



City of Fenton

301 South Leroy Street · Fenton, Michigan 48430-2196 • (810) 629-2261 • FAX (810) 629-2004

CITY OF FENTON COUNCIL AGENDA

Monday, March 12, 2012

City Hall Council Chambers

301 South LeRoy Street

7:30 PM

Call to Order.

Invocation.

Pledge of Allegiance.

Roll Call.

COMMENTS & REPORTS

- City Manager's Report
- Council Member Comments
- Legal Counsel's Report
- Mayor's Comments

CITIZEN'S COMMENTS: IF YOU WISH TO ADDRESS ANY AGENDA ITEMS, PLEASE IDENTIFY YOURSELF AND YOU WILL BE CALLED ON WHEN THAT ITEM IS REACHED. COMMENTS ON ITEMS NOT ON THE AGENDA MAY BE MADE AT THE CALL TO THE AUDIENCE.

A. CONSENT AGENDA:

- Approve and place on file the minutes of the January 23, 2012 regular Council meeting.
- Council authorize payment of invoices in the amount of \$131,768.12.
- Approve the request of Southern Lakes Parks and Recreation for street closures to occur during the "Back to the Bricks" Tune up event to be held on August 9, 2012 from 3:30 PM until 9:00 PM.

B. RESOLUTION NO. 12-05

Administration recommends that the Fenton City Council adopt Resolution No. 12-05, which authorizes a change in the standard lighting contract with Consumers Energy for replacement of one light, and authorize the City Manager to execute the necessary documents.

C. CONTRACTS AND AGREEMENTS

Local Bridge Program Application – Administration recommends that the Fenton City Council approve the quote from OHM, Livonia, to provide a completed M-DOT Local Bridge Program application for the Silver Lake Road Bridge, as outlined in their letter of understanding, at a cost of \$3,000, and authorize the City Manager to sign the agreement.

Community Center Architectural Services – Administration recommends that the Fenton City Council, along with the Downtown Development Authority, approve the contract amendment with Lindhout and Associates for the Community Center Restoration and Expansion Project at a cost not to exceed \$133,546.46.

D. SET PUBLIC HEARING

Administration recommends that the Fenton City Council introduce and set a public hearing for April 9, 2012, to accept citizens' comments on proposed Ordinance Nos. 660, 661, and 662 which would amend the City of Fenton Code of Ordinances, Chapters 4,5,15,19,26,27 and 29, regarding amendments to the Code of Ordinances concerning Civil Infractions.

CALL TO THE AUDIENCE

CLOSED SESSION

Administration requests that the Fenton City Council enter into Closed Session to discuss pending litigation.

RECONVENE TO OPEN SESSION

ADJOURNMENT

IF ACCOMMODATIONS ARE NEEDED DUE TO A DISABILITY, PLEASE CONTACT THE CITY CLERK'S OFFICE.

EXP CHECK RUN DATES 03/14/2012 - 03/14/2012

UNJOURNALIZED

OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 401 DDA CONSTRUCTION FUND					
Dept 851 DOWNTOWN DEVELOPMENT					
401-851-818.410	EVENT MARKETING	THE UPS STORE	COPIES	95.40	
401-851-818.410	EVENT MARKETING	TRI-COUNTY TIMES	FENTON 3RD THURSDAY	196.40	
401-851-820.911	DISPATCH EQUIPMENT	MUNICIPAL SERVICES CONSU	DISPATCH FACILITY UPGRADE SEPTEMBER 2	7,989.65	
401-851-825.200	STREET LIGHTS	CRAFTSMAN ELECTRICAL SER	DOWNTOWN LIGHTING	137.00	
401-851-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES DDA DIRECTOR	125.00	
401-851-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERIVICE REAL ESTATE MAT	1,090.00	
401-851-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES DDA BOARD MEETI	350.00	
401-851-971.400	MASTER PLAN IMPLEMENT	MANSOUR REALTY, INC	MARCH 2012 CONSULTING CONERSTONE PROJ	3,000.00	
401-851-975.750	WEBSITE	3SIXTY INTERACTIVE	WEBSITE HOSTING & REDESIGN	383.33	
401-851-975.750	WEBSITE	3SIXTY INTERACTIVE	WEBSITE HOSTING & DOMAIN NAME REGISTR	450.00	
Total For Dept 851 DOWNTOWN DEVELOPMENT				13,816.78	
Total For Fund 401 DDA CONSTRUCTION FUND				13,816.78	
Fund Totals:					
Fund 401 DDA CONSTRUCT				13,816.78	
Total For All Funds:				13,816.78	

