



City of Fenton

301 South Leroy Street · Fenton, Michigan 48430-2196 • (810) 629-2261 • FAX (810) 629-2004

CITY OF FENTON COUNCIL AGENDA

Monday June 25, 2012

City Hall Council Chambers

301 South LeRoy Street

7:30 PM

Call to Order.

Invocation.

Pledge of Allegiance.

Roll Call.

COMMENTS & REPORTS

- City Manager's Report
- Council Member Comments
- Legal Counsel's Report
- Mayor's Comments

CITIZEN'S COMMENTS: IF YOU WISH TO ADDRESS ANY AGENDA ITEMS, PLEASE IDENTIFY YOURSELF AND YOU WILL BE CALLED ON WHEN THAT ITEM IS REACHED. COMMENTS ON ITEMS NOT ON THE AGENDA MAY BE MADE AT THE CALL TO THE AUDIENCE.

A. CONSENT AGENDA:

- Council approve the minutes of the May 14, 2012 regular meeting and the May 29, 2012 regular meeting.
- Council authorize payment of invoices in the amount of \$127,651.02.
- Approve and place on file the minutes of the May 15, 2012 Downtown Development Authority meeting.
- Accept the resignation of Councilman Jacob from the Parks and Recreation Board and appoint a Council Representative to fill the vacancy.
- Approve the request of the Fenton Firefighters Charities to conduct the Fenton Firefighters 5/10K Run on Saturday, August 11, 2012.
- Approve the request of Kim Forrester to conduct the 10th Annual Tour Des Lacs Bike Tour on Saturday, August 4, 2012, with a short closure of Elizabeth Street to stage the event.

B. PUBLIC HEARING

A public hearing will be held to accept citizens' comments on the proposed State revolving Fund Project Plan for stormwater management within the City of Fenton.

C. RESOLUTION NO. 12-15

Administration recommends that the Fenton City Council adopt Resolution No. 12-15, which approves the final project plan for stormwater system improvements and designates the City Manager as the authorized project representative.

D. PURCHASES, AGREEMENTS, AND PERMITS

Mill Pond Weed Harvesting – Administration is recommends that the Fenton City Council give consideration to the matter of weed harvesting in the Mill Pond for the 2012 summer season.

Fourth of July Fireworks Permit – Administration recommends that the Fenton City Council approve the fireworks display permit for Zambelli Fireworks for the Freedom Festival display on July 4, 2012.

Dispatch Purchase Authorization – Administration recommends that the Fenton City Council approve a vendor and authorize the purchase of services needed to move the 800MHz consolette from the Fire Department to the 911 Dispatch Center.

Equipment Purchase for Police Department – Administration recommends that the Fenton City Council approve the purchase of five tazers and related equipment for a total cost of \$7,059.02.

CALL TO THE AUDIENCE

CLOSED SESSION

Request of the City Manager to enter into closed session for the purpose of discussing ongoing labor negotiations.

RECONVENE TO OPEN SESSION

ADJOURNMENT

IF ACCOMMODATIONS ARE NEEDED DUE TO A DISABILITY, PLEASE CONTACT THE CITY CLERK'S OFFICE.

CITY OF FENTON COUNCIL PROCEEDINGS

**Monday, May 14, 2012
City Hall Council Chambers
301 South Leroy Street**

Mayor Sue Osborn called the meeting to order at 7:30 PM.

The invocation for the evening was the Lord's Prayer and was followed by the Pledge of Allegiance.

Present: Bland, Jacob, King, Lockwood, Osborn, Piacentini, Smith.
Absent: None.
Others Present: Stephen Schultz, Legal Counsel; Lynn Markland, City Manager; Michael Burns, Assistant City Manager; Daniel Czarnecki, Director of Public Works; Rick Aro, Police Chief; Cynthia Shane, City Treasurer.

CITY MANAGER'S REPORT

Markland reported that he participated in a webinar by the Michigan Municipal League concerning the Economic Vitality Incentive Program (EVIP) legislation and confirmed that the City of Fenton does qualify to be compensated for the third phase of the program because the City is in compliance with Public Act 152. Markland has already completed and filed the paperwork to apply for the third and final round of funding.

Markland also reported that he attended the National Day of Prayer service. Markland updated the Council that the Dispatch renovation project will be ongoing for the next week or two and is coming along nicely. Markland also stated that a meeting was held with the residents and businesses on North LeRoy Street last week concerning the progress of the construction project.

COUNCIL MEMBER COMMENTS

Jacob addressed the Council concerning the problem with the lack of maintenance on foreclosed homes in the City. Jacob further stated that other communities are starting to impose hefty fines on the banks that own the property because the homes are not being maintained up to standard. Jacob stated that the City should look into what can be done in order to impress upon the banks the seriousness of this issue. Schultz stated that if the banks are in violation of the City's nuisance ordinance then the City has a right to rectify the problem then bill the bank for providing service. This process could be taken as far as placing a lien on the property. Schultz stated that if the Council would like to address this type of non-compliance more specifically a new ordinance will have to be enacted to address it. Schultz stated that he would speak with the Zoning Administrator on this matter.

Lockwood stated her appreciation that the owner of the Topps Property has begun to start doing some clean-up work at the site. Lockwood also stated that she attended the "Turn Around" luncheon for area students and commented that they are a great group of kids and are really making some positive changes.

Smith stated that he attended the last movie of the Film Series at the Community Center that was sponsored by the Downtown Development Authority. Smith added that the movie was very good and very well attended.

