



City of Fenton

301 South Leroy Street • Fenton, Michigan 48430-2196 • (810) 629-2261 • FAX (810) 629-2004

COUNCIL WORK SESSION AGENDA
Monday, March 4, 2013
City Hall Conference Room
301 South Leroy Street
7:30 PM

1. Call to Order.
2. Roll Call.
3. Citizen Comments: Request by citizens to speak on specific agenda items.
4. Discussion on the bids for maintenance on well #6 at the Water Treatment Plant.
5. Discussion on the bids for water storage tank cleaning.
6. Council Member Comments.
7. Call to the Audience.
8. Adjournment.

IF ACCOMMODATIONS ARE NEEDED DUE TO A DISABILITY, PLEASE CONTACT THE CITY CLERK'S OFFICE.

Memorandum



THE CITY OF
FENTON

PUBLIC WORKS

DATE: February 28, 2013

TO: Lynn Markland, City Manager

FROM: Daniel Czarnecki, Public Works Director
Stephen Guy, Water Plant Superintendent

RE: WTP Well #6 Maintenance Bids

The Water Treatment facility has a need for maintenance to be performed on Well #6. This has been determined based on the reduced pumping volumes being produced by this well. The well needs to be chemically cleaned which will help to increase well capacity. The pump needs to be pulled and inspected for wear of the parts. The column, shafts, and couplings need to be inspected for wear. While the pump is pulled a video of the inside of the well must be taken. Any areas of concern, such as holes in the screen etc., must be detailed in a written report that accompanies the video. The contractor will make his recommendation for repairs prior to any work being completed on the pump. Once the work on the pump is completed, the contractor will need to reinstall the pump and test the well.

Bid specifications were prepared and notice was placed in the newspaper. We received three bid proposals for this work.

COMPANY	Cleaning	Overhaul	TOTAL
Peerless Midwest, Ionia MI	\$7,500.00	\$12,488.00	19,988.00
Northern Pump, Lansing MI	\$13,299.00	\$8,740.50	22,039.50
Utility Services, Inc, Perry GA			28,657.00

The work proposals to pull and inspect the pump, clean the well, and reinstall the unit are very similar from each company. The overhaul costs are based on worst-case scenario and are typical repairs that are made for a pump of similar size and age. Water treatment staff will review the proposed repairs and will only approve necessary overhaul work. Also, there are some major pump parts that are not figured into the above bids. Items such as motor overhaul and new pump bowl assembly, could add another \$3,000-\$5,000 to the cost of the project. Timeliness of the repairs is important. The well needs to be back in operation by May 1st.

It is our recommendation that the bid be awarded to Peerless Midwest at a cost not to exceed \$25,000. This will cover the cost for worst-case scenario on repairs, including the major pump parts.

BID PROPOSAL

I will meet all of the requirements and provide all of the services for the amounts listed as outlined in this bid proposal:

Well #6 Maintenance:

Cost of project: \$ 19,988.⁰⁰

Exceptions to the bid: _____

Company Peerless Midwest, Inc.
Address 9494 Torrey Rd., Grand Blanc, Mi. 48939
Phone 248-996-2721
Authorized Agent Steven Studer
Signature Steven D. Studer
Title Project Manager
Date 2-21-2013



February 21, 2013

City of Fenton
301 South Leroy St.
Fenton, MI 48430

Re: Well #6 Maintenance

We are pleased to provide the following proposal for your consideration to perform the necessary maintenance for Well #6.

Well Cleaning

- We will chemically rehabilitate this well using our in place cleaning method. We will spend a minimum of three days using a 1000 gallon cleaning tank to surge the chemicals in and out of the well screen, gravel pack, and formation. This cleaning should take no more than three days to complete, but the pricing structure given in this proposal is good for five days.
- We will apply several separate shots of chemicals into the well using a total of not more than eight 55 gallon barrels of hydrochloric acid, and one barrel of sodium hypochlorite. All chemicals will be neutralized prior to being pumped out of the well.
- After each cleaning set, the well will be pumped off. During this process of pumping off, we will also test the well's specific capacity each time. This will enable us to determine the dosage and process for each set of cleaning.
- Once we, along with The City of Fenton, determine the well has been sufficiently cleaned, we will pull the pump from the well. A color down hole well video will then be conducted within 24 hours.