EXP CHECK RUN DATES 03/13/2012 - 03/13/2012
 UNJOURNALIZED
 OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-220.222	HAMEL BROTHERS LLC ESCROW	FIRE SAFETY CONSULTANTS	CRUST BAKERY PLAN REVIEW OF KITCHEN H	475.00	
101-000-220.352	WISE DEALERSHIP	FIRE SAFETY CONSULTANTS	RANDY WISE PLAN REVIEW OF SPRINKLER S	855.00	
101-000-220.356	MICHIGAN EYE INSTITUTE	OHM ENGINEERING ADVISORS	EYECARE CENTER CONST SERVICES	12,455.25	
101-000-220.356	MICHIGAN EYE INSTITUTE	OHM ENGINEERING ADVISORS	EYECARE CENTER CONSTRUCTION SERVICES	989.00	
101-000-220.357	FREEDOM CENTER MAIN CAMPUS	OHM ENGINEERING ADVISORS	FREEDOM CENTER MAIN CAMPUS CONST SERV	413.75	
101-000-220.362	CULVERS	LSL PLANNING, INC	CULVER'S SIGN REVIEW	31.25	
101-000-220.362	CULVERS	OHM ENGINEERING ADVISORS	CULVER'S CONSTRUCTION SERVICES	1,621.50	
101-000-220.372	WILLIAM MCDANIEL	LSL PLANNING, INC	MCDAINEL VARIANCE REVIEW & ADMIN	78.75	
101-000-220.374	PSI	LSL PLANNING, INC	POWER SPORTS USE DET, FACADE, MEETING	1,591.25	
Total For Dept 000				18,510.75	
Total For Fund 101 GENERAL FUND				18,510.75	
Fund Totals:					
Fund 101 GENERAL FUND				18,510.75	
Total For All Funds:				18,510.75	

ESCROW

EXP CHECK RUN DATES 03/12/2012 - 03/12/2012
 UNJOURNALIZED
 OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-111.300	INVENTORY - SALT	DETROIT SALT COMPANY	ROCK SALT	6,329.08	
Total For Dept 000				6,329.08	
Dept 192 ELECTIONS					
101-192-727.000	SUPPLIES	SPARTAN STORES LLC	FEBRUARY STATEMENT	128.47	
Total For Dept 192 ELECTIONS				128.47	
Dept 209 ASSESSOR					
101-209-972.000	GIS/COMPUTER	NORTH ARROW TECHNOLOGIES	ASSESSING, ZONING & POLICE DEPTS GIS	2,000.00	
Total For Dept 209 ASSESSOR				2,000.00	
Dept 234 GENERAL SERVICES					
101-234-727.000	SUPPLIES	TBF GRAPHICS	CENTRAL DIST CHECKS	156.35	
Total For Dept 234 GENERAL SERVICES				156.35	
Dept 265 CITY HALL					
101-265-818.000	CONTRACTED SERVICES	SUNSET MAINTENANCE	CITY WIDE JANITORIAL SERVICE FEBRUARY	668.08	
101-265-931.000	BUILDING MAINTENANCE	TAYLOR HARDWARE, INC	FEBRUARY STATEMENT	2.14	
Total For Dept 265 CITY HALL				670.22	
Dept 301 POLICE GENERAL					
101-301-740.000	OPERATING SUPPLIES	CHARTER COMMUNICATIONS	POLICE DEPT CABLE & INTERNET	98.12	
101-301-740.000	OPERATING SUPPLIES	NORTHERN SAFETY & INDUST	DIAOND GRIP POWDER FREE LATEX	186.29	
101-301-970.000	CAPITAL OUTLAY	DELL	SKARZYNSKI'S REPLACEMENT PC	436.17	
101-301-972.000	GIS/COMPUTER	NORTH ARROW TECHNOLOGIES	ASSESSING, ZONING & POLICE DEPTS GIS	1,000.00	
Total For Dept 301 POLICE GENERAL				1,720.58	
Dept 320 POLICE TRAINING					
101-320-960.302	ED & TRAIN 302 GRANT	MICHIGAN COMMUNICATIONS	ANNUAL MEMBERSHIP - SUE WALSH	100.00	
101-320-960.302	ED & TRAIN 302 GRANT	PRIORITY DISPATCH	MAINTENANCE AGREEMENT ANNUAL CARDSET	39.00	
101-320-960.302	ED & TRAIN 302 GRANT	PRIORITY DISPATCH	CDE ADVANCEMENT SERIES 2012	160.00	
101-320-960.302	ED & TRAIN 302 GRANT	SUE WALSH	MILEAGE REIMBURSEMENT	103.79	
Total For Dept 320 POLICE TRAINING				402.79	
Dept 327 POLICE STATION & BUILDING					
101-327-740.000	OPERATING SUPPLIES	MCNAUGHTON-MCKAY ELECTRI	VOLTARC FTU9-60-CW/HO LAMP	40.90	
101-327-740.000	OPERATING SUPPLIES	TAYLOR HARDWARE, INC	FEBRUARY STATEMENT	7.54	
101-327-854.000	EQUIPMENT LEASING	IKON OFFICE SOLUTIONS	POLICE DEPT COPIER	213.50	
101-327-931.000	BUILDING MAINTENANCE	UNI FIRST	POLICE DEPT MATS	97.55	
Total For Dept 327 POLICE STATION & BUILDING				359.49	
Dept 336 FIRE ADMINISTRATIVE					
101-336-727.000	SUPPLIES	ALAN M. KERR	PROCESS SERVER FEES	140.00	
101-336-727.000	SUPPLIES	THE UPS STORE	SHIPPING	14.41	
101-336-740.100	MEDICAL SUPPLIES/TRAINING	GENESEE COUNTY MEDICAL C	GCMCA ID BADGES - PATRICK HAJEC	5.00	
101-336-740.100	MEDICAL SUPPLIES/TRAINING	HENRY SCHEIN INC.	LATE CHARGE	2.25	
101-336-740.100	MEDICAL SUPPLIES/TRAINING	NATE MOSHER	REIMBURSEMENT FOR EMS CE CLASSES	85.00	
101-336-740.200	FIRE FIGHTING EQUIP	Douglas Safety Systems	ORING	14.40	
101-336-740.200	FIRE FIGHTING EQUIP	MICHIGAN RESCUE CONCEPTS	RESCUE KNIFES , WHISTLES, & CARABINER	221.00	
101-336-934.000	EQUIPMENT MAINT.	AUTO VALUE	WIPER BLADES	11.18	
101-336-934.000	EQUIPMENT MAINT.	DEWEY'S AUTO CENTER, INC	CHEK CHARGE&START SYSTEM REPLACE BATT	319.90	