King stated that she attended the achievement Ceremony for Russ Haddon and added that he was a very nice and accomplished man. King also attended the "Turn Around" luncheon and stated that she could identify with these students on a very personal level and applauded their efforts to make changes in their lives.

Bland stated that the City is looking really good right now and added that everyone should be prepared for the start of construction on North LeRoy Street.

LEGAL COUNSEL COMMENTS

Schultz stated that he has been busy working on the Chicken Keeping ordinance, the parking license agreement, and reviewing the current Peddlers License.

MAYOR'S COMMENTS

Osborn thanked everyone who attended the luncheon for Mr. Haddon and expressed that he was a wonderful person.

CITIZENS COMMENTS

Cherie Smith requested to speak about the Silver Lake Ski Club Agreement. Dawn Overmyer requested to speak about the Peddlers License application.

LIBRARY PRESENTATION

Roberta Sweetman read a prepared statement to the Council regarding the need for a feasibility study for the current Library concerning sustainability and improvements. Sweetman implored the Council to assist with developing a new library in the City and to take a first step in this process by setting a clear deadline to have a feasibility study completed.

Osborn stated that she was very eager to see some progress on this matter and that it should be brought to the Council for discussion at a work session. King stated that the Council is very aware of the needs of the library and confirmed that no additional information concerning funding improvements to the building has been found yet. Lockwood commended the Library Board and Friends of the Library for the presentation they made to the public about the needs of the Library. Lockwood agreed that the first step to get improvements made to the library is to conduct the feasibility study; however, Lockwood stated that the Council needs to discuss the immediate needs of the library at a work session.

Bev McKenna, President of the Friends of the Library, stated that they are frustrated with the condition of the building and that the community needs to move with the times and implement expanded programming and additional space.

CONSENT AGENDA

Osborn reviewed all of the items on the consent agenda. A motion was made by Bland and seconded by Smith to approve the Consent Agenda containing the following items:

- Council approve the minutes of the February 27, 2012 regular meeting, and the March 12, 2012 regular meeting.
- Council authorize payment of invoices in the amount of \$270,607.38.
- Approve and place on file the minutes of the December 22, 2011 Planning Commission meeting and the December 27, 2011 Zoning Board of Appeals meeting.
- Approve the request of the Curtis-Wolverton VFW Post 3243 to conduct the annual Memorial Day Parade on Monday, May 28, 2012.

YEAS: Osborn, Piacentini, Smith, Bland, Jacob, King, Lockwood.

NAYS: None.

ABSENT: None. Motion carried by roll call vote.

PUBLIC HEARING FOR THE PROPOSED 2011-2012 INTERIM BUDGET AND THE PROPOSED 2012-2013 FISCAL YEAR BUDGET AND THE PROPERTY TAX MILLAGE RATE OF 10.6226 MILS TO BE LEVIED TO SUPPORT THE BUDGET.

A public hearing was held to accept citizens' comments on the proposed 2011-2012 Interim Budget and the 2012-2013 Proposed budget and the proposed levy of 10.6226 mils in property tax to be levied to support the budget.

Mayor Osborn opened the public hearing at 7:56 PM.

Mayor Osborn closed the public hearing at 7:57 PM due to lack of comment.

King stated that the City has not increased the millage rate since 1976 and it could be much higher. King credited the staff and City Council for doing such a great job over the years. Osborn stated that everyone has done their part, including the employees, in order to keep the City in good financial condition and present a

good solid budget. Lockwood commended the City Manager and Treasurer for putting the document together along with all of the department heads. Lockwood also commented that the employees have taken a lot of concessions and added that she was pleased that more funding was allocated to local streets, as there are so many that need repair. Markland stated that the City has lost over one million dollars in revenue since 2008 and the City could not have remained financially stable without the work of the employees and the department heads.

A motion was made by Osborn and seconded by Lockwood to approve resolution No. 12-12, which approves the 2011-2012 Interim Budget.

YEAS: Piacentini, Smith, Bland, Jacob, King, Lockwood, Osborn.

NAYS: None.

ABSENT: None. **RESOLUTION DECLARED ADOPTED.**

A motion was made by Osborn and seconded by Smith to approve Resolution No. 12-13, which approves the 2012-2-13 Fiscal Year Budget and sets the corresponding millage rate at 10.6226 mils to be levied to support the budget.

YEAS: Smith, Bland, Jacob, King, Lockwood, Osborn, Piacentini.

NAYS: None.

ABSENT: None. **RESOLUTION DECLARED ADOPTED.**

Osborn thanked everyone involved with the budget processed and stated that the City of Fenton is lucky to have the caliber of employees that it has.

PEDDLERS LICENSES FOR MAGIC WINDOW COMPANY

Aro reviewed the application of several individuals wishing to sell windows door-to-door in the City representing Magic Window Company. Aro further stated that while conducting his standard background investigations he discovered that several of the applicants have a criminal background. Schultz stated that the peddler's license ordinance was revised in 2009 to be in compliance with current case law on the matter. Schultz further stated that the Council could only deny the applicant on the grounds of "good cause". Schultz also added that the licenses could be revoked based on the standards for "just cause". Schultz relayed that the applicants must be reviewed under these standards.

Bland stated that he is not in favor of approving this because he is concerned about the individuals that have criminal backgrounds going door-to-door. Osborn stated that she is uncomfortable with this situation and Schultz added that there is nothing illegal about selling windows door-to-door.

