



City of Fenton

301 South Leroy Street · Fenton, Michigan 48430-2196 • (810) 629-2261 • FAX (810) 629-2004

CITY OF FENTON COUNCIL AGENDA

Monday August 27, 2012

City Hall Council Chambers

301 South LeRoy Street

7:30 PM

Call to Order.

Invocation.

Pledge of Allegiance.

Roll Call.

COMMENTS & REPORTS

- City Manager's Report
- Council Member Comments
- Legal Counsel's Report
- Mayor's Comments

CITIZEN'S COMMENTS: IF YOU WISH TO ADDRESS ANY AGENDA ITEMS, PLEASE IDENTIFY YOURSELF AND YOU WILL BE CALLED ON WHEN THAT ITEM IS REACHED. COMMENTS ON ITEMS NOT ON THE AGENDA MAY BE MADE AT THE CALL TO THE AUDIENCE.

A. CONSENT AGENDA:

- Council approve and place on file the minutes of the July 9, 2012 regular meeting.
- Council authorize payment of invoices in the amount of \$161,845.54.
- Approve the minutes of the July 10, 2012 Parks and Recreation Board meeting, the July 17, 2012 Downtown Development Authority meeting, and the July 24, 2012 Freedom Park Sign Sub-Committee meeting.
- Approve a request from the Fenton Council of the Knights of Columbus to solicit donations for the observance of Knights of Columbus, Help the Mentally Impaired Days, on the corners of Adelaide and High Streets and Adelaide and North Road, from October 5th - 7th, 2012.
- Accept the resignation of Vera Hogan from the Oakwood Cemetery Board.
- Approve the recommendation from the Fenton Planning Commission to reappoint Terry Steffey, Mike Farella, and Justin Sprague to a second term on the Commission, to expire on September 1, 2015.

B. PRESENTATION ON THE DOWNTOWN STREETScape PROJECT

A presentation will be made by Orchard, Hiltz, and McClimant (OHM) and Landscape Architect Services (LAS) providing an update of the plans for the Downtown Streetscape Project.

C. BIDS, REQUESTS, AND CONTRACTS

Downtown Parking Lots – Administration recommends that the Fenton City Council allow for the Downtown Development Authority to approve the costs for OHM and LAS to begin their preparation to construct the parking lot in Fenton Square and to extend the Museum parking lot to 106 Shiawassee, for a cost not to exceed \$9000.

Streetscape Public Relations Plan – Administration recommends that the Fenton City Council approve that the Downtown Development Authority implement the Streetscape Public Relations Plan, as presented, at a cost not to exceed \$49,900.

Briarwood Lift Station Renovation – Administration recommends that the Fenton City Council approve the bid proposal from Electrex Industrial Services, for the renovation work at the Briarwood Lift Station, as described in their bid proposal, for an amount not to exceed \$90,099.

Labor Contract with COAM – Administration recommends that the Fenton City Council approve the labor contract between the City of Fenton and COAM, as presented, to expire on June 30, 2014.

D. DESIGNATION OF VOTING DELEGATES FOR THE 2012 ANNUAL CONVENTION OF THE MICHIGAN MUNICIPAL LEAGUE (MML)

Administration recommends that the Fenton City Council designate an elected official and an alternate official that will be in attendance at the 2012 MML Convention, to represent the City of Fenton and assume voting rights on the City's behalf.

CALL TO THE AUDIENCE

ADJOURNMENT

IF ACCOMMODATIONS ARE NEEDED DUE TO A DISABILITY, PLEASE CONTACT THE CITY CLERK'S OFFICE.

CITY OF FENTON COUNCIL PROCEEDINGS
Monday, July 9, 2012
City Hall Council Chambers
301 South Leroy Street

Mayor Pro Tem King called the meeting to order at 7:30 PM.

The invocation for the evening was the Lord's Prayer and was followed by the Pledge of Allegiance.

Present: Bland, Jacob, King, Lockwood, Piacentini, Smith.
Absent: Osborn. (Excused)
Others Present: Stephen Schultz, Legal Counsel; Lynn Markland, City Manager; Michael Burns, Assistant City Manager; Dan Czarnecki, Director of Public Works.

CITY MANAGER'S REPORT

Markland reported that he has met with the Downtown business owners about the Streetscape Project and received some positive feedback and addressed some concerns with parking. Markland also stated that the pylons were placed on North LeRoy Street in order to stabilize the ground in that area for the new road construction and the process was very interesting to view. Consumers Energy has completed the repairs to the pavement on Adelaide Street in the manner that was proposed to them by the City.

Markland updated the Council that the bid opening has taken place for the Community Center Construction Manager and is currently under review. It should be presented to the Council at the July 23, 2012 meeting. Markland further updated the Council that Paul Stauder is preparing a report on the bond capacity of the DDA and a pre-development agreement for the Cornerstone building should be soon forthcoming.

Markland also stated that he attended the Freedom Festival and thanked the employees and volunteers for doing a great job, as the Festival was a great success for the community.

COUNCIL MEMBER COMMENTS

Smith and Bland stated that they attended the Freedom Festival and it was a great event for everyone. Lockwood provided a report to the Council outlining the success of all of the events for the Freedom Festival and thanked the civic organizations, volunteers, and City staff for all of the work put into the Festival. Lockwood also acknowledged Grand Marshall Roger Sharp and thanked the Boticelli Family for their donation of trees for the Fenton Community and Cultural Center. Lockwood also suggested that the Council revisit the new fireworks ordinance to tighten up the outside sales of fireworks. Piacentini stated that the more rigorous enforcement needs to be applied to the people actually setting off the fireworks, as this poses a much more dangerous threat.

Piacentini reminded everyone that the ArtWalk will take place next weekend. Jacob stated that the Freedom Festival was a great event for the City. King thanked everyone involved with the Freedom festival and added that most of the residents in her neighborhood complied with the new fireworks ordinance.