GENERAL, SEWER, WATER & GARBAGE

EXP CHECK RUN DATES 03/12/2012 - 03/12/2012
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 OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 336 FIRE ADMINISTRATIVE					
101-336-934.000	EQUIPMENT MAINT.	IKON OFFICE SOLUTIONS	FIRE DEPT COPIER	156.00	
101-336-934.000	EQUIPMENT MAINT.	LMB DESIGNS	ADDITIONAL LETTERING WATER RESCUE BO	20.00	
101-336-934.000	EQUIPMENT MAINT.	LMB DESIGNS	VINYL LETTERING FOR WATER RESCUE BOAT	140.00	
101-336-972.000	GIS/COMPUTER	NORTH ARROW TECHNOLOGIES	ASSESSING, ZONING & POLICE DEPTS GIS	1,000.00	
Total For Dept 336 FIRE ADMINISTRATIVE				2,129.14	
Dept 346 FIRE STATION					
101-346-740.000	OPERATING SUPPLIES	CHARTER COMMUNICATIONS	FIRE DEPT CABLE	32.54	
101-346-818.000	CONTRACTED SERVICES	SUNSET MAINTENANCE	CITY WIDE JANITORIAL SERVICE FEBRUARY	429.48	
101-346-931.000	BUILDING MAINTENANCE	DEE CRAMER	QUARTERLY BILLING SEASONAL PREVENTIVE	178.88	
101-346-931.000	BUILDING MAINTENANCE	GOYETTE MECHANICAL	CARWASH- INSTALLED SOFT SEAT CHECK VA	286.35	
101-346-931.000	BUILDING MAINTENANCE	SLOAN'S SALES & SERVICE,	FILLER CAP	6.99	
101-346-931.000	BUILDING MAINTENANCE	TAYLOR HARDWARE, INC	FEBRUARY STATEMENT	21.87	
Total For Dept 346 FIRE STATION				956.11	
Dept 371 INSPECTION					
101-371-818.000	CONTRACTED SERVICES	JERRY WILLHELM	60 RENTAL INSPECTIONS	2,100.00	
101-371-818.000	CONTRACTED SERVICES	JERRY WILLHELM	55 RENTAL INSPECTIONS	1,925.00	
101-371-818.000	CONTRACTED SERVICES	LSL PLANNING, INC	603 LEROY COORDIN, ACQUIST, CONCEPT P	993.75	
101-371-970.000	CAPITAL OUTLAY	DELL	BRAD'S PRINTER	229.39	
Total For Dept 371 INSPECTION				5,248.14	
Dept 421 WEED CUTTING					
101-421-818.000	CONTRACTED SERVICES	TROVILLIONS BROTHERS	WEEDS & TRASH @ 232 W CAROLINE	905.00	
Total For Dept 421 WEED CUTTING				905.00	
Dept 738 LIBRARY					
101-738-818.000	CONTRACTED SERVICES	SCHINDLER ELEVATOR CORPO	QUARTERLY BILLING - LIBRARY	67.32	
101-738-818.000	CONTRACTED SERVICES	SUNSET MAINTENANCE	CITY WIDE JANITORIAL SERVICE FEBRUARY	1,002.12	
101-738-931.000	BUILDING MAINTENANCE	TAYLOR HARDWARE, INC	FEBRUARY STATEMENT	10.34	
Total For Dept 738 LIBRARY				1,079.78	
Dept 746 COMMUNITY NEEDS					
101-746-819.100	WEBSITE	3SIXTY INTERACTIVE	WEBSITE HOSTING & REDESIGN	383.34	
101-746-819.100	WEBSITE	3SIXTY INTERACTIVE	WEBSITE HOSTING & DOMAIN NAME REGISTR	450.00	
101-746-822.000	EXPO PROGRAM	IMAGE PROJECTIONS	BANNER W/GROMMETS & SIGNS	420.00	
101-746-822.000	EXPO PROGRAM	TAYLOR HARDWARE, INC	FEBRUARY STATEMENT	12.20	
Total For Dept 746 COMMUNITY NEEDS				1,265.54	
Dept 892 BEAUTIFICATION					
101-892-881.000	BEAUTIFICATION COMMISSION	TAYLOR HARDWARE, INC	FEBRUARY STATEMENT	621.97	
Total For Dept 892 BEAUTIFICATION				621.97	
Total For Fund 101 GENERAL FUND				23,972.66	
Fund 202 MAJOR STREET FUND					
Dept 457 CAPITAL IMPROVEMENT					
202-457-860.000	N. LEROY	OHM ENGINEERING ADVISORS	N LEROY DESIGN	8,149.50	
Total For Dept 457 CAPITAL IMPROVEMENT				8,149.50	
Dept 463 MAINTENANCE					

