



City of Fenton

301 South Leroy Street . Fenton Michigan 48430-2196 • (810) 629-2261 • FAX (810) 629-2004

CITY OF FENTON COUNCIL AGENDA

Monday, June 27, 2011

City Hall Council Chambers

301 South LeRoy Street

7:30 PM

Call to Order.

Invocation.

Pledge of Allegiance.

Roll Call.

COMMENTS & REPORTS

- City Manager's Report
- Council Member Comments
- Legal Counsel's Report
- Mayor's Comments

CITIZEN'S COMMENTS: IF YOU WISH TO ADDRESS ANY AGENDA ITEMS, PLEASE IDENTIFY YOURSELF AND YOU WILL BE CALLED ON WHEN THAT ITEM IS REACHED. COMMENTS ON ITEMS NOT ON THE AGENDA MAY BE MADE AT THE CALL TO THE AUDIENCE.

A. CONSENT AGENDA:

- Approve the minutes of the May 23, 2011 regular Council meeting.
- Council Authorize payment of invoices in the amount of \$92,728.80.
- Approve and place on file the minutes of the October 26, 2010 Zoning Board of Appeals meeting, the April 20, 2011 Beautification Commission meeting, and the May 18, 2011 Beautification Commission meeting.
- Approve a license to operate a pushcart in the City of Fenton for Richard SLiwa.
- Accept the resignation of Jason Vandenberghe from the Beautification Commission.

B. PUBLIC HEARING

A public Hearing will be held to accept public input on the DDA Revenue Sharing Agreement between the Fenton City Council and the Downtown Development Authority. Council may approve this agreement following discussion.

C. AGREEMENTS

Revenue Sharing Agreement – Administration recommends that the Fenton City Council approve the Revenue Sharing Agreement to transfer funds from the Downtown Development Authority to the City's General Fund in an amount not to exceed \$400,000 for fiscal year 2012.

Liability and Property Insurance Renewal – Administration recommends that the Fenton City Council approve the renewal of the Liability and Property Pool Insurance through the Michigan Municipal League for fiscal year 2012 for an amount not to exceed \$131,610.

Mill Pond Aquatic Control (mechanical) – Administration recommends that the Fenton City Council approve the agreement with Midwest Marine Service to perform mechanical harvesting of the mill pond at a cost not to exceed \$10,000.

Tax Reverted Properties – Administration recommends that the Fenton City Council approve the acquisition of three proposed parcels from Genesee County through the tax reversion process.

Pedestrian Crosswalk Signage – Administration recommends that the Fenton city Council approve the installation of 10 in-street pedestrian crosswalk signs from Impact Systems for a cost not to exceed \$2,920 plus applicable shipping and tax.

CALL TO THE AUDIENCE

CLOSED SESSION

Request of the City Manager to enter into Closed Session for the purpose of discussing a communication from the attorney and collective bargaining negotiations.

ADJOURNMENT

IF ACCOMMODATIONS ARE NEEDED DUE TO A DISABILITY, PLEASE CONTACT THE CITY CLERK'S OFFICE.

CITY OF FENTON COUNCIL PROCEEDINGS
Monday, May 23, 2011
City Hall Council Chambers
301 South Leroy Street

Mayor Sue Osborn called the meeting to order at 7:30 PM.

The invocation for the evening was the Lord's Prayer and was followed by the Pledge of Allegiance.

Present: Faricy, Jacob, North, Osborn, Rauch, Smith.
Absent: King (excused).
Others Present: Stephen Schultz, Legal Counsel; Lynn Markland, City Manager; Michael Burns, Assistant City Manager; Daniel Czarnecki, Director of Public Works.

CITY MANAGER'S REPORT

Markland reported that he attended the "Chasing the Dragon" presentation at Fenton High School and found it to be a great presentation. Markland also reported that he has met with officials from Genesee County to help coordinate the North LeRoy Street project to be completed in 2012.

Markland has been busy preparing the estimated engineering costs for the Special Assessment at Eagle at the Water's Edge and has also been working on a deal with the Fairfield Inn project to help address the clean-up at the Orchard Hills site. Attorney Barbieri has been in contact with the current homeowners there.

Markland reported that the DDA has been working on a project to assist in pedestrian safety in the Downtown area. Their idea is to place some type of signage there to create more awareness and increase safety for pedestrian traffic. The Council can expect to see this item at the June Work Session.

Markland has been meeting with the area school district and municipal managers to discuss the FACT Consortium and has been meeting with Unit I and Unit II for the purpose of collective bargaining negotiation.

Markland informed the Council that the construction date for the new canoe/kayak launch at Bush Park is scheduled for June 9, 2011. Markland also reminded the Council that Lew Bender will be here on June 20, 2011 at 5:00 PM to conduct a workshop for the Council.

In conclusion, Markland reported that there was a recent water main break on Thursday; however, the replacement of this main will be included in the current project.

COUNCIL MEMBER COMMENTS

Rauch questioned if the new canoe launch was reviewed by the City's engineers and Markland stated that they had secured the proper permitting through the MDNRE and that the Director of Public Works has reviewed the project without issue.

LEGAL COUNSEL COMMENTS

Schultz reported that he and Lew Bender were putting on a workshop, scheduled for August 18, 2011, to discuss consolidation of municipal services. Schultz stated that if anyone was interested in attending they should contact Lew Bender.

MAYOR'S COMMENTS

Osborn reported that the Genesee County Small Cities and Villages Association meeting was going to be held in Fenton this month and would take place at John's Pizzeria at 6:00 PM on Wednesday. Osborn added that Attorney Schultz would be present to discuss medical marihuana and further added that Mike Brown, former mayor of Flint, would be present to discuss shared services.