Dawn Overmyer, of 826 Southwood Drive, stated that there are several companies engaging in this practice in the City without permits and there is no control over it. Schultz stated that the City cannot prohibit this practice altogether anymore because it is no longer lawful to do so. Markland added that the City was as restrictive as possible when the ordinance was amended in 2009.

Lockwood questioned what the oversight action of the company itself is. Aro stated that he did not have any indication that any supervision would be present. Lockwood stated that the Council should table this matter until further discussion can take place with the owner of the company. Bland stated that he felt the application should be denied. Osborn stated that the Council should table the matter in order to avoid unnecessary legal action. Piacentini and King expressed that they were in favor of denying the applicant. Smith felt the item should be tabled. Schultz stated that there are some very serious concerns associated with this application and recommended that the Council table this matter until more information can be gathered.

A motion was made by Lockwood and seconded by Smith to table to review of the Peddlers and Solicitors License for Magic Window Company until further investigation can be completed. Motion carried by voice vote.

MOSQUITO PROGRAM

Markland reviewed that the City has been able to cut the cost of providing a mosquito control program for the City by taking on some of the treatment responsibilities on our own. Markland stated that Advanced Pest management has provided a proposal outlining an effective scope of service to keep the mosquito

population under control in the City for a cost that is agreeable. King confirmed that the service could begin right away.

A motion was made by Bland and seconded by Smith to approve the proposal from Advanced Pest Management for the Mosquito Control Program in the City of Fenton for the 2012 season, for an amount not to exceed \$34,585.80. Motion carried by voice vote.

SILVER LAKE SKI CLUB AGREEMENT

Czarnecki reviewed that the Silver Lake Ski Club has approached the City to continue on with the annual agreement to allow the club to use Silver Lake Park for the purpose of practicing and performing ski shows for the 2012 summer season. Czarnecki stated that the biggest changes to the contract will be that the Club will be providing the labor to paint the bathhouse at the park in exchange for permission to affix banners on the fencing around the Park to advertise their shows. Czarnecki further stated that a banner would be present on the Beach during the ski shows depicting who the sponsors of the Club are.

Bland stated his concern for the allowance of park passes to be issued to the Club's sponsors and Czarnecki confirmed that the language in the contract for this was existing, and is not new.

Sean Affrica, representative of Silver Lake Ski Club, addressed the Council and stated that the Club will be happy to purchase the passes for their sponsors and stated the Club's intentions of completing many improvements to the Park itself, including the implementation of new lines and buoys next summer. Bland stated that all Club members need to make sure that they have their passes properly affixed to their vehicles. Lockwood stated that Silver Lake Ski Club is a great team and are also National Award Winners. Lockwood suggested getting a listing of their shows and making it available on the website.

Cherie Smith, of 200 Union Street, commended Affrica for being so well prepared to present this agreement to the Parks and recreation Board and stated her appreciation for his great and sincere attitude concerning their partnership with the City of Fenton.

A motion was made by Osborn and seconded by King to approve the agreement between the City of Fenton and Silver Lake Ski Club for the use of Silver Lake Park for the 2012 season and authorize the Mayor and City Clerk to execute the necessary documents. Motion carried by voice vote.

BRIARWOOD LIFT STATION RENOVATIONS

Czarnecki reviewed that, per discussion of the Council at the May 7, 2012 work session, Hubbell, Roth, and Clark (HRC) has developed a proposal to make aesthetic improvements to the sanitary lift station located on Briarwood. Czarnecki further stated that the proposed improvement to the lift station would include moving the control panel below ground into a concrete chamber, relocating the vent pipes, and providing for more landscaping at the site. Smith confirmed that the money to pay for the cost of this project will be coming out of the Sewer fund.

A motion was made by Bland and seconded by Lockwood to approve the proposal by Hubbell, Roth, and Clerk, Inc. (HRC) Consulting Engineers, Howell, Michigan, for all design engineering and construction engineering work for the Briarwood Sanitary Pump Station Improvement Project, as outlined in their May 2, 2012 proposal, for a cost not to exceed \$13,000. Motion carried by voice vote.

PARKING LICENSE AGREEMENT

Burns explained that in preparation for the redevelopment of the Southeast corner of Silver Lake Road and LeRoy, it was discovered that there were several walking and parking easements still in effect as a result of the Urban Renewal project. Burns further stated that the walking easements have been cleared up through Genesee County, however, a parking easement still in effect for the property owner of 109 S. LeRoy Street could pose a potential project with the oncoming Development. Mr. Burns and Attorney Schultz have been in contact with the property owner and they were all agreeable to vacating his current parking easement and moving the location of parking for his building directly in front of 111 S. LeRoy Street. Burns stated that this agreement will need Council approval and the agreement itself will greatly aid in facilitating the redevelopment of the downtown.

A motion was made by King and seconded by Jacob to approve the parking license agreement with MMAC Corporation. Motion carried by voice vote.

CALL TO THE AUDIENCE

Cherie Smith addressed the Council to inform them that the Beautification Commission will be planting throughout the City on Saturday, May 19, 2012 from 9:00 AM until they are finished and added that volunteers to assist would be appreciated.

Dawn Overmyer addressed the Council concerning weeds at the house adjacent to her being 36 inches in height. Overmyer stated that she wants to see some code enforcement on this particular matter and does not want to have to return to the Council if it happens again, as the house is a foreclosure and vacant. Markland stated that the Zoning Administrator is working on this matter and he will follow up with him on it tomorrow. Jacob questioned who owned the property and was guided that Chase Bank was the property Owner. Jacob stated that he wanted it on public record that Chase Bank owns the property and that they are failing to maintain the property in accordance with the City's Code of Ordinances. Piacentini stated that the Council should address this issue as a whole at a work session.

