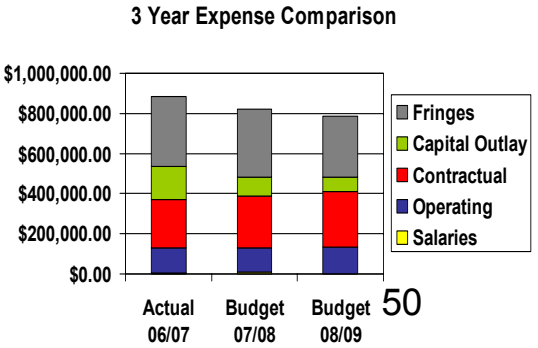
✓City Hall expenses include utilities, building maintenance, grounds maintenance, contracted cleaning services and capital outlay.

✓Insurance expenses include general liability insurance.

✓Retirement includes retirees health insurance.



Expense Summary:			
	Actual 06/07	Budget 07/08	Budget 08/09
Salaries	$6,429	$7,000	$0
Fringes	$347,745	$338,800	$304,800
Operating	$122,530	$136,200	$135,500
Contractual	$241,876	$260,500	$273,000
Capital Outlay	$166,627	$92,717	$72,225



GENERAL SERVICES EXPENDITURES

FUND 101 **GENERAL SERVICES EXPENDITURES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Budgets Proposed 2008-2009
210.000 ATTORNEY							
Contractual							
826.000 ATTORNEY FEES	127,309	150,288	129,750	123,422	112,000	150,000	150,000
TOTAL ATTORNEY	127,309	150,288	129,750	123,422	112,000	150,000	150,000
211.000 LEGAL							
Operating Expenses							
978.000 LAW BOOKS & SUPPLEMENTS	0	0	0	0	0	0	0
Contractual							
810.000 DEDUCTIBLES	5,000	563	6,328	10,000	15,000	15,000	15,000
826.000 LEGAL FEES	33,791	50,276	48,243	26,977	39,000	39,000	50,000
TOTAL LEGAL	38,791	50,839	54,571	36,977	54,000	54,000	65,000
234.000 GENERAL SERVICES							
Personnel Services							
702.000 SALARIES	3,271	(502)	0	0	0	0	0
703.000 INTERN	586	6,343	5,942	4,275	7,000	7,000	0
719.000 EMPLOYEE FRINGES	3,021	3,353	3,702	2,931	3,800	3,800	4,300
Operating Expenses							
727.000 SUPPLIES	17,392	13,451	14,277	7,535	12,000	12,000	12,000
728.000 POSTAGE	11,534	9,403	12,382	9,062	16,000	16,000	17,000
864.000 TRAINING	1,174	814	634	490	1,200	500	1,000
865.000 AUTO RENTAL	0	0	0	0	0	0	0
934.000 OFFICE EQUIPMENT MAINTENANCE	11,753	12,229	7,748	7,097	8,000	8,000	8,300
Contractual							
810.000 PROFESSIONAL SERVICES	33,598	55,588	46,095	27,335	44,000	44,000	45,500
Capital Outlay							
970.000 CAPITAL OUTLAY	1,970	3,053	833	1,135	3,000	3,000	2,500
TOTAL GENERAL SERVICES	84,299	103,732	91,613	59,860	95,000	94,300	90,600
261.000 BUILDING AUTHORITY							
Capital Outlay							
965.100 BUILDING/LAND IMPROVEMENTS	0	0	0	0	0	0	0
971.000 PURCHASE OF LAND	1,456	0	0	0	0	0	0
971.200 LAND IMPROVEMENTS	23,478	10,480	44,078	4,589	25,000	25,000	5,000
974.200 GAS TANK REMOVAL	0	0	0	0	0	0	0
974.300 DAM IMPROVEMENTS	0	0	0	0	0	0	0
TOTAL BUILDING AUTHORITY	24,934	10,480	44,078	4,589	25,000	25,000	5,000

GENERAL SERVICES EXPENDITURES

(continued)

FUND 101 **GENERAL SERVICES EXPENDITURES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
265.000 CITY HALL							
Personnel Services							
702.000 CUSTODIAN SALARIES	0	30	487	91	0	0	0
Operating Expenses							
727.000 CUSTODIAN SUPPLIES	2,957	2,810	2,824	6,243	2,000	8,000	3,000
851.000 COMMUNICATIONS/RADIO	170	227	227	57	200	200	200
853.000 TELEPHONES	39,194	40,910	36,910	33,687	40,000	47,000	48,500
920.000 UTILITIES	29,242	28,236	33,043	21,081	33,000	33,000	34,000
931.000 BUILDING MAINTENANCE	5,454	4,133	8,364	2,372	5,000	5,000	5,000
956.100 MISCELLANEOUS	3,213	864	3,021	829	3,000	3,000	3,000
957.000 GROUNDS & MISCELLANEOUS	2,520	2,595	3,099	987	3,500	3,500	3,500
Contractual							
818.000 CONTRACTED SERVICE	11,671	11,627	11,460	6,856	12,500	12,500	12,500
Capital Outlay							
970.000 CAPITAL OUTLAY	31,425	66,586	61,999	3,074	5,000	5,000	5,000
TOTAL CITY HALL	125,847	158,018	161,436	75,277	104,200	117,200	114,700
945.000 DEBT RETIREMENT							
Capital Outlay							
991.000 PRINCIPAL	0	50,760	52,000	53,830	53,935	53,830	55,725
995.000 INTEREST	0	7,973	7,717	5,887	5,898	5,887	4,000
TOTAL DEBT RETIREMENT	0	58,733	59,717	59,717	59,833	59,717	59,725
951.000 EMPLOYEE INSURANCE							
Personnel Services							
719.000 EMPLOYEE FRINGES	0	0	191	0	0	0	0
TOTAL EMPLOYEE INSURANCE	0	0	191	0	0	0	0
954.000 INSURANCE							
Personnel Services							
910.000 INSURANCE	49,681	62,661	66,457	54,656	75,000	55,000	60,500
TOTAL INSURANCE	49,681	62,661	66,457	54,656	75,000	55,000	60,500
956.000 RETIREMENT							
Personnel Services							
718.000 RETIREMENT	276,274	255,166	277,395	237,849	355,680	280,000	240,000
TOTAL RETIREMENT	276,274	255,166	277,395	237,849	355,680	280,000	240,000
TOTAL GENERAL SERVICES EXPENSES	727,135	849,918	885,207	652,346	880,713	835,217	785,525

PUBLIC SERVICE
Richard Aro – Interim City Manager

Department Summary

This department provides services to the general public and businesses. This department is responsible for a number of budgets including Mosquito Control, sidewalks, parking lot maintenance, County drain assessments, Mill Pond chemical treatment and street lighting.

Department Goals

•To continue mosquito control program.

•To continue chemical treatment program.

Department Objectives

•The City's sidewalk program has been omitted for 2009 due lack of revenues.

•With the concerns of the West Nile Virus and general well-being of the community, the mosquito control program would continue within budget parameters.

•The Mill Pond treatments and weed harvesting will continue within budget parameters.

Budget Summary

✓Mosquito control program includes various methods of mosquito control and are contracted annually by the city.

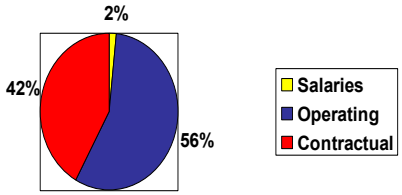
✓Parking lot expenses include various public parking lots maintained by the city.

✓Drain charges are the amount the county charges the city for any County drain maintenance or construction.

✓Mill Pond weed harvesting includes the chemical treating of the algae in the pond.

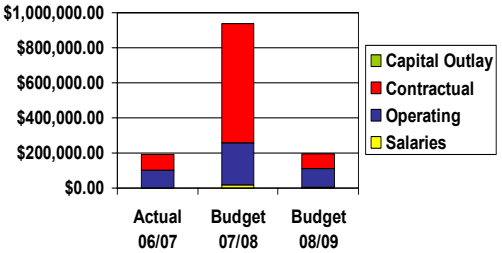
✓Street lighting expenses are the utility charges for the city street lights.

Proposed Expense Budget



Expense Summary:			
	Actual 06/07	Budget 07/08	Budget 08/09
Salaries	$2,032	$16,515	$3,500
Operating	$99,296	$240,577	$109,700
Contractual	$91,569	$681,500	$81,500
Capital Outlay	$0	$0	$0

3 Year Expense Comparison



PUBLIC SERVICE EXPENDITURES

FUND 101 **PUBLIC SERVICE EXPENDITURES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
421.000 WEED CUTTING							
Contractual							
818.000 CONTRACTED SERVICE	(2,593)	1,683	6,595	5,727	4,900	6,000	6,000
TOTAL WEED CUTTING	(2,593)	1,683	6,595	5,727	4,900	6,000	6,000
438.000 MOSQUITO CONTROL							
Contractual							
821.000 CONTRACTED SERVICE	55,922	43,034	28,621	37,752	40,000	55,000	39,500
TOTAL MOSQUITO CONTROL	55,922	43,034	28,621	37,752	40,000	55,000	39,500
442.000 SIDEWALKS							
Operating Expense							
775.000 MATERIALS	1,137	147,454	455	3,921	0	3,921	0
TOTAL SIDEWALK	1,137	147,454	455	3,921	0	3,921	0
443.00 STORM RECOVERY							
Personnel Services							
702.000 SALARIES	0	0	0	11,513	0	11,515	0
Operating Expense							
740.000 SUPPLIES	0	0	0	132	0	132	0
751.000 GAS & OIL	0	0	0	223	0	223	0
931.000 BUILDING & MAINTENANCE	0	0	0	111,785	0	111,785	0
956.100 MISCELLANEOUS	0	0	0	14,516	0	14,516	0
Contractual							
818.600 CONTRACTUAL	0	0	0	577,623	0	577,650	0
TOTAL STORM RECOVERY	0	0	0	715,791	0	715,821	0
444.000 PARKING LOTS							
Personnel Services							
702.000 SNOWPLOWING SALARIES	11,446	4,943	2,032	4,965	3,000	5,000	3,500
703.000 PART-TIME SALARIES	0	0	0	0	0	0	0
Operating Expense							
775.000 MATERIALS	4,668	4,481	3,130	4,326	5,000	6,000	5,000
920.000 UTILITIES	6,136	5,573	6,086	3,862	6,200	6,000	6,000
943.100 EQUIPMENT RENTAL	5,880	2,609	3,095	5,788	4,000	6,000	4,000
Contractual							
818.000 CONTRACTUAL	0	0	0	0	0	0	0
TOTAL PARKING LOTS	28,130	17,606	14,343	18,942	18,200	23,000	18,500

PUBLIC SERVICE EXPENDITURES

(Continued)

FUND 101 **PUBLIC SERVICE EXPENDITURES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
445.000 DRAINS							
Contractual							
965.000 DRAIN ASSESSMENT	5,364	3,660	3,986	3,813	10,000	3,850	4,000
TOTAL DRAINS	5,364	3,660	3,986	3,813	10,000	3,850	4,000
446.000 WEED HARVESTING							
Contractual							
818.000 MILL POND-WEED HARVESTING	34,120	19,670	35,100	21,780	25,000	25,000	18,000
TOTAL WEED HARVESTING	34,120	19,670	35,100	21,780	25,000	25,000	18,000
448.000 CONTINGENCY							
Operating Expenses							
931.000 DISASTER CONTINGENCY	0	0	0	0	2,000	2,000	2,000
TOTAL CONTINGENCY	0	0	0	0	2,000	2,000	2,000
449.000 ENGINEERING							
Contractual							
810.000 ENGINEERING	5,043	11,019	17,267	8,786	14,000	14,000	14,000
TOTAL ENGINEERING	5,043	11,019	17,267	8,786	14,000	14,000	14,000
450.000 STREET LIGHTING							
Operating Expenses							
926.000 STREET LIGHTING	65,451	72,054	86,529	71,176	79,600	90,000	92,700
TOTAL STREET LIGHTING	65,451	72,054	86,529	71,176	79,600	90,000	92,700
TOTAL PUBLIC SERVICE EXPENSES	192,574	316,180	192,896	887,688	193,700	938,592	194,700

COMMUNITY NEEDS

Richard Aro – Interim City Manager

Department Summary

This department includes the support of the Library, Museum, Community Needs, Conservation, Planning, Board of Appeals, Building Board of Appeals and Beautification.

Department Goals

- The Jack R. Winegarden Library:
  - –Possibility of New Building
- The A.J. Phillips Museum
  - –Grounds improvements
- Beautification Commission
  - –Expand work into downtown with plantings

Department Objectives

- The Jack R. Winegarden Library:
  - –The possibility of new building needs to be considered due to the fact that the building is being used beyond capacity.
- The A.J. Phillips Museum
  - –Continuing improvement of grounds
- Beautification Commission
  - –Continuing the charge of community involvement the Beautification Commission is continually growing in their endeavors.

Budget Summary

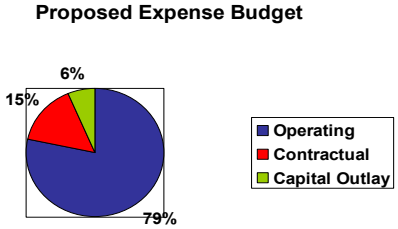
✓Library expenses consist of operating supplies, contractual cleaning services, utilities, and building maintenance.

✓Museum expenses consist of utilities and building maintenance.

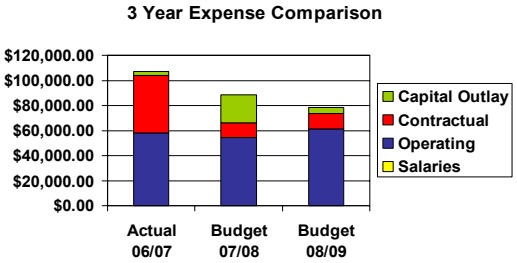
✓Community needs expenses include the website and the expo program.

✓Conservation expenses provides for tree planting and removal on city property which has been omitted for 2009 due to lack of revenues.

✓Beautification expenses includes flags, plantings and Holiday decorations.



Expense Summary:			
	Actual 06/07	Budget 07/08	Budget 08/09
Salaries	$0	0	0
Operating	$58,229	54,400	61,500
Contractual	$45,543	12,000	12,000
Capital Outlay	$3,449	22,000	5,000



COMMUNITY NEEDS EXPENDITURES

FUND 101 **COMMUNITY NEEDS EXPENDITURES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
738.000 LIBRARY							
Operating Expenses							
740.000 CUSTODIAL SUPPLIES	1,077	1,828	1,184	859	1,500	1,500	1,500
920.000 UTILITIES	11,665	13,349	15,245	12,674	14,500	17,000	17,500
931.000 BUILDING MAINTENANCE	8,693	7,302	9,688	7,136	10,000	10,000	10,000
934.000 EQUIPMENT MAINTENANCE	0	99	0	0	0	0	0
956.100 MISCELLANEOUS	3,740	1,846	2,628	834	2,000	2,000	2,000
Contractual							
818.000 CONTRACTED SERVICE	10,444	10,020	10,077	5,910	12,000	12,000	12,000
Capital Outlay							
970.000 CAPITAL OUTLAY	0	3,784	3,449	10,080	15,000	16,000	3,000
TOTAL LIBRARY	35,619	38,228	42,270	37,493	55,000	58,500	46,000
740.000 MUSEUM							
Personnel							
702.000 AIDE	0	0	0	0	0	0	0
Operating Expenses							
920.000 UTILITIES	4,130	4,592	4,122	4,059	4,500	5,000	5,150
931.000 BUILDING MAINTENANCE	993	512	239	476	1,500	1,500	1,500
934.000 EQUIPMENT MAINTENANCE	0	5	0	0	0	0	0
956.000 GROUNDS & MISCELLANEOUS	0	0	0	0	0	0	0
956.100 MISCELLANEOUS	945	982	815	552	1,000	1,000	1,000
Capital Outlay							
970.000 CAPITAL OUTLAY	15,069	0	0	0	6,000	6,000	2,000
TOTAL MUSEUM	21,136	6,091	5,176	5,087	13,000	13,500	9,650
746.000 COMMUNITY NEEDS							
Operating Expenses							
819.000 NEWSLETTER	9,398	0	13,854	650	0	0	0
819.100 WEBSITE	56	9,900	2,510	4,550	12,000	3,000	10,000
819.200 FARMER'S MARKET	0	0	0	3,046	3,500	3,050	3,500
820.000 NEWCOMER INFORMATION	0	0	0	0	0	0	0
822.000 EXPO PROGRAM	1,327	492	361	269	800	800	800
885.000 EMPLOYEE AWARDS PROGRAM	4,015	0	500	0	0	0	0
931.000 DEPOT REPAIRS	0	0	0	0	0	0	0
958.000 MAYOR EXCHANGE	0	0	0	0	0	0	0
959.000 B/C APPRECIATION PROGRAM	3,387	0	0	0	0	0	0
Contractual							
712.000 SOCIAL WORKER	42,459	2,672	0	0	0	0	0
818.000 TRANSPORTATION	0	0	0	0	0	0	0
TOTAL COMMUNITY NEEDS	60,641	13,064	17,225	8,515	16,300	6,850	14,300

COMMUNITY NEEDS EXPENDITURES

(Continued)

FUND 101 **COMMUNITY NEEDS EXPENDITURES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
781.000 CONSERVATION							
Contractual							
818.000 CONTRACTUAL	20,022	36,519	22,145	0	0	0	0
818.300 TREE PLANTING	300	1,686	13,322	0	0	0	0
TOTAL CONSERVATION	20,322	38,205	35,467	0	0	0	0
892.000 BEAUTIFICATION							
Operating Expenses							
776.000 MEMORIAL DAY FLAGS	1,075	1,080	957	0	1,000	1,000	1,000
777.000 CITY FLAGS	0	252	696	0	800	800	800
880.000 HOLIDAY CANDLES	0	434	238	127	250	130	250
881.000 BEAUTIFICATION COMMISSION	2,890	6,119	4,552	5,303	6,000	7,200	6,000
882.000 HOLIDAY DECORATIONS	642	576	578	120	0	120	200
883.000 RIVER CLEAN-UP	521	(20)	63	0	300	300	300
TOTAL BEAUTIFICATION	5,128	8,441	7,084	5,550	8,350	9,550	8,550
TOTAL COMMUNITY NEEDS EXPENSES	142,847	104,028	107,222	56,645	92,650	88,400	78,500

TRANSFERS

FUND 101 **TRANSFERS OUT**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
967.000 CONTRIBUTION TO OTHER FUNDS							
Transfer							
965.202 CONTRIBUTION TO MMV FUND	45,000	115,000	297,000	0	0	0	200,000
965.203 CONTRIBUTION TO LMV FUND	205,000	120,000	100,000	130,000	130,000	200,000	166,560
965.208 CONTRIBUTION TO PARKS FUND	172,000	217,000	213,000	214,000	214,000	209,000	210,800
965.209 CONTRIBUTION TO CEMETERY FUND	30,000	30,000	57,000	41,000	41,000	41,000	32,500
965.492 CONTRIBUTION TO FIRE TRUCK FUND	170,000	170,000	100,000	170,000	170,000	170,000	100,000
965.494 CONTRIBUTION TO CIP FUND	274,000	370,000	405,000	405,000	405,000	405,000	405,000
965.730 CONTRIBUTION TO SICK PAY FUND	17,226	16,400	13,819	0	25,000	25,000	25,000
TOTAL TRANSFERS OUT	913,226	1,038,400	1,185,819	960,000	985,000	1,050,000	1,139,860

CITY CLERK

Melinda Carrier

Department Summary

This department is the custodian of all ordinances, resolutions, City Council minutes and all records pertaining to the City. This department is responsible for maintaining voter registration in the City and conducting elections. Beginning January 2005, due to election consolidation, the Clerk's Office will be conducting all school elections, as well as State primary and Presidential Elections.

This department handles the City payroll. It also serves as the human resources department. The Clerk's office processes the accounts payable that is approved by City Council.

Department Goals

•To maintain and improve records management.

•Develop a document shredding schedule.

Department Objectives

•Improving records management is an ongoing project that can be aided with software purchases, contractual services and supplies.

•Coordinate with all departments to develop a document shredding schedule.

Budget Summary

✓Salaries consist of the City Clerk and Deputy Clerk.

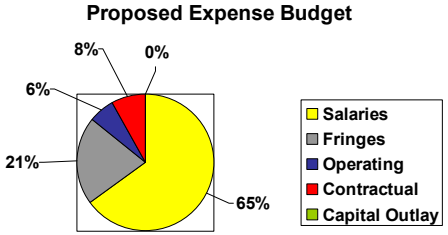
✓Employee fringe include health, dental, optical, long term disability and life insurance, FICA, retirement and workers' compensation.

✓Licensing expenses consist of software and licensing for passport, business licensing and document imaging/minutes indexing.

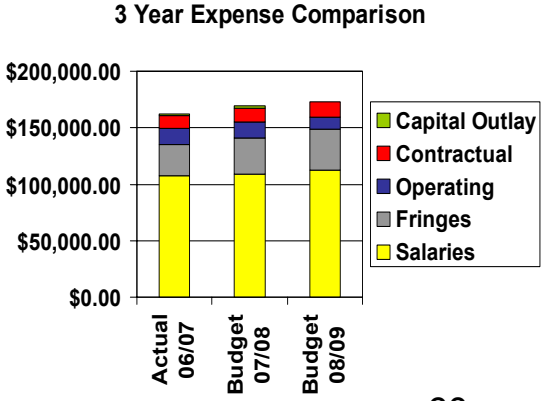
✓Contracted services is the outsourcing of the payroll.

✓Conference and dues are membership in Michigan Association of Municipal Clerks, International Institute of Municipal Clerks and Governmental Clerks of Genesee County.

✓Publishing is publication of all legal notices in a local newspaper.



Expense Summary:			
	Actual 06/07	Budget 07/08	Budget 08/09
Salaries	$107,517	$109,000	$112,500
Fringes	$27,903	$32,000	$36,300
Operating	$13,951	$14,000	$10,500
Contractual	$11,535	$12,000	$14,000
Capital Outlay	$1,450	$2,200	$0



CLERK EXPENDITURES

FUND 101 **CLERK EXPENDITURES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
215.000 CLERK							
Personnel Services							
701.000 SALARIES	100,006	98,043	107,517	82,060	111,000	109,000	112,500
719.000 EMPLOYEE FRINGES	25,795	26,415	27,903	24,473	42,600	32,000	36,300
Operating Expenses							
729.000 LICENSING	0	0	0	0	1,000	1,000	0
864.000 CONFERENCE/DUES	2,071	2,878	2,155	889	2,000	2,000	2,000
900.000 PUBLISHING	12,789	8,172	10,953	5,471	10,000	10,000	7,500
956.100 MISCELLANEOUS	753	1,606	843	108	1,000	1,000	1,000
Contractual							
818.000 CONTRACTED SERVICES	11,786	14,582	11,535	10,227	7,800	12,000	14,000
Capital Outlay							
970.000 CAPITAL OUTLAY	0	0	1,450	2,058	2,200	2,200	0
TOTAL CLERK EXPENSES	153,199	151,695	162,356	125,286	177,600	169,200	173,300

ELECTIONS

Melinda Carrier

Department Summary

This department is responsible for maintaining voter registration in the City and conducting elections. This year the Clerk's Office will be conducting all school elections, State primary and Presidential elections.

Department Goals

•Develop a comprehensive training program for election inspectors.

Department Objectives

•Hire temporary part time employee for elections due to increasing volume of absentee ballots.

•The Clerk and Deputy Clerk have both completed the State of Michigan Election Inspector Training Coordinator Accreditation program and are now certified to train our election inspectors. All inspectors must be trained and re-certified every two years.