LEGAL COUNSEL COMMENTS

Schultz reported that he has been working on the draft agreement for the Old Fire Hall, a revised Pre-Development Agreement for the Cornerstone Building, reviewing terms for the North LeRoy Business District, and revisions to the Chicken Keeping Ordinance for pending action. King confirmed that Schultz is still reviewing the weed ordinance and solicitor's ordinance for possible revisions.

CITIZENS COMMENTS

Sean Orzol, Chairman of the Planning Commission requested to relay some information to the Council concerning the discussion of the proposed Chicken Keeping Ordinance that was held at the recent Planning Commission meeting.

CONSENT AGENDA

King reviewed all of the items on the consent agenda. King requested that the endorsement for the Genesee Health Plan be removed from the Consent Agenda until further information could be ascertained. A motion was made by Bland and seconded by Smith to approve the Consent Agenda containing the following items:

- Council approve the minutes of the June 4, 2012 work session and the June 11, 2012 regular meeting.
- Council authorize payment of invoices in the amount of \$195,197.08.
- Approve the minutes of the April 26, 2012 Planning Commission meeting.
- Approve the request of the Friends of Public Transportation to offer a City Council endorsement of support for the upcoming renewal of the Mass Transportation Authority (MTA) millage.

YEAS: Piacentini, Smith, Bland, Jacob, King, Lockwood.
 NAYS: None.
 ABSENT: Osborn. Motion carried by roll call vote.

PUBLIC HEARING ON THE REVENUE SHARING AGREEMENT BETWEEN THE CITY OF FENTON AND THE DOWNTOWN DEVELOPMENT AUTHORITY

Burns reviewed that the proposed revenue sharing agreement between the City and the DDA would transfer \$350,000 in funds from the DDA to the City of Fenton's General Fund, as approved in the Fiscal Year 2013 Budget. Burns further explained that the DDA has already approved the agreement prior to it being presented for approval by the City Council.

Mayor Pro Tem King opened the public hearing at 8:06 PM.

Mayor Pro Tem King closed the public hearing at 8:07 PM due to lack of comment.

REVENUE SHARING AGREEMENT BETWEEN THE CITY OF FENTON AND THE DOWNTOWN DEVELOPMENT AUTHORITY

A motion was made by King and seconded by Jacob to approve the agreement between the City of Fenton and the Downtown Development Authority for a revenue share in fiscal year 2013 in an amount not to exceed \$350,000.

YEAS: Smith, Bland, Jacob, King, Lockwood, Piacentini.
NAYS: None.
ABSENT: Osborn. Motion carried by roll call vote.

WATER PLANT MDEQ GROUNDWATER DISCHARGE PERMIT APPLICATION WORK

Czarnecki reviewed the request to contract with AMEC Engineers & Scientists to assist with completing the application from the City of Fenton to the MDEQ for the required Groundwater Discharge Permit. Council has previously discussed this proposal, in detail, at the July 2, 2012 Work Session.

A motion was made by Bland and seconded by Smith to approve the hiring of AMEC Engineers & Scientists, Inc., of Brighton, to provide professional environmental consulting services to assist the City of Fenton with the preparation of a groundwater discharge authorization application for submittal to MDEQ by August 5, 2012, for an amount not to exceed \$4,500, and authorize the City Manager to execute the necessary documents.

YEAS: Bland, Jacob, King, Lockwood, Piacentini, Smith.
NAYS: None.
ABSENT: Osborn. Motion carried by roll call vote.

LIFT STATION SCADA UPGRADE

Czarnecki reviewed the details of the contract agreement with Kennedy Industries to make proposed changes to the hosting platform for the City's lift station data. Czarnecki stated that Kennedy Industries has offered to add an additional year to the contract term at the same price, which makes the system even more cost effective. The Council reviewed this item in detail at the July 2, 2012 work session. Czarnecki reported that he had contacted other jurisdictions that have utilized this system and they have been very happy with the outcome, barring a few minor issues that were quickly resolved.

A motion was made by King and seconded by Jacob to approve the quote from Kennedy Industries, of Milford, for Kennedy Industries Station Manager set-up and support of the sanitary sewer lift stations SCADA system for fiscal year 2013 in the amount of \$14,960, fiscal year 2014 in the amount of \$5,460, and fiscal year 2015 in the amount of \$5,460, and authorize the City Manager to execute the necessary documents.

YEAS: Jacob, King, Lockwood, Piacentini, Smith, Bland.
NAYS: None.
ABSENT: Osborn. Motion carried by roll call vote.

MEMBERSHIP IN THE MICHIGAN MUNICIPAL LEAGUE

A motion was made by Lockwood and seconded by Smith to renew the City of Fenton's membership in the Michigan Municipal League for the 2012/2013 fiscal year, and pay membership dues in the amount of \$4,529, which includes \$412 towards the Legal Defense Fund.

YEAS: King, Lockwood, Piacentini, Smith, Bland, Jacob.
NAYS: None.

ABSENT: Osborn. Motion carried by roll call vote.

CALL TO THE AUDIENCE

Sean Orzol, Chairman of the Planning Commission, addressed the Council concerning the June 2012 Planning Commission meeting, where the Commission held a public hearing and discussed the proposed Chicken Keeping Ordinance. Orzol stated that the Commission debated the ordinance for approximately 25 minutes and there was only one person attending the public hearing that was opposed to the issue. Orzol further stated that the motion was made to turn down the proposed ordinance as it was written simply because they disagreed with more of the ordinance than they agreed with. Orzol stated that the Planning Commission does an incredibly professional job.

Lockwood thanked Orzol for coming to the Council and providing some explanation for this. Lockwood questioned if the Planning Commission had any suggestions for revisions to the ordinance and added that feedback would be very helpful. Lockwood stated that the Planning Commission does an excellent job and is an extension of the City Council; further, they are not required to agree with the Council.