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 202 MAJOR STREET FUND					
Dept 463 MAINTENANCE					
202-463-740.000	OPERATING SUPPLIES	TAYLOR HARDWARE, INC	FEBRUARY STATEMENT	25.18	
Total For Dept 463 MAINTENANCE				25.18	
Dept 474 TRAFFIC SERVICES					
202-474-920.000	UTILITIES	MICH. DEPT. OF TRANSPORT	TRAFFIC SIGNAL ENERGY	1,137.53	
Total For Dept 474 TRAFFIC SERVICES				1,137.53	
Dept 482 DPW DIRECTOR					
202-482-741.000	UNIFORMS	CINTAS	DPW UNIFORMS	40.39	
Total For Dept 482 DPW DIRECTOR				40.39	
Total For Fund 202 MAJOR STREET FUND				9,352.60	
Fund 203 LOCAL STREET FUND					
Dept 482 DPW DIRECTOR					
203-482-741.000	UNIFORMS	CINTAS	DPW UNIFORMS	40.39	
203-482-741.000	UNIFORMS	CINTAS	DPW UNIFORMS	40.39	
203-482-741.000	UNIFORMS	CINTAS	DPW UNIFORMS	40.39	
Total For Dept 482 DPW DIRECTOR				121.17	
Total For Fund 203 LOCAL STREET FUND				121.17	
Fund 209 CEMETERY FUND					
Dept 277 CEMETERY OPERATING					
209-277-818.000	DATA ENTRY 52.68 HRS	MATTHEW ADAIR	CEMETERY PROGRAM DATA ENTRY	632.20	
209-277-956.100	MISCELLANEOUS	ALLIED WASTE SERVICES #2	OAKWOOD CEMETERY FRONT LOAD	85.17	
Total For Dept 277 CEMETERY OPERATING				717.37	
Total For Fund 209 CEMETERY FUND				717.37	
Fund 226 GARBAGE AND RUBBISH COLLECTION FUND					
Dept 528 SANITATION					
226-528-818.000	CONTRACTED SERVICES	REPUBLIC SERVICES #237	YARD WASTE & RECYCLING FEBRUARY 2012	34,768.39	
Total For Dept 528 SANITATION				34,768.39	
Total For Fund 226 GARBAGE AND RUBBISH COLLECTION FUN				34,768.39	
Fund 590 SEWER FUND					
Dept 548 SEWER					
590-548-972.000	GIS/COMPUTER	NORTH ARROW TECHNOLOGIES	DPW DEPT GIS	2,000.00	
Total For Dept 548 SEWER				2,000.00	
Total For Fund 590 SEWER FUND				2,000.00	
Fund 591 WATER FUND					
Dept 266 WATER TREATMENT PLANT					
591-266-740.000	SODIUM HYDROXIDE	ALEXANDER CHEMICAL CORPO	SODIUM HYDROXIDE	7,024.26	
591-266-740.000	OPERATING SUPPLIES	ALEXANDER CHEMICAL CORPO	HYDROFLUOSILICIC ACID	880.00	
591-266-740.000	SEARCH FOR NEW WELL LOCATION	AMEC - BCI ENGINEERS & S	WATER SUPPLY WELL SEARCH	566.60	
591-266-740.000	HYDRATE CHEMICAL	CARMEUSE LIME AND STONE	BULK HYDRATE	4,606.56	
591-266-740.000	MONTHLY BILLING	HYDRO-DESIGNS, INC.	CROSS CONNECTION PROGRAM	1,265.00	