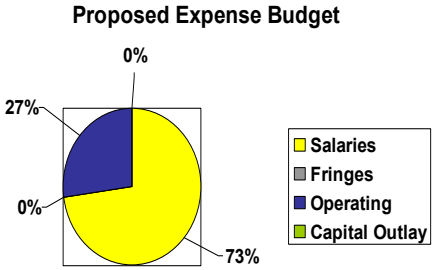
Budget Summary

✓Salaries consist of staffing and training for elections.

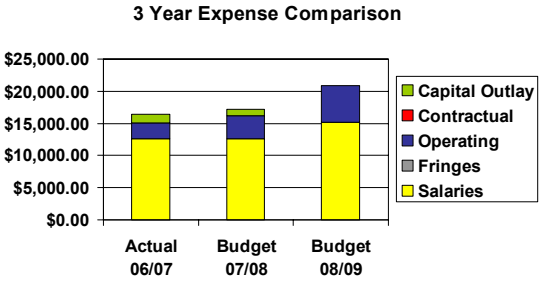
✓Supplies and postage are for election operations.

✓Publishing expenses are for required legal notices.

✓Miscellaneous consists of maintenance fees for voting devices.



Expense Summary:			
	Actual 06/07	Budget 07/08	Budget 08/09
Salaries	$12,617	$12,588	$15,200
Fringes	$0	$0	$0
Operating	$2,474	$3,600	$5,700
Contractual	$0	$0	$0
Capital Outlay	$1,292	$1,000	$0



ELECTIONS EXPENDITURES

FUND 101 **ELECTIONS EXPENDITURES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
192.000 ELECTIONS							
Personnel Services							
702.000 SALARIES	9,479	5,424	12,617	10,188	8,500	12,588	15,200
Operating Expenses							
727.000 SUPPLIES	574	2,317	1,003	701	1,000	1,000	1,000
728.000 POSTAGE	480	2,665	315	21	500	500	1,300
900.000 PUBLISHING	0	56	0	130	200	200	200
943.100 EQUIPMENT RENTAL	45	85	208	110	200	200	200
956.100 MISCELLANEOUS	588	1,253	948	1,526	1,200	1,700	3,000
Capital Outlay							
970.000 CAPITAL OUTLAY	1,145	154	1,292	0	1,000	1,000	
TOTAL ELECTIONS EXPENSES	12,311	11,955	16,383	12,677	12,600	17,188	20,900

CITY TREASURER

Cynthia Shane

Department Summary

The Treasurer's Department is responsible for collection of all monies processed through the City. It is also responsible for the disbursement of tax dollars collected. This department maintains the financial records of the City. In addition, the department handles all investments and debt of the City. Financial reports required by various governmental agencies are completed by the Treasurer's department. The major annual projects overseen by the department include the audit and budget.

Department Goals

•To further the utilization of the website.

•To purchase a new computer financial system. Current financial software is 11 years old, upgrade of software is becoming necessary.

•To image the accounts payable documents.

Department Objectives

•As the City continues technological advancements, this department is looking to receive payments for City services via credit and debit cards.

•By utilizing on-line review by department heads, accounts payable will allow for better accountability.

Budget Summary

✓Salaries consist of the treasurer (58%) and deputy treasurer (100%).

✓Employee fringes include health, dental, optical, long term disability, life insurance, FICA, retirement and workers' compensation.

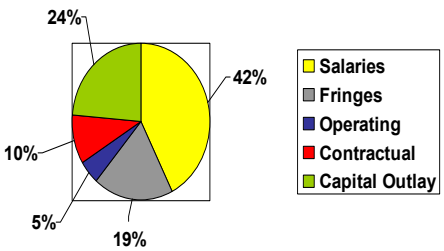
✓Operating supplies are forms for billing taxes.

✓Conferences and dues include memberships and training from Michigan Municipal Finance Officers, Michigan Municipal Treasurers and Government Finance Officers Associations.

✓Publishing consists of notices of taxes due in the local newspaper.

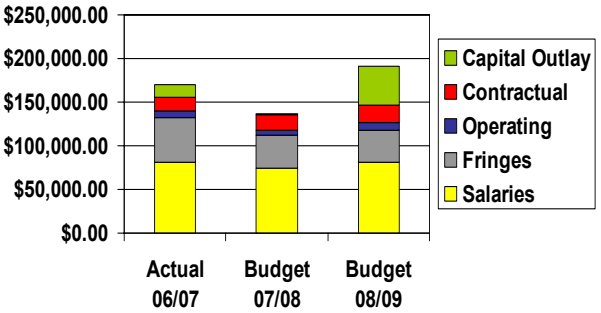
✓Capital Outlay consists of purchase of financial software primarily to make information internet accessible to City residents.

Proposed Expense Budget



Expense Summary:			
	Actual 06/07	Budget 07/08	Budget 08/09
Salaries	$81,155	$75,000	$81,300
Fringes	$50,853	$37,600	$36,000
Operating	$7,479	$5,250	$9,300
Contractual	$15,900	$17,200	$19,660
Capital Outlay	$14,667	$2,000	$45,000

3 Year Expense Comparison



TREASURER EXPENDITURES

FUND 101 **TREASURER EXPENDITURES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
208.000 AUDIT							
Contractual							
807.000 AUDIT FEES	14,050	11,000	11,700	12,000	12,000	12,000	12,360
	14,050	11,000	11,700	12,000	12,000	12,000	12,360
248.000 FINANCIAL CONSULTANT							
Contractual							
810.000 FINANCIAL CONSULTANT	4,200	4,200	4,200	2,100	4,200	4,200	4,200
	4,200	4,200	4,200	2,100	4,200	4,200	4,200
253.000 TREASURER							
Personnel Services							
701.000 SALARIES	77,120	74,112	81,155	62,028	77,500	75,000	81,300
719.000 EMPLOYEE FRINGES	40,424	40,120	50,853	32,711	52,800	37,600	36,000
Operating Expenses							
740.000 OPERARING SUPPLIES	0	0	74	3,173	3,000	3,200	4,000
824.000 TAX ROLL PREPARATION	2,553	2,777	2,986	0	0	0	0
864.000 CONFERENCE/DUES	3,983	3,422	1,825	2,376	2,500	2,500	2,500
900.000 PUBLISHING	624	1,503	1,205	746	1,650	750	800
956.100 MISCELLANEOUS	1,558	2,342	1,464	1,717	2,000	2,000	2,000
Contractual							
818.000 CONTRACTED SERVICES	481	0	0	1,000	0	1,000	3,100
Capital Outlay							
970.000 CAPITAL OUTLAY	12,259	2,340	14,667		45,000	2,000	45,000
TOTAL TREASURER EXPENSES	139,001	126,616	154,228	103,750	184,450	124,050	174,700
TOTAL TREASURER EXPENSES	157,251	141,816	170,128	117,850	200,650	140,250	191,260

POLICE DEPARTMENT

Richard Aro – Police Chief

Department Summary

The Police department is a fully staffed police agency providing 24 hour public safety protection. Our staff includes 15 police officers, 4 dispatchers, 4 crossing guards and an administrative secretary. The department operates 24 hours a day, 7 days a week.

Department Goals

- To maintain dispatch and 911 center.
- To maintain school liaison officer.
- To evaluate vehicle and equipment purchases.
- To improve Police and Station technology.

Department Objectives

- It is essential that the City maintain our dispatch in the highest possible order and continue to control its future through our local efforts
- Police vehicles are receiving more use than in the years past. Therefore, maintenance becomes a big issue.
- The school liaison officer should be maintained.
- Equipment upgrades/replacements are needed.

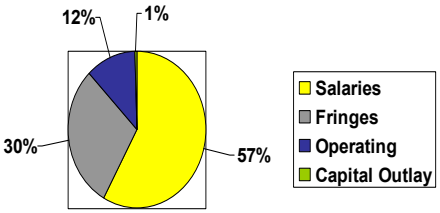
Budget Summary

✓Salaries consist of 15 full-time officers including the Police Chief. A full-time secretary and custodian (75%) are included in wages. Four part-time crossing guards are employed.

✓Employee fringes include health, dental, optical, long term disability, life insurance, FICA, retirement and workers' compensation.

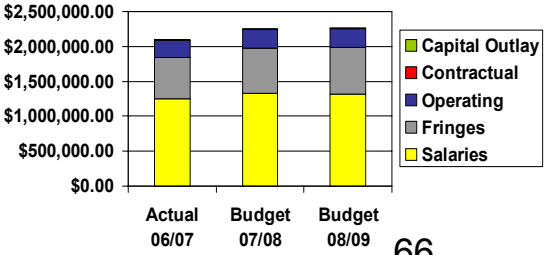
✓Capital outlay consists of one MDC in-car computer and one 800 MHZ signal amplifier. One patrol vehicle and one detective vehicle are planned to be replaced.

Proposed Expense Budget



Expense Summary:			
	Actual 06/07	Budget 07/08	Budget 08/09
Salaries	$1,249,599	$1,327,600	$1,311,694
Fringes	$593,604	$649,800	$674,400
Operating	$238,987	$265,450	$264,246
Contractual	$0	$0	$0
Capital Outlay	$15,972	$12,800	$13,380

3 Year Expense Comparison



POLICE EXPENDITURES

FUND 101 **POLICE EXPENDITURES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
301.000 POLICE GENERAL							
Personnel Services							
701.000 PART-TIME SALARIES	0	0	0	0	0	0	0
702.000 SALARIES	990,818	1,024,969	1,122,227	882,099	1,102,000	1,187,200	1,167,034
703.000 SCHOOL CROSSING GUARDS	15,841	18,205	18,561	13,175	17,000	17,000	17,510
719.000 EMPLOYEE FRINGES	375,773	409,933	453,128	370,039	502,000	502,000	520,000
Operating Expenses							
727.000 SUPPLIES & POSTAGE	7,363	8,283	10,350	7,471	7,800	7,800	8,030
740.000 OPERATING SUPPLIES	10,684	9,648	13,048	10,205	11,400	11,400	11,740
741.000 UNIFORM & CLEANING	13,544	14,874	15,418	9,335	19,000	19,000	19,570
745.000 SUBSTANCE ABUSE	0	0	0	0	0	0	0
751.000 GAS & OIL	17,060	24,636	24,267	10,019	27,800	27,800	28,630
830.000 WITNESS FEES	200	0	20	0	200	200	210
854.000 EQUIPMENT LEASING	17	0	0	0	0	0	0
864.000 CONFERENCES AND DUES	425	190	1,630	475	1,750	1,750	1,026
865.000 AUTO RENTAL	72,000	50,000	40,000	60,000	60,000	60,000	60,000
910.000 INSURANCE	21,420	21,454	22,000	18,100	23,700	18,100	20,000
934.000 EQUIPMENT MAINTENANCE	3,412	13,180	3,153	847	1,000	1,000	500
956.100 MISCELLANEOUS	1,272	1,713	1,890	157	2,200	2,200	2,270
961.000 NARCOTICS CONTROL	7,734	7,000	18,734	13,864	19,750	19,750	20,340
Capital Outlay							
970.000 CAPITAL OUTLAY	31,747	159,282	14,222	5,912	10,000	10,000	10,500
972.000 GIS	2,060	11,540	1,750	1,000	2,800	2,800	2,880
TOTAL POLICE GENERAL	1,571,369	1,774,905	1,760,400	1,402,699	1,808,400	1,888,000	1,890,240
320.000 POLICE TRAINING							
Operating Expenses							
960.000 EDUCATION & TRAINING	12,030	12,835	13,411	9,917	10,000	10,000	8,000
960.302 ED & TRAIN 302 GRANT	(1,755)	(2,858)	(2,482)	1,022	0	0	0
TOTAL POLICE TRAINING	10,276	9,977	10,929	10,939	10,000	10,000	8,000
325.000 POLICE COMMUNICATIONS							
Personnel Services							
701.000 SECRETARY	35,975	36,791	37,487	28,437	38,400	38,400	39,600
702.000 SALARIES	9,473	6,550	39,460	26,270	30,900	50,000	51,500
719.000 EMPLOYEE FRINGES	115,930	113,602	121,505	91,239	135,000	125,000	129,500
Operating Expenses							
851.000 RADIO	7,651	10,428	12,000	6,879	12,400	12,400	12,500
853.000 TELEPHONES	10,590	9,273	12,321	7,296	12,400	12,400	12,770
956.100 MISCELLANEOUS	190	353	331	224	250	250	260
TOTAL POLICE COMMUNICATIONS	179,808	176,996	223,103	160,345	229,350	238,450	246,130

POLICE EXPENDITURES

(Continued)

FUND 101 **POLICE EXPENDITURES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Budgets Proposed 2008-2009
327.000 POLICE STATION & BUILDING							
Personnel Services							
702.000 SALARIES	32,498	32,975	31,864	23,623	36,000	35,000	36,050
719.000 EMPLOYEE FRINGES	17,857	18,585	18,972	13,586	22,800	22,800	24,900
Operating Expenses							
740.000 SUPPLIES	8,974	9,223	8,210	6,000	8,000	8,000	8,240
854.000 EQUIPMENT LEASING	21,312	10,332	29,287	9,399	26,300	31,000	27,090
920.000 UTILITIES	8,063	10,892	10,952	9,946	11,400	11,400	11,740
931.000 BUILDING & MAINTENANCE	2,598	8,129	3,437	6,611	10,000	10,000	10,300
957.000 GROUNDS & MISCELLANEOUS	811	827	1,009	967	1,000	1,000	1,030
Contractual							
818.000 CONTRACTUAL	0	0	0	0	0	0	0
TOTAL POLICE STATION & BUILDING	92,113	90,964	103,731	70,132	115,500	119,200	119,350
TOTAL POLICE EXPENSES	1,853,566	2,052,843	2,098,163	1,644,115	2,163,250	2,255,650	2,263,720

NARCOTICS ENFORCEMENT FUND

Richard Aro – Police Chief

Department Summary

To account for confiscated funds which are used by the Police Department to enhance local narcotics enforcement.

Department Goals

•Purchase equipment utilized for Narcotics enforcement.

Department Objectives

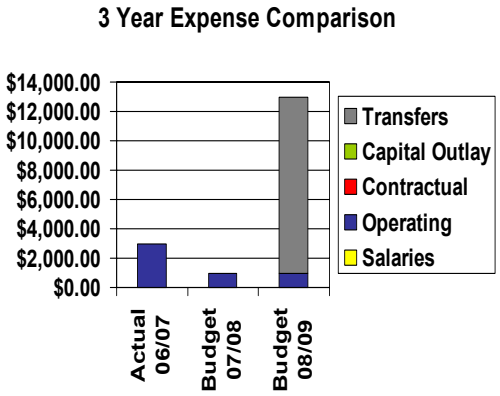
•To fund advanced training of sworn personnel in the area of Narcotic Enforcement.

•To continue cooperative support with the Flint Area Narcotic Group (F.A.N.G.) concept team.

Budget Summary

✓ Transfer to General Fund for Flint Area Narcotic Group (F.A.N.G.) dues.

	Actual 06/07	Budget 07/08	Budget 08/09
Salaries	$0	$0	$0
Operating	$2,957	$1,000	$1,000
Contractual	$0	$0	$0
Capital Outlay	$0	$0	$0
Transfers	$0	$0	$12,000



NARCOTICS ENFORCEMENT REVENUES

FUND 267	**NARCOTIC ENFORCEMENT FUND REVENUES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Budgets Proposed 2008-2009
648.000	CONFISCATIONS	1,887	1,491	3,710	10,200	200	10,200	1,000
664.000	INTEREST ON INVESTMENTS	390	487	495	325	1,000	200	200
	TOTAL NARCOTIC ENFORCEMENT FUND REVENUES	2,277	1,978	4,205	10,525	1,200	10,400	1,200

NARCOTIC ENFORCEMENT EXPENDITURES

FUND 267	NARCOTIC ENFORCEMENT FUND EXPENDITURES	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
	334.000 NARCOTICS							
	Operating Expenses							
727.000	SUPPLIES	0	0	2,433		1,000	0	0
956.000	MISCELLANEOUS	0	0	0		0	0	0
956.100	MISCELLANEOUS	217	11,805	524		0	1,000	1,000
957.100	INFORMANTS & BUYS	0	0	0	0	0	0	0
	TOTAL NARCOTICS OPERATIONS	217	11,805	2,957	0	1,000	1,000	1,000
	967.000 CONTRIBUTION TO OTHER FUNDS							
	Transfers							
965.101	TRANSFER TO GENERAL FUND	0	0	0	0	0	0	12,000
	TOTAL CONTRIBUTION TO OTHER FUNDS	0	0	0	0	0	0	12,000
	TOTAL NARCOTIC ENFORCEMENT FUND EXPENDITURES	217	11,805	2,957	0	1,000	1,000	13,000
	EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	2,060	(9,827)	1,247	10,525	200	9,400	(11,800)
	FUND BALANCE JULY 1	15,485	17,544	7,718	8,965	8,965	8,965	18,365
	FUND BALANCE JUNE 30	17,544	7,718	8,965	19,490	9,165	18,365	6,565

D.A.R.E. FUND

Richard Aro – Police Chief

Department Summary

To account for the activity of the Drug Abuse Resistance Education Program. The City Police Department has set up the program to provide drug education to local elementary school students. This fund is financed by donations.

Department Goals

•Provide materials including books, pencils, etc. to approximately 330-350 students per year.

•Students will receive certificates, gifts and a graduation party.

•To impact adolescents' lives through education.

Department Objectives

•Instruct all sixth graders at Fenton Intermediate School and St. John's School in Drug and Alcohol Resistance Education

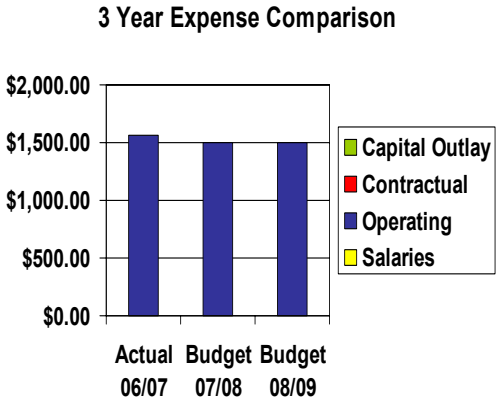
•Instruction to be provided by a D.A.R.E. Certified Police Officer.

•Most students will be instructed during the fall and early winter, while the remaining students will be instructed the late winter and spring.

Budget Summary

✓ The expenditures for this fund will remain the same with no increases during the year.

Expense Summary:			
	Actual 06/07	Budget 07/08	Budget 08/09
Salaries	$0	$0	$0
Operating	$1,566	$1,500	$1,500
Contractual	$0	$0	$0
Capital Outlay	$0	$0	$0



D.A.R.E. REVENUES

FUND 296	**DARE FUND REVENUES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Budgets Proposed 2008-2009
664.000	INTEREST ON INVESTMENTS	349	1,069	1,279	599	350	700	350
675.000	DONATIONS	734	316	179	126	200	200	200
680.000	DONATIONS	0	0	1,720	22	0	22	0
	TOTAL DARE FUND REVENUES	1,083	1,385	3,177	747	550	922	550

D.A.R.E. EXPENDITURES

FUND 296	DARE FUND EXPENDITURES	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
335.000 DARE								
	Operating Expenses							
727.000	SUPPLIES	0	150	0	0	500	500	500
956.100	MISCELLANEOUS	1,296	848	1,566	786	1,000	1,000	1,000
	TOTAL DARE FUND EXPENDITURES	1,296	998	1,566	786	1,500	1,500	1,500
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES		(213)	386	1,612	(39)	(950)	(578)	(950)
FUND BALANCE JULY 1		24,418	24,205	24,591	26,203	26,203	26,203	25,625
FUND BALANCE JUNE 30		24,205	24,591	26,203	26,164	25,253	25,625	24,675

EMERGENCY 911 FUND

Richard Aro – Police Chief

Department Summary

Monthly telephone surcharges assessed for emergency services are received from Genesee County. These surcharges are used to cover costs related to the operation of the City's 911 system.

Department Goals

•To maintain the 911 dispatch center and continue to control its future through our local efforts.

•Fund advanced training for dispatchers.

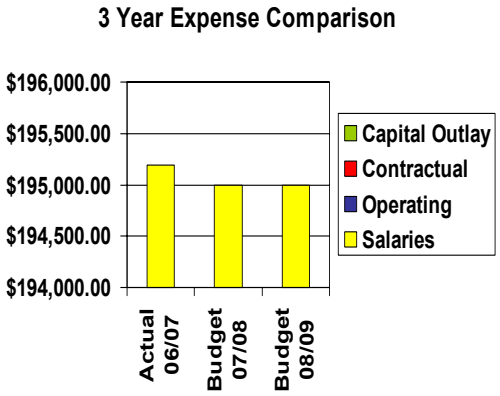
Department Objectives

•Utilize surcharge assets for dispatch salaries and training.

Budget Summary

✓Salaries consist of five full-time dispatchers and one part-time dispatcher.

Expense Summary:			
	Actual 06/07	Budget 07/08	Budget 08/09
Salaries	$195,197	$195,000	$195,000
Operating	$0	$0	$0
Contractual	$0	$0	$0
Capital Outlay	$0	$0	$0



EMERGENCY 911 REVENUES

FUND 298	**EMERGENCY 911 FUND REVENUES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Budgets Proposed 2008-2009
626.000	CHARGES FOR SERVICES	199,754	206,437	195,197	146,497	195,000	195,000	195,000
	TOTAL EMERGENCY 911 FUND REVENUES	199,754	206,437	195,197	146,497	195,000	195,000	195,000

EMERGENCY 911 EXPENDITURES

FUND 298	EMERGENCY 911 FUND EXPENDITURES	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
	326.000 EMERGENCY 911							
	Personnel Services							
702.000	SALARIES	199,754	206,437	195,197	155,503	195,000	195,000	195,000
	Operating Expenses							
956.100	MISCELLANEOUS	0	0	0	0	0	0	0
	TOTAL EMERGENCY 911 FUND EXPENDITURES	199,754	206,437	195,197	155,503	195,000	195,000	195,000
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES		0	(0)	0	(9,006)	0	0	0
FUND BALANCE JULY 1		0	0	(0)	(0)	(0)	(0)	(0)
FUND BALANCE JUNE 30		0	(0)	(0)	(9,006)	(0)	(0)	(0)

FIRE DEPARTMENT
Robert Cairnduff – Fire Chief

Department Summary

The Fire department is a combination of 1 full-time chief and 32 paid on call fire fighters. The staff is trained in light rescue and medical first responder as well as modern day fire fighting tactics. The Fire department continues to maintain an excellent I.S.O. class fire rating through training, equipment purchases and water supply capabilities.

Department Goals

•To replace 1988 tanker truck.

•To continue daytime duty staffing.

•To continue capital and equipment improvements.

•To create an officer apprenticeship program.

•To establish a set mutual aid call list (alarms) and work with surrounding agencies to improve our Automatic Mutual Aid (AMA) agreements.

Department Objectives

•The City implemented the daytime duty staffing in FY 06. This program could be expanded by improving on the type and frequency of inspections.

•The need for replacing the hydraulic power units that supply the fire tools.

•Under the 20-year replacement schedule the 1988 tank truck should have been replaced in FY 08.

•Equipment and technology would be upgraded to reflect the current, up-to-date improvements.

•Develop apprenticeship program to position firefighter into a temporary officer position. Allows evaluation of firefighter before moving up to permanent officer position.

Budget Summary

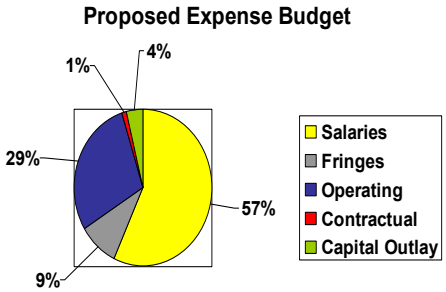
✓Salaries administrative include the Fire Chief, part time assistant and intern.