Total Price For Well Cleaning = \$7,500.00

Well Pump Teardown and Overhaul

- Our shop will tear-down the pump bowl assembly, column pipe, line shaft, bearings, and retainers. A recommendation will then be sent for anything additional other than what we consider to be normal wearing parts. We have automatically included all new line shafting in our proposal due to the condition of the line shaft on the last two pumps that were pulled out and overhauled.
- The 40Hp electric motor will be test run at our motor shop to see if its performance warrants the motor to be overhauled as well.
- Normal wearing components included in our pricing are as follows: Brass bearings, 12RK bowl assembly bolting, stainless steel shaft sleeves, stuffing box bearing, stuffing box packing, all new stainless steel shaft couplings, rubber line shaft bearings, all new carbon steel line shaft, new copper airline, airline gauge, stuffing box packing, discharge gauge, and water slinger.
- Items excluded are as follows: New 10" column pipe, and new factory assembled pump bowl assembly.

Total Price For The Pump Overhaul = \$12,488.00

Steve Guy

From: Studer, Steve <steve.studer@peerlessmidwest.com>
Sent: Tuesday, February 26, 2013 4:30 PM
To: Steve Guy
Subject: Well #6

Steve,

Below are the prices you had asked about regarding the motor overhaul and new bowl assembly. Feel free to contact me anytime with questions. Thanks again.

New 2 Stage pump bowl assembly rated for 1120gpm @ 97' TDH = \$3,031.95

Complete overhaul of the existing 40Hp motor = \$1,574.00

Steven Studer
Project Manager
9494 Torrey Road
Grand Blanc, MI 48439
248.996.2721 Cell
616.527.5508 Fax



www.peerlessmidwest.com

INVITATION TO BID
WELL #6 MAINTENENCE
CITY OF FENTON

The City of Fenton, Michigan will receive sealed bids at the City Clerk's Office, 301 South Leroy Street, Fenton, Michigan 48430-2196 to perform maintenance to Well #6 at the City of Fenton water treatment plant until 2/22/13 at 11:00 AM.

Bids will be publicly opened and read, on the date specified above, in the conference room of the Fenton City Office, 301 South Leroy Street, Fenton, Michigan. Bids must be submitted in sealed envelopes plainly marked "WELL #6 MAINTENENCE – CITY OF FENTON."

Bids are being solicited only from responsible and established bidders known to be experienced and regularly engaged in the work of well maintenance and repairs. Bidders may be required to show satisfactory evidence that he has the necessary capital, equipment and personnel to do the work.

Proposal forms and specifications are on file for the inspection of bidders at the Fenton City Offices, 301 South Leroy Street and copies may be obtained by qualified bidders. Sealed proposals must be submitted on the bid forms furnished by the City.

The City Council reserves the right to reject any or all bids and to accept any bid, or portion thereof, which, in their opinion, is most advantageous to the City.

For questions regarding the project contact Stephen Guy at (810) 614-1761.

Daniel Czarniecki
Director of Public Works

PART I

GENERAL INFORMATION FOR THE BIDDER

I-1 QUALIFICATION REQUIREMENTS

Bids are solicited only from responsible bidders known to be experienced and regularly engaged in work of similar character and scope to that covered in this Request for Bids ("RFB"). Bidder may be required to show satisfactory evidence that he has the necessary capital, equipment and personnel to do the work.

I-2 BID FORM

Sealed bids must be submitted on the bid forms furnished by the City. All bids must be filled out in ink or typewritten and shall be legally signed with the complete address of the bidder given thereon. Bidders not responding to all of the information requested in this RFB may have their bids rejected. The City Council reserves the right to reject any and all bids and to accept any bid which, in its opinion, is most advantageous to the City. Bids submitted must remain valid for at least ninety (90) days past the response date provided in this RFB.