Bland thanked Orzol for his explanation and added that he thought the Commission considered this item a dead issue. Bland further stressed the need for the Council to make a decision on this matter.

Schultz explained the process that would have to be followed in order to make a decision on this matter and stated that this ordinance may now come back to the Council to make the final decision. Markland agreed that the Commission does an excellent job.

Rex Harris, representing the St. Jude's Episcopal Church questioned when the issue of signage for their church was going to be re-addressed. Schultz stated that it should come before the Council at their August Work Session.

Cherie Smith, of 200 Union Street, thanked Lockwood for asking the Parks and Recreation Board to participate in the Freedom Festival. Ms. Smith also stated that the Planning Commission did a great job of debating the proposed Chicken Keeping Ordinance at their last meeting.

Meeting adjourned at 8:45 PM.

Mayor Pro Tem Cheryl King

City Clerk, Jennifer Naismith

EXP CHECK RUN DATES 08/27/2012 - 08/27/2012
 UNJOURNALIZED
 OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 101 CITY COUNCIL					
101-101-956.100	MISCELLANEOUS	FENTON HOUSE	COUNCIL MEAL	114.80	
Total For Dept 101 CITY COUNCIL				114.80	
Dept 192 ELECTIONS					
101-192-727.000	SUPPLIES	SPARTAN STORES LLC	ELECTION SUPPLIES	19.59	
Total For Dept 192 ELECTIONS				19.59	
Dept 209 ASSESSOR					
101-209-864.000	CONFERENCES & DUES	LIVINGSTON CO. ASSESSOR'	LACC MEMBERSHIP DUES - TONYA	10.00	
Total For Dept 209 ASSESSOR				10.00	
Dept 210 ATTORNEY					
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES CITY COUNCIL	770.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES PUBLIC WORKS	390.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES COST RECOVERY	75.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES ORDINANCES	387.50	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES BUILDING & PLAN	724.50	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES TREASURER	673.00	
Total For Dept 210 ATTORNEY				3,020.00	
Dept 211 LEGAL					
101-211-826.000	LEGAL FEES	FOSTER, SWIFT, COLLINS &	PROFESSIONAL SERVICES JULY 2012 ASSES	3,020.75	
Total For Dept 211 LEGAL				3,020.75	
Dept 215 CLERK					
101-215-900.000	PRINTING AND PUBLISHING	TRI-COUNTY TIMES	JULY STATEMENT	369.45	
101-215-956.100	MISCELLANEOUS	ELITE BUSINESS PRODUCTS	OFFICE SUPPLIES	37.78	
Total For Dept 215 CLERK				407.23	
Dept 234 GENERAL SERVICES					
101-234-727.000	SUPPLIES	ELITE BUSINESS PRODUCTS	OFFICE SUPPLIES	60.65	
101-234-727.000	SUPPLIES	SUBURBAN OFFICE SUPPLIES	CITY HALL SUPPLIES	24.29	
101-234-727.000	SUPPLIES	THE UPS STORE	LETTERHEAD	92.56	
101-234-810.000	PROFESSIONAL SERVICES	GABRIEL ROEDER SMITH & C	PRESENT RETIREE HEALTH CARE VALUATION	400.00	
101-234-810.000	PROFESSIONAL SERVICES	TRI-COUNTY WIRELESS, INC	EMAIL HOSTING & INTERNET SERVICE	735.40	
Total For Dept 234 GENERAL SERVICES				1,312.90	
Dept 265 CITY HALL					
101-265-740.000	OPERATING SUPPLIES	HOME DEPOT/GEFC	STATEMENT DATE 8/13/12	17.98	
101-265-740.000	OPERATING SUPPLIES	TAYLOR HARDWARE, INC	CITY WIDE SUPPLIES	3.59	
101-265-931.000	BUILDING MAINTENANCE	FENTON GLASS SERVICE	NEW THRESHOLD CUT DOWN TWO DOORS	230.00	
101-265-931.000	BUILDING MAINTENANCE	UNI FIRST	CITY HALL MATS	113.90	
Total For Dept 265 CITY HALL				365.47	
Dept 301 POLICE GENERAL					
101-301-740.000	OPERATING SUPPLIES	CITY OF FENTON PETTY CAS	POLICE PETTY CASH	90.03	
101-301-740.000	OPERATING SUPPLIES	CMP DISTRIBUTORS, INC	AMBIDECTROUS BATONS	99.00	
101-301-740.000	OPERATING SUPPLIES	FENTON KAR WASH	POLICE CAR WASH	108.00	
101-301-740.000	OPERATING SUPPLIES	FENTON PRINTING, INC.	DAN FORBUSH BUSINESS CARDS	94.85	
101-301-740.000	OPERATING SUPPLIES	SUBURBAN OFFICE SUPPLIES	POLICE DEPT SUPPLIES	62.00	
101-301-740.000	OPERATING SUPPLIES	SUBURBAN OFFICE SUPPLIES	POLICE DEPT SUPPLIES	29.08	