CITIZENS COMMENTS

Dawn Overmyer requested to speak about items on the consent agenda.

CONSENT AGENDA

Dawn Overmyer questioned if the City was charging some of the event organizers for the additional overtime required by our Police Department. Shelly Day, of the Fenton Regional Chamber of Commerce, stated that the Chamber would address this issue through a donation. Markland stated that these events do not necessarily cause additional overtime for the department, however, Chief Aro is working with the organizers on this issue. Smith confirmed that the group hosting the Bastille Day race has agreed to reimburse for overtime.

Osborn reviewed all items that were on the Consent Agenda. A motion was made by Rauch and seconded by Faricy to approve the consent agenda containing the following items:

- Approve and place on file the minutes of the April 11, 2011 regular meeting, the April 25, 2011 regular meeting, the May 2, 2011 Council Work Session and the May 9, 2011 regular meeting.
- Council Authorize payment of invoices in the amount of \$177,230.46.
- Approve and place on file the minutes of the April 19, 2011 Downtown Development Authority meeting, a public hearing notice for the electric customers of Consumers Energy for May 24, 2011, and a public hearing notice for the electric customers of Consumers Energy for May 26, 2011 at 9:00 AM.
- Approve the request of Color the Sky, Inc., and eos Business Surveillance Solutions to utilize Bush Park for the Fenton Kite Festival for Art on June 25, 2011.
- Approve the request of organizers from The French Laundry and Habitat for Humanity to conduct the 10th Annual Bastille Day 15K run and 5K run/walk in the City of Fenton on Saturday, July 16, 2011 beginning at 7:30 AM.
- Approve the request of the Fenton Firefighter Charities to conduct the Fenton Firefighters 5/10K runs on August 13, 2011.
- Approve the request of the Fenton Shrine Club and Elf Khurafeh Shrine temple to conduct their annual Shrine Paper Sale in the City of Fenton on June 24th and June 25th, 2011.
- Approve the request of the Fenton High School Project Graduation Committee to collect donations at the corners of Owen Road at Donaldson Drive and S. LeRoy

Street at W. Shiawassee, during the daylight hours of May 28th and May 29th, 2011.

- Approve the request of the Fenton Regional Chamber of Commerce to conduct the Annual Taste in Fenton on August 13, 2011.

YEAS: Rauch, Smith, Faricy, Jacob, North, Osborn.

NAYS: None.

ABSENT: King. Motion carried by roll call vote.

NORTH LEROY ENGINEERING SERVICES

Czarnecki reported that the North LeRoy Street rehabilitation project will cost approximately \$1,250,000 to complete but the City has secured \$750,000 in funding leaving a balance of \$500,000 for the City to contribute. Czarnecki stated that the City has been working with Genesee County on this issue to coordinate their project to improve Fenton Road. Additionally, the City engineers, OHM, have been working with the Michigan Department of Transportation on this project. Czarnecki has also been in contact with the business owners in this area to make the project as smooth of a transition as possible. Czarnecki reported that the project will be bid out over the winter in hopes that it can commence in the spring of 2012. Markland stated that most of the funding for this project will come from the 2012 budget, but some would come out of this year's. Smith questioned the issue of possible infrastructure improvements that may become necessary as a result of this project and Markland stated that any infrastructure issues will be addressed as they arise. Czarnecki confirmed that a great deal of investigation on the infrastructure would take place. Jacob stated that this is very important because we don't want to have to tear up a brand new road to fix bad infrastructure.

A motion was made by North and seconded by Jacob to approve the Engineering Services Agreement for the North LeRoy Street Rehabilitation Project design engineering, as proposed by Orchard, Hiltz, and McCliment, for an amount not to exceed \$147,860, and authorize the City Manager to execute the necessary documents. Motion carried by voice vote.

MOSQUITO CONTROL CONTRACT

Markland reviewed that the mosquito program would be administered on the same level as it has been since 2008, however, the DPW employees would be treating the catch basins. Markland confirmed that the program's total cost for the season would be approximately \$30,000.

A motion was made by North and seconded by Rauch to approve the contract with Advanced Pest Management for the 2011 Mosquito Control Program. Motion carried by voice vote with Smith dissenting.

DEVELOPMENT CONSULTANT SERVICES FOR THE DDA

Burns reviewed that the DDA would like to retain the services of Jerry Mansour for the purpose of coordinating development for the site at the southeast corner of Silver Lake Road and LeRoy Street. Burns reviewed that Mr. Mansour's proposed contract would authorize his services for 18 months at a cost of \$3,000 per month, with an up-front payment of \$9,000.

Faricy questioned the reporting structure of Mr. Mansour's progress and Burns stated that Mansour would report to him, he would report to the DDA Chairman, and the Chairman would report to the DDA Board. Faricy requested that they also include informing the Council on the

progress of their efforts. Faricy also questioned if there were specific goals outlined for Mansour to meet. Burns stated that there were expectations for Mansour, however, his contract could be terminated at any time if the project is completed earlier than 18 months or if it becomes clear that development is not possible at this site. Markland added that contracting with Mansour is only one piece of this puzzle and that there are architectural aspects that will help market the site. Markland stated that within 3-6 months, they should have a good idea of whether or not this development is going to happen at this time.

A motion was made by Faricy and seconded by Smith to approve for the Downtown Development Authority to retain Jerry Mansour as a consultant for the development of the southeast corner of Silver Lake Road and LeRoy Street. Motion carried by voice vote.