✓Salaries include (35) part-time on-call firefighters.

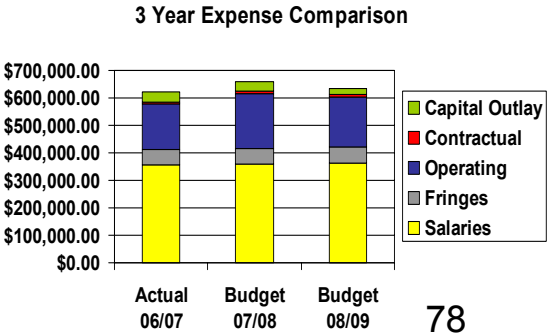
✓Fire fighting equipment expenses consists of the purchase of bunker gear, boots, helmets, fire nozzles, etc.

✓Equipment maintenance expenses consist of routine annual repairs.

✓Capital outlay consists of two automated external defibrillators, computers, and a mobile data computer on Engine 11.



Expense Summary:			
	Actual 06/07	Budget 07/08	Budget 08/09
Salaries	$354,695	$359,700	$361,600
Fringes	$57,389	$55,650	$58,850
Operating	$165,504	$200,655	$183,060
Contractual	$7,260	$7,500	$7,500
Capital Outlay	$36,610	$36,850	$23,850



FIRE EXPENDITURES

FUND 101 **FIRE EXPENDITURES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
336.000 FIRE ADMINISTRATIVE							
Personnel Services							
701.000 CHIEF SALARY	59,769	36,305	55,209	41,721	57,000	58,400	59,500
702.000 FIREMEN SALARIES	225,766	281,905	288,864	163,299	280,000	290,000	290,400
719.000 EMPLOYEE FRINGES	38,037	36,101	46,455	35,878	51,000	43,000	45,000
720.000 EMPLOYEE INSURANCE	4,461	3,924	4,609	4,603	5,150	5,150	5,300
Operating Expenses							
727.000 OFFICE SUPPLIES	2,861	1,561	1,325	665	1,500	1,500	1,650
740.000 OPERATING SUPPLIES	1,956	3,786	3,931	3,105	4,000	4,000	4,000
740.100 MEDICAL SUPPLIES & TRAINING	2,858	2,885	3,493	2,639	3,500	3,500	3,500
740.200 FIRE FIGHTING EQUIPMENT	64,639	28,114	18,299	13,575	22,770	31,795	22,050
741.000 UNIFORMS	1,943	2,877	3,301	2,575	3,000	3,000	3,000
751.000 GAS & OIL	3,049	4,921	5,166	2,091	6,000	6,000	6,000
864.000 CONFERENCES AND DUES	2,822	3,242	3,888	1,940	3,720	3,720	3,720
864.100 FIRE PREVENTION	1,531	1,575	1,689	2,757	3,000	3,000	3,000
910.000 INSURANCE	8,300	9,893	10,300	8,600	11,500	8,600	9,000
934.000 EQUIPMENT & MAINTENANCE	24,613	25,031	19,596	22,423	25,000	25,000	24,000
944.000 HYDRANT RENTAL	13,440	13,440	13,440	6,720	13,440	13,440	13,440
956.100 MISCELLANEOUS	804	1,082	2,306	450	1,000	1,000	1,000
960.000 TRAINING	7,726	10,838	10,301	11,187	12,000	12,000	12,000
Capital Outlay							
970.000 CAPITAL OUTLAY	25,187	157,105	27,546	17,825	33,000	33,000	20,000
972.000 GIS	3,753	5,225	9,064	500	3,850	3,850	3,850
TOTAL FIRE ADMINISTRATIVE	493,516	629,813	528,783	342,551	540,430	549,955	530,410
345.000 FIRE COMMUNICATIONS							
Operating Expenses							
851.000 RADIO	777	4,013	5,170	2,946	5,000	19,400	12,000
853.000 TELEPHONES	9,781	10,143	11,262	6,537	12,000	12,000	12,000
956.100 MISCELLANEOUS	845	412	1,357	461	1,000	1,000	1,000
TOTAL FIRE COMMUNICATIONS	11,403	14,567	17,788	9,944	18,000	32,400	25,000

FIRE EXPENDITURES

(Continued)

FUND 101 **FIRE EXPENDITURES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Budgets Proposed 2008-2009
346.000 FIRE STATION							
Personnel Services							
702.000 CUSTODIAN SALARY	9,546	10,189	10,621	8,315	11,300	11,300	11,700
719.000 EMPLOYEE FRINGES	5,376	6,307	6,324	4,280	7,500	7,500	8,550
Operating Expenses							
740.000 SUPPLIES	1,775	1,509	1,368	496	1,500	1,500	1,500
920.000 UTILITIES	29,807	30,198	30,183	23,661	30,000	30,000	30,000
931.000 BUILDING & MAINTENANCE	19,452	14,575	19,125	13,866	20,200	20,200	20,200
943.100 EQUIPMENT RENTAL	0	0	0	0	0	0	0
956.100 MISCELLANEOUS	75	22	5	0	0	0	0
979.000 SURVEY	0	0	0	0	0	0	0
Contractual							
818.000 CONTRACTUAL	8,056	8,369	7,260	4,206	7,500	7,500	7,500
TOTAL FIRE STATION	74,086	71,168	74,886	54,824	78,000	78,000	79,450
TOTAL FIRE EXPENSES	579,006	715,548	621,458	407,320	636,430	660,355	634,860

FIRE EQUIPMENT FUND

Robert Cairnduff – Fire Chief

Department Summary

To account for revenues earmarked for the major purchase of fire equipment.

Department Goals

•To replace fire equipment according to replacement schedule.

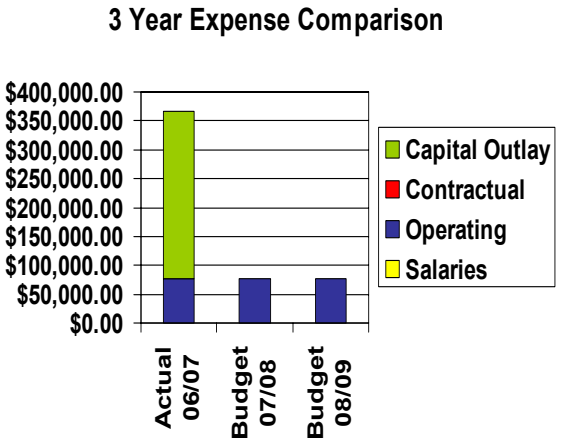
Department Objectives

•The replacement of Engine 24 will cost between $300,000 and $400,000. The purchase has been deferred until FY 2010.

Budget Summary

✓ The General Fund is making a contribution of $170,000 to the Fire Truck Fund for 2008 and $100,0000 for 2009.

Expense Summary:			
	Actual 06/07	Budget 07/08	Budget 08/09
Salaries	$0	$0	$0
Operating	$75,982	$75,982	$75,982
Contractual	$0	$0	$0
Capital Outlay	$291,316	$0	$0



FIRE EQUIPMENT REVENUES

FUND 492	**FIRE EQUIPMENT FUND REVENUES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
650.000	SALE OF FIXED ASSETS	8,600	0	0	9,100	0	9,100	0
664.000	INTEREST ON INVESTMENTS	9,316	18,315	11,293	2,459	5,000	3,000	3,000
675.000	DONATIONS	0	0	0	0	0	0	0
676.000	CONTRIBUTION FROM GENERAL FUND	170,000	170,000	100,000	170,000	170,000	170,000	100,000
687.000	REFUNDS & REIMBURSEMENTS	17,490	0	0	0	0	0	0
695.000	PROCEEDS OF LOAN	630,000	0	0	0	0	0	0
	TOTAL FIRE EQUIPMENT FUND REVENUES	835,406	188,315	111,293	181,559	175,000	182,100	103,000

FIRE EQUIPMENT EXPENDITURES

FUND 492	FIRE EQUIPMENT FUND EXPENDITURES	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
	932.000 EQUIPMENT							
	Capital Outlay							
970.000	CAPITAL OUTLAY	12,208	836,131	291,316	0	294,000	0	0
	TOTAL EQUIPMENT	12,208	836,131	291,316	0	294,000	0	0
	945.000 DEBT RETIREMENT							
	Operating Expenses							
991.000	PRINCIPAL	36,954	95,018	54,933	56,949	56,949	56,949	59,039
995.000	INTEREST	3,304	21,083	21,049	19,033	19,033	19,033	16,943
	TOTAL DEBT RETIREMENT	40,258	116,101	75,982	75,982	75,982	75,982	75,982
	967.000 CONTRIBUTION TO OTHER FUNDS							
	Transfers							
965.101	CONTRIBUTION TO GENERAL FUND	0	0	0	0	0	0	0
	TOTAL CONTRIBUTION TO OTHER FUNDS	0	0	0	0	0	0	0
	TOTAL FIRE EQUIPMENT FUND EXPENDITURES	52,466	952,232	367,298	75,982	369,982	75,982	75,982
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES		782,939	(763,918)	(256,004)	105,577	(194,982)	106,118	27,018
FUND BALANCE JULY 1		377,435	1,160,374	396,457	140,452	140,452	140,452	246,570
FUND BALANCE JUNE 30		1,160,374	396,457	140,452	246,030	(54,530)	246,570	273,588

PROTECTIVE INSPECTION

Brad Hissong – Building and Zoning Administrator

Department Summary

This department is responsible for all planning and zoning functions, mapping building permits, housing inspections and maintenance of all pertinent data. It is also responsible for code enforcement.

Department Goals

•To improve building, planning and code enforcement.

•To improve residential, commercial and industrial information.

•To assist in general economic development and implementation of design guidelines.

•Informational items on website.

Department Objectives

•With the position of Economic Development Director, the Building Department is becoming a key voice in guiding our economic activities. As we move forward, we can help guide development with a proactive approach.

•Continue to improve the availability of helpful information on website.

Budget Summary

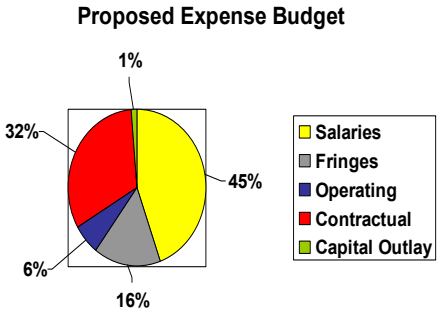
✓ Salaries include the Zoning/Building Administrator and Secretary. Part-time wages are a part-time Code Enforcement Officer.

✓Employee fringes are health, dental, optical, long term disability and life insurance, FICA, retirement and workers' compensation.

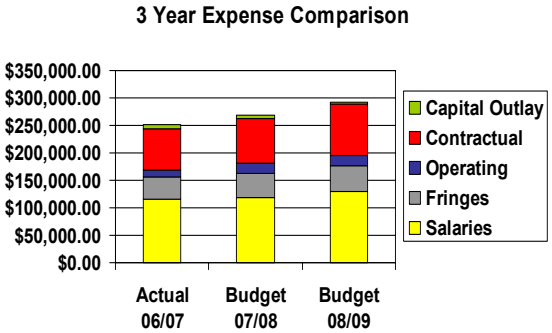
✓Contractual is an inspector.

✓Conference and dues consists of memberships and training in Michigan, Genesee County Building Officials and International Code Council.

✓GIS includes the updating of the geographical information system.



Expense Summary:			
	Actual 06/07	Budget 07/08	Budget 08/09
Salaries	$115,788	$118,000	$130,000
Fringes	$40,852	$43,800	$46,600
Operating	$12,688	$18,800	$18,400
Contractual	$73,885	$81,300	$93,800
Capital Outlay	$7,757	$7,000	$4,000



PROTECTIVE INSPECTION EXPENDITURES

FUND 101 **PROTECTIVE INSPECTION EXPENDITURES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Budgets Proposed 2008-2009
371.000 PROTECTIVE INSPECTION							
Personnel Services							
702.000 SALARIES	97,216	118,047	99,320	74,396	104,000	100,000	106,000
703.000 PART-TIME SALARIES	31,682	24,953	16,468	12,600	25,000	18,000	24,000
719.000 EMPLOYEE FRINGES	45,743	54,271	40,852	31,920	50,000	43,800	46,600
Operating Expenses							
727.000 OFFICE SUPPLIES	3,337	2,353	2,121	424	2,600	2,600	3,000
864.000 CONFERENCES & DUES	4,318	2,194	3,118	1,699	4,000	4,000	3,000
865.000 TRANSPORTATION	4,000	4,000	4,000	0	4,000	4,000	4,000
956.100 MISCELLANEOUS	225	1,020	50	29	1,000	1,000	1,000
Contractual							
818.000 CONTRACTED SERVICE	38,245	20,530	33,560	23,105	33,000	33,000	45,000
Capital Outlay							
970.000 CAPITAL OUTLAY	5,768	1,483	157	1,677	2,000	2,000	0
972.000 GIS SYSTEM	6,750	7,348	7,600	3,500	8,000	5,000	4,000
TOTAL PROTECTIVE INSPECTION	237,283	236,198	207,247	149,349	233,600	213,400	236,600
805.000 PLANNING							
Personnel Services							
702.000 SECRETARY	0	0	0	0	0	0	0
Operating Expenses							
728.000 POSTAGE	0	0	0	0	150	150	150
864.000 CONFERENCES & DUES	600	1,601	1,833	1,244	2,500	2,000	2,000
900.000 PRINTING	905	801	1,285	279	1,500	1,500	1,500
956.100 MISCELLANEOUS	78	0	0	0	600	600	600
Contractual							
810.000 CONTRACTED REVIEWS	0	0	0	0	15,000	15,000	15,000
818.000 CONTRACTUAL SERVICE	30,173	39,364	37,524	18,534	32,000	32,000	32,000
TOTAL PLANNING	31,756	41,766	40,643	20,057	51,750	51,250	51,250
806.000 BOARD OF APPEALS							
Personnel Services							
702.000 SECRETARY	0	0	0	0	0	0	0
Operating Expenses							
728.000 POSTAGE	0	0	0	0	400	400	400
864.000 CONFERENCES & DUES	0	0	0	275	1,500	1,300	700
900.000 PRINTING	700	0	279	84	1,800	1,000	1,800
Contractual							
818.000 CONTRACTUAL SERVICE	0	235	2,801	2,004	1,500	1,000	1,500
TOTAL BOARD OF APPEALS	700	235	3,080	2,363	5,200	3,700	4,400
807.000 BUILDING BOARD OF APPEALS							
Personnel Services							
702.000 SECRETARY	0	0	0	0	0	0	0
Operating Expenses							
728.000 POSTAGE	0	0	0	0	50	50	50
900.000 PRINTING	0	0	0	0	200	200	200
Contractual							
818.000 CONTRACTUAL SERVICE	0	0	0	0	300	300	300
TOTAL BUILDING BOARD OF APPEALS	0	0	0	0	550	550	550
TOTAL PROTECTIVE INSPECTION EXPENSES	269,739	278,199	250,970	171,769	291,100	268,900	292,800

ASSESSOR

Tonya A. Molloseau

Department Summary

This department is responsible for real and personal property assessment functions in the City, to ensure that all property is fairly and equally assessed among all taxpayers as required by Michigan property tax laws. Also, this department is responsible for the maintenance of accurate assessment.

Department Goals

•To continue the utilization of the Geographical Information System (GIS) in coordination with the Department of Public Works and the Building Department.

•To provide the public with Internet available assessment records.

•To continue training and education.

•To be prepared to properly assess damaged property in time of disaster.

Department Objectives

•Continue to maintain the GIS system.

•Using the GIS system, create emergency management mapping for police and fire department.

•By providing Internet accessible records, the public would have even more information available at their fingertips.

•By continuing education and training, the Assessor and Deputy Assessor will able to perform their duties lawfully and knowledgeably.

•Continue education and implement changes in our damage assessment plan that were discovered during the recent tornado.

Budget Summary

✓Salaries include the Assessor and Deputy Assessor.

✓Employee fringes are health, dental, vision, long term disability and life insurance, FICA, retirement and workers' compensation.

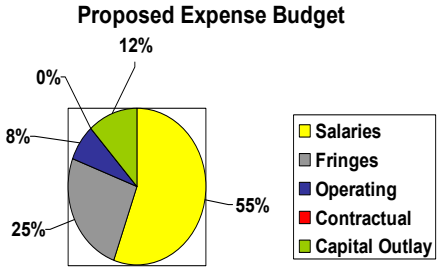
✓County services are fees to Genesee County for the tax computer system.

✓Conference and dues consist of membership and training in Michigan Assessors, Tri-County Assessors and International Assessors.

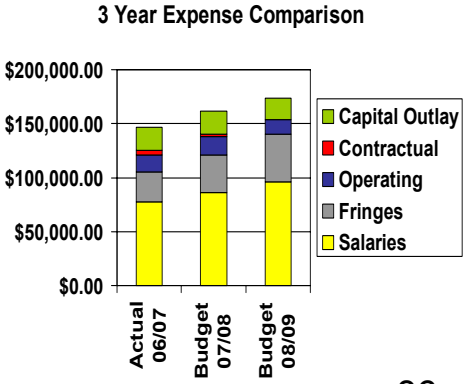
✓Capital outlay consists of replacing outdated computer equipment

✓Software consists of annual licensing fees for assessing software.

✓GIS consists of updates to the Geographical Information System.



Expense Summary:			
	Actual 06/07	Budget 07/08	Budget 08/09
Salaries	$77,392	$86,000	$96,300
Fringes	$28,248	$35,000	$43,900
Operating	$15,563	$17,229	$13,300
Contractual	$4,030	$2,000	$0
Capital Outlay	$21,350	$21,200	$20,200



ASSESSOR EXPENDITURES

FUND 101 **ASSESSOR EXPENDITURES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Budgets Proposed 2008-2009
209.000 ASSESSOR							
Personnel Services							
701.000 ASSESSOR - SALARIES	73,605	43,389	76,881	59,712	92,000	84,000	94,300
702.000 SALARIES	157	(1)	0	0	0	0	0
703.000 PART-TIME WAGES	0	0	0	0	0	0	0
719.000 EMPLOYEE FRINGES	30,535	19,222	28,248	25,825	33,100	35,000	43,900
Operating Expenses							
727.000 SUPPLIES	2,644	1,520	3,030	1,306	3,000	3,000	3,000
824.000 ASSESSMENT NOTICES	5,776	7,377	7,488	7,429	6,000	7,429	6,000
827.000 ASSESSOR - DEED RECORDING	1,474	847	197	0	2,000	2,000	0
864.000 CONFERENCE/DUES	5,706	1,648	3,043	2,087	2,900	2,900	2,400
956.100 MISCELLANEOUS	739	194	1,002	1,410	1,000	1,500	1,500
Contractual							
810.000 ASSESSOR - CONTRACTUAL	25,034	52,946	4,030	0	2,000	2,000	0
Capital Outlay							
970.000 ASSESSOR - CAPITAL OUTLAY	2,955	2,850	2,836	2,587	3,200	3,200	2,700
972.000 ASSESSOR GIS/COMPUTER	19,246	13,331	17,591	3,700	12,000	12,000	12,000
972.100 SOFTWARE	820	6,089	924	1,895	6,000	6,000	5,500
TOTAL ASSESSOR	168,691	149,411	145,269	105,950	163,200	159,029	171,300
247.000 BOARD OF REVIEW							
Personnel Services							
703.000 SALARIES	465	660	511	0	2,000	2,000	2,000
Operating Expenses							
956.100 MISCELLANEOUS	336	1,555	803	353	400	400	400
TOTAL BOARD OF REVIEW	801	2,215	1,314	353	2,400	2,400	2,400
TOTAL ASSESSOR EXPENSES	169,492	151,626	146,584	106,303	165,600	161,429	173,700

LOCAL DEVELOPMENT FINANCE AUTHORITY FUNDS

LDFA Summary

The LDFA District was established in 1988 to facilitate development in the industrial park. Financing for projects comes from incremental property taxes over the based year of 1988, which is "captured" for exclusive use within the district boundaries. The LDFA projects are overseen by the LDFA board, which is appointed by the City Council. Current members of the Board include: Commissioner Patricia Lockwood, Art Yeotis, Richard Koester, Phil Lasco, Nicholas Popa, Dr. Joyce Toet and Jim Williams.

LDFA Projects

- Planned projects for 2008:
  - A 2 inch overlay for a portion of Fenway Drive, Alloy Drive and Fenway Circle
  - Silver Lake Sidewalk Project for $75,000
  - Traffic Signal Mask Arms at Shiawassee and Rounds
- No major projects are planned for 2009

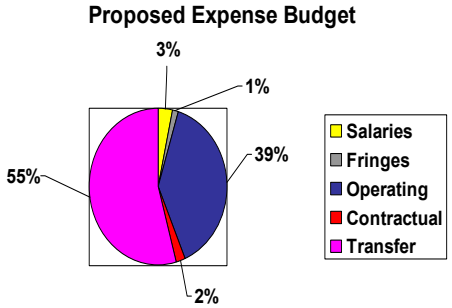
Budget Summary

✓Salaries consist of a portion of the Treasurer's salary and Economic Development Director's salary (25%).

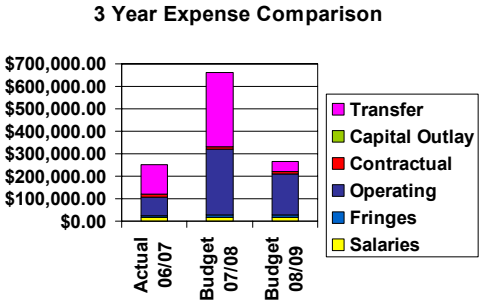
✓Employee fringes include health, dental, optical, long term disability, life insurance, FICA, retirement and worker's compensation for the Director (25%).

The LDFA paid off their bond issue in July 2005.

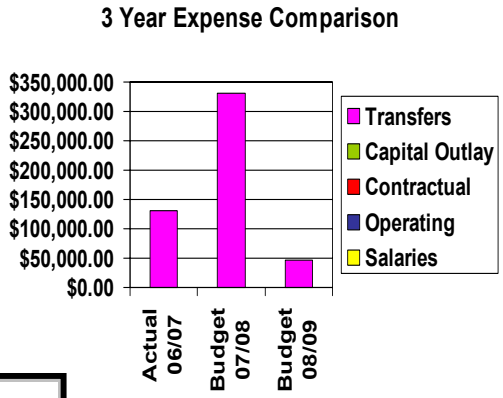
The LDFA entered into an agreement to share captured revenue with the City of Fenton. The LDFA shared $200,000 revenue in 2008 and an agreement is pending for 2009.