Meeting adjourned at 8:50 PM.

Mayor Sue Osborn

City Clerk, Jennifer Naismith

CITY OF FENTON COUNCIL PROCEEDINGS

**Tuesday, May 29, 2012
City Hall Council Chambers
301 South Leroy Street**

Mayor Pro Tem King called the meeting to order at 7:30 PM.

The invocation for the evening was the Lord's Prayer and was followed by the Pledge of Allegiance.

Present: Bland, Jacob, King, Lockwood, Piacentini, Smith.
Absent: Osborn. (Excused)
Others Present: Stephen Schultz, Legal Counsel; Lynn Markland, City Manager; Steve Guy, Water Plant Supervisor; Rick Aro, Police Chief.

CITY MANAGER'S REPORT

Markland reported that the North LeRoy Street project is ongoing and the 911 Dispatch renovations are being finalized. Markland stated that he has been working on the Management Agreement for the Community Center as well as the bid for a Construction Manager for the Community Center project.

Markland reviewed that the Downtown Development Authority has met with Union Joints and Arbor Brewing Company concerning their interest in developing the Old Fire Hall. Markland further stated that financial information for both entities is being gathered for review by the committee at this time. Markland also added that he is working with the Fenton Regional Chamber of Commerce on developing an economy seminar series.

LEGAL COUNSEL ADVISEMENT

Schultz stated that Mayor Osborn has experienced a serious setback to her health and Mayor Pro Tem King will be acting in her absence until she returns. Schultz stated that Osborn cannot receive flowers at this time and she does appreciate all of the well wishes, however, it is important for her to get some rest at this time. Schultz advised the Council to direct any inquiries about her to the City Manager and please respect her privacy on this matter. Osborn also requested that Council members direct their concerns on all matters to the City Manager for the time being.

COUNCIL MEMBER COMMENTS

Piacentini thanked the Beautification Commission for doing an excellent job beautifying the City. Piacentini also stated that he was very impressed with the DDA's interview process for the applicants for the Old Fire Hall, as well as the timeliness of the applicants themselves.

Lockwood attended the Metro Alliance meeting last week and reported that on Saturday, June 2, 2012, there will be a hazardous waste drop off site located at Carmen Ainsworth Junior High from 10:00 AM to 2:00 PM. Lockwood added that a drop off site is being developed in the Southern end of the County for this fall. Lockwood further reported that the Metro Alliance is in the process for considering projects for 2013 for major streets.

Lockwood attended the Southern Lakes Parks and Recreation meeting last week and added that she distributed information on the millage disbursement in the Friday Memo. Southern Lakes is looking to develop plans further amidst the cuts they have experienced. Lockwood added that the Oversight Committee for the Fenton Community Center is meeting regularly and things are coming along well.

Smith stated that the Beautification Commission conducted their annual planting on May 19, 2012 and did an outstanding job with such a small crew. Smith also stated that the community garden is moving forward and there are still three plots left to lease out.

Bland suggested considering State Road for renovations if funds are received through the Metro Alliance for 2013 projects. Bland added that there is a lot of bus and school traffic on this road.

LEGAL COUNSEL COMMENTS

Schultz reported that he has been working with the City Manager, Fire Chief, and Police Chief concerning the new fireworks law and will hopefully have something to present at the June Work Session regarding restrictions, banning, and points of sale. Schultz also reported that considerations on the ordinance involving medical marihuana will be forthcoming soon as well now that many of the court cases about this issue have been finalized.

Lockwood reminded everyone that fireworks are still not allowed on public property and fireworks set off on private property still require permission of the property owner. Setting of fireworks in the parking lots during the Freedom Festival could be a dangerous situation and is prohibited due to the fact that the business property owners would have to sanction it and they have not done so.

MAYOR PRO TEM'S COMMENTS

King reported that the Loose center has raised quite a bit of funding and further reporting on the details will be coming soon. King also stated that the "Back to the Bricks" Tune up event will be coming soon and making more parking spaces available needs to be considered. King also thanked the Beautification Commission for the fine job they did planting around the City.

CITIZENS COMMENTS - None.

CONSENT AGENDA

King reviewed all of the items on the consent agenda. A motion was made by Smith and seconded by Jacob to approve the Consent Agenda containing the following items:

- Council approve the minutes of the March 26, 2012 regular meeting, and the April 2, 2012 work session.
- Council authorize payment of invoices in the amount of \$263,335.56.
- Approve and place on file the minutes of the April 17, 2012 Downtown Development Authority meeting.
- Approve a street closure for First Street, requested by resident Holly Huestis on Saturday, June 19, 2012 from 1:00 PM to 6:00 PM.
- Approve Traffic Control Order 12-04, which removes "Stop" signs from the corner of East Street and Ellen Street.
- Approve Traffic Control Order No. 12-05, which replaces the "Stop" signs at the intersection of East Street and Ellen Street with high intensity Stop sign R1-1.

YEAS: Lockwood, Piacentini, Smith, Bland, Jacob, King.

NAYS: None.

ABSENT: Osborn. Motion carried by roll call vote.