ARCHITECTURAL ANALYSIS SERVICES FOR THE DDA

Burns reviewed the qualifications of Stephen A. Auger and Associates to complete work on the Silver Lake Road and LeRoy Street site development. North questioned why this service was not bid out and expressed that she thought it should be. Osborn stated that this is the firm that the DDA has selected that they would like to work with. North stated that she did not feel that the Council has adequate comparable information. Osborn stated that the DDA interviewed the competing firms at their meeting and they were very confident in the abilities of Mr. Auger's firm. Faricy agreed that this process is not uncommon to solicit contractual services and added that the experience of the firm is worth the additional money spent. North maintained that she would like to see more information. Smith agreed, however, he stated that the proposal from Auger and Associates was very detailed and added that the Council should have faith in the DDA and the consultant that they are recommending.

A motion was made by Osborn and seconded by Jacob to approve for the Downtown Development Authority to retain Stephen A. Auger Associates to conduct the conceptual phases of determining suitability for the site located at the southeast corner of Silver Lake Road and LeRoy Street. Motion carried by voice vote with North dissenting.

LANDSCAPE ARCHITECT SERVICES FOR THE DDA

Burns reviewed the qualifications of Joseph Wright as a landscape architect, citing the great deal of municipal experience that he has. Faricy added that he was very impressed with Wright's credentials.

A motion was made by Rauch and seconded by North to approve for the Downtown Development Authority to retain Joseph Wright to become their new landscape architect. Motion carried by voice vote.

Jacob stated that the Council has agreed to hire a lot of people this evening but the projects being pursued have been a long time coming. Jacob added that these projects are the fruition of seeds planted a long time ago.

LEASE OF THE DEPOT BUILDING TO SOUTHERN LAKES PARKS AND RECREATION

Markland reviewed the terms of the lease for the Train Depot building and Schultz added that a few minor changes have been made, concerning termination rights and insurance liability since the Council last reviewed the document. Vince Paris was present to answer any questions from the Council. Faricy confirmed that Southern Lakes Parks and Recreation did not have the

ability to make any changes to the building itself. Paris thanked the Chamber of Commerce for directing him to this site to lease.

A motion was made by Smith and seconded by North to approve the Train Depot Lease Agreement with Southern Lakes Parks and Recreation. Motion carried by voice vote.

MEMBERSHIP IN THE MICHIGAN MUNICIPAL LEAGUE (MML)

A motion was made by North and seconded by Rauch to renew the City's membership with the Michigan Municipal League (MML) for the 2011/2012 fiscal year, and pay membership dues in the amount of \$4,410, which includes \$410 towards the Legal Defense Fund. Motion carried by voice vote.

SET PUBLIC HEARING

A motion was made by Osborn and seconded by North to set a public hearing on June 27, 2011, for the purpose of public input on the DDA Revenue Sharing Agreement between the Fenton City Council and the Downtown Development Authority. Motion carried by voice vote.

CALL TO THE AUDIENCE

Sean Orzol addressed the Council concerning the approval of runs and bike races in the City and stated that these types of events are a very important part of bringing people into Fenton. Orzol also confirmed that the City's new website layout would be launched next week.

Dawn Overmyer addressed the Council and expressed her dissatisfaction about the City's current weed ordinance. Overmyer stated that the process to enforce this issue takes too much time and, with the amount of foreclosed homes, the residents should not have to put up with weeds and grass that have grown to over two feet in height. Markland stated that the ordinance should be reviewed to see if there is a way that the Council can change it to make it more effective under the circumstances.

Overmyer also questioned when the roads in front of and behind her subdivision would be addressed, stating that there have been construction barrels in both locations for almost a year and there has been no indication that the problem will be fixed. Markland stated that he would follow up on this issue.

CLOSED SESSION I

A motion was made by Osborn and seconded by North to enter into closed session for the purpose of discussing a purchase of property.

YEAS: Smith, Faricy, Jacob, North, Osborn, Rauch.

NAYS: None.

ABSENT: King. Motion carried by roll call vote.

Council recessed to closed session at 8:38 PM.

Council reconvened to open session at 9:15 PM.

CLOSED SESSION II

A motion was made by Rauch and seconded by Faricy to enter into closed session for the purpose of discussing an opinion about a zoning issue.

YEAS: Faricy, Jacob, North, Osborn, Rauch, Smith.
NAYS: None.
ABSENT: King. Motion carried by roll call vote.

Council recessed to closed session at 9:17 PM.

Council reconvened to open session at 9:31 PM.

A motion was made by Rauch and seconded by Jacob to approve the use of attorney services from Mr. Charles McKone, to assist the City of Fenton with resolving a zoning matter. Motion carried by voice vote.

Meeting adjourned at 9:34 PM.

