



City of Fenton

301 South Leroy Street · Fenton, Michigan 48430-2196 • (810) 629-2261 • FAX (810) 629-2004

CITY OF FENTON COUNCIL AGENDA

Monday, April 23, 2012

City Hall Council Chambers

301 South LeRoy Street

7:30 PM

Call to Order.

Invocation.

Pledge of Allegiance.

Roll Call.

COMMENTS & REPORTS

- City Manager's Report
- Council Member Comments
- Legal Counsel's Report
- Mayor's Comments

CITIZEN'S COMMENTS: IF YOU WISH TO ADDRESS ANY AGENDA ITEMS, PLEASE IDENTIFY YOURSELF AND YOU WILL BE CALLED ON WHEN THAT ITEM IS REACHED. COMMENTS ON ITEMS NOT ON THE AGENDA MAY BE MADE AT THE CALL TO THE AUDIENCE.

A. CONSENT AGENDA:

- Council approve the minutes of February 13, 2012 regular meeting.
- Council authorize payment of invoices in the amount of \$104,250.47.
- Approve and place on file the minutes of the March 8, 2012 Oakwood Cemetery Board meeting.
- Approve the request of the Fenton Shrine Club to conduct their annual Paper Sale in the City of Fenton on June 15th and 16th, 2012.
- Appoint Karen Price to fill a vacancy term on the Beatification Commission, to expire on September 1, 2014.

B. RESOLUTIONS

Resolution No. 12-08 – Administration recommends that the Fenton City Council approve the request of Creative Foam to extend its existing Industrial Facilities Tax Exemption for a period of five years, to expire on December 31, 2017.

Resolution No. 12-10 – Administration recommends that the Fenton City Council approve Resolution No. 12-10, which allows the City of Fenton to seek grant assistance through the Michigan Department of Transportation TEA-21 program for the Downtown Streetscape project.

Resolution No. 12-11 – Administration recommends that the Fenton City Council approve Resolution No 12-11, which provides support for conducting a goose round-up on the Fenton Mill Pond.

C. CONTRACTS AND AGREEMENTS

Mill Pond Weed Harvesting – Administration recommends that the Fenton City Council approve using Aquatic Nuisance Plant Control, Inc, of Swartz Creek, to chemically treat the curly leaf pondweed and algae in the Mill pond for a cost not to exceed \$8,175.00.

Labor contract with COAM - Council may elect to take possible action on the proposed labor contract between the City of Fenton and the Command Officers unit of the Police Department.

D. SET PUBLIC HEARING

2012-2013 Budget Hearing – Recommendation of administration that City Council set a public hearing on the 2012-2013 Budget and supporting millage rate for May 14, 2012.

CALL TO THE AUDIENCE

ADJOURNMENT

IF ACCOMMODATIONS ARE NEEDED DUE TO A DISABILITY, PLEASE CONTACT THE CITY CLERK'S OFFICE.

CITY OF FENTON COUNCIL PROCEEDINGS

Monday, February 13, 2012

City Hall Council Chambers

301 South Leroy Street

Mayor Sue Osborn called the meeting to order at 7:30 PM.

The invocation for the evening was the Lord's Prayer and was followed by the Pledge of Allegiance.

Present: Bland, Jacob, King, Lockwood, Osborn, Piacentini, Smith.
Absent: None.
Others Present: Stephen Schultz, Legal Counsel; Lynn Markland, City Manager; Michael Burns, Assistant City Manager; Rick Aro, Police Chief; Tonya Molloseau, Assessor.

CITY MANAGER'S REPORT

Markland stated the City's gratitude to the North Oakland Fire Authority for their allowing the City to use a fire truck while ours was out for repair. Markland stated that the Treasurer has been very busy working on the Budget, the five year forecast, and the collection of personal property taxes.

Markland met with the Treasurer and Assessor and it appears that the City's residential values are stabilizing; however, the commercial properties are still experiencing a decline.

Markland attended the Michigan Local Government Association Winter Institute and attended several sessions including one on the State's EVIP program. Markland also added that Burns assisted with moderating a session on community branding while at the Institute.

Markland stated that he met with a resident in Andover Woods about some concerns pertaining to a seasonal ice rink in the neighborhood. Markland thinks that administration will request that the Planning Commission review this matter before the next winter season.

Markland informed the Council of the ribbon cutting ceremonies for Lakeside Market and Hometown urgent Care and Work Care, which will both be happening this week. Markland also informed the Council of the Annual Prayer Breakfast to be held on April 20, 2012 at 7:00 AM at the Fenton United Methodist Church.