I-3 RESPONSE DATE

To be considered, sealed bids must be received at the City Clerk's Office, 301 South Leroy Street, Fenton, MI 48430, on or before the time specified in the cover letter. The City Clerk's Office is open Monday thru Friday, excluding holidays, between 9:00 a.m. and 5:00 p.m. Contractors mailing bids should allow adequate delivery time to assure timely receipt of their bids. Sealed envelopes containing bids must be clearly marked on the outside with the contractor's name and "WELL #6 MAINTENANCE - CITY OF FENTON."

All information submitted in the bid, including but not limited to bid prices, equipment, etc., must remain valid and available for acceptance by the City for at least ninety (90) days past the submission deadline.

I-4 OPENING OF BIDS

All bids received will be publicly opened and read at the time and place specified in the cover letter. All bidders are invited to be present.

I-5 REJECTION OF BIDS

The City reserves the right to reject any or all bids, in part or in their entirety, or to waive any informality or defect in any bid, or to accept any bid which, in its opinion is deemed most advantageous to the City.

I-6 EXPLANATIONS AND ALTERNATE BIDS

Explanations desired by a prospective bidder shall be requested of the City in writing, and if explanations are necessary, a reply shall be made in the form of an addendum, a copy of which will be forwarded to each bidder. Every request for such explanation shall be in writing and addressed to: Director of Public Works, City of Fenton, 301 S. Leroy St, Fenton, MI 48430.

No inquiry or request received within three (3) working days of the submission deadline for bidders will be given consideration.

Bidders may provide alternate means of providing the services called for in this RFB at their discretion. This in no way relieves the bidder from providing the responses called for in this RFB. The City is under no obligation to consider any such alternates that may be provided.

I-7 CONTRACT EXECUTION

The bidder to whom the Contract is awarded shall, within 10 calendar days after the notice of award, enter into a written contract with the City. Failure to execute a contract will be considered abandonment of the award and the City shall have no further obligation to that bidder.

I-8 INCURRING COSTS

The City is not liable for any costs incurred by contractors prior to the issuance of a contract.

I-9 MATERIAL SUBMITTED

All materials submitted as part of a bid will become the property of the City. The City reserves the right to use any or all ideas presented.

I-10 LENGTH OF CONTRACT

Bids shall address, to the greatest extent possible, all possible service and installation impacts, including, but not limited to, bid prices, equipment, etc., throughout the term of the contract.

PART II
WELL #6 MAINTENANCE
BID SPECIFICATIONS

II-1 DEFINITIONS

“Bids” – shall be defined as an announcement of terms indicating what items are needed to complete a project.

“Bidders” – shall be defined as any person(s) or company that attempts to meet the terms of the bid.

“City” – shall mean the City of Fenton.

“Contract” – shall mean the contract between the City and the Successful Bidder

“Successful Bidders” – shall be defined as the bidder who is chosen by the City Council to enter into a contract with the City.

“Vendor” - Any party that enters into a contract either written or verbal, to maintain Well #6 at the City of Fenton water treatment plant in accordance with this bid document.

These definitions are meant as guides for understanding and are not binding explanations.

II-2 PROJECT NARRATIVE – SCOPE OF PROJECT

The City of Fenton uses groundwater wells as the source of water for treatment. Well #6 is in need of maintenance. The well needs to be chemically cleaned and the pump pulled and inspected for wear of the parts. The column, shafts, and couplings need to be inspected for wear. While the pump is pulled a video of the inside of the well must be taken with a copy provided to the city. Any areas of concern, such as holes in the screen etc., must be detailed in a written report that accompanies the video.

Recommendation for repairs of the pump should be given to the city staff after inspection of the pump and prior to any work being completed on the pump. An air/vac valve needs to be installed on the discharge line.

