



City of Fenton

301 South Leroy Street · Fenton, Michigan 48430-2196 • (810) 629-2261 • FAX (810) 629-2004

COUNCIL WORK SESSION AGENDA

Monday, July 2, 2012
City Hall Conference Room
301 South Leroy Street
7:30 PM

1. Call to Order.
2. Roll Call.
3. Citizen Comments: Request by citizens to speak on specific agenda items.
4. Presentation by Gabriel Roeder Smith & Company on the City's recent Other Post Employment Benefits (OPEB) actuarial valuation.
5. Discussion on the Application for the Water Plant MDEQ Groundwater Discharge Permit.
6. Discussion on the Lift Station SCADA Upgrade.
7. Presentation on the proposed millage renewal for the Mass Transit Authority (MTA).
8. Discussion on a resolution in support of the millage renewal for the Genesee Health Plan.
9. Discussion on project financing for the Fenton Community and Cultural Center Project.
10. Council Member Comments.
11. Call to the Audience.
12. Adjournment.

IF ACCOMMODATIONS ARE NEEDED DUE TO A DISABILITY, PLEASE CONTACT THE CITY CLERK'S OFFICE.



Memorandum

DATE: May 25, 2012

TO: Lynn Markland, City Manager

FROM: Cynthia Shane, City Treasurer

CITY OF FENTON

RE: Retiree Health Care Plan Actuarial Valuation Report

Gabriel Roeder Smith & Company have completed the **City of Fenton Retiree Health Care Plan Actuarial Valuation Report as of December 31, 2010**. The purpose of this valuation is to provide information on the cost associated with providing postemployment benefits other than pensions, or OPEB, to current and former employees. The City of Fenton's postemployment benefits are health care premiums only. The Governmental Accounting Standards Board (GASB) requires the city to report this liability in our financial statements.

The results of this actuarial valuation report are very positive for the city. Major changes to the type of health insurance provided to retirees in the past year have decreased the current cost and future liabilities for the city by approximately one-third. Attached are comparisons of the Actuarial Valuation Report as of December 31 2007 and 2010.

Also attached is a comparison of benefit projections for 2007 and 2010. The reduction in projected benefit costs is \$4,785,586 over a 16 year period.

ANNUAL REQUIRED CONTRIBUTION

FYE BEG	8%	FYE BEG	8%	DIFF	
2008	\$528,703	2011	\$362,426	(\$166,277)	-31.45%
2009	\$552,494	2012	\$378,735	(\$173,759)	-31.45%
2010	\$577,358	2013	\$395,779	(\$181,579)	-31.45%

FYE BEG	4.50%	FYE BEG	4.50%	DIFF	
2008	\$738,661	2011	\$474,489	(\$264,172)	-35.76%
2009	\$771,899	2012	\$495,842	(\$276,057)	-35.76%
2010	\$806,636	2013	\$518,153	(\$288,483)	-35.76%

LIABILITIES AND ASSETS	2007 8%	2010 8%	DIFF	
PRESENT VALUE OF FUTURE BENEFIT PAY	\$7,904,844	\$5,318,266	(\$2,586,578)	-0.32721
ACTUARIAL ACCRUED LIABILITY	\$6,858,906	\$4,406,929	(\$2,451,977)	-0.35749

LIABILITIES AND ASSETS	2007 4.5%	2010 4.5%	DIFF	
PRESENT VALUE OF FUTURE BENEFIT PAY	\$14,651,435	\$9,287,321	(\$5,364,114)	-0.36612
ACTUARIAL ACCRUED LIABILITY	\$11,271,344	\$7,079,664	(\$4,191,680)	-0.37189