COUNCIL MEMBER COMMENTS

Lockwood stated that the recent Board meeting for Southern Lakes Parks and recreation went well and that there is a goal setting session coming. Lockwood further stated that the Genesee County Metropolitan Planning Alliance meeting was canceled. Lockwood also discussed a grant possibility for the Library through Dow.

King stated that the Loose Center is still fundraising and are continuing to hold their regular activities. King stated that they are reaching out to the business community to help with fundraising efforts as well.

Bland commented that a letter of thanks should be sent to the North Oakland Fire Authority for the use they provided of their fire apparatus while ours was being repaired.

LEGAL COUNSEL COMMENTS

Schultz delivered a presentation to the Michigan Association of Municipal Attorneys concerning all of the recent changes to municipal labor laws added that negotiation meetings have been held with POAM and COAM and stated that the fact-finding process is still ongoing with the Teamsters.

MAYOR'S COMMENTS

Osborn stated that she is pleased that Culver's restaurant has opened in the City.

CITIZENS COMMENTS – None.

CONSENT AGENDA

Osborn reviewed all items that were on the Consent Agenda. A motion was made by Bland and seconded by Lockwood to approve the consent agenda containing the following items:

- Council authorize payment of invoices in the amount of \$413,001.99.
- Approve and place on file the minutes of the January 5, 2012 Library Board meeting.

YEAS: Bland, Jacob, King, Lockwood, Osborn, Piacentini, Smith.

NAYS: None.

ABSENT: None. Motion carried by roll call vote.

RESOLUTION NO. 12-02

Aro returned before the Council to present resolution No. 12-02, which would authorize a liquor license transfer to Rrokstar Design, LLC. Aro reviewed that a motion to approve the transfer failed at the last meeting because of a tie vote and the Council agreed to review the matter again when the full Council was present.

Smith questioned the additional bar on premises and Aro explained that it would be for an additional service bar or for outdoor service. King stated that she does not want this business to conduct topless or lewd entertainment. Bland stated that he has spoken to the applicant and to Aro about this matter and is in support of this transfer, despite some unfavorable activity in the applicant's past. Smith confirmed that the applicant has not applied for a concealed weapon permit in the past, nor does he feel the need to do so in the future.

Lockwood confirmed that the applicant is considering the possibility of creating a rear entrance to the business.

A motion was made by Lockwood and seconded by Bland to approve Resolution No. 12-02, which allows for the Class C Liquor License Transfer for Rrokstar Designs, LLC.

YEAS: Jacob, Lockwood, Piacentini, Bland.

NAYS: King, Osborn, Smith.

ABSENT: None. **RESOLUTION DECLARED ADOPTED.**

RESOLUTION NO. 12-03

A motion was made by Bland and seconded by Smith to approve Resolution No. 12-03, which amends Resolution No. 11-27, providing for minimal language changes as an additional mandated item for the extension of the Industrial facilities Tax Exemption for Creative Foam.

YEAS: King, Lockwood, Osborn, Piacentini, Smith, Bland, Jacob.

NAYS: None.

ABSENT: None. **RESOLUTION DECLARED ADOPTED.**

RESOLUTION NO. 12-04

A motion was made by Smith and seconded by King to approve resolution No. 12-04, which authorizes the City Manager to arrange for financing of the new dispatch equipment in an amount not to exceed \$300,000 for a period of time not to exceed the useful life of the equipment.

YEAS: Lockwood, Osborn, Piacentini, Smith, Bland, Jacob, King.

NAYS: None.

ABSENT: None. **RESOLUTION DECLARED ADOPTED.**

LANDSCAPE MAINTENANCE CONTRACT EXTENSION

A motion was made by Bland and seconded by Smith to approve a one-year extension of the current Landscape maintenance Agreement with CJ Callaghan and Sons, with no increase in their contractual rate. Motion carried by voice vote.

DDA BUDGET AMENDMENTS

Burns explained that the DDA would like to make amendments to their budget in order to continue on with the projects that have been committed to at this time. Burns reviewed several changes to various line items in the DDA budget that would accommodate the re-prioritized project list. King confirmed that the subtraction of \$25,000 in funds for the Community Center would not affect the potential upgrades. Osborn stated that she was not comfortable taking funding away from the Community Center and Burns stated that amendments could be worked around that line item if necessary. Piacentini confirmed that the Façade Improvement Program was not done; however, more funding could be added to the program in the next fiscal year. Piacentini stated that the Board should be sticking to the budget originally approved. Lockwood stated that the DDA is in the midst of many different projects right now and may want to consider a full time Executive Director. Bland stated that they are simply requesting to move funds toward projects where the money can be spent rather than leaving it sit where it can't be spent.