General, Water, Sewer

EXP CHECK RUN DATES 08/27/2012 - 08/27/2012
 UNJOURNALIZED
 OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301 POLICE GENERAL					
101-301-740.000	OPERATING SUPPLIES	SUBURBAN OFFICE SUPPLIES	POLICE DEPT SUPPLIES	24.95	
101-301-740.000	OPERATING SUPPLIES	TOTAL DIAGNOSTIC SALES I	DRUG TEST KITS	160.00	
101-301-741.000	UNIFORMS	DIXIE CLEANERS	POLICE DEPT JULY DRY CLEANING	486.85	
101-301-741.000	UNIFORMS	NYE UNIFORM COMPANY	BADGE	93.93	
101-301-826.000	LEGAL FEES	FOSTER, SWIFT, COLLINS &	PROFESSIONAL SERVICES - PROSECUTIONS	4,772.00	
101-301-970.000	X-2 TAZER, CAMERA, HOLSTER SUPP	Michigan Taser Distribut	X-2 TAZER, CAMERA, HOLSTER, SUPPORT E	13,541.62	
Total For Dept 301 POLICE GENERAL				19,562.31	
Dept 327 POLICE STATION & BUILDING					
101-327-740.000	OPERATING SUPPLIES	LMB DESIGNS	VINYL GRAPHICS FOR 911 DISPATCH CENTE	285.00	
101-327-740.000	OPERATING SUPPLIES	TAYLOR HARDWARE, INC	CITY WIDE SUPPLIES	17.80	
101-327-931.000	BUILDING MAINTENANCE	BECK'S PEST CONTROL	ANT & BUG CONTROL - POLICE DEPT	120.00	
Total For Dept 327 POLICE STATION & BUILDING				422.80	
Dept 336 FIRE ADMINISTRATIVE					
101-336-751.000	GAS & OIL	EXIT 80	STORE CHARGES	77.31	
Total For Dept 336 FIRE ADMINISTRATIVE				77.31	
Dept 346 FIRE STATION					
101-346-920.000	UTILITIES	TRI-COUNTY WIRELESS, INC	EMAIL HOSTING & INTERNET SERVICE	273.95	
Total For Dept 346 FIRE STATION				273.95	
Dept 738 LIBRARY					
101-738-740.000	OPERATING SUPPLIES	SUBURBAN OFFICE SUPPLIES	LIBRARY SUPPLIES	69.53	
101-738-931.000	BUILDING MAINTENANCE	HOME DEPOT/GECF	STATEMENT DATE 8/13/12	9.12	
101-738-931.000	BUILDING MAINTENANCE	TAYLOR HARDWARE, INC	CITY WIDE SUPPLIES	13.75	
Total For Dept 738 LIBRARY				92.40	
Dept 740 MUSEUM					
101-740-931.000	BUILDING MAINTENANCE	TAYLOR HARDWARE, INC	CITY WIDE SUPPLIES	26.09	
Total For Dept 740 MUSEUM				26.09	
Dept 892 BEAUTIFICATION					
101-892-881.000	BEAUTIFICATION COMMISSION	YARD 'N GARDEN	BEAUTIFICATION	14.49	
Total For Dept 892 BEAUTIFICATION				14.49	
Total For Fund 101 GENERAL FUND				28,740.09	
Fund 202 MAJOR STREET FUND					
Dept 457 CAPITAL IMPROVEMENT					
202-457-860.000	N. LEROY	MICHIGAN DEPT/TRANSPORTA	LOCAL PROGRESS BILLING NORTH LEROY	30,734.41	
202-457-860.000	N. LEROY	OHM ENGINEERING ADVISORS	N. LEROY RD	27,269.00	
202-457-860.000	N. LEROY	OHM ENGINEERING ADVISORS	STORMWATER S2 GRANT	431.00	
Total For Dept 457 CAPITAL IMPROVEMENT				58,434.41	
Dept 463 MAINTENANCE					
202-463-740.000	OPERATING SUPPLIES	GRAND BLANC CEMENT PRODU	MANHOLE BLOCK & CONC 2 SOLID	182.44	
202-463-740.000	STORM DRAIN MATERIALS MAJOR STR	MICHIGAN PIPE & VALVE-FL	STORM DRAIN SUPPLIES STREETS AND CEME	1,857.31	
202-463-740.000	OPERATING SUPPLIES	TAYLOR HARDWARE, INC	CITY WIDE SUPPLIES	36.43	
Total For Dept 463 MAINTENANCE				2,076.18	

EXP CHECK RUN DATES 08/27/2012 - 08/27/2012
 UNJOURNALIZED
 OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 202 MAJOR STREET FUND					
Dept 474 TRAFFIC SERVICES					
202-474-740.000	OPERATING SUPPLIES	VOSS LIGHTING	LIGHT BULBS	93.48	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	SIGNAL MECT - 504 (41)	573.05	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	CAROLINE @ LEROY T-SIGNAL	140.64	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	S-MTCE T058 STATE @ SUMMIT 41 4-WAY F	8.09	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	S-MTCE 504 SILVER PKY K-MART ENTRANCE	40.83	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	SIGNAL US-23 BR OWEN @ DONALDSON	118.69	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	US23 NBOFF RAMP @ BR (OWEN)	128.13	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	US-23 BR (OWEN) @ TARGET	347.70	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	S-MTCE OWEN @ JENNINGS STOP & GO SING	112.41	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	US23 BR SILVER LAKE @ POPLAR	149.22	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	S-MTCE SILVER LK @ SILVER PKY PRETIME	161.25	
Total For Dept 474 TRAFFIC SERVICES				1,873.49	
Total For Fund 202 MAJOR STREET FUND				62,384.08	
Fund 203 LOCAL STREET FUND					
Dept 463 MAINTENANCE					
203-463-740.000	STORM DRAIN MATERIALS LOCAL STR	MICHIGAN PIPE & VALVE-FL	STORM DRAIN SUPPLIES STREETS AND CEME	395.46	
Total For Dept 463 MAINTENANCE				395.46	
Total For Fund 203 LOCAL STREET FUND				395.46	
Fund 208 PARK/RECREATION FUND					
Dept 691 RECREATION & PARKS					
208-691-740.000	OPERATING SUPPLIES	SUBURBAN OFFICE SUPPLIES	SILVER LAKE PARK SUPPLIES	48.58	
208-691-740.000	OPERATING SUPPLIES	TAYLOR HARDWARE, INC	CITY WIDE SUPPLIES	22.83	
208-691-740.000	OPERATING SUPPLIES	TECHNICHEM, INC.	60 GALLON REFUSE LINER	576.50	
208-691-775.000	MATERIALS	SPARTAN STORES LLC	PARK BOARD	80.67	
208-691-810.000	PROFESSIONAL SERVICES	CRAFTSMAN ELECTRICAL SER	SILVER LAKE PARK BATHROOM LIGHTING	440.64	
208-691-810.000	SERVICE CALL	CRAFTSMAN ELECTRICAL SER	REPAIRS TO ELECTRIC AT TENNIS COURTS	1,037.73	
208-691-970.400	BUSH PARK	CRAFTSMAN ELECTRICAL SER	BUSH PARK GAZEBO	146.77	
Total For Dept 691 RECREATION & PARKS				2,353.72	
Total For Fund 208 PARK/RECREATION FUND				2,353.72	
Fund 209 CEMETERY FUND					
Dept 277 CEMETERY OPERATING					
209-277-801.000	JULY MAINTENANCE AT CEMETERY	TNT OUTDOOR SERVICES,LLC	CEMETERY MAINTENANCE	2,550.00	
209-277-930.000	STORM DRAIN MATERIALS CEMETERY	MICHIGAN PIPE & VALVE-FL	STORM DRAIN SUPPLIES STREETS AND CEME	71.12	
Total For Dept 277 CEMETERY OPERATING				2,621.12	
Total For Fund 209 CEMETERY FUND				2,621.12	
Fund 242 NEIGHBORHOOD STABILIZATION PROGRAM					
Dept 728 ECONOMIC DEVELOPMENT					
242-728-810.000	PROFESSIONAL SERVICES	TNT OUTDOOR SERVICES,LLC	LAWN SERIVCE @ NSP HOUSES	180.00	
Total For Dept 728 ECONOMIC DEVELOPMENT				180.00	
Total For Fund 242 NEIGHBORHOOD STABILIZATION PROGRAM				180.00	