BENEFIT PROJECTIONS

	2007	2010	DIFF
2011	\$388,495	\$222,180	-\$166,315
2012	\$426,526	\$242,960	-\$183,566
2013	\$466,720	\$273,047	-\$193,673
2014	\$504,125	\$303,534	-\$200,591
2015	\$541,693	\$329,497	-\$212,196
2016	\$591,355	\$363,624	-\$227,731
2017	\$639,946	\$396,179	-\$243,767
2018	\$681,276	\$428,572	-\$252,704
2019	\$724,770	\$463,420	-\$261,350
2020	\$760,252	\$478,423	-\$281,829
2021	\$783,775	\$470,765	-\$313,010
2022	\$807,814	\$466,964	-\$340,850
2023	\$835,014	\$477,566	-\$357,448
2024	\$852,769	\$480,513	-\$372,256
2025	\$870,433	\$485,960	-\$384,473
2026	\$894,178	\$501,574	-\$392,604
2027	\$917,179	\$515,956	-\$401,223
			<u>-\$4,785,586</u>



THE CITY OF
FENTON

Memorandum

DATE: June 28, 2012

TO: Lynn Markland, City Manager

FROM: Daniel Czarnecki, Public Works Director
Steve Guy, Water Plant Supervisor

RE: Water Plant MDEQ Groundwater
Discharge Permit Application Work

The Fenton Water Treatment Facility has a groundwater discharge permit issued through the Michigan Department of Environmental Quality (Permit # GW1010298). In 2010 the City was not in substantial compliance with the conditions of our discharge permit and it had expired. The City hired AMEC (previously known as BCI) to help the City through the process. With their assistance the City was able to obtain the current permit. Since then AMEC has continued to provide support and worked with MDEQ to keep the WTP in compliance with the permit. Recently, the MDEQ informed us the water treatment facility is in compliance with the permit.

The current permit expires in February 2013. An application for a new permit is due to MDEQ by August 5, 2012. After the application is received by MDEQ they go through a review process that typically asks for more information, further testing results, and other pertinent information. As we found out previously the process can be difficult to navigate. Because of the success we had with AMEC during the last application process and during the current permit, we would like to continue our relationship with them as we move through the application and permit process.

AMEC has proposed a cost of \$4,500 to help the City obtain a new permit which would be good until 2018 (it is a five-year permit). We did not solicit for bids for assistance to obtain a new permit because of AMEC's familiarity with our facility, their past work on our current discharge permit, their knowledge of our current permit, and for continuity to work through the MDEQ process.

There have been many things AMEC has done to help the City meet or exceed requirements of our discharge permit. Some of them include:

- Completed an initial compliance and hydrogeological review to address MDEQ concerns
- Identified permit renewal deficiencies
- Prepared and submitted to MDEQ a work plan to address permit application deficiencies and groundwater quality concerns expressed by MDEQ
- Completed site geologic and water quality investigation of the water treatment

plant site

- Identified no significant hydraulic and/or geochemical impacts from the treatment plant discharge and provided technical support so the off-site monitoring wells as initially asked for by MDEQ did not need to be installed
- Prepared and submitted to MDEQ, in support of permit renewal, a Hydrogeologic and Geochemical Report and revised site Monitoring Plan
- Reviewed and assisted in the revision of a draft permit Renewal from the State of Michigan
- Developed methodologies for the reporting of water versus solids discharged to settling basins. This in effect allowed the City to not need to expand its discharge basins
- Revised site monitoring plan was approved by MDEQ and resulted in a reduction in the frequency of sampling, decreased the number of parameters to be monitored, and reduced the number of monitoring locations
- Site monitoring program to provide for a revised groundwater sampling protocol which resulted in the generation of reliable data
- Complete quarterly groundwater monitoring and prepare reports to support the City of Fenton permit requirements
- Track and chart groundwater and effluent water quality to assist the City in ensuring site compliance

AMEC plans to utilize all the information generated as part of the current compliance activities and data tracking to prepare and support the renewed discharge permit. Once a draft permit is prepared by MDEQ, AMEC will assist the City of Fenton in its review for technical and regulatory activity.