Expense Summary:			
	Actual 06/07	Budget 07/08	Budget 08/09
Salaries	$16,131	$18,000	$18,000
Fringes	$6,479	$8,000	$8,000
Operating	$83,875	$295,000	$185,000
Contractual	$13,644	$10,000	$10,000
Capital Outlay	$0	$0	$0
Transfer	$130,789	$331,000	$46,000



LOCAL DEVELOPMENT FINANCE AUTHORITY DEBT RETIREMENT FUND



Expense Summary:			
	Actual 06/07	Budget 07/08	Budget 08/09
Salaries	$0	$0	$0
Operating	$0	$0	$0
Contractual	$0	$0	$0
Capital Outlay	$0	$0	$0
Transfers	$130,789	$331,000	$46,000

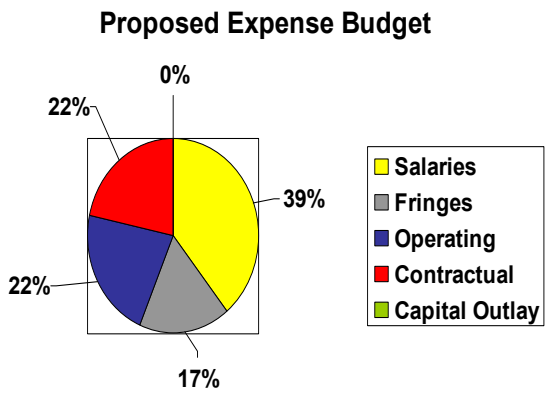
LDFA DEBT RETIREMENT REVENUES

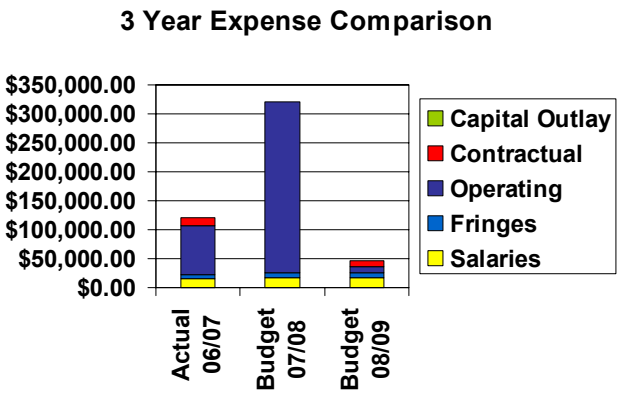
FUND 395	LDFA DEBT RETIREMENT FUND REVENUES	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Budgets Proposed 2008-2009
403.000	TAX REVENUE	561,582	232,302	272,470	375,905	345,000	345,000	356,000
664.000	INTEREST ON INVESTMENTS	29,242	16,686	30,459	19,439	30,000	35,000	20,000
	TOTAL LDFA DEBT RETIREMENT FUND REVENUES	590,825	248,988	302,930	395,344	375,000	380,000	376,000

LDFA DEBT RETIREMENT EXPENDITURES

FUND 395	LDFA DEBT RETIREMENT FUND EXPENDITURES	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
	945.000 DEBT RETIREMENT							
	Personnel Services							
702.000	ADMINISTRATIVE	0	0	0	0	0	0	0
	Operating Expenses							
826.000	LEGAL FEES	0	0	0	0	0	0	0
991.000	PRINCIPAL	875,000	0	0	0	0	0	0
995.000	INTEREST	55,781	0	0	0	0	0	0
999.000	PAYING AGENT FEES	450	0	0	0	0	0	0
	TOTAL DEBT RETIREMENT	931,231	0	0	0	0	0	0
	967.000 CONTRIBUTION TO OTHER FUNDS							
965.495	CONTRIBUTION TO CONSTRUCTION FUND	127,000	249,783	130,789	200,000	725,000	331,000	46,000
	TOTAL CONTRIBUTION TO OTHER FUNDS	127,000	249,783	130,789	200,000	725,000	331,000	46,000
	TOTAL LDFA DEBT RETIREMENT FUND EXPENDITURES	1,058,231	249,783	130,789	200,000	725,000	331,000	46,000
	EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(467,406)	(795)	172,140	195,344	(350,000)	49,000	330,000
	FUND BALANCE JULY 1	1,014,722	547,316	546,520	718,661	718,661	718,661	767,661
	FUND BALANCE JUNE 30	547,316	546,520	718,661	914,004	368,661	767,661	1,097,661

LOCAL DEVELOPMENT FINANCE AUTHORITY CONSTRUCTION FUND





Expense Summary:			
	Actual 06/07	Budget 07/08	Budget 08/09
Salaries	$16,131	$18,000	$18,000
Fringes	$6,479	$8,000	$8,000
Operating	$83,875	$295,000	$10,000
Contractual	$13,644	$0	$10,000
Capital Outlay	$0	$0	$0

LDFA CONSTRUCTION REVENUES

FUND 495	**LDFA CONSTRUCTION FUND REVENUES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
664.000	INTEREST ON INVESTMENTS	(2)	156	21	115	0	115	0
676.394	CONTRIBUTION FROM DEBT RETIREMENT	127,000	249,783	130,789	200,000	725,000	331,000	46,000
687.000	REFUNDS & REIMBURSEMENTS	0	0	0	0	0	0	0
	TOTAL LDFA CONSTRUCTION FUND REVENUES	126,998	249,939	130,810	200,115	725,000	331,115	46,000

LDFA CONSTRUCTION EXPENDITURES

FUND 495	LDFA CONSTRUCTION FUND EXPENDITURES	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
	852.000 LOCAL DEVELOPMENT FINANCE							
	Personnel Services							
702.000	ADMINISTRATION	4,221	16,493	16,131	10,410	18,000	18,000	18,000
719.000	EMPLOYEE FRINGE	802	6,269	6,479	4,820	8,000	8,000	8,000
	Operating Expenses							
819.100	WEBSITE	0	940	3,000	0	3,000	3,000	3,000
820.100	COPPER AVE. RESURFACE	0	0	0	0	0	0	0
820.200	INDUSTRIAL RESURFACE	0	0	0	0	0	0	0
820.300	SILVER LAKE INTERSECTION	0	3,920	0	0	0	0	0
820.500	STREET LIGHTS	0	0	0	0	0	0	0
820.600	SIDEWALKS	0	0	65,525	85,857	75,000	86,000	0
820.800	GRANT ST. EXTENSION	2,499	0	0	0	0	0	0
820.810	FENWAY DRIVE	0	0	0	38,626	52,000	52,000	0
820.820	FENWAY CIRCLE	0	0	0	2,382	17,000	17,000	0
820.830	TRAFFIC SIGNS	0	0	0	8,762	130,000	130,000	0
820.840	ROUNDS DRIVE	114,451	196,346	10,810	0	0	0	0
826.000	LEGAL FEES	4,011	6,237	2,785	0	5,000	5,000	5,000
956.100	MISCELLANEOUS	44	1,742	1,755	997	2,000	2,000	2,000
	Contractual Services							
818.000	ENGINEERING	622	778	13,644	4,627	10,000	10,000	10,000
	Capital Outlay							
971.000	PURCHASE OF LAND	0	0		0	400,000	0	
	TOTAL LDFA CONSTRUCTION FUND EXPENDITURES	126,651	232,723	120,129	156,480	720,000	331,000	46,000
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES		347	17,216	10,681	43,635	5,000	115	0
FUND BALANCE JULY 1		9,322	9,669	26,885	37,567	37,567	37,567	37,682
FUND BALANCE JUNE 30		9,669	26,885	37,567	81,202	42,567	37,682	37,682

DOWNTOWN DEVELOPMENT AUTHORITY FUNDS

DDA Summary

The DDA district was established in 1993. The purpose of the DDA is to stimulate and encourage private investment in specific development areas through the provision of public improvements. Financing for projects come from incremental property taxes over the base year of 1993, which are "captured" for exclusive use within the district boundaries. The DDA projects are overseen by the DDA Board, which is appointed by the Mayor and approved by the City Council. Current members of the Board include: Richard Bagnall, Robert Critchfield, Philip Lasco, Sue Osborn, Brian Petty, Craig Schmidt, Kristin Plew, Judy Brant, Jeri Stiles, Paul Van Gilder, Brent Williams, John Vamossy and June Wesch.

Fund Goals

•Establish a defined, attractive and distinctive character for the Downtown District.

•Eliminate unattractive and blighting influences within the area.

•Improve the overall quality of life within the City in innovative ways that are beneficial to all facets of the community.

•Promote the DDA's role as an interface between the City and the business community, by developing solutions to mutual concerns.

•Improve awareness in the community of the Economic Development Department.

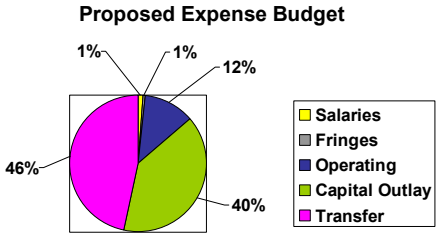
Budget Summary

✓ A portion of the City Treasurer's salary and benefits are paid by the DDA as well as 75% of the Director's salary and benefits.

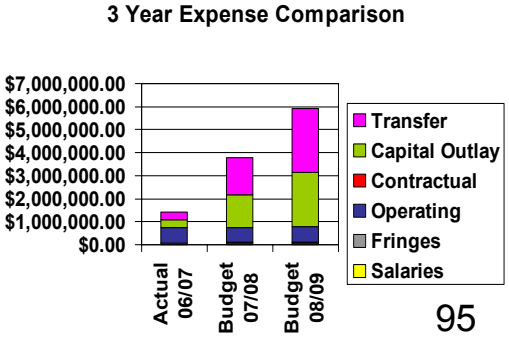
Projects for Fiscal Year 2009 include:

1. Old Fire Hall Improvements
2. Façade Improvement Program
3. River Street Parking Improvements
4. Master Plan Implementation
5. Improvements to Silver Lake Road
6. Striping/Wayfinding/Pedestrian Crossings

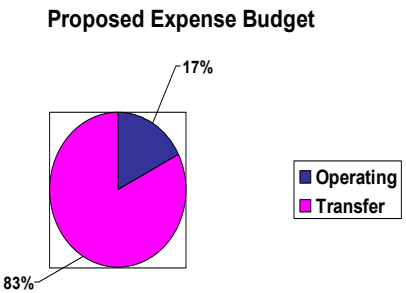
✓ The DDA entered into an agreement to share captured revenue with the City of Fenton. The DDA shared $300,000 in 2008 and an agreement is pending for 2009.

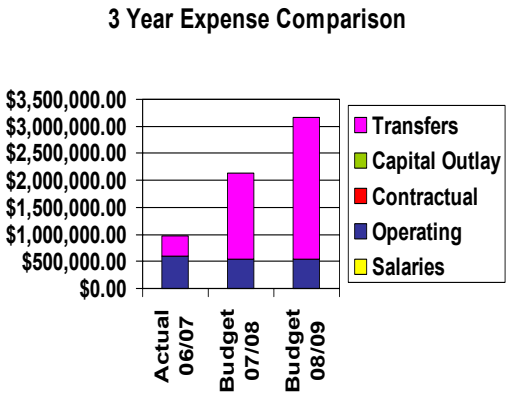


Expense Summary:			
	Actual 06/07	Budget 07/08	Budget 08/09
Salaries	$62,392	$67,200	$69,216
Fringes	$18,233	$28,215	$31,037
Operating	$666,994	$657,312	$697,848
Contractual	$0	$0	$0
Capital Outlay	$320,764	$1,439,656	$2,357,800
Transfer	$369,565	$1,582,098	$2,750,653



DOWNTOWN DEVELOPMENT AUTHORITY DEBT RETIREMENT FUND





Expense Summary:			
	Actual 06/07	Budget 07/08	Budget 08/09
Salaries	$0	$0	$0
Operating	$608,003	$546,712	$551,698
Contractual	$0	$0	$0
Capital Outlay	$0	$0	$0
Transfers	$369,565	$1,582,098	$2,604,503

DDA DEBT RETIREMENT REVENUES

FUND 394	DDA DEBT RETIREMENT FUND REVENUES	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Budgets Proposed 2008-2009
403.000	TAX REVENUE	987,438	1,129,759	1,315,652	1,626,147	1,766,800	1,626,140	1,630,000
664.000	INTEREST ON INVESTMENTS	49,895	79,259	120,913	65,429	75,000	100,000	50,000
696.000	PROCEEDS OF BONDS	0	0	0	0	0	0	0
	TOTAL DDA DEBT RETIREMENT FUND REVENUES	1,037,332	1,209,018	1,436,565	1,691,576	1,841,800	1,726,140	1,680,000

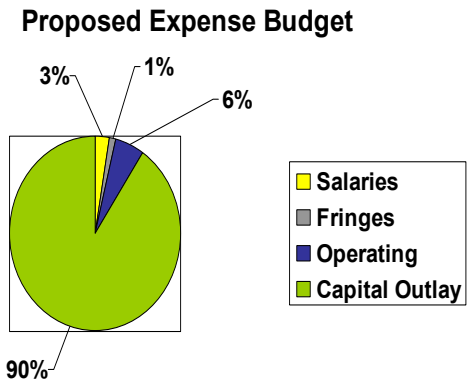
DDA DEBT RETIREMENT EXPENDITURES

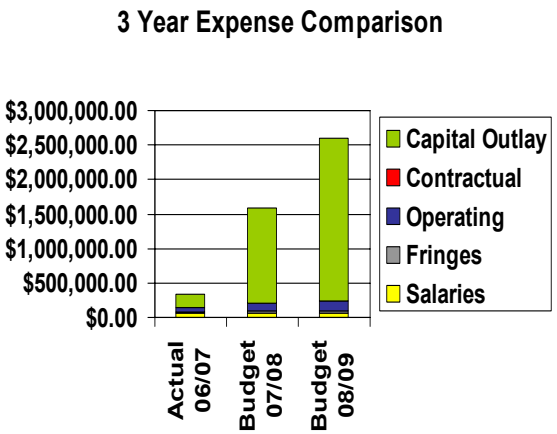
FUND 394	DDA DEBT RETIREMENT FUND EXPENDITURES	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
	945.000 DEBT RETIREMENT							
	Operating Expenses							
991.000	PRINCIPAL	295,000	300,000	305,000	245,000	315,000	315,000	335,000
994.100	BOND COSTS	0	0	0	0	0	0	0
995.000	INTEREST	273,305	259,565	302,328	169,091	230,912	230,912	215,898
999.000	PAYING AGENT FEES	675	675	675	338	800	800	800
	TOTAL DEBT RETIREMENT	568,980	560,240	608,003	414,429	546,712	546,712	551,698
	967.000 CONTRIBUTION TO OTHER FUNDS							
	Transfer							
965.401	CONTRIBUTION TO CONSTRUCTION FUND	394,241	763,911	369,565	724,378	3,114,415	1,582,098	2,604,503
	TOTAL CONTRIBUTION TO OTHER FUNDS	394,241	763,911	369,565	724,378	3,114,415	1,582,098	2,604,503
	TOTAL DDA DEBT RETIREMENT FUND EXPENDITURES	963,221	1,324,151	977,568	1,138,807	3,661,127	2,128,810	3,156,201
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES		74,112	(115,133)	458,997	552,770	(1,819,327)	(402,670)	(1,476,201)
FUND BALANCE JULY 1		1,914,331	1,988,443	1,873,309	2,332,306	2,332,306	2,332,306	1,929,636
FUND BALANCE JUNE 30		1,988,443	1,873,309	2,332,306	2,885,076	512,979	1,929,636	453,435

DDA Five Year Projection

	2009	2010	2011	2012	2013
Tax Revenue	$ 1,960,000	$ 1,990,000	$ 2,009,900	$ 2,029,999	$ 2,050,299
Revenue Sharing	$ (330,000)	$ (330,000)	$ (330,000)	$ (330,000)	$ (330,000)
Lease on Old Firehall	$ -	$ 30,000	$ 60,000	$ 60,000	$ 60,000
Sale of Property	$ -	$ 200,000	$ -	$ -	$ -
Interest	$ 50,000	$ 40,000	$ 30,000	$ 20,000	$ 20,000
Total Revenue	$ 1,680,000	$ 1,930,000	$ 1,769,900	$ 1,779,999	$ 1,800,299
Debt Payments					
Principal	$ 335,000	$ 290,000	$ 305,000	$ 320,000	$ 335,000
Interest	$ 216,698	$ 199,710	$ 187,385	$ 174,422	$ 160,822
Total Payments	$ 551,698	$ 489,710	$ 492,385	$ 494,422	$ 495,822
Excess Revenue	$ 1,128,302	$ 1,440,290	$ 1,277,515	$ 1,285,577	$ 1,304,477
Beginning Fund Balance	$ 1,929,636	$ 453,735	$ (118,407)	$ 334,623	$ 8,756
Available Funds	$ 3,057,938	$ 1,894,025	$ 1,159,108	$ 1,620,200	$ 1,313,233
Operaring Expenses					
Salaries	$ 69,216	$ 71,292	$ 73,431	$ 75,634	$ 77,903
Emp Fringes	$ 31,037	$ 34,140	$ 37,554	$ 41,310	$ 45,441
Professional Services	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000
Marketing	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000
Appraisals	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000
Legal Fees	$ 18,000	$ 19,000	$ 20,000	$ 21,000	$ 22,000
Insurance	$ 13,000	$ 14,000	$ 15,000	$ 16,000	$ 17,000
Old Fire Hall Utilities	$ 6,000	$ -	$ -	$ -	$ -
Old Fire Hall Maintenance	$ 9,000	$ 11,000	$ 13,000	$ 15,000	$ 17,000
Miscellaneous	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000
Total Operating	$ 206,253	$ 209,432	$ 218,985	$ 228,944	$ 239,344
Projects					
Redevelopment/Master Plan Implementations	$ 550,000	$ 200,000	$ 75,000	$ -	$ -
Old Fire Hall	$ 500,000	$ 200,000	$ -	$ -	$ -
Parking Plan	$ 5,150	$ -	$ -	$ -	$ -
Caroline Street Improvements	$ -	$ -	$ -	$ 850,000	$ 650,000
Elizabeth Street Parking	$ 10,000	$ -	$ -	$ -	$ -
River Street Parking Improvements	$ 657,000	$ -	$ -	$ -	$ -
Silver Lake Reconstruction	$ 450,000	$ -	$ -	$ -	$ -
Downtown Planning	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
Event Marketing	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
Streetscape Maintenance	$ 20,000	$ 22,000	$ 24,000	$ 26,000	$ 30,000
Façade Improvement Program	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ -
Dibbleville Improvements	$ 50,000	$ 475,000	$ -	$ -	
Intersections and Bridges	$ -	$ 750,000	$ 350,000	$ 350,000	
Website	$ 5,800	$ 6,000	$ 6,500	$ 6,500	$ 6,500
Total Projects	$ 2,397,950	$ 1,803,000	$ 605,500	$ 1,382,500	$ 786,500
Total Expenses	$ 2,604,203	$ 2,012,432	$ 824,485	$ 1,611,444	$ 1,025,844
Ending Fund Balance	$ 453,735	$ (118,407)	$ 334,623	$ 8,756	$ 287,389

DOWNTOWN DEVELOPMENT AUTHORITY CONSTRUCTION FUND





Expense Summary:			
	Actual 06/07	Budget 07/08	Budget 08/09
Salaries	$62,392	$67,200	$69,216
Fringes	$18,233	$28,215	$31,037
Operating	$58,562	$110,600	$146,150
Contractual	$0	$0	$0
Capital Outlay	$202,689	$1,386,083	$2,357,800

DDA CONSTRUCTION REVENUES

FUND 401	DDA CONSTRUCTION FUND REVENUES	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
566.000	GRANTS	0	0	0	0	0	0	0
664.000	INTEREST ON INVESTMENTS	(24)	(79)	(30)	417	0	0	0
668.000	RENT - DEPOT	0	0	0	0	0	0	0
676.394	CONTRIBUTION FROM DEBT RETIREMENT	394,241	763,911	369,565	724,378	3,114,415	1,582,098	2,604,503
676.403	CONTRIBUTION FROM 2001 BOND/CON	0	0	0	0	0	0	0
680.000	MISCELLANEOUS	0	0	0	22,407	0	92,407	0
695.000	PROCEEDS OF LOAN	0	0	0	0	0	0	0
	TOTAL DDA CONSTRUCTION FUND REVENUES	394,217	763,832	369,536	747,202	3,114,415	1,674,505	2,604,503

DDA CONSTRUCTION EXPENDITURES

FUND 401	DDA CONSTRUCTION FUND EXPENDITURES	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
	851.000 DOWNTOWN DEVELOPMENT							
	Personnel Services							
702.000	SALARIES	27,553	61,017	62,392	31,254	67,200	67,200	69,216
703.000	ADMINISTRATION	0	0		0	0	0	0
719.000	EMPLOYEE FRINGES	2,202	17,894	18,233	13,555	28,215	28,215	31,037
	Operating Expenses							
810.000	PROFESSIONAL SERVICES	2,560	4,425	4,712	3,793	10,000	10,000	15,000
810.100	DOWNTOWN STUDY	0	0	1,633	0	0	0	0
818.400	MARKETING	0	0	6,794	1,126	15,000	5,000	15,000
818.410	EVENT MARKETING	8,655	15,442	21,500	17,600	50,000	50,000	50,000
818.500	MCKENNA	84,762	0	1,127	0	0	0	0
824.100	APPRAISALS	0	0	1,200	0	20,000	20,000	20,000
825.000	PARKING PLAN	0	0	1,203	0	5,000	0	5,150
825.100	N. LEROY STREET CONSTRUCTION	0	0	0	0	0	0	0
825.200	STREET LIGHTS	0	0	0	0	0	0	0
825.300	STREET SCAPE	0	0	0	0	0	0	0
826.000	LEGAL FEES	5,803	722	3,201	1,066	17,000	3,600	18,000
910.000	INSURANCE	10,000	10,000	11,000	12,000	12,000	12,000	13,000
956.100	MISCELLANEOUS	2,742	7,137	6,192	3,477	10,000	10,000	10,000
	Contractual Services							
818.000	CONTRACTUAL	(1)	0	0	0	0	0	0
	Capital Outlay							
971.000	LAND REDEVELOPMENT	0	0	0	0	0	0	0
971.400	MASTER PLAN IMPLEMENTATION	0	0	0	0	950,000	0	550,000
974.300	DAM IMPROVEMENTS	62,754	212,314	23,648	0	5,000	0	0
975.000	OLD FIRE HALL	3,314	13,195	9,921	307,609	250,000	350,000	500,000
974.010	OLD FIRE HALL UTILITIES	0	2,802	4,293	1,114	6,000	6,000	6,000
975.000	OLD FIRE HALL MAINTENANCE	0	253	1,600	1,781	7,000	5,000	9,000
975.100	DPW GARAGE	0	0	0	0	0	0	0
975.200	MAIN/SILVER LAKE ROAD	115,954	244,291	24,131	39,926	5,000	50,000	0
975.300	DONALDSON DRIVE	0	0	321	0	0	0	0
975.400	DPW DEMOLITION	0	0	0	0	0	0	0
975.433	TORNADO CLEAN-UP	0	0	0	0	0	480,583	0
975.500	BUSH PARK	35,278	16,033	21,851	0	0	0	0
975.600	SILVER LAKE PATH	2,702	15,619	74,648	3,217	0	3,500	0
975.700	DOWNTOWN PLAN	32,439	89,692	19,479	0	50,000	0	50,000
975.710	COMMUNITY CENTER BRIDGE	0	0	0	0	0	0	0
975.720	STREETSCAPE MAINTENANCE	50	10,924	16,043	10,455	17,000	17,000	20,000
975.730	FAÇADE IMPROVEMENT PROGRAM	0	0	3,098	25,242	125,000	26,000	50,000
975.740	TRAIN DEPOT IMPROVEMENTS	0	33,293	654	50	0	0	0
975.750	WEBSITE	0	5,000	3,000	0	5,000	5,000	5,800
975.760	CAROLINE STREET IMPROVEMENTS	0	0	0	0	310,000	0	0
975.770	ELIZABETH STREET PARKING	0	0	0	258,468	350,000	300,000	10,000
975.780	LEROY ST. BRIDGE	0	0	0	0	0	0	0
975.781	SILVER LAKE ROAD RECONSTRUCT	0	0	0	0	100,000	100,000	450,000
975.782	RIVER ST. PARKING IMPROVEMENTS	0	0	0	0	700,000	43,000	657,000
975.783	DIBBLEVILLE IMPROVEMENTS	0	0	0	0	0	0	50,000
975.800	GF REVENUE SHARING	0	0	0	0	0	0	0
	TOTAL DOWNTOWN DEVELOPMENT	396,766	760,052	341,877	731,732	3,114,415	1,592,098	2,604,203
	TOTAL DDA CONSTRUCTION FUND EXPENDITURES	396,766	760,052	341,877	731,732	3,114,415	1,592,098	2,604,203
	EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(2,548)	3,781	27,660	15,470	0	82,407	300
	BEG. RESERVE FOR FUTURE PROJECTS - JULY 1	5,659	3,112	6,892	34,550	34,550	34,550	116,957
	ENDING RESERVE FOR FUTURE PROJECTS - JUNE 30	3,112	6,892	34,550	50,020	34,550	116,957	117,257

PARKS & RECREATION FUND

Leslie Bland – DPW Director

Department Summary

The Parks and Recreation department is responsible for the operation and maintenance of Silver Lake Park, Bush Park, Mill Pond Gazebo, McDonnell Park, Conklin Park, Adams Park and Freedom Park, along with the Water Plant and Towers.