After the cleaning, inspection and completion of any authorized work on the well and pump it must be reinstalled. The contractor must pull the first sample for bacteriological testing. The city will pull the second sample, provided the first sample passes testing. In the event the first bacteriological sample does not pass the contractor will be required to re-chlorinate and resample. The Fenton water treatment plant will provide sterile bottles and bacteriological testing at no charge. If another lab is used the contractor will be responsible for any laboratory materials and charges.

Any agent used for cleaning must be NSF certified for use in potable water and cleared by the city representative in advance of the project.

All bids REQUIRE a narrative explanation about the type of well cleaning that is proposed. Duration of cleaning, chemicals and quantities used in the process, and how it is determined that the well is sufficiently cleaned.

II-3 BIDDER RESPONSIBILITY:

By submitting a bid to do the work, the Bidder represents that it is fully informed concerning the scope of the Project, the requirements of the Contract, the physical conditions likely to be encountered in the work, and the character, quality, and quantity of services required by the City. The Successful Bidder shall furnish all labor materials, supplies, devices, or tools needed to perform the required services. The Bidder will not be entitled to additional compensation if it later determines that conditions require methods or equipment other than those anticipated in making its bid. In addition, the Successful Bidder shall provide all vehicles and other equipment and material necessary for the work as outlined in this proposal to be performed at the City of Fenton Water Treatment Facility, 15300 North Road in Fenton, Michigan. Bidders having questions regarding this RFB should request clarification before submitting a bid. Negligence or inattention of the Bidder in filing a bid, or in any phase of the performance of the work, shall be grounds for refusal of the City to agree to additional compensation.

II-4 SAFETY

The Successful Bidder shall comply with the Safety Rules and Regulations of the Associated General Contractors of America, the Occupational Safety and Health Standards of the Construction Industry, State of Michigan, Department of Energy, Labor & Economic Growth, for the protection of workers on this project.

All equipment and work shall conform to the requirements of the Occupational Safety and Health Act and Michigan Department of Labor Occupational Safety Standards, as amended.

The Successful Bidder shall observe City ordinances relating to obstruction of streets, and shall obey all laws and city ordinances controlling or limiting those engaged in the work. The Successful Bidder shall handle the work in a manner that will cause the least inconvenience and annoyance to the general public and to the property owners.

II-5 ASSIGNMENTS OR SUBCONTRACTING:

The Successful Bidder shall not assign, subcontract or otherwise transfer its duties and/or obligations under this proposal, without prior written consent of the City. If the bidder anticipates that it will need to subcontract its duties in order to fulfill the Contract requirements, that information must be disclosed in the Bidder's response.

II-6 FAIR EMPLOYMENT PRACTICES:

The Successful Bidder agrees to not discriminate against any employee or applicant for employment, to be hired in the performance of the contract with respect to hire, tenure, term, conditions or privileges of employment, or any other matter directly or indirectly related to employment, because of sex, race, color, religion, nation origin, ancestry, handicap or any other basis prohibited by State or Federal law or regulations.

II-7 CONTRACTOR'S PAYMENT OF TAXES, ETC.

The Successful Bidder shall be solely responsible for:

- a. Payment of wages to its work force in compliance with all Federal and State laws, including the Federal and State Wage and Hour laws.
- b. Payment of any and all FICA, unemployment contributions and other payroll-related taxes or contributions required to be paid by the Successful Bidder under State and Federal law.
- c. Payment of all applicable Federal, State, or Municipal taxes, charges or permit fees, whether now in force or subsequently enacted.
- d. Payment of any and all suppliers, merchants, or vendors from whom the Successful Bidder obtains items and materials related to the contract.

The Successful Bidder shall indemnify and hold the City harmless from all claims arising from the foregoing payment obligations of the Successful Bidder.

II-8 DAMAGE TO PROPERTY

The Successful Bidder also accepts sole responsibility for any damage to any public or private property resulting from their performance of the work.