EXP CHECK RUN DATES 08/27/2012 - 08/27/2012
 UNJOURNALIZED
 OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 267 NARCOTICS ENFORCEMENT					
Dept 000					
267-000-648.000	CONFISCATIONS	GENESEE CO. PROSECUTOR	SERVICE FEE FORFEITURE	344.10	
Total For Dept 000				344.10	
Total For Fund 267 NARCOTICS ENFORCEMENT				344.10	
Fund 590 SEWER FUND					
Dept 548 SEWER					
590-548-775.000	MATERIALS	MICHIGAN PIPE & VALVE-FL	COUPLINGS AND CLAMPS	152.83	
590-548-810.000	PROFESSIONAL SERVICES	GABRIEL ROEDER SMITH & C	PRESENT RETIREE HEALTH CARE VALUATION	200.00	
590-548-938.000	STREET REPAIRS	TRI-CITY AGGREGATES, INC	2 CLASS IIA	321.36	
590-548-938.000	STREET REPAIRS	TRI-CITY AGGREGATES, INC	23A LINSTONE	1,020.38	
Total For Dept 548 SEWER				1,694.57	
Dept 549 LIFT STATION					
590-549-740.000	OPERATING SUPPLIES	TECHNICHEM, INC.	GREASEBUGS	330.00	
Total For Dept 549 LIFT STATION				330.00	
Total For Fund 590 SEWER FUND				2,024.57	
Fund 591 WATER FUND					
Dept 000					
591-000-127.100	CONST IN PROG ADELAIDE/NORTH	MICHIGAN DEPT/TRANSPORTA	LOCAL PROGRESS BILLING - ADELAIDE ST	8,588.42	
Total For Dept 000				8,588.42	
Dept 173 728					
591-173-810.000	PROFESSIONAL SERVICES	GABRIEL ROEDER SMITH & C	PRESENT RETIREE HEALTH CARE VALUATION	200.00	
Total For Dept 173 728				200.00	
Dept 266 WATER TREATMENT PLANT					
591-266-740.000	OPERATING SUPPLIES	BRIGHTON ANALYTICAL LABS	LIQUID ANIONS & DISSOLVED METALS	120.00	
591-266-740.000	BULK HYDRATE CHEMICAL	CARMEUSE LIME AND STONE	HYDRATE	4,713.63	
591-266-740.000	LCO2	CONTINENTAL CARBONIC PRO	LIQUID CARBON DIOXIDE	1,466.25	
591-266-740.000	OPERATING SUPPLIES	HOME DEPOT/GEFCF	STATEMENT DATE 8/13/12	48.53	
591-266-740.000	CAUSTIC SODA SOLUTION	JONES CHEMICALS INC.	CAUSTIC SODA	7,181.78	
591-266-740.000	OPERATING SUPPLIES	NCL OF WISCONSI	WATER PLANT - OPERATING SUPPLIES	180.77	
591-266-740.000	HYDROFLUOSILICIC ACID	PVS NOLWOOD CHEMICALS, I	FLORIDE	3,711.78	
591-266-740.000	OPERATING SUPPLIES	SUBURBAN OFFICE SUPPLIES	WATER PLANT SUPPLIES	51.24	
591-266-740.000	OPERATING SUPPLIES	TAYLOR HARDWARE, INC	WATER SUPPLIES	19.61	
591-266-740.000	OPERATING SUPPLIES	TESTAMERICA ANALYTICAL T	DRINKING WATER MONITORING 2012	530.00	
591-266-740.000	OPERATING SUPPLIES	USA BLUE BOOK	WATER PLANT SUPPLIES	90.30	
591-266-864.000	CONFERENCES & DUES	MICHIGAN SECTION, AWWA	2012 FALL REGIONAL MEETING - DON & TO	190.00	
591-266-864.000	CONFERENCES & DUES	STATE OF MICHIGAN DEQ	RENEW LICENSE - DAVID MCKEEN	95.00	
591-266-864.000	CONFERENCES & DUES	STEVE GUY	HOTEL REIMBURSEMENT - MI PUBLIC SERV	375.00	
591-266-920.000	UTILITIES	TRI-COUNTY WIRELESS, INC	EMAIL HOSTING & INTERNET SERVICE	237.95	
Total For Dept 266 WATER TREATMENT PLANT				19,011.84	
Dept 900 WATER OPERATING					
591-900-740.000	OPERATING SUPPLIES	TAYLOR HARDWARE, INC	WATER SUPPLIES	124.07	
591-900-742.000	CLOTHING ALLOWANCE	KIRKEY SHOE'S & REPAIR	RED WING SAFETY TOE- DON FRALIC	150.00	
591-900-778.000	MXU 510RA W/TOUCHREAD	ETNA SUPPLY	METERS	909.77	
591-900-818.000	CONTRACTED SERVICES	WILDLIFE MGT & RESCUE	INVOICE ON P.O.	300.00	