Department Goals

•To maintain the park system in excellent condition.

•To keep parks beautiful, mowing and trimming, adding grills and picnic tables will be necessary as funds become available.

•To work with Southern Lakes Park and Recreation Board to establish new programs at Silver Lake.

Department Objectives

•Continue keeping our parks beautiful by adding employees for mowing of parks.

•As funds become available, add playground equipment and increase the amount of activities in the park system.

•Through the beauty of the parks, awareness and interest in the City's parks will increase.

•Continue to be an active participants with the Southern Lakes Park and Recreation Board.

Budget Summary

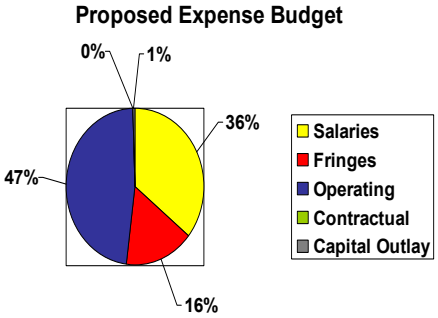
✓Salaries administration consists of a portion of the DPW Director's wage.

✓Salaries consist of one DPW worker whose main responsibility is park maintenance.

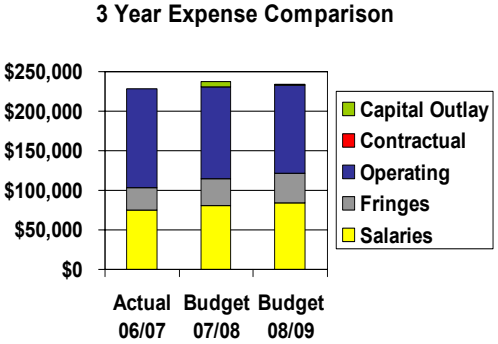
✓Part-time positions consists of the summer staff for Silver Lake Park and additional staff for mowing all parks.

✓Employee fringes consist of health, dental, optical, long term disability and life insurance, FICA, retirement and workers' compensation for the full-time employees.

✓Equipment rental consists of fees paid to the City's Equipment Fund for use of trucks, mowers and etc.



Expense Summary:			
	Actual 06/07	Budget 07/08	Budget 08/09
Salaries	$74,711	$80,520	$83,560
Fringes	$28,873	$34,500	$37,900
Operating	$124,505	$115,400	$111,000
Contractual	$0	$0	$0
Capital Outlay	$624	$7,313	$1,500



PARKS & RECREATION REVENUES

FUND 208	**PARKS & RECREATION FUND REVENUES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Budgets Proposed 2008-2009
566.000	GRANTS	0	0	0	0	0	0	0
651.000	USE & ADMISSION FEES	20,993	20,031	23,168	11,480	20,000	20,000	20,000
652.000	CONCESSION STAND	0	0	0	0	0	0	0
653.000	CONCERT DONATIONS	0	2,000	0	0	0	0	0
653.100	PARK DONATIONS	500	500	2,294	3,700	500	3,700	500
653.300	DONATIONS - ROTARY PARK	0	0	0	0	0	0	0
664.000	INTEREST ON INVESTMENTS	1,078	2,788	1,198	(98)	500	100	100
676.000	CONTRIBUTION FROM GENERAL FUND	172,000	217,000	213,000	214,000	214,000	209,000	210,800
677.000	RENTAL INCOME - GAZEBO & PAVILION	5,744	4,828	6,145	3,008	5,000	5,000	5,000
680.000	MISCELLANEOUS	0	0	0	0	0	0	0
680.100	HAUNTED WOODS	0	0	0	0	0	0	0
687.000	REFUNDS & REIMBURSEMENTS	0	0	0	0	0	0	0
	TOTAL PARKS & RECREATION FUND REVENUES	200,315	247,146	245,804	232,090	240,000	237,800	236,400

PARKS & RECREATION EXPENDITURES

FUND 208	PARKS & RECREATION FUND EXPENDITURES	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Budgets Proposed 2008-2009
	691.000 RECREATION & PARKS							
	Personnel Services							
701.000	ADMINISTRATION	4,040	4,337	4,514	3,373	4,520	4,520	4,660
702.000	MAINTENANCE SALARIES	30,794	29,453	28,859	15,585	32,960	30,000	30,900
705.000	PART-TIME SUPERVISOR	6,189	4,420	6,455	3,755	7,000	7,000	7,000
706.000	PART-TIME MAINTENANCE	12,139	14,847	7,488	9,128	12,000	12,000	12,000
708.000	LIFEGUARD SALARIES	20,973	21,435	17,215	8,033	19,000	17,000	19,000
709.000	GATEKEEPER SALARIES	9,664	11,269	10,179	8,510	9,000	10,000	10,000
712.000	BOARD SECRETARY	0	0	0	0	0	0	0
719.000	BENEFITS	25,709	28,310	28,873	23,868	33,400	34,500	37,900
	Operating Expenses							
722.000	CONCERTS	7,660	7,651	7,413	4,550	5,000	5,000	7,000
723.000	REGIONAL RECREATION	0	0	0	0	0	0	0
723.100	RECREATION COMMUNITY PROMOTION	0	0	0	0	0	0	0
723.200	HAUNTED WOODS	0	0	0	0	0	0	0
740.000	OPERATING SUPPLIES	1,026	895	1,081	1,027	1,000	1,000	1,000
741.000	UNIFORMS	346	335	507	292	400	400	400
775.000	REPAIR & MAINTENANCE	9,797	14,554	8,844	4,968	9,000	9,000	7,000
775.500	ICE RINK	0	0	0	0	0	0	0
775.600	LAWN CUTTING	485	0	1,377	918	0	1,250	1,250
810.000	PROFESSIONAL SERVICES	111	920	5,298	0	1,000	1,000	1,000
864.000	SAFETY TRAINING	100	100	1,070	0	600	600	600
910.000	INSURANCE	1,700	3,298	3,300	2,900	3,300	2,900	3,000
920.000	UTILITIES	2,235	2,143	3,355	2,617	3,250	3,250	3,250
943.100	EQUIPMENT RENTAL	86,359	92,372	92,010	44,184	89,500	89,500	85,000
956.100	MISCELLANEOUS	3,865	1,294	250	0	1,500	1,500	1,500
	Capital Outlay							
970.000	CAPITAL OUTLAY	2,208	7,798	437	0	3,000	3,000	0
970.200	GAZEBO REPAIRS	49	2,750	187	3,813	3,000	3,813	1,000
970.300	TENNIS COURT	0	0	0	0	0	0	0
970.400	BUSH PARK	0	300	0	0	500	500	500
	TOTAL PARKS & RECREATION FUND EXPENDITURES	225,451	248,482	228,713	137,522	238,930	237,733	233,960
	EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(25,136)	(1,336)	17,091	94,568	1,070	67	2,440
	FUND BALANCE JULY 1	30,951	5,815	4,479	21,571	21,571	21,571	21,638
	FUND BALANCE JUNE 30	5,815	4,479	21,571	116,139	22,641	21,638	24,078

CEMETERY FUND

Leslie Bland – DPW Director

Department Summary

Oakwood Cemetery is completely funded through grave openings, foundations, lot sales and transfers in from the General Fund. All Cemetery maintenance are expenses in this fund.

Department Goals

•Improve Oakwood Cemetery.

•Continue to promote Columbium sales.

•Help raise money for much needed improvements on the roads and drainage throughout the Cemetery.

•Honor those that have gone before.

Department Objectives

•The Cemetery Board is currently reviewing a draft plan that would accommodate major improvements including paving and drainage.

•To promote sales, on the behalf of the Cemetery Fund, City will need to continue to participate in the local media.

•Find innovative ways, such as Adopt-A-Grave program, to raise funds for needed improvements.

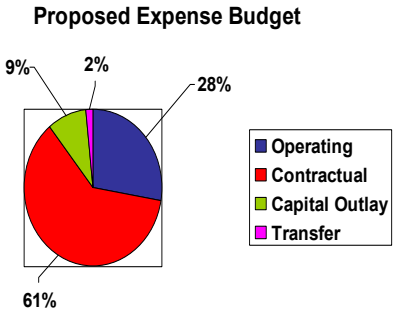
•A discussion on how best to allocate more funding would be appropriate.

Budget Summary

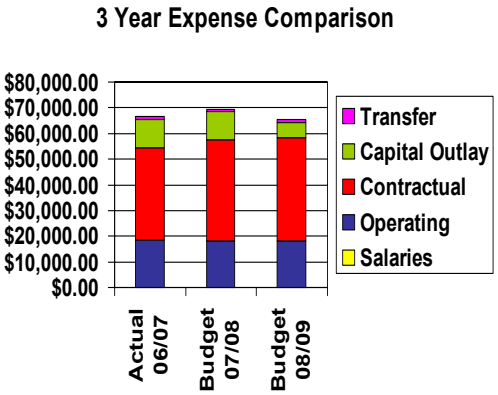
✓Maintenance Contractual are the contracted services for mowing and other maintenance in the cemetery.

✓Grave opening and foundations consist of contracted cemetery services for these functions.

✓The Cemetery Fund contributes 20% of the lot sales to the Cemetery Perpetual Care Fund for future maintenance costs.



Expense Summary:			
	Actual 06/07	Budget 07/08	Budget 08/09
Salaries	$0	$0	$0
Operating	$18,401	$18,210	$18,210
Contractual	$35,856	$39,234	$40,175
Capital Outlay	$11,253	$11,000	$6,000
Transfer	$940	$1,000	$1,000



CEMETERY REVENUES

FUND 209	**CEMETERY FUND REVENUES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Budgets Proposed 2008-2009
628.000	GRAVE OPENINGS	12,995	26,987	15,737	10,223	20,000	15,000	15,000
629.000	FOUNDATIONS	0	0	0	0	0	0	0
630.000	TRANSFER OF OWNERSHIP	100	100	75	25	100	100	100
647.000	SALE OF LOTS	2,450	4,800	4,887	1,681	4,000	4,000	4,000
653.200	WEIGANT DONATIONS	0	0	0	0	0	0	0
664.000	INTEREST ON INVESTMENTS	828	1,110	627	771	200	900	500
676.000	CONTRIBUTION FROM GENERAL FUND	30,000	30,000	57,000	41,000	41,000	41,000	32,500
676.213	CONTRIBUTION FROM PERPETUAL CARE	0	0	0	0	0	0	0
687.000	REFUNDS & REIMBURSEMENTS	0	0	0	4,616	0	4,616	0
	TOTAL CEMETERY FUND REVENUES	46,373	62,997	78,326	58,316	65,300	65,616	52,100

CEMETERY EXPENDITURES

FUND 209	CEMETERY FUND EXPENDITURES	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
	277.000 CEMETERY OPERATING							
	Personnel Services							
702.000	MAINTENANCE SALARIES	0	0	0	0	0	0	0
703.000	PART-TIME SALARIES	0	0	0	0	0	0	0
	Operating Expenses							
802.000	GRAVE OPENINGS	7,495	16,184	10,951	3,789	10,000	10,000	10,000
803.000	FOUNDATION COSTS	1,830	3,201	3,104	969	3,000	3,000	3,000
804.000	COMMISSIONS	530	1,217	940	613	1,500	1,500	1,500
900.000	PUBLISHING	0	0	0	0	160	160	160
920.000	UTILITIES	119	159	300	250	300	300	300
930.000	REPAIRS	0	1,497	3,071	435	1,000	1,000	1,000
930.100	MONUMENT REPAIRS	125	0	0	0	750	750	750
956.100	MISCELLANEOUS	1,250	205	35	285	1,500	1,500	1,500
	Contractual							
801.000	MAINTENANCE CONTRACT	33,237	33,000	35,750	22,000	34,500	34,500	26,000
818.000	CONTRACTUAL	456	1,410	106	4,734	500	4,734	14,175
	Capital Outlay							
970.000	CAPITAL OUTLAY	1,777	14,171	9,903	808	10,000	10,000	5,000
974.000	LAND IMPROVEMENTS	1,130	1,064	1,350	0	1,000	1,000	1,000
988.000	STORM DRAINS	0	0	0	0	0	0	0
	TOTAL CEMETERY OPERATIONS	47,949	72,109	65,510	33,883	64,210	68,444	64,385
	967.000 CONTRIBUTION TO OTHER FUNDS							
	Transfers							
965.213	TRANSFER TO PERPETUAL CARE	490	1,206	940	989	1,000	1,000	1,000
	TOTAL CONTRIBUTION TO OTHER FUNDS	490	1,206	940	989	1,000	1,000	1,000
	TOTAL CEMETERY FUND EXPENDITURES	48,439	73,315	66,450	34,872	65,210	69,444	65,385
	EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(2,066)	(10,319)	11,876	23,444	90	(3,828)	(13,285)
	FUND BALANCE JULY 1	40,399	38,333	28,015	39,892	39,892	39,892	36,064
	FUND BALANCE JUNE 30	38,333	28,015	39,892	63,336	39,982	36,064	22,779

MAJOR STREET FUND

Leslie Bland – DPW Director

Department Summary

Major Street Fund revenue source is Act 51 revenue (Gas & Weight Tax) and transfers-in from the Capital Improvement Fund. This department is responsible for the maintenance and repair of all infrastructure 18.69 miles of major streets. This responsibility includes surface, right of way, forestry, traffic, storm drains and winter maintenance. Our maintenance tasks include street sweeping, pothole patching, crack sealing, curb and gutter replacement, utility cut repairs, catch basin repairs, storm water tile repairs, traffic counts, pavement markings, tree replacement, brush pickup, issuance of permits & inspections, road condition survey, snow removal, and any other work done within the street right of way.

Department Goals

•To improve major street system, traffic signals and entrances.

•To design and plan for the widening of Silver Lake Road.

Department Objectives

•The Silver Lake Road widening will begin in Spring of 2008 and last until Fall. It is estimated to be $4.1 million.

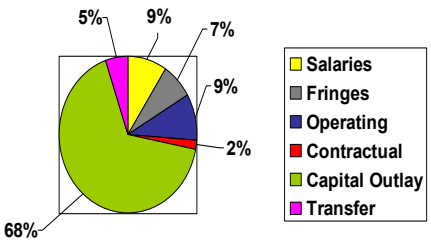
•Traffic signal improvements at LeRoy and Silver Lake and South Long Lake and Torrey will be completed the summer of 2008.

Budget Summary

✓ The City has received $1.5 million from the State and $1.9 million grant funding for the improvements to Silver Lake Road.

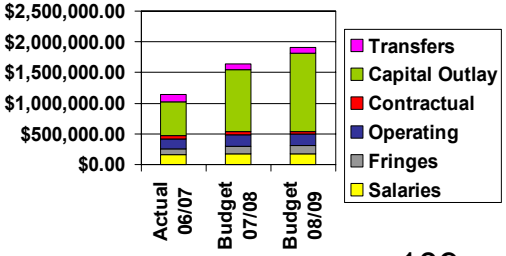
✓A transfer out of Major Streets in the amount of $100,000 to support Local Streets is budgeted in FY 2009.

Proposed Expense Budget



Expense Summary:			
	Actual 06/07	Budget 07/08	Budget 08/09
Salaries	$160,272	$169,650	$175,570
Fringes	$89,627	$128,000	$140,000
Operating	$170,652	$192,730	$180,850
Contractual	$53,324	$42,000	$39,000
Capital Outlay	$544,908	$1,011,879	$1,273,000
Transfers	$125,000	$100,000	$100,000

3 Year Expense Comparison



MAJOR STREET FUND REVENUES

FUND 202 **MAJOR STREET FUND REVENUES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Budgets Proposed 2008-2009
510.000 FEDERAL REVENUE	0	0	0	0	0	0	0
547.000 REIM-TRUNKLINE MAINTENANCE	21,901	18,559	646	0	0	0	0
547.100 TRUNKLINE TURNBACK	0	0	138,455	392,834	800,000	758,000	603,545
547.200 MILEAGE TF	0	0	0	57,646	0	57,646	58,000
577.000 GAS & WEIGHT TAX	476,528	463,038	556,196	277,689	584,600	505,000	505,000
580.000 BUILD MICHIGAN ROADS	15,900	15,876	19,245	12,836	15,900	14,700	17,100
664.000 INTEREST ON INVESTMENTS	2,065	5,310	32,354	46,864	500	60,000	15,000
676.000 CONTRIBUTION FROM GENERAL FUND	45,000	115,000	297,000	0	0	0	200,000
676.494 TRANSFERS FROM CIP	225,000	150,000	205,000	0	185,000	185,000	405,000
676.899 CONTRIBUTION FROM WORKING CAPITAL	0	0	0	0	0	0	50,000
687.000 REFUNDS & REIMBURSEMENTS	0	3,781	17,304	0	0	0	0
TOTAL MAJOR STREET FUND REVENUES	786,394	771,563	1,266,200	787,869	1,586,000	1,580,346	1,853,645

MAJOR STREET EXPENSES

FUND 202	MAJOR STREET FUND EXPENDITURES	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
	208.000 AUDIT							
	Operating Expenses							
807.000	AUDIT	1,110	900	1,000	1,030	1,030	1,030	1,100
	TOTAL AUDIT	1,110	900	1,000	1,030	1,030	1,030	1,100
	449.000 ENGINEERING							
	Contractual							
829.000	BRIDGE INSPECTIONS	3,655	1,056	7,599	5,694	8,000	8,000	8,000
	TOTAL ENGINEERING	3,655	1,056	7,599	5,694	8,000	8,000	8,000
	456.000 PATCHING - CONTRACTUAL							
	Contractual							
818.000	PATCHING CONTRACTUAL	0	0	0	0	0	0	0
	TOTAL PATCHING - CONTRACTUAL	0	0	0	0	0	0	0
	457.000 CAPITAL IMPROVEMENT							
	Capital Outlay							
823.000	STATE ROAD - CIP	0	0	0	0	0	0	0
860.000	N. LEROY WIDENING	0	0	0	0	0	0	0
861.000	ADELAIDE/NORTH INTERSECTION	0	0	6,267	4,147	0	4,147	0
861.100	SILVER LAKE & MAIN INTERSECTION	0	0	14,499	15,909	30,000	0	0
861.200	S. LONG LAKE & TORREY INTERSECTION	0	0	2,406	5,369	50,000	0	0
862.000	NORTH ROAD RESURFACING	1,105	0	0	0	0	0	0
862.100	SILVER LAKE & MAIN RELOCATOR	183,095	82,984	20,233	1,445	0	2,486	0
862.200	S. LEROY ST.	4,594	0	0	0	0	0	0
862.300	ADELAIDE/WALNUT/ELLEN	0	0	6,208	43,746	0	0	0
862.400	TORREY ROAD BRIDGE	45,446	113,530	318,253	337,242	15,000	43,746	0
863.000	SILVER LAKE RESURFACING	3,814	0	138,455	0	800,000	861,500	1,273,000
863.100	PEDESTRIAN CROSSING	1,238	0	782	0	0	0	0
863.200	NORTH ROAD - COUNTY	0	0	0	0	0	0	0
863.300	FIFTH ST. RESURFACING	0	0	0	0	0	0	0
863.400	TORREY/S. LONG LAKE	2,295	0	0	0	0	0	0
863.500	MAIN ST. IMPROVEMENTS	1,097	0	0	1,041	0	0	0
863.600	EAST ST/S. HOLLY	60,815	20,680	0	0	0	0	0
863.610	EAST/WEST ST.	0	28,864	37,804	78,521	100,000	100,000	0
863.700	OWEN/JENNINGS	5,426	0	0	698	0	0	0
863.800	SILVER LAKE/JENNINGS	0	0	0	0	0	0	0
863.900	SHIAWASSEE	0	0	0	0	0	0	0
	TOTAL CAPITAL IMPROVEMENT	308,925	246,059	544,908	488,118	995,000	1,011,879	1,273,000
	463.000 MAINTENANCE							
	Personnel Services							
701.000	PART-TIME SALARIES	4,520	4,776	5,824	1,600	5,000	6,000	6,180
702.000	SALARIES	94,663	112,430	119,626	95,053	109,800	120,000	124,000
	Operating Expenses							
740.000	OPERATING SUPPLIES	24,017	26,156	22,614	10,830	27,500	27,500	27,500
943.100	EQUIPMENT RENTAL	56,779	53,836	58,791	37,771	55,000	60,000	60,000
	Contractual							
818.000	CONTRACTUAL	12,750	17,307	26,725	17,275	12,000	15,000	12,000
818.100	SWEEPING/DUMPING	1,835	1,922	1,324	423	3,000	3,000	3,000
	TOTAL MAINTENANCE	194,564	216,428	234,905	162,952	212,300	231,500	232,680

MAJOR STREET EXPENSES

FUND 202	MAJOR STREET FUND EXPENDITURES	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Budgets Proposed 2008-2009
	474.000 TRAFFIC SERVICES							
	Personnel Services							
702.000	SALARIES	1,346	2,602	630	660	2,500	2,000	2,500
	Operating Expenses							
740.000	OPERATING SUPPLIES	515	98	1,029	502	2,000	2,000	2,000
920.000	UTILITIES	13,303	14,021	16,986	16,602	13,700	20,000	20,000
943.100	EQUIPMENT RENTAL	699	791	185	372	1,350	1,350	1,400
	Contractual							
818.000	CONTRACTUAL	20,807	15,379	17,675	5,054	15,000	15,000	15,000
829.000	BRIDGE INSPECTIONS	0	0	0	0	0	0	0
	TOTAL TRAFFIC SERVICES	36,668	32,890	36,506	23,191	34,550	40,350	40,900
	475.000 RAILROAD							
	Operating Expenses							
925.000	GRAND TRUNK CROSSING LEASE MNT	325	0	300	400	3,500	3,500	3,500
	TOTAL RAILROAD	325	0	300	400	3,500	3,500	3,500
	479.000 SNOW & ICE CONTROL							
	Personnel Services							
702.000	SALARIES	14,803	13,178	11,779	24,905	17,250	17,250	17,760
	Operating Expenses							
740.000	OPERATING SUPPLIES	35,139	32,273	40,253	55,417	38,000	52,000	40,000
943.100	EQUIPMENT RENTAL	12,956	6,876	11,218	26,642	15,000	15,000	15,000
	Contractual							
818.000	CONTRACTUAL	0	0	0	400	1,000	1,000	1,000
	TOTAL SNOW & ICE CONTROL	62,898	52,327	63,250	107,364	71,250	85,250	73,760
	482.000 DPW DIRECTOR							
	Personnel Services							
701.000	ADMINISTRATIVE COST	22,332	22,288	22,413	9,558	24,400	24,400	25,130
	Operating Expenses							
741.000	UNIFORMS	995	815	1,333	708	1,550	1,550	1,550
742.000	CLOTHING REIMBURSEMENT	0	0	1,070	675	1,350	1,350	1,350
864.000	CONFERENCES & DUES	888	746	864	652	700	700	700
943.100	EQUIPMENT RENTAL	0	6,000	6,000	0	6,000	6,000	6,000
960.000	EDUCATION & TRAINING	0	0	0	0	750	750	750
	TOTAL DPW DIRECTOR	24,215	29,849	31,679	11,593	34,750	34,750	35,480

MAJOR STREET EXPENSES

FUND 202	MAJOR STREET FUND EXPENDITURES	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
	486.000 TRUNKLINE							
	Personnel Services							
702.000	SALARIES	2,138	7,589	379	0	0	0	0
	Operating Expenses							
931.000	SURFACE MAINTENANCE	1,626	2,421	563	0	0	0	0
932.000	SWEEPING	594	534	92	0	0	0	0
933.000	SHOULDER MAINTENANCE	742	76	0	0	0	0	0
934.000	DRAIN & DITCH	1,789	131	0	0	0	0	0
935.000	RDSD CLEANUP	68	0	0	0	0	0	0
936.000	WEED CONTROL	14	0	0	0	0	0	0
937.000	SIGNALS & SIGNS	6,335	6,676	7,130	10	0	0	0
938.000	SNOW & ICE	11,646	8,128	1,224	0	0	0	0
939.000	TREE REMOVAL	0	0	0	0	0	0	0
967.000	CAR POOL PARKING	0	74	0	0	0	0	0
	TOTAL TRUNKLINE	24,951	25,629	9,388	10	0	0	0
	951.000 EMPLOYEE INSURANCE							
	Personnel Services							
910.000	BENEFITS	66,740	75,170	89,249	96,179	110,500	128,000	140,000
	TOTAL EMPLOYEE INSURANCE	66,740	75,170	89,249	96,179	110,500	128,000	140,000
	967.000 CONTRIBUTION TO OTHER FUNDS							
	Transfers							
965.203	CONTRIBUTION TO LMV FUND	125,000	125,000	125,000	0	100,000	100,000	100,000
965.373	CONTRIBUTION TO ACT 175 DEBT	0	0	0	0	0	0	0
	TOTAL CONTRIBUTION TO OTHER FUNDS	125,000	125,000	125,000	0	100,000	100,000	100,000
	TOTAL MAJOR STREET FUND EXPENDITURES	849,050	805,307	1,143,784	896,531	1,570,880	1,644,259	1,908,420
	EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(62,656)	(33,744)	122,417	(108,662)	15,120	(63,913)	(54,775)
	FUND BALANCE JULY 1	107,226	44,571	10,826	133,242	133,242	133,242	69,329
	FUND BALANCE JUNE 30	44,571	10,826	133,242	24,581	148,362	69,329	14,554

LOCAL STREET FUND

Leslie Bland – DPW Director

Department Summary

The major source of revenue for the Local Street Fund is Act 51 revenue (Gas & Weight Tax). This department is responsible for the maintenance and repair of all infrastructure along 35.05 miles of local streets. This responsibility includes surface, right of way, forestry, traffic, storm drains and winter maintenance. Our maintenance tasks include street sweeping, pothole patching, crack sealing, curb and gutter replacement, utility cut repairs, catch basin repairs, storm water tile repairs, traffic counts, pavement markings, tree replacement, brush pickup, issuance of permits & inspections, road condition survey, snow removal, and any other work done within the street right of way.