At this time it is our recommendation that the Fenton City Council approves hiring AMEC Engineers & Scientists, Inc., Brighton, to provide professional environmental consulting services to assist the City of Fenton with the preparation of a groundwater discharge authorization application for submittal to MDEQ by August 5, 2012, for a "not-to-exceed" amount of \$4,500, and authorize the City Manager to sign the master services agreement.



WORK ORDER NO.: 7

Issued Pursuant to Master Services Agreement Effective _____, By and Between

AMEC-BCI Engineers & Scientists, Inc. (AMEC) and City of Fenton. (CLIENT)

CLIENT Office: 301 South Leroy Street
Fenton, Michigan 48430

AMEC Project No:17332.7
Work Order Type:
Time and Materials (rates attached) X

CLIENT Contact: Steve Guy

AMEC Office: 10503 Citation Drive, Ste. 600
Brighton, MI 48116

CLIENT Reference No: _____

AMEC Contact: Robin DeWyre, CPG

1. SCOPE OF WORK:

AMEC is pleased to present this work order for professional environmental consulting services to assist the City of Fenton with the preparation of a groundwater discharge authorization application (MDEQ Form EQP5305) for the reissuance of Groundwater Discharge Permit No. GW1010298 which expires on February 1, 2013. The application is due to be submitted to the MDEQ by August, 5, 2012. AMEC understands that there will not be major revisions requested during the application process. AMEC will prepare the supporting information and complete the application. AMEC has been assisting the City of Fenton with activities related to compliance with the permit and will include some information related to the data tracking in the application. Information regarding the treatment plant and processes will be required to be provided by the City of Fenton. Upon receipt of the draft permit from the MDEQ, AMEC will review the draft document for accuracy and will provide any comments to the City of Fenton the MDEQ.

2. LOCATION/CLIENT FACILITY INVOLVED: Fenton, Michigan.

3. PERIOD OF PERFORMANCE: One Year

4. AUTHORIZED FUNDING: \$4,500.00

5. SPECIAL PROVISIONS: AMEC's current Fee Schedule is attached. This proposed Work Order will expire 60 days from the date hereof.

CLIENT:

AMEC:

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Address: _____

Address: 46850 Magellan Drive, Ste. 190
Novi, MI 48377



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY
LANSING



DAN WYANT
DIRECTOR

June 14, 2012

City of Fenton
301 South Leroy Street
Fenton, Michigan 48430

Dear Permittee:

SUBJECT: Notification to Reapply for Groundwater Discharge Permit, GW1010298

Our records indicate that Fenton Water Treatment Plant was issued a Groundwater discharge Permit, Permit No. GW1010298 on January 3, 2011, pursuant to Part 31, Water Resources Protection, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (Act 451). This authorization to discharge will expire on February 1, 2013. In order to retain the authorization to discharge beyond the expiration date, City of Fenton shall submit the information and forms required by the Department of Environmental Quality (DEQ) to the Water Resources Division no later than 180 days prior to the expiration date noted above.

The groundwater discharge permit application may be downloaded from the internet at www.michigan.gov/deq/0,1607,7-135-3313_4117-9782--,00.html. The web site also contains additional information on the Part 22 Rules and permit process. If you do not have access to the internet, please contact the Groundwater Permits Unit at 517-373-8148. Please complete the required forms and submit them to our office by July 20, 2012.

If you have any questions regarding this letter, please contact Mr. Jeff Warner at 517-373-0583.

Sincerely,

Rick D. Rusz
Groundwater Permits Unit
Permits Section
Water Resources Division

cc: DEQ - Lansing

Memorandum



THE CITY OF
FENTON

PUBLIC WORKS

DATE: June 27, 2012

TO: Lynn Markland, City Manager

FROM: Daniel Czarnecki, Public Works Director

RE: Water Treatment Plant Groundwater
Discharge Permit Compliance

Recently, the MDEQ performed a Compliance Evaluation Inspection (CEI) at the water treatment facility. This CEI is a requirement of the Natural Resources and Environmental Protection Act of 1994, and is part of our ground water discharge permit.