EXP CHECK RUN DATES 08/27/2012 - 08/27/2012
 UNJOURNALIZED
 OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 900 WATER OPERATING					
591-900-930.000	REPAIRS	BRIAN WALLER	BREAKFAST WORKERS ON WATERMAIN BREAK	34.05	
Total For Dept 900 WATER OPERATING				1,517.89	
Total For Fund 591 WATER FUND				29,318.15	
Fund 640 DPW EQUIPMENT REVOLVING FUND					
Dept 932 EQUIPMENT					
640-932-740.000	OPERATING SUPPLIES	SUBURBAN OFFICE SUPPLIES	DPW- SUPPLIES	24.29	
640-932-851.000	RADIO COMMUNICATIONS	TRI-COUNTY WIRELESS, INC	EMAIL HOSTING & INTERNET SERVICE	49.95	
640-932-931.000	BUILDING MAINTENANCE	AIRGAS USA, LLC	CYLINDER RENTAL	67.02	
640-932-931.000	REFRIDGERATOR	HOME DEPOT/GEFC	REFRIDGERATOR FOR DPW	599.00	
640-932-931.000	BUILDING MAINTENANCE	UNI FIRST	DPW MATS	70.20	
640-932-933.000	DPW EQUIP MAINT	JACK DOHENY SUPPLIES, IN	SWITCH HANDLE FOR 47	21.97	
640-932-933.000	DPW EQUIP MAINT	JERRY'S TIRE - FLINT	FIX FLAT TIRE	172.00	
640-932-934.000	POLICE EQUIPMENT	VIC CANEVER CHEVROLET IN	FRONT SUSPENSION, SIGNAL FLASH & LAMP	383.55	
640-932-934.000	POLICE EQUIPMENT	VIC CANEVER CHEVROLET IN	EMISSION CONTROL & AUTO TRANSMISSION	130.00	
640-932-934.000	POLICE EQUIPMENT	VIC CANEVER CHEVROLET IN	FRONT SUSPENSION, JOINTS, STEERING	200.24	
Total For Dept 932 EQUIPMENT				1,718.22	
Total For Fund 640 DPW EQUIPMENT REVOLVING FUND				1,718.22	
Fund Totals:					
Fund 101 GENERAL FUND				28,740.09	
Fund 202 MAJOR STREET				62,384.08	
Fund 203 LOCAL STREET				395.46	
Fund 208 PARK/RECREATI				2,353.72	
Fund 209 CEMETERY FUND				2,621.12	
Fund 242 NEIGHBORHOOD				180.00	
Fund 267 NARCOTICS ENF				344.10	
Fund 590 SEWER FUND				2,024.57	
Fund 591 WATER FUND				29,318.15	
Fund 640 DPW EQUIPMENT				1,718.22	
Total For All Funds:				130,079.51	

EXP CHECK RUN DATES 08/28/2012 - 08/28/2012
 UNJOURNALIZED
 OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-220.173	LASCO FORD	PROGRESSIVE	TRAFFIC/PLAN REVIEW EFFORTS	278.73	
101-000-220.378	BOSTON GOURMET PIZZA	PROGRESSIVE	TRAFFIC/PLAN REVIEW EFFORTS	223.80	
		Total For Dept 000		502.53	
		Total For Fund 101 GENERAL FUND		502.53	
			Fund Totals:		
			Fund 101 GENERAL FUND	502.53	
			Total For All Funds:	502.53	

ESCROW

EXP CHECK RUN DATES 08/29/2012 - 08/29/2012
 UNJOURNALIZED
 OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 401 DDA CONSTRUCTION FUND					
Dept 851 DOWNTOWN DEVELOPMENT					
401-851-818.400	MARKETING	FENTON PRINTING, INC.	REWARDS FLYERS	50.00	
401-851-820.911	DISPATCH EQUIPMENT	DISPATCH PRODUCTS COMPAN	ADD ON SORAGE CABINETS	2,383.00	
401-851-825.300	STREETSCAPE	OHM ENGINEERING ADVISORS	DOWNTOWN ROADWAY/STREETSCAPE DESIGN	27,528.50	
401-851-975.801	SILVER PKWY IMPROVEMENTS	MICHIGAN DEPT/TRANSPORTA	LOCAL PROGRESS - RESURFACE SILVER PKW	1,050.00	
401-851-975.807	COMMUNITY CENTER RESTORATION	OHM ENGINEERING ADVISORS	COMMUNITY CENTER ENGINEERING ASSISTAN	252.00	
Total For Dept 851 DOWNTOWN DEVELOPMENT				31,263.50	
Total For Fund 401 DDA CONSTRUCTION FUND				31,263.50	
Fund Totals:					
Fund 401 DDA CONSTRUCT				31,263.50	
Total For All Funds:				31,263.50	

PARKS AND RECREATION BOARD

MINUTES OF July 10, 2012

7:00 P.M.

Chairman Swartz called the meeting to order at 7:00 P.M.

ROLL CALL:

Present: McCarty, Smith, Swartz, Drumm, Lockwood, Webb, Nuveman, Saule

Absent: Hajec,

Also present: Mr. Curt Gould, Mr. Hagen from VFW, Ms. Starr Deuring, Public Works Director, Dan Czarnecki

MINUTES:

Motion and support to approve June 12, 2012 meeting minutes. Passed unanimously.