The Successful Bidder will protect, defend, and hold harmless the City from any and all damage, claim, liability, or expenses whatsoever, or any amounts paid in compromise there of arising out of or connected with the performance of this contract.

II-9 INSURANCE:

A. Liability Coverage's

The Successful Bidder shall furnish at his own expense and keep in full force during the terms of this contract the following coverages which shall list the City as an additional insured:

- Insurance covering bodily injury and property damage in the minimum sum of \$500,000
- Automobile liability insurance in the minimum of \$500,000 combined single limit for bodily injury and property damage.

Worker's Compensation Compliance

Successful Bidder shall also comply with all requirements of the Michigan Workers' Compensation Law and shall at his own expense, maintain such insurance, including employer's liability, as will protect him from claims under said law and from any other claims for personal injuries, including death which may arise from the operations under

the contract, whether operations be by himself or anyone directly or indirectly employed by him. The Successful Bidder shall provide the City with a copy of its workers' compensation insurance certificate.

B. Certificates of Insurance

Included in bid package, Bidders shall provide to the City complete certificates of insurance to meet the above requirements. Policies shall be endorsed to provide the City at least 30 days written notice of cancellation or intent not to renew coverages as called for above.

II-10 QUALITY OF SERVICE

The City expects the Successful Bidder to maintain all equipment in a clean and well-operating fashion, with special consideration for proper maintenance and care of all elements, items and equipment mentioned in this document. The Successful Bidder will operate in a professional manner and keep all noise and other nuisances to a minimum at all times while under contract with the City. The City is looking to keep from inconveniencing the public as much as possible. The Successful Bidder shall file all documents outlined in this RFB in a timely and well-organized manner.

II-11 OPERATION OF VEHICLES

The Successful Bidder shall operate all company vehicles in a manner so as to not impede traffic flow on City streets. Company vehicles are not to be left unattended for any reason except for emergencies or in the actual performance of the job. When a vehicle is left unattended for the actual performance of the job, it shall be according to all City Codes and ordinance in place at that time.

II-12 SUPPORT FACILITIES

Successful Bidder shall have an available office with sufficient staff and communications facilities to assure ready accessibility and prompt response to the needs of the City.

II-13 BREACH OF CONTRACT AND CITY'S RIGHT TO TERMINATE CONTRACT

In the event that any of the provisions of this bid and/or resulting contract are breached by the Successful Bidder, the City shall give written notice to the Successful Bidder of the breach or pattern of behavior that constitutes the breach and allow the Successful Bidder to resolve the breach or pattern of behavior that constitutes the breach within ten (10) calendar days of Successful Bidder's receipt of notice. If the breach or pattern of behavior is not resolved, then the City Manager of the City of Fenton shall have the right to cancel any contract by sending written notice to the Successful Bidder of the cancellation.

If the Successful Bidder should be judged bankrupt, if it should make a general assignment for the benefit of its creditors, if a receiver should be appointed on account of its insolvency, if it should persistently or repeatedly refuse to supply enough labor, materials and/or equipment to meet the scope of work of the contract, if it should persistently disregard laws of the State of Michigan and/or ordinances of the City, or if it fails to comply and fulfill its obligations under any provision of the contract resulting from its bid, the City may, without prejudice to any other right or remedy, terminate the contract immediately.

II-14 CITY'S RIGHT TO MODIFY CONTRACT

The City reserves the right to negotiate with the Successful Bidder for a change in terms of the contract during the term of the contract and to make adjustments relative to the implementation of a change that reduces or modifies the need for the installation services. If the City and the Successful Bidder are unable to agree on a revised contract, the City may seek new proposals and, upon a minimum of ten (10) calendar day's written notice from the City, may terminate the unexpired portion of the contract. The City shall not be liable for any cost under this section beyond the contract price for the period where service is actually provided.