EXP CHECK RUN DATES 03/12/2012 - 03/12/2012
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 266 WATER TREATMENT PLANT					
591-266-740.000	OPERATING SUPPLIES	STATE OF MICHIGAN	BOILER INSPECTION @ 15300 NORTH RD	130.00	
591-266-740.000	PERMIT FEE FOR MIG610065	STATE OF MICHIGAN DEQ	ANNUAL PERMIT FEE	3,000.00	
591-266-740.000	OPERATING SUPPLIES	TAYLOR HARDWARE, INC	FEBRUARY STATEMENT	38.09	
591-266-740.000	OPERATING SUPPLIES	USA BLUE BOOK	PRESSURE REGULATORS	200.41	
591-266-740.000	OPERATING SUPPLIES	USA BLUE BOOK	PORTABLE EYEWASH STATION & PVC	284.70	
591-266-740.000	BULK PHOSPHATE	WATER SOLUTIONS UNLIMITE	PHOSPHATE	6,111.00	
591-266-741.000	UNIFORMS	CINTAS	WATER UNIFORMS	40.48	
591-266-742.000	CLOTHING ALLOWANCE	ROBERT STUCKER	CLOTHING REIMBURSEMENT	27.85	
591-266-818.000	GROUNDWATER MONITORING PER PERM	AMEC - BCI ENGINEERS & S	ENVIROMENTAL MONITORING	645.50	
591-266-931.000	BUILDING MAINTENANCE	SUNSET MAINTENANCE	WATER PLANT CLEANING SERVICES FEBRUAR	286.32	
Total For Dept 266 WATER TREATMENT PLANT				25,106.77	
Dept 900 WATER OPERATING					
591-900-740.000	OPERATING SUPPLIES	TAYLOR HARDWARE, INC	FEBRUARY STATEMENT	34.56	
591-900-741.000	UNIFORMS	CINTAS	WATER UNIFORMS	40.48	
591-900-741.000	UNIFORMS	CINTAS	WATER UNIFORMS	40.48	
591-900-741.000	UNIFORMS	CINTAS	WATER UNIFORMS	40.48	
591-900-778.000	METERS	ETNA SUPPLY	ELECTRONIC REPAIR	203.00	
591-900-778.000	METERS	ETNA SUPPLY	1000 GALLON ECR REGISTER W TOUCH PAD	330.00	
591-900-956.100	MISCELLANEOUS	AMERICAN WATER WORKS ASS	2012 DUES - AL MADDIX	2.00	
Total For Dept 900 WATER OPERATING				691.00	
Total For Fund 591 WATER FUND				25,797.77	
Fund 640 DPW EQUIPMENT REVOLVING FUND					
Dept 932 EQUIPMENT					
640-932-740.000	OPERATING SUPPLIES	TAYLOR HARDWARE, INC	FEBRUARY STATEMENT	32.50	
640-932-931.000	BUILDING MAINTENANCE	DEE CRAMER	QUARTERLY BILLING SEASONAL PREVENTIVE	178.87	
640-932-931.000	BUILDING MAINTENANCE	GOYETTE MECHANICAL	PORTABLE WATER EXPANSION TANK	148.00	
640-932-931.000	BUILDING MAINTENANCE	TRACTOR SUPPLY CREDIT PL	FEBRUARY STATEMENT	26.38	
640-932-934.000	POLICE EQUIPMENT	DEWEY'S AUTO CENTER, INC	REPLACE WIPER BLADED	53.90	
640-932-934.000	POLICE EQUIPMENT	DEWEY'S AUTO CENTER, INC	HEADLIGHT/ REMOVE & REPLACE BULB	37.95	
640-932-934.000	POLICE EQUIPMENT	INTERSTATE BATTERY OF FL	497 & STOCK POLICE, STEVE L PERSONAL	311.85	
640-932-934.000	POLICE EQUIPMENT	VIC CANEVER CHEVROLET IN	07 CHEVY TAHOE BODY WORK	1,021.25	
Total For Dept 932 EQUIPMENT				1,810.70	
Total For Fund 640 DPW EQUIPMENT REVOLVING FUND				1,810.70	
Fund Totals:					
Fund 101 GENERAL FUND				23,972.66	
Fund 202 MAJOR STREET				9,352.60	
Fund 203 LOCAL STREET				121.17	
Fund 209 CEMETERY FUND				717.37	
Fund 226 GARBAGE AND R				34,768.39	
Fund 590 SEWER FUND				2,000.00	
Fund 591 WATER FUND				25,797.77	
Fund 640 DPW EQUIPMENT				1,810.70	
Total For All Funds:				98,540.66	

EXP CHECK RUN DATES 03/11/2012 - 03/11/2012
UNJOURNALIZED
OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 495 LDFA CONSTRUCTION FUND					
Dept 852 LOCAL DEVELOPMENT FINANCE					
495-852-819.100	WEBSITE	3SIXTY INTERACTIVE	WEBSITE HOSTING & REDESIGN	383.33	
495-852-819.100	WEBSITE	3SIXTY INTERACTIVE	WEBSITE HOSTING & DOMAIN NAME REGISTR	450.00	
495-852-956.100	MISCELLANEOUS	MICHAEL BURNS	MILEAGE REIMBURSEMENT MML ECON DEV	66.60	
Total For Dept 852 LOCAL DEVELOPMENT FINANCE				899.93	
Total For Fund 495 LDFA CONSTRUCTION FUND				899.93	
Fund Totals:					
Fund 495 LDFA CONSTRUC				899.93	
Total For All Funds:				899.93	

Memorandum



DATE: March 3, 2012

TO: Lynn Markland, City Manager

FROM: Rick Aro, Chief of Police *Ry*

RE: Back to the Bricks

Southern Lakes Parks and Recreation and organizers from the "Back to the Bricks" car show event have requested to hold a "Back to the Bricks Tune Up Event" in Fenton. If approved the event would take place on Thursday, August 9, 2012 from 3:30 P.M. until 9:00 P.M.