Mayor Sue Osborn

City Clerk, Jennifer Naismith

POST DATES 06/27/2011 - 06/27/2011
 UNJOURNALIZED
 OPEN

GENERAL/SEWER/WATER FUNDS

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 192 ELECTIONS					
101-192-727.000	SUPPLIES	PRINTING SYSTEMS	QVF MASTER CARDS	37.39	
Total For Dept 192 ELECTIONS				37.39	
Dept 209 ASSESSOR					
101-209-864.000	CONFERENCES & DUES	MICHIGAN ASSESSORS ASSOC	ANNUAL DUES	75.00	
101-209-972.000	GIS/COMPUTER	NORTH ARROW TECHNOLOGIES	CONTRACTOR SERVICES	2,500.00	
Total For Dept 209 ASSESSOR				2,575.00	
Dept 211 LEGAL					
101-211-810.000	PROFESSIONAL SERVICES	ENVIRONMENTAL CONSULTING	ORCHARD HILLS - REVIEWS	625.00	
101-211-826.000	LEGAL FEES	FOSTER, SWIFT, COLLINS &	SERVICES-LEGAL FEES	1,018.26	
Total For Dept 211 LEGAL				1,643.26	
Dept 215 CLERK					
101-215-900.000	PRINTING AND PUBLISHING	MUNICIPAL CODE CORPORATI	INTERNET FEE	550.00	
Total For Dept 215 CLERK				550.00	
Dept 234 GENERAL SERVICES					
101-234-727.000	SUPPLIES	BATTERIES PLUS	CITY HALL- BATTERIES	40.77	
101-234-728.000	POSTAGE	PURCHASE POWER	POSTAGE SUPPLIES	3,742.69	
101-234-728.000	POSTAGE	UNITED STATES POSTAL SER	POSTAL SERVICES	95.00	
101-234-810.000	PROFESSIONAL SERVICES	TRI-COUNTY WIRELESS, INC	BUSINESS SERVICE	699.40	
101-234-934.000	OFFICE EQUIPMENT MAINT.	PITNEY BOWES	RENTAL FEES	288.00	
Total For Dept 234 GENERAL SERVICES				4,865.86	
Dept 265 CITY HALL					
101-265-740.000	OPERATING SUPPLIES	TAYLOR HARDWARE, INC	OPERATING SUPPLIES	27.52	
101-265-931.000	BUILDING MAINTENANCE	GOYETTE MECHANICAL	BUILDING MAINTENANCE	221.00	
101-265-931.000	BUILDING MAINTENANCE	UNI FIRST	MATS	93.10	
101-265-931.000	BUILDING MAINTENANCE	ZEE MEDICAL SERVICE CO.	CITY HALL-MEDICAL SUPPLIES	107.65	
101-265-957.000	GROUNDS & MISC	QUALITY LANDSCAPE	LANDSCAPING	37.50	
Total For Dept 265 CITY HALL				486.77	
Dept 301 POLICE GENERAL					
101-301-740.000	OPERATING SUPPLIES	CARQUEST AUTO PARTS STOR	POLICE/DPW- SUPPLIES	4.67	
101-301-740.000	OPERATING SUPPLIES	FLINT JOURNAL	NEWSPAPER ADVERTISING	20.34	
101-301-740.000	OPERATING SUPPLIES	LAW ENFORCEMENT SYSTEMS,	POLICE DEPARTMENT- DOOR HANGERS	85.00	
101-301-740.000	OPERATING SUPPLIES	PITNEY BOWES	POLICE DEPARTMENT- RENTAL CHARGES	132.00	
101-301-740.000	OPERATING SUPPLIES	TAYLOR HARDWARE, INC	OPERATING SUPPLIES	20.48	
101-301-740.000	OPERATING SUPPLIES	ZEE MEDICAL SERVICE CO.	POLICE DEPARTMENT- MEDICAL SUPPLIES	80.20	
101-301-826.100	PROSECUTIONS	FOSTER, SWIFT, COLLINS &	PROSECUTIONS	4,063.60	
101-301-956.000	MISCELLANEOUS	GREAT LAKES EMERG. PRODU	GRAPHICS/TEAR DOWN	1,400.00	
101-301-972.000	GIS/COMPUTER	NORTH ARROW TECHNOLOGIES	CONTRACTOR SERVICES	500.00	
Total For Dept 301 POLICE GENERAL				6,306.29	
Dept 327 POLICE STATION & BUILDING					
101-327-740.000	OPERATING SUPPLIES	BATTERIES PLUS	POLICE DEPARTMENT- BATTERIES	89.70	
101-327-931.000	BUILDING MAINTENANCE	COMPLETE BATTERY SOURCE	POLICE DEPARTMENT- BATTERIES	13.98	
101-327-931.000	BUILDING MAINTENANCE	TAYLOR HARDWARE, INC	OPERATING SUPPLIES	22.99	
101-327-931.000	BUILDING MAINTENANCE	UNI FIRST	POLICE- MATS	92.68	