II-15 REFERENCES

All Bidders shall include a list of current and prior projects similar to that proposed in this RFB as references for qualifying experience. The name, address, and telephone numbers of the responsible individual(s) at the reference project site who may be contacted shall be included. Particular attention will be paid to references from other municipalities and/or public sector entities within Genesee, Oakland and Livingston Counties.

II-16 PAYMENT

The Successful Bidder shall submit invoices on a one time basis for the work completed. The City shall pay invoices for acceptable work within thirty (30) days of receipt.

II- 17 NO CONTACT POLICY

Bidders may direct questions related to this request for proposals to the point of contact prior to submission of a bid. Bidders shall not lobby or contact any other city official, including but not limited to the Mayor, City Council, City Manager, Assistant City Manager, a Department Head or other staff with respect to its bid or the award of any contract related to this request for proposals from the time this request is issued to the award of a contract. Violation of this requirement may lead to disqualification of a bid.

II-18 NO CONFLICT OF INTEREST WITH THE CITY OF FENTON

Section 5.13 of the Fenton City Charter provides that “no contract or purchase involving an amount in excess of one hundred dollars shall be made by the city in which any elective or appointive officer or any member of his [or her] family has any pecuniary interest, direct or indirect” unless the City Council determines, by unanimous vote, that it is in “the best interests of the City” to enter into such contract. Section 5.13 further provides that “an officer shall be deemed to have a pecuniary interest in a contract if he [or she] or any member of his [or her] family is an employee, partner, officer, director or sales representative of the person, firm or corporation with which such contract is made, or of a sales representative of such person, firm or corporation.”

In accordance with Section 5.13, the bidder shall disclose and describe any business, financial, pecuniary or familial relationship existing between the Bidder (or any officer, agent, or employee of the Bidder) and any officer, employee, or agent of the City. For purposes of this provision, “familial relationship” and “relative” are defined as: father, mother, husband, wife, son, daughter, sister, brother, father-in-law, mother-in-law, son-in-law, daughter-in-law, sister-in-law, or brother-in-law.

In the space provided below, list and describe all existing conflicts of interest or check the box, indicating that there are no known conflicts of interest.

to the best of my knowledge, no conflict of interest exists.

BID SUBMITTED PURSUANT TO THE CITY OF FENTON
WELL #6 MAINTENANCE SERVICES

City of Fenton
301 South Leroy Street
Fenton, Michigan 48430

The undersigned hereby declares that this bid is made in good faith without fraud or collusion with any person or persons bidding on the same Contract; that he/she has carefully read and examined the Contract Documents, including the Request for Bid (RFB), General Requirements, and Program Guidelines for the designated work and understands all of the same; that he/she, or his/her representative, has made such personal investigation at the sites as is necessary to determine the character and difficulties attending the execution of the proposed work. Bidder proposes and agrees that if this Proposal is accepted, bidder will contract with the City, provide necessary machinery, tools, apparatus and transportation services necessary to do all the work specified or referred to in the RFB and Contract Documents in the manner and time therein prescribed, and according to the requirements of the City as therein set forth, to furnish the insurance required of the Contractor by the RFB and Contract Documents, and that he/she will take in full payment, the unit prices set forth in the following proposal.

All bidders understand that the City reserves the right to accept or reject any and/or all bids, to waive any irregularities and/or errors in the bids, negotiate with any bidder, or to select the bid(s), or portions thereof, most advantageous to the City. The Successful Bidder agrees that this bid shall be good, may not be withdrawn and may be accepted by the City for a period of ninety (90) calendar days after the scheduled closing time for receiving bids.

Upon receipt of a written Notice of Award of the Bid, the Successful Bidder shall execute a formal Contract Agreement within ten (10) calendar days. In the event that the Contract is not executed within the time set forth above, the Bid Proposal shall become the property of the City as liquidated damage for the delay and additional expense to the City caused thereby.

Pursuant to your request for bids dated _____, I submit the following as my Company's bid, with the understanding that if my bid, or portion thereof, is accepted, I will execute a written contract with the City of Fenton which will embody the terms as outlined in the request for bids.