350-500 car enthusiasts are expected to participate in this event along with over 1000 spectators. The sponsors have asked to close South Leroy St from Silver Lake Road south to West Shiawassee to allow the cars to park diagonally along the roadway. In addition, some of the public and private parking lots adjacent to Leroy would also be reserved for these vehicles.

The Police Department will have four Officers scheduled for 2nd shift with two additional Officers on overtime for this event.

I recommend approval of this request.

Memorandum

Date: February 28, 2012

To: Lynn Markland, City Manager

Mike Burns, Assistant City Manager

From: Meghan Baliņt, Southern Lakes Parks & Recreation

Re: Farmers Market & Back to the Bricks

Southern Lakes Parks & Recreation is requesting authorization to conduct the Farmers Market & Back to the Bricks. SLP&R are seeking authorization for the following:

Farmers Market

Thursdays – July 12th – September 27th, 2012 – Hours of Market: 5pm – 8:00pm

- Parking Lot closures: Fenton Community & Cultural Center of the hours 3:00pm - 8:00pm
- Street closures: Caroline Street, starting at River Street to Leroy Street of the hours 3:00pm – 8:00pm
- Use of Rackham Park hours of 3:00pm – 8:00pm
- Authorization to post stake signs (18"x24") within the city limits notifying residents of the Farmers Market.
- Signage on the Fenton Community & Cultural Center

Back to the Bricks

Thursday, August 9th, 2012 – Hours of Event: 3:30pm – 9:00pm

- Street closures hours of 3:00pm – 9:00pm:
 - Leroy Street, Starting at Silver Lake Road to Shiawassee Street
 - Ellen Street
- Parking Lot closures hours of 3:00pm – 9:00pm:
 - Post Office
 - Methodist Church (Both)
 - Businesses Parking (Chamber of Commerce located)
 - State Bank
 - Republic Bank
- Authorization to post stake signs (18"x24") within the city limits notifying residents of Back to the Bricks.
- Signage at the Fenton Community & Cultural Center

Memorandum



THE CITY OF
FENTON

PUBLIC WORKS

DATE: March 7, 2012

TO: Lynn Markland, City Manager

FROM: Daniel Czarnecki, Public Works Director

RE: Street Light Replacement @ Leroy/Second

The City of Fenton has a contract with Consumers Energy for maintenance of street lights throughout the city. The original contract was set in 1977 with an update in 2010. The lights Consumers Energy maintains are the basic "cobra head" or center suspended type lighting. The contract does not include the decorative street lights such as those found in the downtown area, Andover Woods, and Eagles on the Water residential areas.

Consumers Energy has changed out the center suspended light at the intersection of South Leroy and Second St. from a 250W mercury vapor light to a 100W high pressure sodium. Consumers Energy would like to update their paperwork and the billing for this light. Once the paperwork is completed and sent to Consumers Energy the city should see a slight reduction in the street lighting bill we receive from them based on lower watt bulbs being used.

At this time it is recommended that City Council approve a Resolution authorizing a change in the standard lighting contract with Consumers Energy for replacement of one light, and authorize the City Manager to execute the documents.



Kalamazoo Customer Service Center

2500 East Cork Street, Kalamazoo, MI 49001 • (800) 477-5050 • Facsimile (269) 337-2321

February 27, 2012

C/O CITY CLERK
CITY OF FENTON
301 S LEROY ST
FENTON MI 48430-2162

Enclosed for approval and signature is the original Authorization for Change and Resolution covering the replacement of streetlight(s). The light(s) on Exhibit A have been changed due to damage, burning out, etc.

Please sign and return the original Authorization for Change and Resolution in the enclosed self-addressed envelope. Upon receiving the contract we will update your monthly bill and our records.

If you have any questions, please contact me at (269)337-2284.

Amanda Elkins
Statewide Street Light Team
(269)337-2284
Kalamazoo Service Center

AUTHORIZATION FOR CHANGE IN STANDARD LIGHTING CONTRACT (COMPANY-OWNED)

Consumers Energy Company is authorized as of 12/16/2011, by the City of Fenton, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the City of Fenton, dated 1/8/1977.

General Service Unmetered Lighting Rate GUL, Standard High Intensity Discharge as identified in Exhibit A.
 General Unmetered Experimental Lighting Rate GU-XL as identified in Exhibit B.

Notification Number 1014010240

Construction Work Order Number 17027836

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 1/8/1977, shall remain in full force and effect.