Steve Guy and his staff have worked hard to meet all the requirements of the permit. Steve has also been working with the MDEQ to provide the necessary information and correcting reporting discrepancies.

Based on the CEI, the MDEQ has determined the City of Fenton water treatment facility is in compliance with their groundwater discharge permit. Steve and his staff should be commended for a job well done.

Memorandum



THE CITY OF
FENTON

DATE: June 20, 2012

TO: Lynn Markland, City Manager

FROM: Daniel Czarnecki, Public Works Director

RE: Lift Station SCADA Upgrade

Our existing sanitary sewer lift stations were all upgraded in 2010 with new pumps, motors, control panels, generators, and monitoring systems. The monitoring system, or SCADA, includes cell phones at each lift station to communicate back to a stand-alone computer system at the DPW building that contains a special software system specific for this application. The overall SCADA software system is an Outpost 2 system from Multitrode. The company is located in Florida. We currently have a service plan to cover updates and engineering support with Multitrode through Kennedy Industries out of New Hudson, Michigan. Last year the support contract cost us \$6,950 and our cell phone bills were \$3,840 for the year. The total yearly cost for the SCADA system is \$10,790

Recently, Kennedy Industries approached the City with a new type of support contract. They propose to provide a hosting platform for our SCADA which is easy to access from any computer utilizing a specific code. The system, Kennedy Industries Station Manager, or KISM, would be a FTP data web access site that would collect all our SCADA information on secure servers and provide to us the same information we are currently utilizing. KISM would still utilize the Multitrode programs and would provide any upgrades as they come out. The current cell phone system would be taken over by KISM and the City would only be responsible for the cell modem. This would save us about \$5,300 per year. All computer hardware, SCADA software, virus and spam protection, engineering support, and data access would be included. The City would still be responsible for pump station equipment and hardware, which we already maintain.

In the past year we have had trouble with our lift station computer system with hackers and spam. We also have seen issues with the computer programs. These items would become the responsibility of KISM and we would be able to eliminate the stand-alone computer system at the DPW. Those two computers can be reprogrammed and utilized to replace two existing DPW computers.

Kennedy Industries has proposed setting up the City of Fenton on their hosting platform and providing the first year of the service plan for \$14,960. The second year of the KISM service plan will then be \$5,460. The two year cost for this program is \$19,630. Our current two year cost for our existing system is \$21,580. This would be a savings

of \$1,160 over the first two years and a savings of \$5,330 each year thereafter. Kennedy Industries indicated the service contract contains a yearly increase of 1% over inflation.

Kennedy Industries has provided this hosting platform and service plan to their clients for the past 18 months. Some of their current participants include the City of Marshall, Pittsfield Township, Northwest Utilities in the Saginaw area, and the State of Michigan for their storm water lift stations. While this is a fairly new technology, we would not be the first to utilize it. They also utilize redundancy backup server.

In addition to the savings on cell phone usage and freeing up two computers, the benefits provided through this system, include unlimited access to our lift station SCADA information from any computer, a customized website to access the info, ability to add additional layers of data or pages, virus and spam protection, hardware and software support, and full technician support.

It is my recommendation that City Council approves the quote from Kennedy Industries, Milford MI, for Kennedy Industries Station Manager setup and support of the sanitary sewer lift stations SCADA system for FY13 in the amount of \$14,960, and FY14 in the amount of \$5,460, and authorize the City Manager to sign the agreement.

FRIENDS OF PUBLIC TRANSPORTATION



P.O. Box 920 • Flint, Michigan 48501 • (810) 766-5273

Dear Genesee County Voter,

As an important member of this community, we are asking for your assistance on an issue of great importance to the people of Genesee County.


You understand the vital role that public transportation plays in our community- providing opportunities for people from every part of Genesee County to get to jobs, medical appointments, visit family, attend school, contribute to economic development and save energy and reduce pollution. With the changing economic conditions, the growing number of retirees and the increased cost of fuel, affordable transportation options are essential.