Department Goals

- To continue the Local Streets Capital Improvement program.
- To continually improve local streets.
- To improve traffic signals.
- To maintain and improve roads.
- To repair and replace old signs.
- To keep streets passable during the winter months.

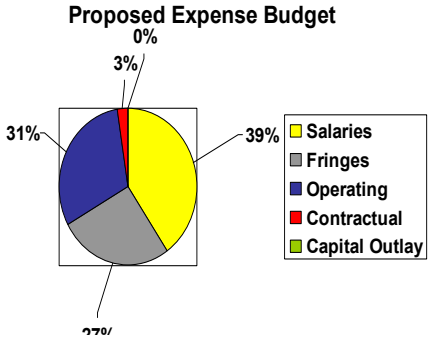
Department Objectives

- Funding of studies that will identify signal related hold-ups would improve the traffic issues.
- To continually improve local streets so that citizen satisfaction is optimized.

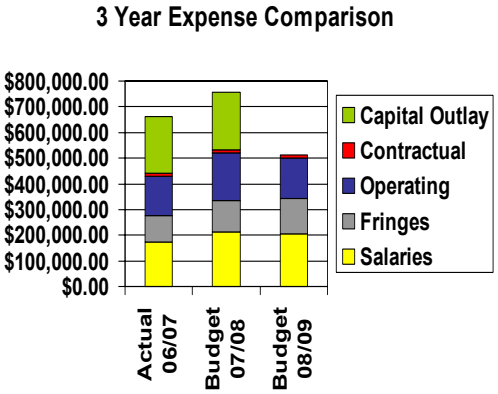
Budget Summary

✓Act 51 revenues are projected to remain the same in FY 2009 as budgeted in FY 2008. No local street improvements are budgeted for FY 2009.

✓No Local Street Capital Improvement projects are planned for 2009.



Expense Summary:			
	Actual 06/07	Budget 07/08	Budget 08/09
Salaries	$174,971	$214,560	$206,406
Fringes	$99,446	$121,000	$137,000
Operating	$155,150	$184,410	$157,080
Contractual	$11,652	$13,500	$13,500
Capital Outlay	$219,096	$221,400	$0



LOCAL STREET REVENUES

FUND 203 **LOCAL STREET FUND REVENUES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
566.000 GRANTS	0	0	0	0	0	0	0
573.000 STATE OF MICHIGAN - ACT 48	32,884	30,467	32,064	0	32,800	32,800	32,000
577.000 GAS & WEIGHT TAX	185,033	181,746	210,436	131,816	191,200	184,100	183,700
580.000 BUILD MICHIGAN ROADS	5,117	6,231	7,283	4,677	6,000	6,200	6,200
664.000 INTEREST ON INVESTMENTS	787	2,774	1,925	463	1,500	500	500
676.000 CONTRIBUTION FROM GENERAL FUND	205,000	120,000	100,000	130,000	130,000	200,000	166,560
676.202 CONTRIBUTION FROM MMV	125,000	125,000	125,000	0	100,000	100,000	100,000
676.494 TRANSFERS FROM CIP	186,000	200,000	214,000	147,000	220,000	220,000	0
680.000 MISCELLANEOUS REVENUE	0	0	0	0	0	0	
687.000 REFUNDS & REIMBURSEMENTS	0	0	0	0	0	0	
TOTAL LOCAL STREET FUND REVENUES	739,820	666,218	690,707	413,956	681,500	743,600	488,960

LOCAL STREET EXPENDITURES

FUND 203	LOCAL STREET FUND EXPENDITURES	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Budgets Proposed 2008-2009
	208.000 AUDIT							
	Operating Expenses							
807.000	AUDIT	1,110	900	1,000	1,030	1,030	1,030	1,100
	TOTAL AUDIT	1,110	900	1,000	1,030	1,030	1,030	1,100
	452.000 RESURFACING							
	Personnel Services							
702.000	SALARIES	0	0	0	0	0	0	0
	TOTAL RESURFACING	0	0	0	0	0	0	0
	457.000 CAPITAL IMPROVEMENT							
	Capital Outlay							
818.000	CAPITAL OUTLAY	281,991	212,981	209,655	160,939	220,000	221,400	0
969.000	WOOD STREET RESURFACING	0	0	0	0	0	0	0
969.200	SECOND STREET	0	0	0	0	0	0	0
969.300	ELLEN ST. CURB & GUTTER	0	1,588	9,441	0	0	0	0
	TOTAL CAPITAL IMPROVEMENT	281,991	214,569	219,096	160,939	220,000	221,400	0
	463.000 MAINTENANCE							
	Personnel Services							
701.000	PART-TIME SALARIES	11,666	16,288	0	0	17,520	17,520	6,656
702.000	SALARIES	142,819	140,883	154,507	99,835	144,280	159,000	163,770
	Operating Expenses							
740.000	OPERATING SUPPLIES	21,615	11,087	5,598	6,869	20,000	20,000	20,000
943.100	EQUIPMENT RENTAL	90,135	92,072	108,243	56,896	92,000	92,000	92,000
	Contractual							
818.000	CONTRACTUAL	6,251	0	11,188	9,092	12,000	12,000	12,000
818.100	SWEEPING/DUMPING	0	0	0	0	0	0	0
	TOTAL MAINTENANCE	272,486	260,330	279,536	172,692	285,800	300,520	294,426
	474.000 TRAFFIC SERVICES							
	Personnel Services							
702.000	SALARIES	2,731	5,015	1,239	1,015	3,500	3,500	3,500
	Operating Expenses							
727.000	SUPPLIES	0	2	0	0	1,000	1,000	1,000
740.000	OPERATING SUPPLIES	0	0	0	0	0	0	0
920.000	UTILITIES	1,478	1,558	1,815	1,250	1,700	2,000	2,000
943.100	EQUIPMENT RENTAL	612	2,443	397	822	1,000	1,200	1,300
	Contractual							
818.000	CONTRACTUAL	2,626	0	464	280	0	500	500
	TOTAL TRAFFIC SERVICES	7,447	9,018	3,915	3,367	7,200	8,200	8,300

LOCAL STREET EXPENDITURES

FUND 203	LOCAL STREET FUND EXPENDITURES	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
	475.000 RAILROAD							
	Operating Expenses							
925.000	GRAND TRUNK CROSSING LEASE MNT	0	0	0	0	0	0	0
	TOTAL RAILROAD	0	0	0	0	0	0	0
	479.000 SNOW & ICE CONTROL							
	Personnel Services							
702.000	SALARIES	13,792	9,304	6,435	15,150	13,000	16,000	13,390
	Operating Expenses							
740.000	OPERATING SUPPLIES	21,176	19,189	19,525	30,607	19,000	32,000	20,000
943.100	EQUIPMENT RENTAL	14,794	5,759	8,695	24,418	9,500	25,000	9,500
	Contractual							
818.000	CONTRACTUAL	0	0	0	0	1,000	1,000	1,000
	TOTAL SNOW & ICE CONTROL	49,762	34,251	34,655	70,175	42,500	74,000	43,890
	482.000 DPW DIRECTOR							
	Personnel Services							
701.000	ADMINISTRATIVE COST	25,474	11,260	12,789	9,558	18,540	18,540	19,090
	Operating Expenses							
741.000	UNIFORMS	900	815	1,232	708	1,130	1,130	1,130
742.000	CLOTHING ALLOWANCE	0	0	770	675	1,350	1,350	1,350
864.000	CONFERENCES & DUES	827	863	876	709	700	700	700
943.100	EQUIPMENT RENTAL	0	7,000	7,000	0	7,000	7,000	7,000
	TOTAL DPW DIRECTOR	27,201	19,938	22,666	11,651	28,720	28,720	29,270
	951.000 EMPLOYEE INSURANCE							
	Personnel Services							
910.000	BENEFITS	89,634	102,712	99,446	88,070	121,000	121,000	137,000
	TOTAL EMPLOYEE INSURANCE	89,634	102,712	99,446	88,070	121,000	121,000	137,000
	TOTAL LOCAL STREET FUND EXPENDITURES	729,631	641,717	660,314	507,924	706,250	754,870	513,986
	EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	10,189	24,502	30,393	(93,968)	(24,750)	(11,270)	(25,026)
	FUND BALANCE JULY 1	1,392	11,580	36,082	66,474	66,474	66,474	55,204
	FUND BALANCE JUNE 30	11,580	36,082	66,474	(27,494)	41,724	55,204	30,178

SEWER OPERATING FUND

Leslie Bland – DPW Director

Sewer Operating Fund Summary

The City of Fenton was a participant in the County-wide sanitary sewer construction program. The City has contracts with Genesee County Water and Waster Services for the cost of the construction of the sewer system and also the operation of the treatment plant. The Sewer Fund operates like a business including capital costs (such as depreciation and debt service). All costs are recovered with fees and charges, rather than with taxes or similar resources.

Department Goals

•Continue TV program throughout the sewer system to find trouble areas.

•Rebuild manholes as funds and time allow.

•Replace or repair areas in the sewer system that are needed.

•Clean Dead-end manholes every two months to eliminate backups.

•Update GIS.

•To begin new sewer projects:

1. Replace 5 of 7 lift stations
2. Correct infiltration of non-sewage water into the sewer system.

Department Objectives

▪To possess a sewer system that works well and causes the least amount of backups as possible.

•To repair approximately 30 manholes.

•Issue bonds through the State of Michigan for $2,750,000 to pay for sewer projects.

Budget Summary

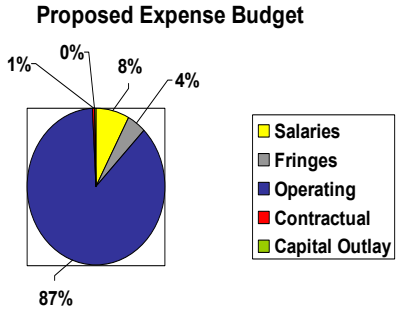
✓Sewer rates and capital charges were increased in 2007. Sewer lines throughout the City are maintained by the DPW.

✓The salaries include administration of City Manager (18%), DPW Director (30%) and Treasurer (10%).

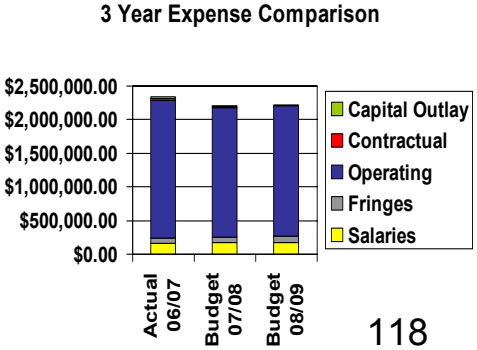
✓Other salaries include a clerical person and DPW workers wages.

✓The County bills the City on a quarterly basis for operating expenses for the Sewer Treatment Plant.

✓The City has debt payments on the treatment plant scheduled through 2019.



Expense Summary:			
	Actual 06/07	Budget 07/08	Budget 08/09
Salaries	$160,723	$170,000	$174,960
Fringes	$84,084	$88,000	$97,000
Operating	$2,047,530	$1,920,735	$1,930,110
Contractual	$24,491	$15,000	$12,000
Capital Outlay	$27,200	$10,000	$7,500



SEWER FUND REVENUES

FUND 590	**SEWER SYSTEM FUND REVENUES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
490.000	TAP-IN FEES	305,060	469,600	117,395	6,000	100,000	141,800	6,000
491.000	LATERAL FEES	0	0	0	0	0	0	0
600.000	SEWER SERVICE INCOME	1,126,296	1,067,319	1,238,636	663,003	1,245,000	1,245,000	1,245,000
643.000	QUARTERLY CAPITAL CHARGE	542,527	573,106	869,382	448,467	854,000	896,000	896,000
650.000	SALE OF FIXED ASSETS	0	0	0	0	0	0	0
664.000	INTEREST ON INVESTMENTS	65,425	103,109	66,918	57,277	75,000	75,000	50,000
676.951	CONTRIBUTION FROM SEWER DEBT	0	0	0	0	0	0	0
680.000	MISCELLANOUS	199	0	0	0	0	0	0
	TOTAL SEWER SYSTEM FUND REVENUES	2,039,507	2,213,134	2,292,331	1,174,747	2,274,000	2,357,800	2,197,000

SEWER FUND EXPENDITURES

FUND 590	SEWER SYSTEM FUND EXPENDITURES	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Budgets Proposed 2008-2009
	548.000 SEWER							
	Personnel Services							
701.000	ADMINISTRATIVE	41,246	43,530	44,836	36,373	48,500	48,500	49,960
702.000	MAINTENANCE SALARIES	106,062	113,098	108,136	82,637	115,900	111,500	115,000
703.000	CLERICAL SALARIES	0	0	0	0	0	0	0
719.000	EMPLOYEE FRINGES	73,597	78,711	84,084	65,579	91,500	88,000	97,000
	Operating Expenses							
727.000	OFFICE SUPPLIES	2,941	299	745	1,399	3,000	3,000	3,000
728.000	POSTAGE	2,121	1,554	2,004	1,485	2,500	2,500	2,500
741.000	UNIFORM & CLEANING	474	599	1,112	521	480	1,000	1,000
775.000	REPAIR & MAINTENANCE SUPPLIES	13,837	2,521	1,603	924	5,000	5,000	5,000
807.000	AUDIT FEES	2,600	2,200	2,775	1,940	2,775	1,940	2,500
810.000	PROFESSIONAL SERVICES	40,053	9,425	4,139	9,415	8,000	9,415	10,000
819.100	WEBSITE	0	0	0	0	0	0	0
826.000	LEGAL FEES	8,074	5,541	35	0	2,000	2,000	2,000
855.000	MISS DIG	268	0	193	392	420	420	420
938.000	STREET REPAIRS	0	0	0	0	1,000	1,000	1,000
943.100	EQUIPMENT RENTAL	31,224	32,913	32,553	16,950	34,500	30,000	30,000
960.000	EDUCATION & TRAINING	875	974	1,076	829	1,000	1,000	1,000
	Contractual							
818.000	MAINTENANCE CONTRACTED	4,277	3,926	16,000	2,566	5,000	5,000	5,000
	Capital Outlay							
972.000	GIS/COMPUTER	12,519	32,940	27,200	2,250	10,000	10,000	7,500
	TOTAL SEWER	340,167	328,232	326,492	223,259	331,575	320,275	332,880
	549.000 LIFT STATION							
	Personnel Services							
702.000	MAINTENANCE SALARIES	10,827	6,452	7,751	5,548	11,500	10,000	10,000
	Operating Expenses							
740.000	SUPPLIES	9,939	6,870	3,238	2,368	10,000	7,500	5,000
920.000	UTILITIES	11,985	14,408	17,487	16,870	17,000	22,000	22,600
934.000	OFFICE EQUIPMENT	0	0	0	0	0	0	0
943.100	EQUIPMENT RENTAL	1,671	1,650	1,418	2,690	2,000	3,500	2,500
	Contractual							
818.000	CONTRACTED	23,469	6,675	8,491	8,657	10,000	10,000	7,000
	TOTAL LIFT STATION	57,891	36,054	38,386	36,134	50,500	53,000	47,100

SEWER FUND EXPENDITURES

FUND 590 **SEWER SYSTEM FUND EXPENDITURES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Budgets Proposed 2008-2009
962.000 DEBT RETIREMENT							
Operating Expenses							
995.000 INTEREST ON BONDS	592,872	511,953	546,221	452,092	408,820	382,192	363,860
999.000 PAYING AGENT FEES	859	1,176	859	1,468	900	1,468	930
TOTAL DEBT RETIREMENT	593,731	513,128	547,080	453,560	409,720	383,660	364,790
962.000 PLANT OPERATION							
Operating Expenses							
801.000 SEWER DISPOSAL PLANT OPERATION	884,521	862,022	883,451	475,639	950,000	900,000	930,000
910.000 INSURANCE	23,000	21,434	22,600	22,600	22,600	22,600	22,600
941.000 BUILDING RENT	29,000	29,200	29,200	29,200	29,200	29,200	29,200
943.100 EQUIPMENT RENTAL	0	0	0	0	0	0	0
968.000 DEPRECIATION EXPENSE	495,343	496,819	496,819	0	495,000	495,000	495,000
TOTAL PLANT OPERATION	1,431,865	1,409,475	1,432,070	527,439	1,496,800	1,446,800	1,476,800
967.000 CONTRIBUTION TO OTHER FUNDS							
Transfers							
965.951 CONTRIBUTION TO SEWER DEBT	0	0	0	0	0	0	0
TOTAL CONTRIBUTION TO OTHER FUNDS	0	0	0	0	0	0	0
TOTAL SEWER SYSTEM FUND EXPENDITURES	2,423,654	2,286,889	2,344,028	1,240,392	2,288,595	2,203,735	2,221,570
NET INCOME (LOSS)	(384,146)	(73,755)	(51,697)	(65,645)	(14,595)	154,065	(24,570)

CITY OF FENTON
STATEMENT OF BOND INDEBTEDNESS
JUNE 30, 2007

1997 Sewage Disposal System No. 3 Bonds

City of Fenton Contract with Genesee County - September 11, 1996 Original Issue of $11,381,460

Fiscal Year Ended June 30	Interest October 1	Interest April 1	Principal April 1	Total Requirements
2009	$ 154,724	$ 154,724	$ 645,453	$ 954,901
2010	$ 137,297	$ 137,297	$ 684,970	$ 959,564
2011	$ 118,803	$ 118,803	$ 711,315	$ 948,921
2012	$ 99,597	$ 99,597	$ 724,488	$ 923,682
2013	$ 80,036	$ 80,036	$ 737,660	$ 897,732
2014	$ 60,119	$ 60,119	$ 737,660	$ 857,898
2015	$ 40,202	$ 40,202	$ 737,660	$ 818,064
2016	$ 20,286	$ 20,286	$ 737,659	$ 778,231
TOTAL	$ 711,064	$ 711,064	$ 5,716,865	$ 7,138,993

TOTAL INTEREST $ 1,422,128

Purpose: Improvements to Genesee County Sewage Disposal System No. 3

CITY OF FENTON
STATEMENT OF BOND INDEBTEDNESS
JUNE 30, 2007

1998 Sewage Disposal System No. 3 Bonds

City of Fenton Contract with Genesee County - June 8, 1998 Original Issue of $3,669,246

Fiscal Year Ended June 30	Interest October 1	Interest April 1	Principal April 1	Total Requirements
2009	$ 57,502	$ 57,502	$ 105,344	$ 220,349
2010	$ 55,396	$ 55,396	$ 105,344	$ 216,135
2011	$ 53,289	$ 53,289	$ 120,760	$ 227,338
2012	$ 50,873	$ 50,873	$ 149,023	$ 250,770
2013	$ 47,893	$ 47,893	$ 182,425	$ 278,211
2014	$ 44,244	$ 44,244	$ 226,104	$ 314,593
2015	$ 39,722	$ 39,722	$ 277,492	$ 356,936
2016	$ 34,173	$ 34,173	$ 305,755	$ 374,100
2017	$ 28,057	$ 28,057	$ 467,625	$ 523,740
2018	$ 18,705	$ 18,705	$ 470,194	$ 507,604
2019	$ 9,301	$ 9,301	$ 465,055	$ 483,658
TOTAL	$ 439,156	$ 439,156	$ 2,875,121	$ 3,753,434

TOTAL INTEREST $ 878,313

Purpose: Improvements to Genesee County Sewage Disposal System No. 3

WATER OPERATING FUND
Leslie Bland – DPW Director

Water Operating Fund Summary

This fund provides water services to the City, including capital costs (such as depreciation and debt service), operating more like a business. All costs are recovered with fees and charges, rather than with taxes or similar revenues. The City operates its own wells and water treatment plants.

Department Goals

•To improve the quality of water for the City of Fenton residents.

•To isolate water main breaks more efficiently and properly.

•To continue to monitor new water plant operations and quality of water.

•Update the GIS with the new ARC view system.

•Continue Cross Connection program for three more years.

•Dredging lagoons every two to three years.

Department Objectives

•Continue a hydrant flushing program to remove impurities from the water system.

•Continue a valve operation program to determine location of water main breaks and problems within water system.

•Replace old mains in the water system as funds allow.

•Dredge one and a half of the three lagoons at the cost of $250,000.

Budget Summary

Water rates were increased in 2007.

✓Revenue does not include rate increase to cover cost of dredging lagoons. Rates would have to be increased from $4.55 per thousand gallons to an estimated $5.04 per thousand gallons.

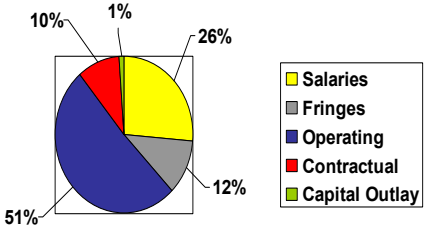
✓Administrative salaries consists of City Manager (19%), DPW Director (30%) and Treasurer (10%). One clerical person and four water department employees are included in salaries.

✓Operating wages include four persons in the water distribution system and four operators in the water plant plus the supervisor.

✓All operating expenses for the treatment and maintenance of water mains are expensed in this fund.