CITIZEN COMMENTS:

None

CHAIRMANS REPORT:

Thanked everyone for their support of the Freedom Festival corn on the Cob fundraiser. Was a very hot Fourth of July and the crowds thinned out after the parade. While the fundraiser didn't bring in a lot of money (\$68.25) it was a good start and everyone seemed to enjoy themselves.

NEW ITEMS FOR DISCUSSION:

1. Middle School Cross County Meets @ Silver Lake Park 9/18 and 10/16. Last year the middle school cross country team had two meets at the park. It worked out very well. They run on the existing trails and grassy areas, and where they cross the roadway they have volunteers to watch for cars. They also close the gate at Jennings Rd. during the run to keep cars from coming into the park. The event takes place from 3pm to 6 pm. Motion by Smith, supported by Lockwood to allow the Fenton Middle School cross country team the use of Silver Lake Park on 9/18 and 10/16. Passed unanimously.
2. Freedom Park Sign, Mike Burns, DDA Director
Burns informed the Parks Board that the DDA previously said they would help pay to replace the park name sign at Freedom Park and that they have \$2,500 available for this purpose. He just needs to know what the parks Board would like to see for a new sign. Swartz pointed out the boards previous discussion for a sign similar to the smaller DDA signs "Welcome to Downtown" that are placed around town, with a gazebo picture in the center to delineate the parks. This sign would then become the park signage as we

replace future signs. This sign would be helpful for wayfinding and is consistent with the new signs already being installed.

Mr. Curtis Gould addressed the board and said he was representing the Alumni Association and they want their old sign put back up or a new, marble sign installed.

It was pointed out the old sign is in DPW storage and that it was removed because the frame and supports were in bad shape. It is the goal of the Parks Board to get this sign to the museum for display, along with some history information about the park.

Consistency for park signage was discussed and Chairman Swartz asked for volunteers to be on a sub-committee to review the park name signage and come back to the board with a recommendation. Volunteers for the sub-committee include McCarty (chairperson), Lockwood, Webb, Alumni Association, VFW, and Burns. The committee will report back to the Parks Board at the August 14th meeting.

3. Parks Fundraising Activities, Roy Baird

Baird pointed out his 18 years working for the City of Fenton in the parks. He had ideas on ways the city could raise funds for the parks. He suggested utilizing Silver Lake park to hold a weekend camper/trailer show allowing vendors to bring in camping equipment and allowing them to show them off to prospective buyers. Could do the same with a boat show. Another possibility is to hold a car show for those who like to restore automobiles, have band concerts in the evenings, cookoffs, etc.

Baird mentioned the possibility of installing a kayak/canoe launch at the park for access to Silver Lake. He discussed seeing others already using the beach when the swim area is closed in the spring and fall and thought it would be nice to have year-round access to the water.

Motion by Smith, supported by Lockwood to pursue the possibility of the installation of a kayak/canoe launch in Silver Lake Park. Passed unanimously.

Staff will look into and bring back info to a future meeting.

OLD ITEMS OF DISCUSSION:

1. Tri-City Travel Baseball – Update

They have cleaned up most of the large field and it looks better but there is still more that needs to be done. They have not touched the small field.

ADMINISTRATION REPORT:

1. Beach Water Testing Results

Again, the water is tested weekly and to date there have been no E. coli problems. Information on the readings can be found at:

<http://www.gchd.us/PressReleases/E.%20Coli%20Bacteria%20Results%20For%20Genesee%20County%20Lakes%202012.pdf>

2. Administration was contacted by the owner of Panda Water Ice asking for permission to sell his product at Silver Lake Park. Staff told him that he could not do so as we already have a vendor at the park utilizing the concession stand. He was told he could ask the Parks Board for permission to sell, as is allowed in the ordinance. Starr Deuring (operator of the concession stand for 2012) was in attendance and requested this is not allowed as she is already having trouble making any money from concession sales. Smith suggested she place a sign at the entrance gate when she is open for business.

Motion by Lockwood, supported by Smith to deny any requests by other vendors to sell at Silver Lake Park for the remainder of the 2012 season. Passed unanimously.

CALL TO AUDIENCE:

None

BOARD MEMBER COMMENTS:

Smith brought up the selling of ice cream products by the Parks Board at the Farmer's Market and at the Thursday concerts in the park. She can get Uncle Ray's ice cream cart and product to sell. She did this with the Beautification Committee and was able to raise money. Wants to do so, with support from other board members. Discussion about competition with other vendors and the need to get commitments from all board members for this weekly activity.

Motion by Webb, supported by Drumm to sell ice cream at the Farmers Market and concerts. Motion passed 6-1. (Lockwood voted nay).

Staff will look into the vendor's license issues.

Lockwood thanked the Parks Board for their involvement in the Freedom Festival.

ADJOURNED: 8:30 P.M.



**Fenton
Downtown
Development
Authority**

FENTON DOWNTOWN DEVELOPMENT AUTHORITY PROCEEDINGS

6:00 p.m.

Tuesday July 17, 2012

The meeting was called to order by Chairman Schmidt at 6:00pm.

ROLL CALL:

PRESENT: Bayer (phone), Bertschy, Canever, Henderson, James, Osborn, Saule, Schmidt, Strayer, Sweetman, Wesch

ABSENT: Green, Kasper

OTHERS: Michael Burns DDA Director/Assistant City Manager, Lynn Markland City Manager, Attorney Steve Schultz

EXECUTIVE DIRECTOR'S REPORT:

The ArtWalk and Bastille Day Race were very well attended this past Saturday July 14th. The ArtWalk estimated it had 800-1000 people visiting the city and Mark Hamel reported approximately 12,000 attending The Bastille Day Race. A few lessons were learned from the experience of having both activities on the same day. Everyone involved felt it was good timing in combining the two. The businesses had asked for the ArtWalk to be from 10am-6pm. It was suggested that the hours for next year be 11am-4pm. Attendance dropped off after 4pm. The heat could have played a role as it was close to 100 degrees.