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GENERAL/SEWER/WATER FUNDS

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 327 POLICE STATION & BUILDING					
101-327-957.000	GROUNDS & MISC	QUALITY LANDSCAPE	LANDSCAPING	37.50	
Total For Dept 327 POLICE STATION & BUILDING				256.85	
Dept 336 FIRE ADMINISTRATIVE					
101-336-740.000	OPERATING SUPPLIES	TAYLOR HARDWARE, INC	OPERATING SUPPLIES	16.72	
101-336-740.200	FIRE FIGHTING EQUIP	THE FIRE STORE	FIRE DEPT- UNIFORM	15.98	
101-336-934.000	EQUIPMENT MAINT.	AUTO ZONE	FIRE DEPT- TRUCK MAINTENANCE	73.86	
101-336-934.000	EQUIPMENT MAINT.	Douglas Safety Systems	FIRE DEPT - MAINTENANCE	27.63	
101-336-934.000	EQUIPMENT MAINT.	Douglas Safety Systems	FIRE DEPT- REPAIRS	85.93	
101-336-972.000	GIS/COMPUTER	NORTH ARROW TECHNOLOGIES	CONTRACTOR SERVICES	1,500.00	
Total For Dept 336 FIRE ADMINISTRATIVE				1,720.12	
Dept 346 FIRE STATION					
101-346-740.000	OPERATING SUPPLIES	CHARTER COMMUNICATIONS	FIRE DEPARTMENT - TV SERVICES	31.69	
101-346-740.000	OPERATING SUPPLIES	SPARTAN STORES LLC	FIRE DEPARTMENT- KITCHEN SUPPLIES	17.37	
101-346-920.000	UTILITIES	TRI-COUNTY WIRELESS, INC	BUSINESS SERVICE	273.95	
101-346-931.000	BUILDING MAINTENANCE	AUTO VALUE STORES	FIRE DEPT- SUPPLIES	28.16	
101-346-931.000	BUILDING MAINTENANCE	MICHIGAN COMPANY INC.	SUPPLIES	29.06	
101-346-931.000	BUILDING MAINTENANCE	SOUTHEAST EQUIPMENT CO.	FIRE DEPT - MAINTENANCE	456.32	
101-346-931.000	BUILDING MAINTENANCE	UNI FIRST	FIRE DEPARTMENT - MATS	87.55	
Total For Dept 346 FIRE STATION				924.10	
Dept 438 MOSQUITO CONTROL					
101-438-821.000	ALTOSID XR BRIQUETS 220/CASE	UNIVAR	ALTOSID XR MOSQUITO CONTROL BRIQUETS	6,578.00	
Total For Dept 438 MOSQUITO CONTROL				6,578.00	
Dept 738 LIBRARY					
101-738-740.000	OPERATING SUPPLIES	MICHIGAN COMPANY INC.	LIBRARY- OPERATING SUPPLIES	112.58	
101-738-931.000	BUILDING MAINTENANCE	QUALITY LANDSCAPE	LANDSCAPING	28.00	
Total For Dept 738 LIBRARY				140.58	
Dept 740 MUSEUM					
101-740-931.000	BUILDING MAINTENANCE	JOHN'S PLUMBING	PLUMBING SERVICES	1,095.00	
Total For Dept 740 MUSEUM				1,095.00	
Dept 805 PLANNING					
101-805-818.000	CONTRACTED SERVICES	LSL PLANNING, INC	PLANNING CONSULTATION	2,676.52	
101-805-818.000	CONTRACTED SERVICES	LSL PLANNING, INC	PLANNING CONSULTANTS	3.80	
Total For Dept 805 PLANNING				2,680.32	
Dept 892 BEAUTIFICATION					
101-892-881.000	BEAUTIFICATION COMMISSION	GERYCH GREENHOUSE	CITY OF FENTON- LANDSCAPING	168.25	
101-892-881.000	BEAUTIFICATION COMMISSION	GERYCH GREENHOUSE	CITY OF FENTON- LANDSCAPING	42.21	
Total For Dept 892 BEAUTIFICATION				210.46	
Total For Fund 101 GENERAL FUND				30,070.00	
Fund 202 MAJOR STREET FUND					
Dept 457 CAPITAL IMPROVEMENT					
202-457-860.000	N. LEROY	OHM ENGINEERING ADVISORS	PROFESSIONAL SERVICES	12,147.00	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 202 MAJOR STREET FUND					
Dept 457 CAPITAL IMPROVEMENT					
Total For Dept 457 CAPITAL IMPROVEMENT				12,147.00	
Dept 463 MAINTENANCE					
202-463-740.000	OPERATING SUPPLIES	EAST JORDAN IRON WORKS,	DPW YARD	116.15	
Total For Dept 463 MAINTENANCE				116.15	
Dept 474 TRAFFIC SERVICES					
202-474-740.000	OPERATING SUPPLIES	CHAPPLE ELECTRIC, LLC	CONTRACTED SERVICE- LAMP	247.08	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	MAJOR STREETS MAINTENANCE	2.56	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	MAJOR STREET MAINTENANCE	2.56	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	MAJOR STREET MAINTENANCE	85.24	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	MAJOR STREET MAINTENANCE	2.50	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	MAJOR STREET MAINTENANCE	81.11	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	MAJOR STREET MAINTENANCE	203.72	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	MAJOR STREET MAINTENANCE	45.54	
Total For Dept 474 TRAFFIC SERVICES				670.31	
Total For Fund 202 MAJOR STREET FUND				12,933.46	
Fund 203 LOCAL STREET FUND					
Dept 463 MAINTENANCE					
203-463-740.000	OPERATING SUPPLIES	TAYLOR HARDWARE, INC	OPERATING SUPPLIES	11.50	
203-463-818.000	CONTRACTED SERVICES	HERMAN FERGUSON	TREE TEAR DOWN	675.00	
Total For Dept 463 MAINTENANCE				686.50	
Total For Fund 203 LOCAL STREET FUND				686.50	
Fund 208 PARK/RECREATION FUND					
Dept 691 RECREATION & PARKS					
208-691-740.000	OPERATING SUPPLIES	TAYLOR HARDWARE, INC	OPERATING SUPPLIES	159.72	
208-691-775.000	MATERIALS	TAYLOR HARDWARE, INC	OPERATING SUPPLIES	62.23	
208-691-810.000	PROFESSIONAL SERVICES	QUALITY LANDSCAPE	LANDSCAPING	340.00	
Total For Dept 691 RECREATION & PARKS				561.95	
Total For Fund 208 PARK/RECREATION FUND				561.95	
Fund 209 CEMETERY FUND					
Dept 277 CEMETERY OPERATING					
209-277-930.000	REPAIRS	TAYLOR HARDWARE, INC	OPERATING SUPPLIES	326.79	
Total For Dept 277 CEMETERY OPERATING				326.79	
Total For Fund 209 CEMETERY FUND				326.79	
Fund 242 NEIGHBORHOOD STABILIZATION PROGRAM					
Dept 728 ECONOMIC DEVELOPMENT					
242-728-810.000	PROFESSIONAL SERVICES	TNT OUTDOOR SERVICES,LLC	CONTRACTED SERVICES- OUTDOOR	180.00	
Total For Dept 728 ECONOMIC DEVELOPMENT				180.00	
Total For Fund 242 NEIGHBORHOOD STABILIZATION PROGRAM				180.00	
Fund 296 DARE FUND					
Dept 335 DARE					