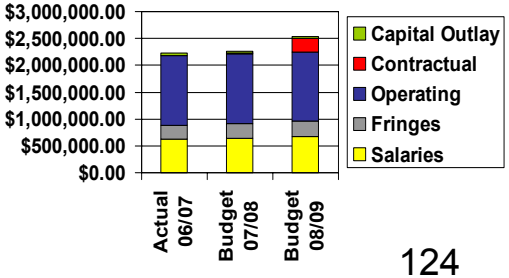
✓The City has debt payments on the new water plant scheduled through 2023.

Proposed Expense Budget



Expense Summary:			
	Actual 06/07	Budget 07/08	Budget 08/09
Salaries	$621,060	$648,400	$667,790
Fringes	$259,419	$269,500	$292,000
Operating	$1,297,947	$1,303,843	$1,292,345
Contractual	$10,555	$8,000	$258,000
Capital Outlay	$38,773	$25,000	$25,000

3 Year Expense Comparison



WATER FUND REVENUES

FUND 591	**WATER FUND REVENUES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
490.000	TAP-IN FEES	133,070	149,488	51,000	0	50,000	10,700	0
491.000	LATERAL FEES	0	0	0	0	0	0	0
566.000	WELLHEAD PROTECTION GRANT	0	31,404	0	0	0	0	0
626.000	PARTS & SERVICES INCOME	4,377	7,217	3,961	0	0	0	0
626.100	CROSS CONNECTION REVENUE	0	0	0	0	15,000	0	0
642.000	WATER SERVICE INCOME	1,131,089	1,497,003	1,561,671	841,023	1,605,000	1,570,000	1,570,000
643.000	QUARTERLY CAPITAL CHARGE	585,226	557,052	639,547	298,964	570,000	648,000	648,000
650.000	SALE OF FIXED ASSETS	(63,706)	0	0	0	0	0	0
655.000	PENALTIES & SERVICE CALLS	27,483	40,402	41,060	35,708	40,000	40,000	40,000
664.000	INTEREST ON INVESTMENTS	48,179	25,417	72,698	16,210	60,000	32,000	20,000
668.000	SALE OF FIXED ASSETS	0	0	0	0	0	0	0
677.000	EQUIPMENT RENTAL INCOME	0	0	0	0	0	0	0
680.000	MISCELLANOUS	620	580	16,881	90	500	500	500
694.000	CASH OVER & SHORT	0	0	0	0	0	0	0
	TOTAL WATER FUND REVENUES	1,866,337	2,308,562	2,386,819	1,191,995	2,340,500	2,301,200	2,278,500

WATER FUND EXPENDITURES

FUND 591	WATER FUND EXPENDITURES	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
	173.000 WATER ADMINISTRATIVE							
	Personnel Services							
701.000	ADMINISTRATIVE	42,093	44,425	45,734	37,257	51,400	47,000	48,410
702.000	MAINTENANCE SALARIES	50,838	53,742	55,053	41,516	56,400	56,400	58,090
719.000	EMPLOYEE FRINGES	129,384	144,274	140,516	113,302	153,500	153,500	170,000
	Operating Expenses							
727.000	OFFICE SUPPLIES	4,191	3,905	4,186	1,884	5,000	5,000	5,000
728.000	POSTAGE	3,557	4,607	4,886	2,970	4,000	4,000	4,000
807.000	AUDIT FEES	3,330	1,300	1,000	1,100	1,300	1,100	1,100
810.000	PROFESSIONAL SERVICES	5,127	9,185	16,925	8,568	10,000	10,000	10,000
819.100	WEBSITE	0	0	0	0	1,000	1,000	1,000
826.000	LEGAL FEES	0	280	0	509	1,000	1,000	1,000
853.000	TELEPHONES	0	0	0	0	0	0	0
855.000	MISS DIG	371	379	193	0	500	500	500
864.000	CONFERENCES & DUES	3,293	5,209	3,776	2,011	3,000	3,000	3,000
910.000	INSURANCE	28,000	26,381	26,400	28,500	28,500	28,500	28,500
934.000	OFFICE EQUIPMENT MAINTENANCE	0	0	0	0	0	0	0
941.000	BUILDING RENT	29,350	29,150	29,150	29,200	33,000	29,200	29,200
956.100	MISCELLANEOUS	97	101	215	1,049	300	800	300
968.000	DEPRECIATION EXPENSE	184,798	237,923	450,099	0	410,000	450,000	450,000
	TOTAL WATER ADMINISTRATIVE	484,428	560,861	778,135	267,866	758,900	791,000	810,100
	266.000 WATER PLANT							
	Personnel Services							
702.000	SALARIES	222,616	287,348	278,059	205,999	292,000	292,000	300,700
719.000	EMPLOYEE FRINGES	95,753	115,072	118,903	89,161	129,000	116,000	122,000
	Operating Expenses							
740.000	OPERATING SUPPLIES	229,890	233,512	264,137	199,610	235,000	300,000	300,000
741.000	UNIFORMS	577	958	1,449	833	1,000	1,000	1,000
742.000	CLOTHING ALLOWANCE	0	0	640	325	800	800	800
853.000	TELEPHONES	3,508	4,350	3,654	1,206	4,500	4,500	4,500
864.000	CONFERENCES AND DUES	0	0	262	1,006	1,000	1,000	1,000
910.000	INSURANCE	10,000	0	0	0	10,000	10,000	10,000
920.000	UTILITIES	100,042	125,401	122,347	94,387	115,000	125,000	125,000
931.000	BUILDING MAINTENANCE	4,479	8,914	38,220	6,023	10,000	10,000	10,000
956.100	MISCELLANEOUS	22,743	785	0	122	1,000	1,000	1,000
	Contractual							
818.000	CONTRACTED SERVICES	0	557	3,129	789	5,000	3,000	253,000
	TOTAL WATER PLANT	689,608	776,897	830,800	599,461	804,300	864,300	1,129,000

WATER FUND EXPENDITURES

FUND 591 **WATER FUND EXPENDITURES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
900.000 WATER OPERATING							
Personnel Services							
702.000 SALARIES	257,301	233,764	242,213	184,752	253,000	253,000	260,590
Operating Expenses							
740.000 OPERATING SUPPLIES	23,138	27,686	16,663	7,714	28,000	20,000	20,000
741.000 UNIFORMS	796	599	944	521	1,000	1,000	1,000
742.000 CLOTHING ALLOWANCE	0	0	0	449	800	800	800
751.000 GAS & OIL	5,006	5,428	6,515	3,791	7,000	7,000	7,000
778.000 METERS	(2,830)	49,690	49,690	64,873	10,000	70,000	10,000
920.000 UTILITIES	16,608	16,026	7,802	5,897	16,000	13,000	13,000
922.000 TESTING CHARGES	6,357	1,037	1,462	193	3,000	3,000	3,000
930.000 WELL & TANK REPAIRS	4,212	7,271	823	1,586	5,000	5,000	5,000
931.000 BUILDING MAINTENANCE	439	7,295	455	114	3,000	3,000	3,000
933.000 TREATMENT PLANT REPAIRS & MAINTENANCE	1,348	1,789	1,354	853	5,000	3,000	4,000
934.100 OFFICE EQUIPMENT MAINTENANCE	0	0	0	0	250	250	250
943.100 EQUIPMENT RENTAL	15,179	9,630	13,933	8,188	14,000	14,000	14,000
956.100 TOOLS & MISCELLANEOUS	800	0	644	0	1,000	1,000	1,000
963.000 UTILITY DAMAGE CLAIMS	0	0	0	0	1,300	1,300	1,300
Contractual							
818.000 CONTRACTED SERVICES	5,540	12,481	7,426	1,954	7,000	5,000	5,000
Capital Outlay							
971.000 WELLHEAD PROTECTION	0	0	0	0	0	0	0
971.100 WELLHEAD PROTECTION	2,071	38,403	0	0	0	0	0
971.300 CROSS CONNECTION	13,200	16,516	13,980	11,132	15,000	15,000	15,000
972.000 GIS/COMPUTER	12,019	32,662	24,793	2,250	10,000	10,000	10,000
TOTAL WATER OPERATING	361,184	460,277	388,696	294,266	380,350	425,350	373,940
901.000 CAPITAL PROJECTS							
Operating Expenses							
810.000 LEGAL & CONSULTING	0	0	0	0	0	0	0
Contractual							
818.000 ENGINEERING	0	0	0	0	0	0	0
TOTAL LIFT CAPITAL PROJECTS	0	0	0	0	0	0	0
902.000 REPAIRS							
Operating Expenses							
933.000 WATER MAINTENANCE REPAIRS	14,320	12,379	7,531	3,375	10,000	10,000	10,000
933.100 POLY PIG	0	0	0	0	0	0	0
934.000 OFFICE EQUIPMENT MAINTENANCE	0	0	0	0	0	0	0
TOTAL REPAIRS	14,320	12,379	7,531	3,375	10,000	10,000	10,000
945.000 DEBT RETIREMENT							
Operating Expenses							
995.000 INTEREST	259,836	247,219	182,556	224,094	225,000	224,093	212,095
999.000 PAYING AGENT FEES	0	0	0	0	0	0	0
TOTAL DEBT RETIREMENT	259,836	247,219	182,556	224,094	225,000	224,093	212,095
TOTAL WATER FUND EXPENDITURES	1,809,374	2,057,634	2,227,754	1,330,176	2,178,550	2,254,743	2,535,135
NET INCOME (LOSS)	56,961	250,928	159,065	(138,181)	161,950	46,457	(256,635)

CITY OF FENTON
STATEMENT OF BOND INDEBTEDNESS
JUNE 30, 2007

Michigan Drinking Water Revolving Fund Bonds

City of Fenton Contract with State of Michigan — Original Issue of $1,480,000

Fiscal Year Ended June 30	Interest October 1	Interest April 1	Principal April 1	Total Requirements
2009	$ 10,542	$ 10,542	$ 70,000	$ 91,084
2010	$ 9,667	$ 9,667	$ 75,000	$ 94,334
2011	$ 8,730	$ 8,730	$ 75,000	$ 92,460
2012	$ 7,792	$ 7,792	$ 80,000	$ 95,584
2013	$ 6,792	$ 6,792	$ 80,000	$ 93,584
2014	$ 5,792	$ 5,792	$ 80,000	$ 91,584
2015	$ 4,792	$ 4,792	$ 85,000	$ 94,584
2016	$ 3,730	$ 3,730	$ 85,000	$ 92,460
2017	$ 2,667	$ 2,667	$ 90,000	$ 95,334
2018	$ 1,542	$ 1,542	$ 90,000	$ 93,084
2019	$ 417	$ 417	$ 95,000	$ 95,834
TOTAL	$ 62,463	$ 62,463	$ 905,000	$ 1,029,926

TOTAL INTEREST $ 124,926

Purpose: Water Storage Tank and Water Main Looping

CITY OF FENTON
STATEMENT OF BOND INDEBTEDNESS
JUNE 30, 2007

Michigan Drinking Water Revolving Fund Bonds (7107-01)

City of Fenton Contract with State of Michigan — Original Issue of $9,600,000

Fiscal Year Ended June 30	Interest November 1	Interest May 1	Principal April 1	Total Requirements
2009	$ 95,313	$ 95,313	$ 425,000	$ 615,626
2010	$ 90,000	$ 90,000	$ 435,000	$ 615,000
2011	$ 84,563	$ 84,563	$ 445,000	$ 614,126
2012	$ 79,000	$ 79,000	$ 460,000	$ 618,000
2013	$ 73,250	$ 73,250	$ 470,000	$ 616,500
2014	$ 67,375	$ 67,375	$ 480,000	$ 614,750
2015	$ 61,375	$ 61,375	$ 495,000	$ 617,750
2016	$ 55,188	$ 55,188	$ 505,000	$ 615,376
2017	$ 48,875	$ 48,875	$ 520,000	$ 617,750
2018	$ 42,375	$ 42,375	$ 530,000	$ 614,750
2019	$ 35,750	$ 35,750	$ 545,000	$ 616,500
2020	$ 28,938	$ 28,938	$ 560,000	$ 617,876
2021	$ 21,938	$ 21,938	$ 570,000	$ 613,876
2022	$ 14,813	$ 14,813	$ 585,000	$ 614,626
2023	$ 7,500	$ 7,500	$ 600,000	$ 615,000
TOTAL	$ 806,253	$ 806,253	$ 7,625,000	$ 9,237,506

TOTAL INTEREST $ 1,612,506

Purpose: Treatment Plant & Water Main Project

EQUIPMENT FUND
Leslie Bland – DPW Director

Department Summary

This department is for the operating and maintaining certain automotive and street maintenance equipment used by other City departments. Such costs are billed to the other departments based on rental rates established by the State Department of Highways and Transportation. Actual costs include depreciation on the machinery and equipment used to provide the service. The majority of the machinery and equipment maintained in this fund was purchased by other City departments. Replacement of the assets will be financed by the Equipment Fund resources and continued contributions from other funds.

Department Goals

•To capture accurate costs for budgetary impact.

•To consider truck purchases.

Department Objectives

•As the older trucks become more costly to continue operate, it may be time to consider truck purchases to maximize the City's resources.

Budget Summary

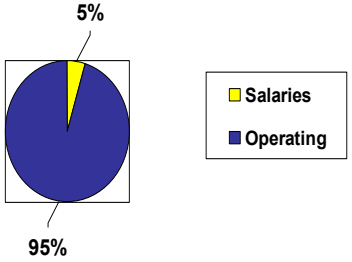
✓ Possible purchases planned for FYE 2009 are:

1. Backhoe
2. Rehabilitating a dump truck
3. Wood chipper

✓ A grader was purchased in July 2005 through a lease purchase agreement payable through 2009 at $23,650 per year.

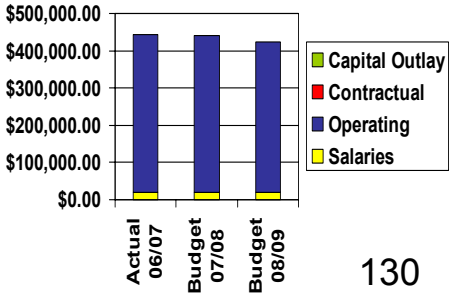
✓ The Street Sweeper lease purchase was a three year contract ending in 2009 at $53,100 per year.

Proposed Expense Budget



Expense Summary:			
	Actual 06/07	Budget 07/08	Budget 08/09
Salaries	$18,565	$20,000	$20,000
Operating	$425,236	$420,095	$403,525
Contractual	$0	$0	$0
Capital Outlay	$0	$0	$0

3 Year Expense Comparison



EQUIPMENT FUND REVENUES

FUND 640 **EQUIPMENT FUND REVENUES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
650.000 SALE OF FIXED ASSETS	1,983	30,564	11,100	1,640	0	1,640	0
664.000 INTEREST ON INVESTMENTS	10,457	13,520	16,796	7,845	5,500	9,000	5,000
677.000 EQUIPMENT RENTAL INCOME	404,211	374,789	400,598	288,955	404,850	419,550	415,700
678.000 GAS & OIL REIMBUREMENT	25,067	34,985	28,551	15,865	40,000	40,000	40,000
687.000 REFUNDS & REIMBURSEMENTS	2,628	0	5,072	1,048	0	1,048	0
TOTAL EQUIPMENT FUND REVENUES	444,345	453,859	462,116	315,354	450,350	471,238	460,700

EQUIPMENT FUND EXPENDITURES

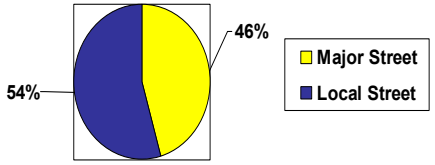
FUND 640	EQUIPMENT FUND EXPENDITURES	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
	932.000 EQUIPMENT							
	Personnel Services							
702.000	SALARIES	16,680	17,264	18,565	11,204	20,600	20,000	20,000
	Operating Expenses							
740.000	OPERATING SUPPLIES	12,313	6,238	3,761	3,765	9,000	9,000	9,000
741.000	UNIFORMS	0	0	125	0	650	650	650
751.000	GAS & OIL	60,972	82,840	88,982	75,040	72,000	94,000	94,000
752.000	TOOLS	597	1,060	7,703	78	1,000	1,000	1,000
851.000	RADIO COMMUNICATIONS	1,191	1,827	2,007	794	3,000	3,000	3,000
853.000	TELEPHONES	6,889	6,810	7,864	5,743	7,000	7,000	7,000
910.000	INSURANCE	14,813	31,818	14,850	12,400	16,000	12,400	12,800
920.000	UTILITIES	26,463	34,353	30,951	21,359	36,000	36,000	36,000
931.000	BUILDING MAINTENANCE	27,016	28,565	30,671	16,865	25,000	25,000	20,000
933.000	MAINTENANCE	40,710	42,015	46,735	25,838	45,000	45,000	40,000
934.000	POLICE MAINTENANCE	24,197	27,357	32,393	18,361	20,000	30,000	30,000
943.000	EQUIPMENT RENTAL	0	100	0	0	0	0	0
943.100	EQUIPMENT RENTAL	0	64	500	0	1,030	0	0
953.000	DRIVERS LICENSE FEES	408	165	1,802	665	1,000	1,000	1,000
956.100	MISCELLANEOUS	298	874	650	0	1,000	1,000	1,000
968.000	DEPRECIATION EXPENSE	131,945	133,336	147,924	0	143,000	147,000	147,000
995.000	INTEREST	0	4,007	8,316	8,043	8,045	8,045	1,075
	TOTAL EQUIPMENT FUND EXPENDITURES	364,492	418,693	443,800	200,155	409,325	440,095	423,525
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES		79,853	35,166	18,316	115,199	41,025	31,143	37,175
FUND BALANCE JULY 1		678,532	758,384	770,848	789,164	789,164	789,164	820,307
FUND BALANCE JUNE 30		758,384	793,552	789,164	904,363	830,189	820,307	857,482

CAPITAL IMPROVEMENT FUND

Richard Aro – Interim City Manager

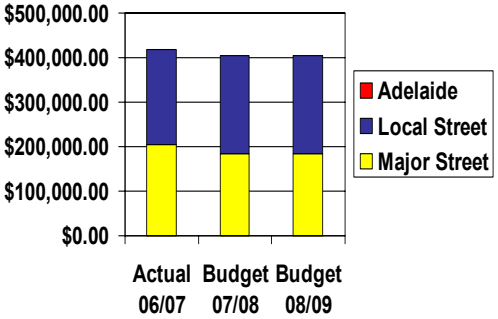
Department Summary	Department Objectives	Budget Summary
To account for contributions from the General Fund equaling 1.5 mills of the City's total tax levy. These funds are primarily used for Major and Local Street Fund capital improvement projects and storm drain construction.	To continue to provide financial resources to fund street improvements.	✓ The contribution from the General Fund will be $405,000 for FY 2009. ✓ Transfer Out of $405,000 from Major Street Fund will provide funds for the Silver Lake and Leroy Intersection and South Long Lake and Torrey Road Intersection.

Proposed Expense Budget



Expense Summary:			
	Actual 06/07	Budget 07/08	Budget 08/09
Major Street	$205,000	$185,000	$405,000
Local Street	$214,000	$220,000	$0
Adelaide	$0	$0	$0

3 Year Expense Comparison



CAPITAL IMPROVEMENT REVENUES

FUND 494	**CAPTIAL IMPROVEMENT FUND REVENUES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Budgets Proposed 2008-2009
664.000	INTEREST ON INVESTMENTS	1,501	3,522	790	947	500	1,000	1,000
676.000	CONTRIBUTION FROM GENERAL FUND	274,000	370,000	405,000	405,000	405,000	405,000	405,000
	TOTAL CAPTIAL IMPROVEMENT FUND REVENUES	275,501	373,522	405,790	405,947	405,500	406,000	406,000

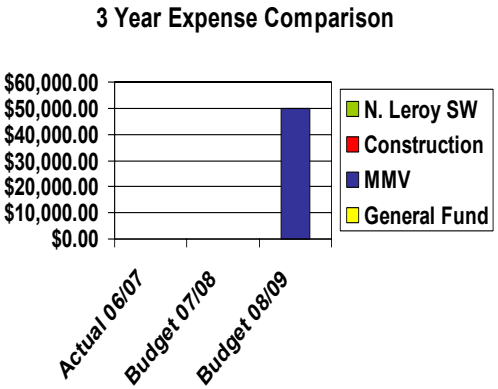
CAPITAL IMPROVEMENT EXPENDITURES

FUND 494	CAPTIAL IMPROVEMENT FUND EXPENDITURES	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
	967.000 CONTRIBUTION TO OTHER FUNDS							
	Transfers							
965.202	CONTRIBUTION TO MAJOR STREET FUND	225,000	150,000	205,000	0	185,000	185,000	405,000
965.203	CONTRIBUTION TO LOCAL STREET FUND	186,000	200,000	214,000	147,000	220,000	220,000	0
965.493	CONTRIBUTION TO ADELAIDE SIM DR.	0	0	0	0	0	0	0
	TOTAL CAPTIAL IMPROVEMENT FUND EXPENDITURES	411,000	350,000	419,000	147,000	405,000	405,000	405,000
	EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(135,499)	23,522	(13,210)	258,947	500	1,000	1,000
	FUND BALANCE JULY 1	137,348	1,849	25,371	12,161	12,161	12,161	13,161
	FUND BALANCE JUNE 30	1,849	25,371	12,161	271,108	12,661	13,161	14,161

WORKING CAPITAL FUND
Richard Aro – Interim City Manager

Fund Summary	Fund Objectives	Budget Summary
A revolving fund to provide financial resources to be used for capital projects and special assessments.	To provide cash resources for special assessments without having to issue bonds.	✓ No special assessment projects are planned for FY 2009. ✓Transfer of $50,000 to MMV is budgeted in 2009 as a contribution to the Silver Lake road project.

Expense Summary:			
	Actual 06/07	Budget 07/08	Budget 08/09
General Fund	$0	$0	$0
MMV	$0	$0	$50,000
Construction	$0	$0	$0
N. Leroy SW	$0	$0	$0



WORKING CAPITAL REVENUES

899	WORKING CAPITAL FUND REVENUES	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
664.000	INTEREST ON INVESTMENTS	2,257	4,822	6,397	4,059	3,000	4,500	3,000
664.100	91-1-D1 INTEREST FENTON SQUARE	70	60	0	0	0	0	0
664.200	91-2-D1 STATE ROAD INTEREST	43	0	0	0	50	40	30
664.400	93-1-D1 NORTH LEROY INTEREST	668	425	653	93	337	337	300
664.500	2000-1-D1 INTEREST OWEN/JENNINGS	5,062	4,602	4,141	0	4,140	4,000	4,000
664.600	INTEREST STATE ROAD SIDEWALK	962	842	645	0	845	400	200
664.800	INTEREST S. LONG LAKE SIDEWALK	0	0	629	0	1,432	680	600
664.900	INTEREST ELIZABETH STREET	0	0	0	0	0	1,300	1,000
698.000	PRINCIPAL - NORTH LEROY SIDEWALK	1,805	1,767	1,947	444	1,600	1,600	0
698.100	PRINCIPAL - FENTON SQUARE	0	0	0	0	0	0	1,600
698.200	PRINCIPAL - STATE ROAD	591	124	0	0	125	125	125
698.300	PRINCIPAL - OWEN/JENNINGS	6,136	6,135	5,792	0	6,135	6,135	6,000
698.400	PRINCIPAL - STATE ROAD SIDEWALK	1,604	1,604	2,772	0	0	1,357	1,300
698.800	PRINCIPAL - S. LONG LAKE SIDEWALK	0	0	10,040	0	645	840	840
698.900	PRINCIPAL - ELIZABETH STREET	0	0	0	0	0	1,700	1,700
	TOTAL WORKING CAPITAL FUND REVENUES	19,197	20,380	33,017	4,596	18,309	23,014	20,695

WORKING CAPITAL EXPENDITURES

FUND 899	WORKING CAPITAL FUND EXPENDITURES	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Original 2007-2008	Amended 2007-2008	Proposed 2008-2009
	967.000 CONTRIBUTION TO OTHER FUNDS							
	Transfers							
965.101	CONTRIBUTION TO GENERAL FUND	0	17,586	0	0	0	0	0
965.202	CONTRIBUTION TO MMV FUND	0	0	0	0	0	0	50,000
965.401	CONTRIBUTION TO CONSTRUCTION FUND	0	0	0	0	0	0	0
965.486	CONTRIBUTION TO NORTH LEROY SIDEWALK	0	0	0	0	0	0	0
	TOTAL WORKING CAPITAL FUND EXPENDITURES	0	17,586	0	0	0	0	50,000
	(DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER	19,197	2,794	33,017	4,596	18,309	23,014	(29,305)
	FUND BALANCE JULY 1	92,946	112,143	114,938	147,954	147,954	147,954	170,968
	FUND BALANCE JUNE 30	112,143	114,938	147,954	152,550	166,263	170,968	141,663

GARBAGE FUND

Richard Aro – Interim City Manager

Fund Summary

This fund is supported through a bag and tag program. Residents of the City must purchase bags or tags for pickup. These fees are used to pay contracted services for garbage collection.