CONTRACT WITH THE GENESEE COUNTY ROAD COMMISSION FOR THE NORTH LEROY STREET PROJECT

Markland reviewed the terms of the proposed contract with the Genesee County Road Commission to partner with the City on their project on Fenton Road that is adjacent to the City's project on North LeRoy Street. Lockwood stated that this contract is a very good move for the City and it was discussed with and garnered support from the Metro Alliance. Lockwood commended the City Manager for all of the work that went into this matter. Smith confirmed that starting and ending dates for the Road Commission's project were unknown at this time. Smith also confirmed that the County is bonded and insured for this project. Markland added that the Michigan Department of Transportation, in addition to the City, will need to approve this project.

A motion was made by Lockwood and seconded by Jacob to approve the agreement with the Genesee County Road Commission for the North LeRoy Street Project, as presented, for construction costs in the amount of \$48,600. Motion carried by voice vote.

WATER PLANT METER BID

Guy reviewed that the purpose of implementing the new meter at the Water Plant was to get a gauge of how much processed water is used to produce the City's water supply. Guy explained that a magnetic meter will clamp onto a specific pipe and measure the velocity of the water that is passing through it. Smith confirmed that Guy would complete the actual installation of the meter and that the parts will have a one year warranty. Bob James, from Forberg Scientific, stated that there has been a lot of success using this type of meter and that the life expectancy of the meter itself is very long due to the fact that it never touches any actual water.

A motion was made by Bland and seconded by Lockwood to approve the bid from Forberg Scientific to purchase an Endress & Hauser magnetic flow meter and install it at the Water Treatment Plant for a cost not to exceed \$3,642.75. Motion carried by voice vote.

FILE CABINET PURCHASE

Aro requested that the Council approve the purchase of an additional file cabinet to be placed in the newly renovated 911 Dispatch Center. Bland confirmed that this would be an additional cost to the project. Jacob stated that the pricing that was achieved on the item was very good. King confirmed that the cabinet being purchased would be sufficient for present and future needs.

A motion was made by Bland and seconded by Jacob to approve the request of the Police Department to purchase a file cabinet for a cost not to exceed \$2,383.00 to complete the renovations to the Dispatch call center. Motion carried by voice vote.

SET PUBLIC HEARING

A motion was made by Lockwood and seconded by Bland to set a public hearing for June 25, 2012, to accept public comment on the City of Fenton's State Revolving Fund Project Plan for stormwater management. Motion carried by voice vote.

CALL TO THE AUDIENCE – None.

Meeting adjourned at 8:22 PM.

Mayor Pro Tem Cheryl King

City Clerk, Jennifer Naismith

EXP CHECK RUN DATES 06/24/2012 - 06/24/2012

UNJOURNALIZED

OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 495 LDFA CONSTRUCTION FUND					
Dept 852 LOCAL DEVELOPMENT FINANCE					
495-852-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES - DIRECTOR MATT	35.00	
		Total For Dept 852 LOCAL DEVELOPMENT FINANCE		35.00	
		Total For Fund 495 LDFA CONSTRUCTION FUND		35.00	
		Fund Totals:			
			Fund 495 LDFA CONSTRUC	35.00	
			Total For All Funds:	35.00	

LDFA

EXP CHECK RUN DATES 06/25/2012 - 06/25/2012
 UNJOURNALIZED
 OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 210 ATTORNEY					
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	TEAMSTERS BARGANING	15.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	COST RECOVERY	169.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	CITY COUNCIL	1,112.50	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PUBLIC WORKS	777.50	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	ORFINANCES	330.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	BUILDING & PLANNING	801.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	MANAGER	665.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	TREASURER	724.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	MAYOR	70.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	UNIT 2	822.50	
Total For Dept 210 ATTORNEY				5,486.50	
Dept 211 LEGAL					
101-211-826.000	LEGAL FEES	FOSTER, SWIFT, COLLINS &	PROFESSIONAL SERVICES - ASSSSOR	1,956.05	
101-211-826.000	LEGAL FEES	FOSTER, SWIFT, COLLINS &	PROFESSIONAL SERVICES - ENVIRONMENTAL	17.50	
Total For Dept 211 LEGAL				1,973.55	
Dept 215 CLERK					
101-215-900.000	PRINTING AND PUBLISHING	MLIVE MEDIA GROUP	STATE REVOLVING FUND	275.83	
101-215-900.000	PRINTING AND PUBLISHING	MUNICIPAL CODE CORPORATI	ANNUAL CODS ON INTERNET FEE	550.00	
Total For Dept 215 CLERK				825.83	
Dept 234 GENERAL SERVICES					
101-234-810.000	PROFESSIONAL SERVICES	GABRIEL ROEDER SMITH & C	ACTUARIAL VALUATION	5,575.00	
101-234-810.000	PROFESSIONAL SERVICES	TRI-COUNTY WIRELESS, INC	EMAIL HOSTING AND INTERNET SERVICE	735.40	
Total For Dept 234 GENERAL SERVICES				6,310.40	
Dept 253 TREASURER					
101-253-740.000	OPERATING SUPPLIES	ELITE BUSINESS PRODUCTS	SUPPLIES	385.99	
Total For Dept 253 TREASURER				385.99	
Dept 265 CITY HALL					
101-265-740.000	OPERATING SUPPLIES	FENTON LOCK & SAFE	KEYS	82.50	
101-265-740.000	OPERATING SUPPLIES	UNI FIRST	CITY HALL MATS	99.37	
101-265-740.000	OPERATING SUPPLIES	UNI FIRST	CITY HALL MATS	97.90	
101-265-740.000	OPERATING SUPPLIES	UNI FIRST	CITY HALL MATS	115.39	
101-265-740.000	OPERATING SUPPLIES	ZEE MEDICAL SERVICE CO.	CITY HALL SUPPLIES	106.60	
101-265-931.000	BUILDING MAINTENANCE	GOYETTE MECHANICAL	CITY HALL A/C UNIT	747.00	
Total For Dept 265 CITY HALL				1,248.76	
Dept 301 POLICE GENERAL					
101-301-740.000	OPERATING SUPPLIES	JACOB M CHOM	INTERIOR/EXTERIOR DETAIL	135.00	
101-301-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	POLICES	324.50	
Total For Dept 301 POLICE GENERAL				459.50	
Dept 320 POLICE TRAINING					
101-320-960.000	EDUCATION & TRAINING	HOLIDAY INN OKEMOS	PUBLIC SAFETY TRAINING	347.75	
Total For Dept 320 POLICE TRAINING				347.75	
Dept 336 FIRE ADMINISTRATIVE					
101-336-740.100	MEDICAL SUPPLIES/TRAINING	MCLAREN REGIONAL MEDICAL	AHA CPR PROVIDER CARDS	40.00	