If you own a business or work in the area, you probably know someone who utilizes the public transportation system and its services. The demand for public transportation in our community continues to grow at a record rate.

On August 7, 2012, the voters of Genesee County will be asked to approve a millage *renewal* (no new taxes). We hope you will consider endorsing this millage renewal on behalf of the many residents of Genesee County who depend on this essential service.

Enclosed is an official endorsement, which authorizes the inclusion of your name as a supporter for the renewal of the transportation millage. Please sign this and return it either by mail, to P.O. Box 920, Flint, MI., or by fax : (810) 742-2400.

Sincerely,


Michael Zelle,
Friends of Public Transportation

**INDIVIDUAL MILLAGE ENDORSEMENT
AUTHORIZATION FORM**

I/We, _____, hereby endorse the Mass
Transportation Authority renewal millage vote for 4/10 of one mill on August 7,
2012, which supports retention of the countywide public transportation. This
transportation renewal millage will result in no new taxes.

I/We give permission to the Friends of Public Transportation to use my/our
name(s)/organization in the local media effort up to the Primary election on August
7, 2012.

Name: _____
(Please Print Name)

Name/Organization: _____
(Signature of Authorized Agency or Representative)

Title: _____
(Title of Agency Representative)

Address: _____

City/State/Zip code: _____

Phone Number: _____ Fax Number: _____

Email Address: _____

Fax to: (810) 742-2400

**Or Mail to: Friends of Public Transportation
P.O. Box 920, Flint, MI. 48501**



June 21, 2012

Ms. Sue Osborn
Mayor
City of Fenton
301 S. Leroy St.
Fenton, MI 48430

Dear Mayor Osborn:

Genesee Health Plan and the community have been working together for about 11 years to improve health access for uninsured residents of Genesee County. In that time, GHP has provided a medical home and life-saving prescription drugs to more than 60,000 people, all while helping to control costs for local taxpayers.

In 2006, a special millage was proposed to Genesee County voters as a way of sustaining the health plan while bringing millions of additional federal dollars into the local health care system. Many community partners endorsed the program, leading to a successful millage campaign. The millage proposal passed with 85,000 people voting to support the 7-year millage proposal.

The vote to renew the millage will be on the Nov. 6, 2012, ballot. In preparation for the renewal of the millage, **Friends of GHP, the campaign committee supporting the millage renewal, is requesting the endorsement of the millage renewal by you and your organization. Your help and ongoing support is deeply appreciated by GHP and the thousands of people who have been and will continue to be helped by the plan.**

An individual and organizational endorsement form and return envelope are enclosed. In addition, individual endorsements and corporate or personal contributions (of any amount) to support the campaign would also be greatly appreciated.

As we know, the future of affordable health care remains to be determined and, even under best of health reform, thousands of people and many services will not be covered. And, reform or not, people need a place to go for help with health care. For questions please call Linda Hamacher, President and CEO of the Genesee Health Plan at (810) 232-7740 ext 209.

Thank you for your help.

Sincerely,

Friends of Genesee Health Plan
PO Box 320345
Flint, MI 48532



The Genesee Health Plan is affordable, basic health coverage for working adults who can't get insurance from their employer and don't qualify for Medicaid or other state programs. Without the Genesee Health Plan coverage, many patients would not have access to primary and preventive care, which would overload our already crowded and expensive emergency rooms.

We need to continue funding the Genesee Health Plan by voting YES on Nov. 6, because it is an effective way to help families stay healthy and it saves taxpayers money in the long run.