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 296 DARE FUND					
Dept 335 DARE					
296-335-956.100	MISCELLANEOUS	TOTAL DIAGNOSTIC SALES I	DRUG TEST KIT	47.00	
Total For Dept 335 DARE				47.00	
Total For Fund 296 DARE FUND				47.00	
Fund 590 SEWER FUND					
Dept 548 SEWER					
590-548-727.000	SUPPLIES	TBF GRAPHICS	WATER OPERATION CHECKS	68.93	
590-548-775.000	MATERIALS	TAYLOR HARDWARE, INC	WATER/SEWER OPERATING SUPPLIES	31.49	
590-548-972.000	GIS/COMPUTER	NORTH ARROW TECHNOLOGIES	CONTRACTOR SERVICES	500.00	
Total For Dept 548 SEWER				600.42	
Dept 549 LIFT STATION					
590-549-818.000	CONTRACTED SERVICES	KENNEDY INDUSTRIES INC.	CONTRACTED SERVICES	498.00	
Total For Dept 549 LIFT STATION				498.00	
Total For Fund 590 SEWER FUND				1,098.42	
Fund 591 WATER FUND					
Dept 173 728					
591-173-727.000	SUPPLIES	TBF GRAPHICS	WATER OPERATION CHECKS	68.92	
591-173-728.000	POSTAGE	UNITED STATES POSTAL SER	POSTAL SERVICES	95.00	
Total For Dept 173 728				163.92	
Dept 266 WATER TREATMENT PLANT					
591-266-740.000	OPERATING SUPPLIES	BATTERIES PLUS	WATER DEPT- GATE BATTERY	11.50	
591-266-740.000	OPERATING SUPPLIES	BATTERIES PLUS	WATER DEPARTMENT- BATTERIES	31.98	
591-266-740.000	OPERATING SUPPLIES	BRIGHTON ANALYTICAL LABS	SUPPLIES	120.00	
591-266-740.000	OPERATING SUPPLIES	TAYLOR HARDWARE, INC	WATER/SEWER OPERATING SUPPLIES	2.42	
591-266-920.000	UTILITIES	TRI-COUNTY WIRELESS, INC	BUSINESS SERVICES	273.95	
Total For Dept 266 WATER TREATMENT PLANT				439.85	
Dept 900 WATER OPERATING					
591-900-740.000	1 HP SUBMERSIBLE ELECTRIC PUMP	HD SUPPLY WATERWORKS, LT	SUBMERSIBLE PUMP	670.00	
591-900-740.000	OPERATING SUPPLIES	K & H GARAGE DOORS	REINSTALL CABLE	75.00	
591-900-740.000	OPERATING SUPPLIES	TAYLOR HARDWARE, INC	WATER/SEWER OPERATING SUPPLIES	155.91	
Total For Dept 900 WATER OPERATING				900.91	
Total For Fund 591 WATER FUND				1,504.68	
Fund 640 DPW EQUIPMENT REVOLVING FUND					
Dept 932 EQUIPMENT					
640-932-751.000	GAS & OIL	MICHIGAN PETROLEUM TECHN	GASOLINE	1,524.16	
640-932-751.000	GAS & OIL	MICHIGAN PETROLEUM TECHN	GASOLINE	129.11	
640-932-751.000	GAS & OIL	MICHIGAN PETROLEUM TECHN	GASOLINE	1,177.03	
640-932-751.000	GAS & OIL	MICHIGAN PETROLEUM TECHN	GASOLINE	1,906.38	
640-932-851.000	RADIO COMMUNICATIONS	BLUMERICH COMMUNICATIONS	FCC LICENSE FEE	420.00	
640-932-851.000	RADIO COMMUNICATIONS	TRI-COUNTY WIRELESS, INC	BUSINESS SERVICE	49.95	
640-932-931.000	BUILDING MAINTENANCE	DEE CRAMER	PREVENTIVE MAINTENANCE	352.50	
640-932-931.000	BUILDING MAINTENANCE	TAYLOR HARDWARE, INC	OPERATING SUPPLIES	11.50	
640-932-931.000	BUILDING MAINTENANCE	ZEE MEDICAL SERVICE CO.	MEDICAL SUPPLIES	72.75	

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF FENTON

POST DATES 06/27/2011 - 06/27/2011
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		GENERAL/SEWER/WATER FUNDS			
GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 640 DPW EQUIPMENT REVOLVING FUND					
Dept 932 EQUIPMENT					
640-932-933.000	DPW EQUIP MAINT	CARQUEST AUTO PARTS STOR	POLICE/DPW- SUPPLIES	18.43	
640-932-934.000	POLICE EQUIPMENT	FENTON GLASS SERVICE	POLICE DEPARTMENT- WINDSHIELD SERVICE	268.34	
Total For Dept 932 EQUIPMENT				5,930.15	
Total For Fund 640 DPW EQUIPMENT REVOLVING FUND				5,930.15	
Fund Totals:					
Fund 101 GENERAL FUND				30,070.00	
Fund 202 MAJOR STREET				12,933.46	
Fund 203 LOCAL STREET				686.50	
Fund 208 PARK/RECREATI				561.95	
Fund 209 CEMETERY FUND				326.79	
Fund 242 NEIGHBORHOOD				180.00	
Fund 296 DARE FUND				47.00	
Fund 590 SEWER FUND				1,098.42	
Fund 591 WATER FUND				1,504.68	
Fund 640 DPW EQUIPMENT				5,930.15	
Total For All Funds:				53,338.95	