General, Water, Sewer

EXP CHECK RUN DATES 06/25/2012 - 06/25/2012
 UNJOURNALIZED
 OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 336 FIRE ADMINISTRATIVE					
101-336-740.200	FIRE FIGHTING EQUIP	MICHIGAN RESCUE CONCEPTS	LARGE WATER RESCUE GEAR BAG	85.00	
101-336-740.200	FIRE FIGHTING EQUIP	SLOAN'S SALES & SERVICE,	CHAIN AND SHARPEN SAW CHAIN	65.08	
101-336-960.000	EDUCATION & TRAINING	FENTON TOWNSHIP FIRE DEP	TUITION COST FOE EMR CLASS	400.00	
101-336-960.000	EDUCATION & TRAINING	FLINT TOWNSHIP FIRE DEPA	OUR PORTION MOBILE TRAINING TRAILERS	1,500.00	
101-336-960.000	EDUCATION & TRAINING	GENESEE CO. FIRE CHIEF'S	FFIRE FIGHTER I & II ACADEMY BANQUET	100.00	
Total For Dept 336 FIRE ADMINISTRATIVE				2,190.08	
Dept 346 FIRE STATION					
101-346-740.000	OPERATING SUPPLIES	FIRE TEXT RESPONSE	100 FOOT UXGA HDTV FLAT SCREEN CABLE	175.00	
101-346-920.000	UTILITIES	TRI-COUNTY WIRELESS, INC	EMAIL HOSTING AND INTERNET SERVICE	273.95	
101-346-931.000	BUILDING MAINTENANCE	AUTO VALUE	50/50 PREDILUTED	29.98	
101-346-931.000	BUILDING MAINTENANCE	CARQUEST AUTO PARTS STOR	COM & TRACTOR BAT	151.19	
101-346-931.000	BUILDING MAINTENANCE	UNI FIRST	FIRE DEPT MATS	92.05	
Total For Dept 346 FIRE STATION				722.17	
Dept 371 INSPECTION					
101-371-818.000	CONTRACTED SERVICES	JERRY WILLHELM	RENTAL INSPECTIONS	4,375.00	
101-371-818.000	CONTRACTED SERVICES	THEODORE SCZEPANSKI	INSPECTIONS AND MILEAGE	1,421.10	
Total For Dept 371 INSPECTION				5,796.10	
Dept 421 WEED CUTTING					
101-421-818.000	CONTRACTED SERVICES	TROVILLIONS BROTHERS	WEED CUTTING	5,006.36	
Total For Dept 421 WEED CUTTING				5,006.36	
Dept 738 LIBRARY					
101-738-931.000	BUILDING MAINTENANCE	SUSAN NEWMAN	REIMBURSEMENT FOR LIBRARY PLANTING	265.60	
Total For Dept 738 LIBRARY				265.60	
Dept 805 PLANNING					
101-805-818.000	CONTRACTED SERVICES	CIB PLANNING	PLANNING CONSULTATION & DEVELOPMENT R	5,177.50	
Total For Dept 805 PLANNING				5,177.50	
Dept 892 BEAUTIFICATION					
101-892-881.000	BEAUTIFICATION COMMISSION	FOUR SEASONS	FLOWERS	557.64	
Total For Dept 892 BEAUTIFICATION				557.64	
Total For Fund 101 GENERAL FUND				36,753.73	
Fund 202 MAJOR STREET FUND					
Dept 457 CAPITAL IMPROVEMENT					
202-457-860.000	N. LEROY	MICH. DEPT. OF TRANSPORT	WORK ON N. LEROY	19,753.29	
202-457-860.000	N. LEROY	OHM ENGINEERING ADVISORS	N. LEROY RD CE	28,435.75	
Total For Dept 457 CAPITAL IMPROVEMENT				48,189.04	
Dept 463 MAINTENANCE					
202-463-740.000	OPERATING SUPPLIES	EVANS EQUIPMENT CO.,INC.	DUMPER 1/2 YARD	86.00	
202-463-740.000	SIGNAL ADJUSTMENTS	GENESEE CO. ROAD COMMISS	SIGNAL WORK ON N. LEROY	3,551.24	
202-463-818.000	CONTRACTED SERVICES	ALLIED WASTE SERVICES #2	STREET SWEEP	296.89	
202-463-818.000	PUBLIC EDUCATION	GENESEE CO. DRAIN COMMIS	NPDES PHASE 2 QUARTERLY BILLINGS	1,726.03	
Total For Dept 463 MAINTENANCE				5,660.16	