- Held a meeting and showed plans for the Street Scape Project.
- Back to the Bricks is scheduled for Aug 9, 2012.
- Taste in Fenton is scheduled for Aug 11, 2012.

FINANCIAL REPORT:

Shane reported that the auditors are not scheduled until September 13, 2012. We can still accrue invoices until then.

- James asked if we will get back the 911 funds.
- Markland said we would.

CONSENT AGENDA:

- a) Accounts Payable – Authorize payment of bills in the amount of \$101,453.33.
- b) Minutes of the May 22, 2012 DDA Fire Hall Selection Committee
- c) Minutes of the June 19, 2012 DDA Board Meeting

Motion made by James, supported by Saule to approve the Consent Agenda as presented. With the correction pointed out by James that the word “he” was left out of the paragraph “Discussion of Interviews” in the minutes of the DDA Fire Hall Selection Committee meeting of May 22, 2012. Correction made.

MOTION CARRIED, Roll Call Vote: Bayer (phone), Bertschy-aye, Canever-aye, Henderson-aye, James-aye, Osborn-aye, Saule-aye, Schmidt-aye, Strayer-aye, Sweetman-aye, Wesch-aye.

LEASE AGREEMENT WITH UNION JOINTS:

- The lease will be \$1.00 per year for five years, with a purchase price of \$1.00 and a financial incentive for leasehold improvements not to exceed \$100,000.
- Restrictive covenant provisions did not allow for the sale of liquor and beer however City Council waived enforcement of those provisions at their July 16, 2012 City Council Meeting.
- Michigan Brewing Co was allowed a waiver.
- Union Joints asked for the same waiver to be able to sell.
- Schultz clarified some of the legal language in the lease agreement. Also he answered questions regarding utilities, insurance, restrictions and occupancy.
- Union Joints, Kurt Catallo said that he is looking forward to getting started. He also stated that his attorney said that the lease was written very well. They are asking for input on insurance issues.

Motion made by Schmidt, supported by Canever that the Downtown Development Authority approve the Lease Agreement with Union Joints as written, pending final agreement, insurance language and other legal issues.
MOTION CARRIED, ALL AYES.

CORNERSTONE PRE-DEVELOPMENT AGREEMENT:

We have been working on a proposed PRE-DEVELOPMENT AGREEMENT for the Cornerstone Project. Representatives from SAA Architects, Inc. and OHM Engineering were on hand to help answer any questions. With the way James Saule understood the agreement, he felt there needed to be some clarity in the motion. Discussion ensued among the board. Attorney Schultz was on hand to answer any questions.

Motion made by Saule, supported by James that the PRE-DEVELOPMENT AGREEMENT between the DDA and Corlin Development , as presented to the Board tonight, be approved with the understanding that certain technical terms related to insurance and certain other technical wording discussed tonight will be resolved by the DDA's legal counsel and is approved if it is acceptable to the Executive Director.

MOTION CARRIED, ALL AYES

COMMUNITY CENTER FINANCING:

At a joint meeting in February, the Fenton City Council, Fenton Downtown Development Authority and Fenton Community Center Board of Governors discussed the funding of the Community Center Project.

Discussion ensued among board members. Those who spoke felt that it was important to get approval tonight, and to move forward on this project.

Motion made by Schmidt, supported by Sweetman that the Downtown Development Authority obligate paying debt service on a bond sale approved by the City Council in an amount not to exceed \$1 million dollars for the expansion and restoration of the Fenton Community Center.

MOTION CARRIED, ALL AYES.

CALL TO THE AUDIENCE:

- Les Beare, UPS Store, asked for some help with marketing from New Moon.
- Burns said that he would talk to New Moon.
- Les said that he would like to do a boat show in the spring.
- Markland thought that a boat show was a good idea.

ADJOURNMENT:

The meeting adjourned at 7:16pm.

Respectfully submitted by,

Craig Schmidt
Craig Schmidt, Chairman
Downtown Development Authority

Elaine McGreevy
Elaine McGreevy
Recording Secretary

PARKS AND RECREATION
Freedom Park
Sign Sub-Committee
MINUTES OF July 24, 2012
7:00 P.M.

Chairperson McCarty called the meeting to order at 7:00 P.M.

ROLL CALL:

Present: McCarty, Lockwood, Webb, Hagen, Gould

Absent: Burns

Also present: Public Works Director, Dan Czarnecki

CITIZEN COMMENTS:

None

ITEM FOR DISCUSSION:

Placement of a new Freedom Park name sign in the park.

Discussion took place on what type of park name sign should be placed in Freedom Park. McCarty said that previously the Parks Board discussed placing a green park sign with the name of the park and a picture of a gazebo in the center, sign would be similar in size and color and scroll work as the smaller DDA "Welcome to Downtown" signs that were installed in 2011. A handout was provided. McCarty went on to explain the sign would be in keeping with the new directional signs in the community and it should be the goal to replace all park signs with similar signs so people looking for the parks can easily find the right location, if the signs were all similar in look. Also, many of the existing park signs are in disrepair and in need of replacement as they are rotting and the paint is peeling.

Mr. Gould said he represents the Fenton Alumni Association and they, along with the VFW would prefer to see a marble sign that is carved and etched. He provided a handout. His proposed sign would be two sided and include emblems for service groups and the park name. It would be placed on granite and be visible from both Shiawassee St. and Elizabeth St.. The actual marble marker would be 54-inches in length. Height was unknown at this time. Mr. Gould said final art work would be available by the end of the week.

McCarty suggested the marble sign could be added to the park as an additional memorial marker and she would like to see another sub-committee be established that will look at the