POST DATES 06/28/2011 - 06/28/2011
 UNJOURNALIZED
 OPEN

ESCROW ACCOUNTS

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-220.173	LASCO FORD	LSL PLANNING, INC	PLANNING CONSULTANTS	487.50	
101-000-220.183	FENTON HOUSE	LSL PLANNING, INC	PLANNING CONSULTANTS	62.50	
101-000-220.299	1ST PRESBYTERIAN CHURCH	FIRE SAFETY CONSULTANTS	FIRE SUPPRESSION SYSTEM	1,195.00	
101-000-220.299	1ST PRESBYTERIAN CHURCH	LSL PLANNING, INC	PLANNING CONSULTANTS	31.25	
101-000-220.347	FENTON CONEY & GRILL	LSL PLANNING, INC	PLANNING CONSULTANTS	781.25	
101-000-220.349	RAINBOW CHILD CARE CENTER	LSL PLANNING, INC	PLANNING CONSULTANTS	612.50	
101-000-220.352	WISE DEALERSHIP	LSL PLANNING, INC	PLANNING CONSULTANTS	862.50	
101-000-220.356	MICHIGAN EYE INSTITUTE	LSL PLANNING, INC	PLANNING CONSULTANTS	95.00	
101-000-220.359	BUFFALO WILD WINGS	LSL PLANNING, INC	PLANNING CONSULTANTS	562.50	
101-000-220.360	FENTON VISION CENTER	LSL PLANNING, INC	PLANNING CONSULTANTS	531.25	
Total For Dept 000				5,221.25	
Total For Fund 101 GENERAL FUND				5,221.25	
Fund Totals:					
Fund 101 GENERAL FUND				5,221.25	
Total For All Funds:				5,221.25	

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POST DATES 06/26/2011 - 06/26/2011
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L DFA FUNDS

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 495 LDFA CONSTRUCTION FUND					
Dept 852 LOCAL DEVELOPMENT FINANCE					
495-852-820.910	CMAQ	GENESEEE CO. ROAD COMMISS	MAJOR STREET MAINTENANCE	9,486.20	
495-852-956.100	MISCELLANEOUS	MICHAEL BURNS	MILEAGE REIMBURSEMENT	19.00	
		Total For Dept 852 LOCAL DEVELOPMENT FINANCE		9,505.20	
		Total For Fund 495 LDFA CONSTRUCTION FUND		9,505.20	
		Fund Totals:			
			Fund 495 LDFA CONSTRUC	9,505.20	
			Total For All Funds:	9,505.20	

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF FENTON

POST DATES 06/29/2011 - 06/29/2011
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GL Number	Invoice Line Desc	Vendor	DDA FUNDS	Invoice Description	Amount	Check #
Fund 401 DDA CONSTRUCTION FUND						
Dept 851 DOWNTOWN DEVELOPMENT						
401-851-810.000	PROF SERV - ENGINEERING	DEAF C.A.N.		PROFESSIONAL SERVICES	196.98	
401-851-810.000	PROF SERV - ENGINEERING	SAA ARCHITECTS, INC.		CORNERSTONE BUILDING	4,043.42	
401-851-818.400	MARKETING	IMAGE PROJECTIONS		STICKERS	475.00	
401-851-818.400	MARKETING	IMAGE PROJECTIONS		SIGNS	188.00	
401-851-818.400	MARKETING	MASS TRANSPORTATION AUTH			200.00	
401-851-818.400	MARKETING	NEW MOON VISIONS		1/3 - BRAND DEVELOPMENT	16,600.00	
401-851-818.400	MARKETING	TRI-COUNTY TIMES		FENTON ART WALK	250.00	
401-851-818.400	MARKETING	WDRQ-FM		MARKETING ADS	540.00	
401-851-818.400	MARKETING	WHMI 93.5 FM		RADIO SERVICES	425.00	
401-851-818.400	MARKETING	WHMI 93.5 FM		RADIO SERVICES	100.00	
401-851-975.720	STREETSCAPE MAINTENANCE	QUALITY LANDSCAPE		LANDSCAPING	153.00	
401-851-975.809	WALNUT ST. IMPROVEMENTS	MICH. DEPT. OF TRANSPORT		LOCAL PROGRESS BILLINGS	1,492.00	
Total For Dept 851 DOWNTOWN DEVELOPMENT					<u>24,663.40</u>	
Total For Fund 401 DDA CONSTRUCTION FUND					<u>24,663.40</u>	
Fund Totals:						
Fund 401 DDA CONSTRUCT					24,663.40	
Total For All Funds:					<u>24,663.40</u>	

FENTON ZONING BOARD OF APPEALS MINUTES
City Hall Conference Room
301 South Leroy Street
October 26, 2010

Scott Grossmeyer called the meeting to order at 7:35 PM.

Present: Faricy, Grossmeyer, Hammond, Lenhart, Phillips, Walker, Webb.
Absent: Brown, North.
Others Present: Brad Hissong, Building/Zoning Administrator.

OATHS OF OFFICE

Naismith administered the Oath of Office to Lenhart and Webb.

MINUTES

A motion was made by Grossmeyer and seconded by Walker to approve the minutes of the August 24, 2010 meeting, as written. Motion carried by voice vote.