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Fund 202 MAJOR STREET FUND					
Dept 474 TRAFFIC SERVICES					
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	CAROLINE @ LEROY T-SIGNAL	101.33	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	S-MTCE OWEN @ JENNINGS STOP& GO	4.74	
Total For Dept 474 TRAFFIC SERVICES				106.07	
Total For Fund 202 MAJOR STREET FUND				53,955.27	
Fund 203 LOCAL STREET FUND					
Dept 463 MAINTENANCE					
203-463-818.000	LIQUID CALCIUM CHLORIDE	LIQUID CALCIUM CHLORIDE	DUST CONTROL	1,981.80	
Total For Dept 463 MAINTENANCE				1,981.80	
Total For Fund 203 LOCAL STREET FUND				1,981.80	
Fund 208 PARK/RECREATION FUND					
Dept 691 RECREATION & PARKS					
208-691-740.000	OPERATING SUPPLIES	ZERO WASTE USA	DOG WASTE SUPPLIES	391.93	
208-691-775.000	MATERIALS	GOPHER	GOPHER 800 YARD RANGE MEGAPHONE	162.63	
208-691-970.200	REPAIRS TO ELEC SERVICE TO GAZE	CRAFTSMAN ELECTRICAL SER	ELECTRIC REPAIRS AT GAZEBO	1,287.00	
208-691-970.200	PARKS-GAZEBO REPAIRS	KLEE MFG. & DIST. CO., I	STAR FLAGS	240.00	
208-691-970.400	BUSH PARK	A TO Z WILDLIFE CONTROL	INSPECTION & FOLLOW UP CARPENTER BEES	109.00	
Total For Dept 691 RECREATION & PARKS				2,190.56	
Total For Fund 208 PARK/RECREATION FUND				2,190.56	
Fund 209 CEMETERY FUND					
Dept 277 CEMETERY OPERATING					
209-277-801.000	MONTHLY BILL	TNT OUTDOOR SERVICES,LLC	CEMETERY MAINTENANCE	2,550.00	
Total For Dept 277 CEMETERY OPERATING				2,550.00	
Total For Fund 209 CEMETERY FUND				2,550.00	
Fund 242 NEIGHBORHOOD STABILIZATION PROGRAM					
Dept 728 ECONOMIC DEVELOPMENT					
242-728-920.000	UTILITIES	TNT OUTDOOR SERVICES,LLC	NSP LAWN MOWINGS	480.00	
Total For Dept 728 ECONOMIC DEVELOPMENT				480.00	
Total For Fund 242 NEIGHBORHOOD STABILIZATION PROGRAM				480.00	
Fund 590 SEWER FUND					
Dept 548 SEWER					
590-548-810.000	PROFESSIONAL SERVICES	GABRIEL ROEDER SMITH & C	ACTUARIAL VALUATION	2,787.50	
Total For Dept 548 SEWER				2,787.50	
Total For Fund 590 SEWER FUND				2,787.50	
Fund 591 WATER FUND					
Dept 173 728					
591-173-810.000	PROFESSIONAL SERVICES	GABRIEL ROEDER SMITH & C	ACTUARIAL VALUATION	2,787.50	
Total For Dept 173 728				2,787.50	
Dept 266 WATER TREATMENT PLANT					