By: _____
Its _____

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City Village Township of Fenton, dated 1/8/1977, in accordance with the Authorization for Change in Standard Lighting Contract dated as of 12/16/2011, heretofore submitted to and considered by this Commission Council Board; and

RESOLVED, further, that the _____ Clerk be and are authorized to execute such authorization for change on behalf of the City Village Township.

STATE OF MICHIGAN)
) ss
COUNTY OF Genesee)

I, _____, Clerk of the City Village Township of _____ do hereby certify that the foregoing resolution was duly adopted by the Commission Council Board of said municipality, at the meeting held on _____.

 City Village Township Clerk

Dated:

GENERAL SERVICE UNMETERED LIGHTING RATE GUL, STANDARD HIGH INTENSITY DISCHARGE

Number of Luminaires	Luminaire Nominal Watts	Type of Luminaire	Type of Fixture	Style of Fixture	Install/Remove	Location
1	250	MV	Center Suspension	NA	Remove	Intersection of N Leroy St & Second St
1	100	HPS	Center Suspension	NA	Install	Intersection of N Leroy St & Second St

Comments: _____

GENERAL UNMETERED EXPERIMENTAL LIGHTING RATE GU-XL

Number of Luminaires	Luminaire Nominal Watts	Type of Luminaire	Type of Fixture	Style of Fixture	Install/Remove	Location
NA	NA	NA	NA	NA	NA	NA

Comments: _____

Memorandum



THE CITY OF
FENTON

PUBLIC WORKS

DATE: March 7, 2012

TO: Lynn Markland, City Manager

FROM: Daniel Czarnecki, Public Works Director

RE: Local Bridge Program Application

The Michigan Department of Transportation is soliciting applications for projects for the Local Bridge Program. This cycle of projects will be funded during the 2015 fiscal year. This program would be our best opportunity to replace the Silver Lake Road bridge.

The Silver Lake Road bridge has a Federal Sufficiency Rating (FSR) of 23.2 which makes it eligible for replacement funding through the MDOT Local Bridge Program. If the Silver Lake Road bridge project is chosen for funding, the Local Bridge Program would cover up to 95% of the construction costs for the new bridge. It is estimated the construction costs on a new bridge would be approximately \$1,427,000. The City of Fenton would be responsible for \$71,350 (5%) of this amount. Right-of-way, design engineering, and construction engineering costs are not eligible for Local Bridge Program funds. These items are estimated to be about \$350,000, making the overall cost to the City to replace this bridge to be about \$421,350. To apply for this funding the City of Fenton would need to pass a resolution supporting the project and indicating the City would have the necessary funds available in 2015 to perform this project.

Our engineers, OHM, have provided a scope of services for completing and submitting the Local Bridge Funding Application for the Silver Lake Road bridge over the Shiawassee River. They have indicated their cost to be \$3,000 for this work. The deadline for application submittal to MDOT is May 1, 2012. It will take about a month for OHM to complete the application and supply the necessary materials (drawings, pictures, narrative, cost estimate, etc.).

It is my recommendation that City Council approves the quote from OHM, Livonia, to provide a completed MDOT Local Bridge Program application for our Silver Lake Road bridge, as outlined in their letter of understanding, at a cost of \$3,000, and authorize the City Manager to sign the agreement.

February 24, 2012



City of Fenton

301 South Leroy Street
Fenton, Michigan 48430

Attention: **Mr. Daniel Czarnecki**
Director of Public Works

Regarding: **Silver Lake Road over Shiawassee River**
Local Bridge Funding Application
Proposal for Engineering Services

Dear Mr. Czarnecki:

Orchard, Hiltz & McCliment, Inc. (OHM) is pleased to submit this proposal to complete the Local Bridge Funding Application for the Silver Lake Road over Shiawassee River bridge.

PROJECT UNDERSTANDING

Each year MDOT accepts applications for bridge replacements, rehabilitations and preventative maintenance fixes throughout the state. These applications are reviewed by MDOT and are ranked based on several different calculations. The applications are then forwarded to individual Region Bridge Councils where they are further ranked and a selection of bridges is chosen for work. This year applications are being accepted through May 1, 2012 for construction work to take place in 2015.

The Silver Lake Road over Shiawassee River structure has some deficiencies and could be a candidate for replacement. By completing an application this bridge will be ranked and possibly chosen for funding this work in 2015. A resolution from City Council stating that they are in favor of the project and will have sufficient funding to complete the project in 2015 will need to be supplied in order to include with the application.

SCOPE OF SERVICE

- Complete the 2012 Local Bridge Program Application for Silver Lake Road over Shiawassee River.
- Provide the City the draft copy of a resolution for Council. This resolution is a required portion of the application.
- Obtain necessary City signatures on the application and submit to MDOT prior to the May 1, 2012 deadline.

SCHEDULE

The project will commence immediately upon authorization to proceed. The application will be completed no later than the May 1, 2012 deadline. This schedule is based upon an authorization to proceed given by March 30, 2012.