BID PROPOSAL

I will meet all of the requirements and provide all of the services for the amounts listed as outlined in this bid proposal:

Well #6 Maintenance:

Cost of project: \$ _____

Exceptions to the bid: _____

Company _____

Address _____

Phone _____

Authorized Agent _____

Signature _____

Title _____

Date _____

Memorandum



THE CITY OF
FENTON

PUBLIC WORKS

DATE: February 28, 2013

TO: Lynn Markland, City Manager

FROM: Daniel Czarnecki, Public Works Director
Stephen Guy, Water Plant Superintendent

RE: Water Storage Tank Cleaning

The City of Fenton utilizes two ground storage tanks that are situated at the top of Denton Hill (11298 Denton Hill Rd.). The 500,000 gallon tank was constructed new in 1999. At that time, the 1,000,000 gallon tank was cleaned. The MDEQ requires the tanks to be cleaned and inspected every 10-15 years. It is time to have this done.

A bid specification was created to cover the work. Both tanks need to be drained, removal of any buildup or debris, inspected for cracking or damage, chemically cleaned, disinfected, refilled, and bacteriologically tested. Only one tank can be out of service at a time during the project. Notice was placed in the newspaper.

On February 22nd we received the following bids:

COMPANY	Inspection and cleaning	Exception	BID TOTAL
Utility Services, Portage MI	\$4,550	\$9,600	\$9,600
Pittsburgh Tank, Henderson KY			\$12,500
Liquid Engineering Corp, Billings MT	\$5,150	\$5,700	\$10,850

The exception provided by Utility Services is to do the same inspection as specified in the bid documents, but utilizes a cleaning of the tank walls with an approved chemical solution. They propose the entire project cost, with the chemical cleaning at \$9,600.

The exception provided by Liquid Engineering Corp was to spend two additional days providing chemical cleaning of the tank walls. This cost would be in addition to the bid amount, making their proposed project cost to be \$10,850.

At this time we do not anticipate any large repairs to be necessary. However, that could change during the inspection of the tanks, and is not included in the bid prices.

It is our recommendation the bid be awarded to Utility Services, Portage MI in the amount of \$9,600.

Date: 2/27/13
To: Daniel Czarnecki
From: Stephen D. Guy
RE: Finished water storage tanks inspection & cleaning

On February 22 public bids for inspection and cleaning of the two finished drinking water ground storage tanks were opened at city hall. There were three bids received and opened.

The first bid was from Utility Services out of Portage MI for a price of \$4,550.00. They also had an exception to the bid of \$9,600.00 that included chemically cleaning the walls.

The second bid was from Pittsburgh Tank out of Henderson Kentucky for a price of \$12,500.00

The third and final bid was from Liquid Engineering Corporation out of Billings Mt. for a price of \$5,150. They also had an exception to the bid for wall cleaning of \$2,850 per day. The project would require two days for a total of \$10,850.00.

I recommend that the bid be awarded to Utility Services out of Portage MI in the amount of \$9,600.

BID PROPOSAL

I will meet all of the requirements and provide all of the services for the amounts listed as outlined in this bid proposal:

Cleaning and Inspection of Ground Storage Tanks:

Northern Tank (500,000 Gal): \$ 2,050.⁰⁰

Southern Tank (1,000,000 Gal): \$ 2,500.⁰²

TOTAL for both tanks: \$ 4,550.⁰²

Exceptions to the bid: Northern Tank - Chemical Clean \$3,800.⁰⁰

Southern Tank - Chemical Clean \$5,800.⁰⁰

Company Utility Service Company, Inc.

Address 775 Anchor Lane, Portage, MI 49002

Phone (269) 377-0771

Authorized Agent Daniel J. Kitchen

Signature 

Title Water Systems Consultant

Date 2/18/2013

INVITATION TO BID
GROUND STORAGE TANKS CLEANING AND INSPECTION
CITY OF FENTON

The City of Fenton, Michigan will receive sealed bids at the City Clerk's Office, 301 South Leroy Street, Fenton, Michigan 48430-2196, to perform cleaning and inspections of two potable water ground storage tanks for the City of Fenton until 2/22/13 at 11:15 AM.