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Fund 591 WATER FUND					
Dept 266 WATER TREATMENT PLANT					
591-266-740.000	SODIUM HYDROXIDE	ALEXANDER CHEMICAL CORPO	SODIUM HYDROXIDE BULK	6,858.62	
591-266-740.000	OPERATING SUPPLIES	BRIGHTON ANALYTICAL LABS	LIQUID ANIONS AND DISSOLVED METALS	120.00	
591-266-740.000	LIQUID CARBON DIOXIDE	CONTINENTAL CARBONIC PRO	LIQUID CARBON DIOXIDE BULK	1,293.75	
591-266-740.000	OPERATING SUPPLIES	HACH CHEMICAL CO.	CHLORINE, IRON, POTASSIUM HYDROXIDE	415.45	
591-266-740.000	OPERATING SUPPLIES	HACH CHEMICAL CO.	CHLORINE	185.95	
591-266-740.000	OPERATING SUPPLIES	NCL OF WISCONSI	WATER PLANT - OPERATING SUPPLIES	288.77	
591-266-740.000	OPERATING SUPPLIES	NCL OF WISCONSI	WATER PLANT - OPERATING SUPPLIES	263.81	
591-266-740.000	OPERATING SUPPLIES	TESTAMERICA ANALYTICAL T	DRINKING WATER MONITORING/ Q-2 ARSENI	24.00	
591-266-740.000	OPERATING SUPPLIES	UNITED STATES PLASTICS	POLYBRAD TUBING	312.59	
591-266-740.000	OPERATING SUPPLIES	USA BLUE BOOK	WATER PLANT SUPPLIES	357.28	
591-266-740.000	OPERATING SUPPLIES	USA BLUE BOOK	WATER PLANT SUPPLIES	190.58	
591-266-740.000	OPERATING SUPPLIES	USA BLUE BOOK	WATER PLANT SUPPLIES	161.43	
591-266-740.000	OPERATING SUPPLIES	USA BLUE BOOK	WATER PLANT SUPPLIES	110.82	
591-266-740.000	OPERATING SUPPLIES	UTILTIY SERVICE CO, INC.	INSTALL & PROGRAM SUPPLIED LIME MIX T	468.00	
591-266-920.000	UTILITIES	TRI-COUNTY WIRELESS, INC	EMAIL, HOSTING AND INTERNET SERVICE	237.95	
Total For Dept 266 WATER TREATMENT PLANT				11,289.00	
Dept 900 WATER OPERATING					
591-900-740.000	510 RA MTR W/TOUCHREAD	ETNA SUPPLY	WATER METERS	915.00	
591-900-740.000	OPERATING SUPPLIES	MICHIGAN LANDSCAPING SUP	SCREENED TOP SOIL	22.50	
591-900-740.000	OPERATING SUPPLIES	MICHIGAN LANDSCAPING SUP	SCREENED TOP SOIL	15.00	
Total For Dept 900 WATER OPERATING				952.50	
Total For Fund 591 WATER FUND				15,029.00	
Fund 640 DPW EQUIPMENT REVOLVING FUND					
Dept 932 EQUIPMENT					
640-932-740.000	OPERATING SUPPLIES	AIRGAS USA, LLC	CYLINDER RENTAL	67.02	
640-932-740.000	OPERATING SUPPLIES	BEAVER RESEARCH COMPANY	INSTANT KLEEN-GERM.CLN	88.64	
640-932-740.000	OPERATING SUPPLIES	CARQUEST AUTO PARTS STOR	BELT	12.40	
640-932-740.000	OPERATING SUPPLIES	KLEE MFG. & DIST. CO., I	STATE OF MICHIGAN FLAGS	70.00	
640-932-740.000	OPERATING SUPPLIES	KLEE MFG. & DIST. CO., I	FLAG REPAIR	20.00	
640-932-740.000	OPERATING SUPPLIES	UNI FIRST	DPW MATS	69.15	
640-932-851.000	RADIO COMMUNICATIONS	TRI-COUNTY WIRELESS, INC	EMAIL HOSTING AND INTERNET SERVICE	49.95	
Total For Dept 932 EQUIPMENT				377.16	
Total For Fund 640 DPW EQUIPMENT REVOLVING FUND				377.16	
Fund Totals:					
Fund 101 GENERAL FUND				36,753.73	
Fund 202 MAJOR STREET				53,955.27	
Fund 203 LOCAL STREET				1,981.80	
Fund 208 PARK/RECREATI				2,190.56	
Fund 209 CEMETERY FUND				2,550.00	
Fund 242 NEIGHBORHOOD				480.00	
Fund 590 SEWER FUND				2,787.50	
Fund 591 WATER FUND				15,029.00	
Fund 640 DPW EQUIPMENT				377.16	
Total For All Funds:				116,105.02	

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Fund 101 GENERAL FUND					
Dept 000					
101-000-220.356	MICHIGAN EYE INSTITUTE	OHM ENGINEERING ADVISORS	EYECARE CENTER - CONST SERVICES	194.50	
101-000-220.380	JANICE ZUBER	OHM ENGINEERING ADVISORS	SITE PLAN REVIEW #2	425.00	
		Total For Dept 000		619.50	
		Total For Fund 101 GENERAL FUND		619.50	
		Fund Totals:			
			Fund 101 GENERAL FUND	619.50	
			Total For All Funds:	619.50	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 401 DDA CONSTRUCTION FUND					
Dept 851 DOWNTOWN DEVELOPMENT					
401-851-825.300	STREETSCAPE	OHM ENGINEERING ADVISORS	DOWNTOWN ROADWAY/STREETSCAPE DESIGN	9,359.00	
401-851-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES REAL ESTATE MAT	1,532.50	
Total For Dept 851 DOWNTOWN DEVELOPMENT				10,891.50	
Total For Fund 401 DDA CONSTRUCTION FUND				10,891.50	
Fund Totals:					
Fund 401 DDA CONSTRUCT				10,891.50	
Total For All Funds:				10,891.50	



**Fenton
Downtown
Development
Authority**

FENTON DOWNTOWN DEVELOPMENT AUTHORITY PROCEEDINGS

6:00 p.m.

Tuesday May 15, 2012

The meeting was called to order by Chairman Schmidt at 6:00pm.

ROLL CALL:

PRESENT: Green, Henderson, James, Kasper, Osborn, Saule, Schmidt, Strayer, Sweetman, Wesch

ABSENT: Bayer, Bertschy, Canever

OTHERS: Michael Burns DDA Director/Assistant City Manager, Lynn Markland City Manager

EXECUTIVE DIRECTOR'S REPORT:

We have four letters of interest for the Old Fire Hall.

- 1) Arbor Brewing Co.
- 2) Clarkston Union
- 3) Lockhart B-Que
- 4) Tavern 131

The DDA did not have to pursue new interest. Some of the finest restaurants came to us.

We have been dealing with easements with the Cornerstone Project. On the general survey map, the legal descriptions were never changed when Leroy was opened back up. Leroy is not shown on Michigan Act 51 Maps. The city owns the easement on Leroy, but Savage had "Reasonable Access" to the property. The city approached Savage and they agreed to have the easement transferred to the area of 111 S. Leroy. They will have the same access to 28 parking spaces. Now we are able to move forward with SAAB on pre-development work. We should have more information in a few weeks.

We will be reviewing proposals for the Fire Hall. The committee will meet on Thursday and then interviews on Tuesday with the four candidates.

-Osborn added that she was proud and appreciative of the DDA and the work they do for the city.

-Schmidt suggested that we send a letter of thanks to Mr. Savage. Good work.