COMPENSATION

The services outlined above will be performed on a lump-sum basis in accordance with the enclosed *Standard Terms and Conditions* for the amount of three thousand dollars (\$3,000.00).

Should you find this agreement acceptable, please execute both copies and return one copy to us for our files. We look forward to providing professional services on this project. If you have any questions, please contact me or Kim O'Rear at (734) 522-6711.

Sincerely,
ORCHARD, HILTZ & McCLIMENT, INC.



Timothy J. Juidici, P.E.

Encl: *Standard Terms and Conditions*

cc: Kim O'Rear, OHM
Kent Early, OHM
File

**City of Fenton
Local Bridge Funding Application
Engineering Services**

Accepted By: _____

Printed Name: _____

Title: _____

Date: _____

**FENTON CITY COUNCIL
MEMORANDUM**



DATE: March 9, 2012

TO: Lynn H. Markland, City Manager *LSM*

FROM: Michael T. Burns, Assistant City Manager *MTB*

RE: Agreement with Lindhout and Associates for Community Center Architectural Services

In June 2011, the DDA and City Council agreed to hire Lindhout and Associates to provide full architectural services for an expansion of the Fenton Community and Cultural Center along with the addition of the service core. The City Council and Downtown Development Authority agreed to pay them a cost not to exceed \$43,360 or 8 percent of a proposed \$542,000 construction cost at that time.

As the Community Center Restoration Oversight Committee was working with Lindhout and Associates on moving forward with construction, the Committee chose to add the restoration of the building to the project scope. Once Lindhout was able to reanalyze the entire project, the total cost of construction became \$1,854,812 (10 percent contingency fee included).

At the Joint City Council, Downtown Development Authority and Fenton Community Center Board of Governor's meeting on Wednesday February 29, 2012 there was interest to move forward with this project.

The first task toward moving forward with this project requires us to revise our contract with Lindhout and Associates for architectural and engineering services.

Lindhout and Associates is asking for us to amend the contract based on the updated project costs of 1,669,330. The percentage would remain 8 percent and the total cost owed to Lindhout and Associates is \$133,546.66. According to Piet Lindhout, they would project that approximately 65% of this cost would be paid out by June 30, 2012.

This payment would come from the DDA as they have \$200,000 allotted for this in the current budget. \$100,000 is proposed to be budgeted for FY 2013. No budget amendments would be needed at this time for this expenditure.

If approved, the cost would need to be approved by both the City Council and Downtown Development Authority.

I am recommending that the Downtown Development Authority and City Council approve the contract amendment with Lindhout and Associates for the Community Center Restoration and Expansion project at a cost not to exceed \$133,546.46.



Our Mission

Integrity

in architecture and design
in client relationships
in employee relationships
in community relationships

advancement

in all these efforts

March 1, 2012

City of Fenton
301 S. Leroy St.
Fenton, MI 48430

Attn: Lynn Markland City Manager
Mike Burns, Assistant City Manager

Re: Professional Services - Architecture and Engineering

Gentlemen,

Per the discussion held last evening at the joint City Council / DDA / Board of Governors meeting, this letter is intended to amend our current contract with the City of Fenton for the Community Center Addition Project. Please let me know if you have any questions or concerns regarding the proposed amendment.

Contract Amendment

Project Understanding is amended to include the renovation work described in the project budget sheet under the heading of Repair / Life Safety High Priority. This spreadsheet is dated February 15, 2012.

Project Budget is amended to \$1,854,812.00. This budget includes reasonable contractor and design fees and a limited contingency.

Construction Documents is amended to delete the word Civil which was included erroneously in the initial contract.

Proposed Fee is amended to the new construction budget amount of \$1,669,330.00 (90%*1,854,812.00) multiplied times the same fee, 8.0%, which is \$133,546.46. At the City's option, the percentage fee (8.0%) may be used instead of the fixed fee.

All other provisions of our contract remain. I am assuming that Council Action on this matter will serve as your approval.

Please contact me if you have any questions in this regard,

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Piet W. Lindhout'.

Piet W. Lindhout, Architect, CEO
Lindhout Associates architects aia pc



City of Fenton

301 South Leroy Street · Fenton, Michigan 48430-2196 • (810) 629-2261 • FAX (810) 629-2004

CITY OF FENTON NOTICE OF PUBLIC HEARING

TAKE NOTICE that a public hearing will be held before the Fenton City Council on Monday, April 9, 2012 at 7:30 P.M. or as soon thereafter as the matter may be heard in the City Hall Council Chambers, 301 South Leroy Street, to accept citizens' comments on proposed Ordinance Nos. 660, 661, 662 which would amend the City of Fenton Code of Ordinances, Chapters 4,5,15,19,26,27 and 29, regarding amendments to the Code of Ordinances concerning Civil Infractions.

Additional information will be available at Fenton City Hall, Monday through Friday, 9:00 AM to 5:00 PM. Please contact the City Clerk's office if accommodations are needed due to a disability.

Jennifer Naismith
City Clerk