APPOINTMENT OF ALTERNATES TO SERVE ON THE ZONING BOARD OF APPEALS

Grossmeyer explained that the need for alternates on the Zoning Board of Appeals stemmed from the issue of attendance matters. The ZBA's decisions are legally binding and a quorum must be present in order to address issues. Grossmeyer further explained that it would be unfair to hold of an appeal due to attendance because the person requesting the appeal has paid fees to process the appeal.

Hammond requested that Naismith follow up with Osborn as to the status of North on the ZBA. The Board decided to hold off on appointing alternates until North's status is confirmed. Hammond stated that the ZBA has a great responsibility to the City and the Courts.

SET MEETING SCHEDULE FOR THE BALANCE OF 2010 AND THE 2011 CALENDAR YEAR

Hissong reviewed the proposed meeting dates for the Board as:

- November 23, 2010
- December 28, 2010
- January 25, 2011
- February 22, 2011
- March 22, 2011
- April 26, 2011
- May 24, 2011
- June 28, 2011
- July 26, 2011
- August 23, 2011
- September 27, 2011
- October 25, 2011
- November 22, 2011
- December 27, 2011

A motion was made by Grossmeyer and seconded by Webb to approve the meeting schedule for the remainder of 2010 and the 2011 calendar year. Motion carried by voice vote. Hammond reminded the Board to contact Naismith as soon as possible if they will be absent from a meeting because their attendance is very important for the sake of legality. Lenhart stated that he would not be available for the November 23, 2010 meeting.

CALL TO THE AUDIENCE – None.

ADMINISTRATIVE ITEMS

Hissong stated that he is gathering some informational tools for Phillips, Lenhart, and Faricy, and he will be providing that information to them soon. Lenhart stated that the date on tonight's agenda was set as October 28, 2010 and should be noted that the correct meeting date is October 26, 2010.

Grossmeyer inquired about upcoming training for the Boards and Commissions and Hissong stated that he expected to see something after the first of the new year. Hissong further thanked the Board for all of the important work they do. Hammond stated that Hissong works very well with the applicants and tries to steer them in a better direction. Hissong stated that there may be one case coming forward concerning a garage on a lake lot. Webb inquired about the building permit for a house on Forest Drive. Hissong explained that their building permit is expired and the house is tagged, however, he is trying to work with the applicant.

BOARD MEMBER ITEMS

The Board went around and provided introductions for themselves, as there are so many new people on the Board.

Meeting was adjourned at 7:55 PM.

Jennifer Naismith, City Clerk

CITY OF FENTON
BEAUTIFICATION COMMISSION
April 20, 2011

1. The meeting was called to order by Chairwoman Smith at 7:00 p.m..
2. Pledge of Allegiance.
3. Roll Call: Present: Brumbach; Eldred; Geiger; Smith and Assistant City Manager Burns.
Excused: Vandeberghe. Absent: Councilwoman North.
4. There were no citizens' comments.
5. No presentations.
6. The recording secretary was absent from the meeting of March 16, 2011. No minutes were available.
7. Budget report reviewed.
8. Old Business:
 - Spring planting will be on June 4th at 9:00 a.m.. The flower selection for 2011 will be basically the same as 2010 and will be once again purchased from Four Seasons.
 - Seed packets were donated to the Community Gardens in Fenton and to K.G.C. B.
 - Veterans' Memorial - on hold until new streetscape. Burns will bring a conceptual drawing to the next meeting.
9. New Business:
 - K.G. C. B. - Smith and Geiger attended the annual meeting. Maintenance hours will be reported..
 - Freedom Park needs to have grub control.
10. Call to Audience:
 - Citizen Mike Kateman was present and wishes to donate a tree to honor recently deceased Jan Rynearson. Burns will contact her for the details and the planned location of this memorial.
11. No Commission members' reports.
12. No Administrative report.
13. Meeting adjourned at 8:17 p.m.

Respectfully submitted,

Lorraine Geiger, Recording Secretary

CITY OF FENTON
BEAUTIFICATION COMMISSION
May 18, 2011

1. The meeting was called to order by Chairwoman Smith at 7:10 p.m..
2. Pledge of Allegiance.
3. Roll Call: Present: Brumbach; Eldred; Geiger; Smith; Councilwoman North and Assistant City Manager Burns. Vandeberghe's resignation was accepted.
4. No Citizens' comments.
5. The minutes of the meeting of April 20, 2011 will be available at the meeting on June 22, 2011.
6. The Budget Report was reviewed.
7. Old Business:
 - Flower planting will take place on June 4 at 9:00 a.m.. Some members of the Park Board will assist.
 - Veterans' War Memorial - Assistant City Manager discussed the plans for the streetscape and noted that this will involve the area of the existing Veterans' War Memorial. Further plans for additional flag poles will have to wait until these streetscape plans are finalized.
8. New Business:
 - The Shiawassee River Cleanup is scheduled for June 25. Members of this commission will assist with serving the lunch at the gazebo across from Dewey's Auto Center. Councilwoman Cheryl King chairs this endeavor.
9. No audience was present.
10. No Commission members' reports.
11. No Administrative report.
12. The meeting was adjourned at 8:50 p.m..

Respectfully submitted,

Lorraine Geiger
Recording Secretary



Memorandum

DATE: June 23, 2011
TO: Lynn Markland, City Manager
FROM: Rick Aro, Chief of Police *RA*
RE: License to Operate a Push Cart

Richard Sliwa has requested a renewal for his license to operate a push cart within the City of Fenton. He plans to continue to sell popcorn, candy etc.

A records check of Mr. Sliwa did not reveal anything that would cause concern in renewing this license. His driving record remains good.

Proof of liability insurance was provided.

I recommend approval of this request.