Here are the facts about the Genesee Health Plan:

- ✓ The award-winning Genesee Health Plan has provided life-saving health care to 60,000 of our neighbors in the last 10 years.
- ✓ Thanks to the Genesee Health Plan, mammograms and preventive screenings for women have quadrupled.
- ✓ The number of uninsured children in our community is down 25 percent, thanks to the Genesee Health Plan.
- ✓ Since 2005, emergency room visits by people enrolled in the Genesee Health Plan are down 51 percent. This saves us all money, since hospitals pass on the costs of treating the uninsured to consumers.
- ✓ This proposal is not a tax increase. It simply keeps in place what's been working so well the past 10 years.
- ✓ Not one penny of the millage goes to administrative costs, and there is strict independent oversight to ensure taxpayer dollars are being spent wisely.

How you can get involved in the campaign:

- ✓ Sign endorsement letters, and encourage others to sign them
- ✓ Make personal and corporate contributions to Friends of Genesee Health Plan
- ✓ Invite campaign spokespersons to speak to your organization
- ✓ Include news about the campaign in newsletters and email blasts
- ✓ Give employees yard signs in support of the campaign
- ✓ Link to campaign information from your personal and company websites and social media pages
- ✓ Spread the word and help get others involved!
- ✓ "Like" us on Facebook, follow us on Twitter, and encourage others to do the same.

www.facebook.com/geneseehealthplan

www.twitter.com/GeneseeHealth

**ORGANIZATION MILLAGE RENEWAL
ENDORSEMENT AUTHORIZATION FORM**

We, _____,

Hereby endorse the Health Care Services Millage Renewal voter for a renewal of a levy of 1.0 mill on November 6, 2012, which will support continuation of a health care service delivery system for underinsured and uninsured low-income resident of Genesee County. This millage will produce funding that will continue to result in substantially improved health care services for residents of the County while providing everyone needing help with a place to go for information and support.

We give permission to the Friends of Genesee Health Plan for our organizations name to be used in the local media effort.

Name: _____
(Signature of authorized Agency or Representative)

Title: _____
(Title of Agency Representative)

Address: _____

City/State/Zip Code: _____

Phone Number: _____

Fax to: 810-232-7795

Or Mail to:

Friends of Genesee Health Plan
G-3169 Beecher Road, Suite 204
Flint, MI 48532

Thank you for your support!

**Friends of Genesee Health Plan
Individual Millage Endorsement
Authorization Form**

I, _____, hereby endorse the Health Care Services Millage Renewal vote for a 1.0 mill continuation on November 6, 2012, which supports continuation of a health care service delivery system for uninsured low-income residents of Genesee County. This millage renewal will continue to produce funding that will continue to result in substantially improved health care services for uninsured low-income residents in the County while providing everyone needing help with a place to go for information and support.

I give permission to the Friends of Genesee Health Plan for my name to be used in the local media effort.

Please print the way in which you would like your name listed:

(Signature of authorized individual)

Title: _____

Address: _____

City/State/Zip Code: _____

Phone Number: _____

Mail to:
Friends of Genesee Health Plan
P.O. Box 320426
Flint, MI 48532
Fax: 810-232-7795

Thank you for your support!

Memorandum



THE CITY OF
FENTON

DATE: June 29, 2012

TO: Mayor Sue Osborn and City Council

FROM: Lynn Markland, City Manager

A handwritten signature in black ink, appearing to be 'L. Markland', written over the printed name of the City Manager.

RE: Financing for the Fenton Community
& Cultural Center Project

There has been a lot of discussion regarding the financing for the Fenton Community & Cultural Center Project. The FCC Board of Governors and the City Council has approved an agreement for the operations and management of the FCCC. The DDA has agreed to fund the cost of architectural drawings for the construction of the addition where some cultural activities can take place and some renovations to the existing building. The FCCC Board of Governors has raised some funds through community donations to assist in this project. The project is still short of funding. The DDA has budgeted \$300,000 to assist with the first stages of this project. This project needs to move forward and the City Council and DDA have discussed financing another \$1 million of the project through a debt that would be paid by the DDA. I would like to have the City Council authorize the DDA to proceed with a commitment of the funds. We will then have the DDA Board obligate the DDA to pay for the debt and the administration will begin the formal process of securing the financing for the project.