Department Goals

•To continue a high quality garbage program.

Department Objectives

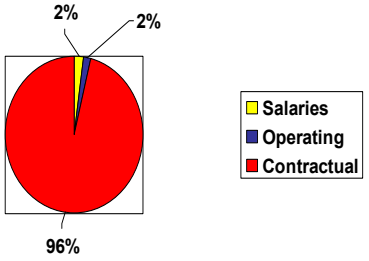
•The City's refuse collection program is a leader in Genesee County. The bag and tag idea helps maintain environmentally friendly attitudes and helps track revenue growth. Additionally, the program maintains its high level of user friendly systems.

Budget Summary

✓ The price of a garbage tag was increased by $.50 on December 1, 2004, from $1.10 to $1.60. The increase is the first since implementation of the program in 1990. The Garbage Collection contract was renewed in 2005 for a three year period (2005-2008).

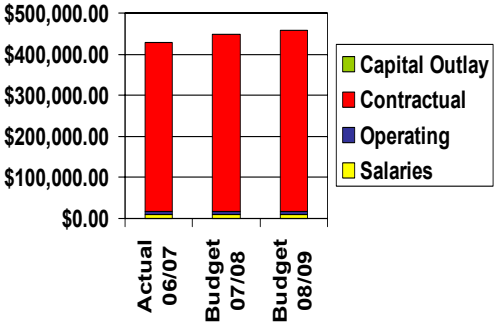
✓ Waste Management extended the contract for one more year, ending in 2009.

Proposed Expense Budget



Expense Summary:			
	Actual 06/07	Budget 07/08	Budget 08/09
Salaries	$9,850	$10,000	$10,000
Operating	$6,183	$8,250	$8,250
Contractual	$413,547	$430,000	$440,000
Capital Outlay	$0	$0	$0

3 Year Expense Comparison



GARBAGE REVENUES

FUND 226	**GARBAGE FUND REVENUES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Budgets Proposed 2008-2009
631.000	RECYCLING	183,354	194,381	198,564	101,951	195,000	195,000	195,000
632.100	SALE OF BAGS & TAGS	235,993	247,092	234,061	182,584	250,000	240,000	250,000
664.000	INTEREST ON INVESTMENTS	0	0	0	0	0	0	0
676.000	CONTRIBUTION FROM GENERAL FUND	0	0	0	0	0	0	0
680.000	MISCELLANEOUS REVENUE	0	0	0	0	0	0	0
	TOTAL GARBAGE FUND REVENUES	419,348	441,473	432,624	284,535	445,000	435,000	445,000

GARBAGE EXPENDITURES

FUND 226	GARBAGE FUND EXPENDITURES	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Budgets Proposed 2008-2009
	528.000 SANITATION							
	Personnel Services							
702.000	SALARIES	10,000	10,000	9,850	0	10,000	10,000	10,000
	Operating Expenses							
727.000	SUPPLIES	7,388	7,171	4,933	0	9,000	7,000	7,000
732.000	HOUSEHOLD HAZARDOUS WASTE	1,250	1,250	1,250	0	1,250	1,250	1,250
	Contractual							
818.000	CONTRACT SERVICES	444,180	401,592	413,547	323,345	425,000	430,000	440,000
	TOTAL SANITATION	462,818	420,012	429,580	323,345	445,250	448,250	458,250
	967.000 CONTRIBUTION TO OTHER FUNDS							
	Transfers							
965.101	CONTRIBUTION TO GENERAL FUND	0	0	0	0	0	0	0
	TOTAL CONTRIBUTION TO OTHER FUNDS	0	0	0	0	0	0	0
	TOTAL GARBAGE FUND EXPENDITURES	462,818	420,012	429,580	323,345	445,250	448,250	458,250
	EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(43,470)	21,461	3,044	(38,810)	(250)	(13,250)	(13,250)
	FUND BALANCE JULY 1	50,253	6,783	28,242	31,285	31,285	31,285	18,035
	FUND BALANCE JUNE 30	6,783	28,242	31,285	(7,525)	31,035	18,035	4,785

COMMUNITY DEVELOPMENT BLOCK GRANT

Richard Aro – Interim City Manager

Department Summary

Community Development Block Grant (CDBG) funding program provides grant monies for the low to moderate income areas of the City. Funded projects may include sidewalks, street re-paving, handicapper improvements, curb cuts and playground equipment.

Department Goals

CDBG funds are continually utilized by the City of Fenton to fund projects in the low to moderate income areas of the City. With the ever shrinking area that encompasses the low and moderate income portions of the City funding will continue to subside in size. Projected projects may include handicapper improvements, street re-paving and curb cuts.

Department Objectives

Applying for and continually utilizing CDBG funding will remain a priority to ensure the low to moderate income area of the City received proper funding.

Budget Summary

✓ No projects are planned for FY 2008 and FY 2009.

Expense Summary:			
	Actual 06/07	Budget 07/08	Budget 08/09
Salaries	$0	$0	$0
Operating	$0	$0	$0
Contractual	$0	$0	$0
Capital Outlay	$0	$0	$0

COMMUNITY DEVELOPMENT BLOCK GRANT REVENUES

FUND 214	**CDBG FUND REVENUES**	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Budgets Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
500.100	THIRD STREET	0	0	0	0	0	0	0
500.200	THURBER STREET	0	0	0	0	0	0	0
500.300	COMMUNITY CENTER	0	0	0	0	0	0	0
500.400	JENNINGS WALK	0	0	0	0	0	0	0
500.500	WASS REPAVING	0	0	0	0	0	0	0
500.600	GRANGER	0	0	0	0	0	0	0
500.700	FOURTH STREET	0	0	0	0	0	0	0
503.001	PLAYGROUND EQUIPMENT	0	0	0	0	0	0	0
590.200	MASTER PLAN UPDATE	0	0	0	0	0	0	0
593.000	ARMSTRONG ST.	0	0	0	0	0	0	0
594.001	RECREATION MASTER PLAN	0	0	0	0	0	0	0
594.003	ADA CITY HALL IMPROVEMENT	0	0	0	0	0	0	0
596.000	UNILOCK RAMP	0	0	0	0	0	0	0
597.001	SIDEWALK RAMPS	0	0	0	0	0	0	0
597.002	HANDICAP IMPROVEMENTS	0	35,069	0	0	68,000	0	0
597.003	ADA IMPROVEMENTS	0	0	0	0	0	0	0
597.004	MASTER PLAN UPDATE	0	0	0	0	0	0	0
597.005	BARRIER FREE	0	0	0	0	0	0	0
598.001	MUSEUM ROOF	0	0	0	0	0	0	0
598.002	OAK STREET PAVING	0	0	0	0	0	0	0
598.003	CURB CUTS	0	0	0	0	0	0	0
	TOTAL CDBG FUND REVENUES	0	35,069	0	0	68,000	0	0

COMMUNITY DEVELOPMENT BLOCK GRANT EXPENDITURES

FUND 214	CDBG FUND EXPENDITURES	Actual 2004-2005	Actual 2005-2006	Actual 2006-2007	Actual Thru 03/2008	Original 2007-2008	Budgets Amended 2007-2008	Proposed 2008-2009
	840.000 COMMUNITY DEVELOPMENT BLOCK GRANT							
	Operating Expenses							
900.100	THIRD STREET	0	0	0	0	0	0	0
900.200	THURBER STREET	0	0	0	0	0	0	0
900.300	COMMUNITY CENTER	0	0	0	0	0	0	0
900.400	JENNINGS WALK	0	0	0	0	0	0	0
900.500	WASS REPAVING	0	0	0	0	0	0	0
900.600	GRANGER	0	0	0	0	0	0	0
900.700	FOURTH STREET	0	0	0	0	0	0	0
903.001	PLAYGROUND EQUIPMENT	0	0	0	0	0	0	0
990.002	MASTER PLAN UPDATE	0	0	0	0	0	0	0
993.002	ARMSTRONG ST.	0	0	0	0	0	0	0
994.001	RECREATION MASTER PLAN	0	0	0	0	0	0	0
996.000	UNILOCK RAMP	0	0	0	0	0	0	0
996.001	UNILOCK RAMP	0	0	0	0	0	0	0
997.002	HANDICAP IMPROVEMENTS	0	35,069	0	0	68,000	0	0
997.003	ADA IMPROVEMENTS	0	0	0	0	0	0	0
997.004	SIDEWALK RAMP	0	0	0	0	0	0	0
997.005	BARRIER FREE	0	0	0	0	0	0	0
998.001	MUSEUM ROOF	0	0	0	0	0	0	0
998.002	OAK STREET PAVING	0	0	0	0	0	0	0
998.003	CURB CUTS	0	0	0	0	0	0	0
	TOTAL CDBG FUND EXPENDITURES	0	35,069	0	0	68,000	0	0
	EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	0	0	0	0	0	0	0
	FUND BALANCE JULY 1	0	0	0	0	0	0	0
	FUND BALANCE JUNE 30	0	0	0	0	0	0	0

DEBT SERVICE

The City of Fenton issues debt primarily for capital projects such as water treatment plant and water improvements, sewer treatment plant and sewer improvements, DPW Garage and Fire Hall. The City prefers to use dedicated funds to support debt service rather than relying on general obligation debt. State law does not allow the City to issue general obligation debt in excess of 10% of the State Equalized Valuation (SEV), which is $57,900,566 for 2007. In fiscal year 2008-2009, the City's outstanding general obligation debt is $15,449,614. The City could currently issue additional general obligation debt of $42,450,952.

The most current bond ratings the City received were in September of 2007. These were:

Moody's: Aaa Standard & Poor's: AAA

Purpose	Principal	Interest	Fiscal Year Total
Improvements to Genesee County Sewage Disposal System No. 3	$645,453	$309,448	$954,901
Improvements to Genesee County Sewage Disposal System No. 3	$105,344	115,004	220,348
Water Storage Tank & Water Main Looping	$70,000	$21,084	$91,084
Treatment Plant and Water Main Project	$425,000	$190,626	$615,626
Megahertz Communications System	$55,834	$4,000	$59,834
1994 DDA	$75,000	$5,138	$80,138
Building of DPW Garage and Fire Hall	$260,000	$210,760	$470,760
Magnum Fire Truck	$59,039	$16,943	$75,982
DPW Grader	$22,577	$1,072	$23,650
TOTALS	**$1,718,247**	**$874,075**	**$2,592,323**

DEBT SERVICE (continued)

The City of Fenton issues debt primarily for capital projects such as water and sewer improvements, building of City projects such as DPW Garage and Fire Hall. State law does not allow the City to issue general obligation debt in excess of 10% of the State Equalized Valuation (SEV).

Legal Debt Margin as of June 30, 2007:

2007 State Equalized Valuation Excluding IFT values		$579,005,664
Debt Limit - 10% of State Equalized Valuation		$ 57,900,566
Amount of Direct Debt Outstanding	$24,413,373	
Less: Revenue Bonds	8,963,759	
Total Subject to Debt Limit		15,449,614
Additional Debt Which Could Be Legally Incurred		$42,450,952

Overlapping Debt

Percent	Municipality	Amount Outstanding	City's Share
48.55%	Fenton School District	$81,703,806	$39,667,198
4.73%	Lake Fenton School District	$29,235,000	$1,382,816
3.93%	Genesee County	$36,121,674	$1,419,582
3.93%	Bishop Airport Authority	$10,555,000	$414,812
3.93%	Mott Community College	$60,725,000	$2,386,493
Net Overlapping Debt		**$218,340,480**	
Net Direct and Overlapping Debt	Source: Municipal Advisory Council of Michigan	**$242,753,853**	

CITY OF FENTON
STATEMENT OF BOND INDEBTEDNESS
JUNE 30, 2007

1994 Downtown Development Authority Bonds

Original Issue of $680,000

Fiscal Year Ended June 30	Interest November 1	Interest May 1	Principal May 1	Total Requirements
2009	$ 2,569	$ 2,569	$ 75,000	$ 80,138
TOTAL	$ 2,569	$ 2,569	$ 75,000	$ 80,138
TOTAL INTEREST	$ 5,138			

Purpose: Purchase and demolition/improvement costs of Mill Pond Manor Property

CITY OF FENTON
STATEMENT OF BOND INDEBTEDNESS
JUNE 30, 2007

2001 Downtown Development Authority Bonds

Original Issue of $6,200,000

Fiscal Year Ended June 30	Interest October 1	Interest April 1	Principal April 1	Total Requirements
2009	$ 105,380	$ 105,380	$ 260,000	$ 470,760
2010	$ 99,855	$ 99,855	$ 290,000	$ 489,710
2011	$ 93,692	$ 93,692	$ 305,000	$ 492,384
2012	$ 87,211	$ 87,211	$ 320,000	$ 494,422
2013	$ 80,411	$ 80,411	$ 335,000	$ 495,822
2014	$ 73,292	$ 73,293	$ 350,000	$ 496,585
2015	$ 65,855	$ 65,855	$ 365,000	$ 496,710
2016	$ 57,825	$ 57,825	$ 385,000	$ 500,650
2017	$ 49,162	$ 49,163	$ 400,000	$ 498,325
2018	$ 40,162	$ 40,163	$ 420,000	$ 500,325
2019	$ 30,712	$ 30,712	$ 440,000	$ 501,424
2020	$ 20,812	$ 20,812	$ 460,000	$ 501,624
2021	$ 10,462	$ 10,463	$ 465,000	$ 485,925
TOTAL	$ 814,831	$ 814,835	$ 4,795,000	$ 6,424,666

TOTAL INTEREST $ 1,629,666

Purpose: Building of DPW Garage and Fire Hall

CITY OF FENTON
STATEMENT OF DEBT SERVICE
JUNE 30, 2007

Department of Public Works Motor Grader

City of Fenton contract with Bridgeport Equipment Company — Original Issue of $107,800

Fiscal Year Ended June 30	Interest September 1	Principal April 1	Total Requirements
2009	$ 1,072	$ 22,577	$ 23,650
TOTAL	$ 1,072	$ 22,577	$ 23,650
TOTAL INTEREST	$ 1,072		

Purpose: DPW Grader

CITY OF FENTON
STATEMENT OF DEBT SERVICE
JUNE 30, 2007

MAGNUM 110' AERIAL PLATFORM FIRE TRUCK

City of Fenton Contract with Chase Equipment Leasing Inc. Original Issue of $630,000

Fiscal Year Ended June 30	Interest March 17	Principal March 17	Total Requirements
2009	$ 16,943	$ 59,039	$ 75,982
2010	$ 14,776	$ 61,206	$ 75,982
2011	$ 12,530	$ 63,452	$ 75,982
2012	$ 10,201	$ 65,781	$ 75,982
2013	$ 7,787	$ 68,195	$ 75,982
2014	$ 5,285	$ 70,697	$ 75,982
2015	$ 2,690	$ 73,262	$ 75,952
TOTAL	$ 70,212	$ 461,631	$ 531,844

TOTAL INTEREST

Purpose: Purchase of Magnum 110' Aerial Platform Fire Truck

CITY OF FENTON
STATEMENT OF DEBT SERVICE
JUNE 30, 2007

800 MEGAHERTZ COMMUNICATIONS SYSTEM

City of Fenton Contract with Chase — Original Issue of $270,000

Fiscal Year Ended June 30	Interest March 17	Principal March 17	Total Requirements
2009	$ 4,000	$ 55,834	$ 59,834
2010	$ 2,035	$ 57,799	$ 59,834
TOTAL	$ 6,034	$ 113,633	$ 119,668

TOTAL INTEREST

Purpose: Purchase of 800 Megahertz Communications System

2008 Millage Reduction Fraction Formula (MRF)
Required by MCL 211.34d (Headlee) – Not Available at Time of Printing

2008 Assessment Data – As of 4/08/2008

Assessment Data

Real Property	2006	% of Total	2007	% of Total	2008	% of Total
	$		$		$	
Agricultural	$0	0%	$0	0%	$0	0%
Commercial	$ 186,362,780	34%	$ 203,622,919	35%	$ 205,116,800	36%
Industrial	$ 36,080,700	7%	$ 35,261,250	6%	$ 39,896,997	7%
Residential	$ 286,442,750	53%	$ 302,195,222	52%	$ 283,647,900	50%
Personal Property						
Commercial	$ 19,262,845	4%	$ 20,622,645	4%	$ 18,220,400	3%
Industrial	$ 11,175,200	2%	$ 11,175,200	2%	$ 13,406,200	2%
Utility	$ 5,925,800	1%	$ 6,185,200	1%	$ 6,793,600	1%
Total	$ 545,250,075	100%	$ 579,062,436	100%	$ 567,081,897	100%

Real Property	2006 Parcel Count	% of Total	2007 Parcel Count	% of Total	2008 Parcel Count	% of Total
Agricultural	0	0%	0	0%	0	0%
Commercial	333	7%	374	8%	374	8%
Industrial	77	2%	77	2%	77	2%
Residential	4178	88%	4359	88%	4359	88%
Exempt	154	3%	168	3%	168	3%
Utility	1	0%	2	0%	2	0%
Total	4743	100%	4980	100%	4980	100%

Glossary

A

Accounting System: the total set of records that are used to record, classify, and report information on the financial status and operation of an entity.

Accrual Basis of Accounting: basis of accounting that records the financial effects of transactions and other events that have cash consequences in the periods in which those transactions or events occur rather than only in the periods in which cash is received or paid by the enterprise.

Adopted Budget: a budget that has been approved by City Council.

Allocation: the distribution of available monies, personnel, and equipment among various City functions.

Annual Budget: an estimate of expenditures for specific purposes during the fiscal year and the proposed means (estimated revenues) for financing those activities.

Appropriation: an authorization made by the legislative body of a government that permits officials to incur obligations and make expenditures of governmental resources.

Assessed Value: a valuation set upon real or personal property by the City Assessor as a basis for levying taxes.

Audit: a study of the City's accounting system to ensure that financial records are accurate and in compliance with all legal requirements for the handling of public funds, including state law and the City Charter.

B

Bond: a written promise to pay a specified sum of money (principal or face value) at a specified future date (maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically for long term debt.

Budget (Operating): a plan of financial operation embodying an estimate of proposed expenditures for a given period of time and the proposes means of financing them.

Budget Calendar: the schedule of key dates or milestones that a government follows in the preparations and adoption of the budget.

Budget Message: a general discussion of the submitted budget and financial conditions of the City presented in writing by the City Manager as part of the budget document.

C

Capital Budget: a plan of proposed capital expenditures and the means of financing them. The capital budget is enacted as part of the annual budget, which includes both capital operating and capital outlays. The capital budget is based on the Capital Improvement Program (CIP).

Capital Improvement Program: a plan for capital expenditures to be incurred each year over a fixed period of years setting forth each capital project, the duration of the project an the amount to be expended each year in financing those projects.

Capital Outlay: the purchase of items that cost over $500 and have a useful life of more that one year.

Cash Basis of Accounting: records all revenues and expenditures when cash is either received or disbursed.

Glossary

Cash Flow Budget: a projection of cash receipts and disbursements anticipated during a given period.

D

Debt Service: the actual cost of interest and principal on bond maturities as well as the interest costs of bond anticipation notes.

Deficit: (1) the excess of an entity's liabilities over its assets; (2) the excess of expenditures over revenues during a single accounting period.

Department: an organizational and/or budgetary unit established by City Council to carry out specified public services and implement policy directives.

Direct Expenses: expenses specifically incurred as the result of providing a product or service (e.g., labor and materials used).

Disbursements: funds actually expended.

E

Encumbrance: an obligation in the form of a purchase order, contract or salary commitment that is chargeable to an appropriation, and for which part of an appropriation is reserved. These obligations become disbursements upon payment.

Enterprise Funds: a fund established to account for operations that are financed and operated in a manner similar to private business enterprises. The intent is that the full costs of providing the goods or services be financed primarily through charges and fees thus removing the expenses from the tax rate.

Expenditures: the amount of money, cash or checks actually paid or obligated for payment from the treasury.

F

Fiscal Year: a twelve month period for which an organization plans for the use of its funds. In Fenton, the fiscal year is July 1 to June 30.

Fixed Charges: expenses that are generally recurring and constant.

Full Time Equivalent (FTE): the amount of funding budgeted for a particular position; expressed in fractions of one year.

Fund: a set of interrelated accounts which record assets and liabilities related to a specific purpose. Also, a sum of money available for specified purposes.

Fund Balance: the excess of an entity's assets over its liabilities.

G

General Fund: the major municipally owned fund which is created with city receipts and which is charged with expenditures from such revenues.

Grant: a contribution of assets by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grant monies are usually dedicated for specific purposes.

I

Interfund Transfers: payments from one administrative budget fund to another which result in the recording of a receipt and an expenditure.

L

Liability: debt or other legal obligation arising out of transactions in the past which must be liquidated, renewed or refund at some future date.

Glossary

M

Materials & Supplies: includes chemicals, office supplies, postage, repair parts and inventory purchases.

Modified Accrual: basis of accounting for all governmental funds and expendable trust and agency funds under which revenues are recorded when they become measurable and available. Expenditures are recorded when the liability is incurred, except for interest on general long term obligations which is recorded when due.

O

Operating Expenses: an expenditure group that includes materials and supplies, charges, equipment, and other miscellaneous expenses.

Operating Budget: authorized expenditures for on-going municipal services (e.g., police and fire protection, street maintenance, etc.).

Ordinance: a law set forth by a governmental authority; a municipal regulation.

P

Payroll Fringes: the cost of employee benefits including insurances, retirement, uniforms, etc.

Per Capital Cost: cost expressed as an amount per city resident.

Personnel Services: expenditures that represent the cost of salaries and wages and related benefits.

Policy: a definite course of action adopted after a review of information and directed at the realization of goals.

Position: a position is present if an employee is permanent and their duties have been authorized by the City Manager or City Council.

Priority: a value that ranks goals and objectives in order of importance relative to one another.

Procedure: a method used in carrying out a police or plan of action.

Program: collections of work-related activities initiated to accomplish a desired end.

Purchase Order: an authorization and incurrence of debt for the delivery of specific goods or services.

R

Recommended Budget: the proposed budget that has been prepared by the City Manager and forwarded to City Council for approval.

Reimbursements: fees received as payment for the provision of specific municipal services.

Reserves: an accounts used to indicate that portion of fund equity which is legally restricted for a specific purpose or not available for appropriation and subsequent spending.

Revenue: additions to the City's financial assets (such as taxes and grants) which do not in themselves increase the City's liabilities or cancel out a previous expenditure.

Revenue Sharing: State distribution of monies raised through State Sales Tax to local governments.

T

Taxable Value: the value of a real property used to calculate property taxes under the provisions of Proposal A which limits increases in assessments as well as increases in taxes levied upon individual properties.