Bids will be publicly opened and read at that time in the conference room of the Fenton City Office, 301 South Leroy Street, Fenton, Michigan. Bids should be submitted in sealed envelopes plainly marked "GROUND STORAGE TANKS – CITY OF FENTON."

Bids are being solicited only from responsible and established bidders known to be experienced and regularly engaged in the work of cleaning and inspecting potable water tanks. Bidders may be required to show satisfactory evidence that he has the necessary capital, equipment and personnel to do the work.

Proposal forms and specifications are on file for the inspection of bidders at the Fenton City Offices, 301 South Leroy Street and copies may be obtained by qualified bidders. Sealed proposals must be submitted on the bid forms furnished by the City.

The City Council reserves the right to reject any or all bids and to accept any bid, or portion thereof, which, in their opinion, is most advantageous to the City.

Any questions about the project should be directed to Stephen Guy at (810) 614-1761.

Daniel Czarnecki
Director of Public Works

PART I

GENERAL INFORMATION FOR THE BIDDER

I-1 QUALIFICATION REQUIREMENTS

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I-3 RESPONSE DATE

To be considered, sealed bids must be received at the City Clerk's Office, 301 South Leroy Street, Fenton, MI 48430, on or before the time specified in the cover letter. The City Clerk's Office is open Monday thru Friday, excluding holidays, between 9:00 a.m. and 5:00 p.m. Contractors mailing bids should allow adequate delivery time to assure timely receipt of their bids. Sealed envelopes containing bids must be clearly marked on the outside with the contractor's name and "GROUND STORAGE TANKS - CITY OF FENTON."

All information submitted in the bid, including but not limited to bid prices, equipment, etc., must remain valid and available for acceptance by the City for at least ninety (90) days past the submission deadline.

I-4 OPENING OF BIDS

All bids received will be publicly opened and read at the time and place specified in the cover letter. All bidders are invited to be present.

I-5 REJECTION OF BIDS

The City reserves the right to reject any or all bids, in part or in their entirety, or to waive any informality or defect in any bid, or to accept any bid which, in its opinion is deemed most advantageous to the City.

I-6 EXPLANATIONS AND ALTERNATE BIDS

Explanations desired by a prospective bidder shall be requested of the City in writing, and if explanations are necessary, a reply shall be made in the form of an addendum, a copy of which will be forwarded to each bidder. Every request for such explanation shall be in writing and addressed to: Director of Public Works, City of Fenton, 301 S. Leroy St, Fenton, MI 48430.

No inquiry or request received within three (3) working days of the submission deadline for bidders will be given consideration.

Bidders may provide alternate means of providing the services called for in this RFB at their discretion. This in no way relieves the bidder from providing the responses called for in this RFB. The City is under no obligation to consider any such alternates that may be provided.

I-7 CONTRACT EXECUTION

The bidder to whom the Contract is awarded shall, within 10 calendar days after the notice of award, enter into a written contract with the City. Failure to execute a contract will be considered abandonment of the award and the City shall have no further obligation to that bidder.

I-8 INCURRING COSTS

The City is not liable for any costs incurred by contractors prior to the issuance of a contract.

I-9 MATERIAL SUBMITTED

All materials submitted as part of a bid will become the property of the City. The City reserves the right to use any or all ideas presented.

I-10 LENGTH OF CONTRACT

Bids shall address, to the greatest extent possible, all possible service delivery impacts, including, but not limited to, bid prices, equipment, etc., throughout the term of the contract. The City seeks to have the ground storage tanks cleaned and inspected in the spring of 2013 before the demand rates raise up to spring/summer levels. The demand rate usually changes at about the end of April, so scheduling of the job can be finalized for any time after the bid award to the tenth of April.