A motion was made by Bland and seconded by Lockwood to approve the request of the DDA to amend their budget for FY12 through various line items, not including the proposed \$25,000 reduction to the Community Center Restoration, to accommodate the Downtown Streetscape Project. Motion carried by voice vote.

DESIGN ENGINEERING SERVICES

A motion was made by King and seconded by Jacob to accept the proposal by Orchard, Hiltz, and McCliment, Inc., Livonia, Michigan, to provide engineering design services for the Downtown Streetscape Project, as outlined in their proposal, for an amount not to exceed \$291,910, and authorize the City Manager to sign the agreement. Motion carried by voice vote.

LANDSCAPE ARCHITECTURAL DESIGN SERVICES

A motion was made by Bland and seconded by Piacentini to accept the proposal by Landscape Architectural Services, Lansing, Michigan, to provide landscape architectural design services for the Downtown Streetscape Project, as outlined in their proposal, for an amount not to exceed \$54,600, and authorize the City Manager to sign the agreement. Motion carried by voice vote.

CALL TO THE AUDIENCE

Robert Campbell, of 875 Millerway, addressed the Council concerning his position on the ice rink that is present in his neighborhood. The Council and Attorney Schultz explained that this matter must be dealt with within the homeowners association because there has been no violation of the City's ordinances in this situation, and further, that the City cannot get involved with settling a private matter among neighbors.

Phillip Hildner, of 12223 Overlook Drive, addressed the Council about an incident he was involved in with a Livingston County Sheriff's Deputy, while driving in the City of Fenton. Markland stated that he will discuss the matter with Schultz.

Meeting adjourned at 8:45 PM.

Mayor Sue Osborn

City Clerk, Jennifer Naismith

EXP CHECK RUN DATES 04/22/2012 - 04/22/2012
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 495 LDFA CONSTRUCTION FUND					
Dept 852 LOCAL DEVELOPMENT FINANCE					
495-852-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES	230.00	
		Total For Dept 852 LOCAL DEVELOPMENT FINANCE		230.00	
		Total For Fund 495 LDFA CONSTRUCTION FUND		230.00	
		Fund Totals:			
			Fund 495 LDFA CONSTRUC	230.00	
			Total For All Funds:	230.00	

LDFA

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 101 CITY COUNCIL					
101-101-864.000	CONFERENCES & DUES	BEN SMITH	SMALL CITIES	23.32	
101-101-864.000	CONFERENCES & DUES	BEN SMITH	SMALL CITIES DINNER	15.00	
Total For Dept 101 CITY COUNCIL				38.32	
Dept 172 CITY MANAGER					
101-172-864.000	CONFERENCES & DUES	MICHIGAN DEPARTMENT OF T	JAN 1, 2012 - DECEMBER 31, 2012	230.00	
Total For Dept 172 CITY MANAGER				230.00	
Dept 209 ASSESSOR					
101-209-864.000	CONFERENCES & DUES	MAA EDUCATION	STATISTICS 5 DAY COURSE	350.00	
101-209-956.100	MISCELLANEOUS	MAA EDUCATION	COMMERCIAL/INDUSTRIAL VALUATION	200.00	
101-209-956.100	MISCELLANEOUS	STATE TAX COMMISSION	COMMERCIAL/INDUSTRIAL VALUATION	50.00	
Total For Dept 209 ASSESSOR				600.00	
Dept 210 ATTORNEY					
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES - ASSESSOR	945.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES - BUILDING & PL	1,595.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES - CITY COUNCIL	2,360.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES -COST RECOVERY	165.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES FIRE DEPT	682.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES FOIA	597.50	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES - LDFA	300.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES - MANAGER	752.50	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES - ORDINANCES	479.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES POAM OVERTIME G	45.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES POLICE	3,457.50	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES PUBLIC WORKS	1,988.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES TEAMSTERS BARGA	2,152.50	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES - TREASURER	2,339.50	
Total For Dept 210 ATTORNEY				17,858.50	
Dept 211 LEGAL					
101-211-826.000	LEGAL FEES	FOSTER, SWIFT, COLLINS &	PROFESSIONAL SERVICES THROUGH 03-31-1	210.00	
101-211-826.000	LEGAL FEES	FOSTER, SWIFT, COLLINS &	PROFESSIONAL SERVICES- ENVIRONMENTAL	105.00	
Total For Dept 211 LEGAL				315.00	
Dept 215 CLERK					
101-215-900.000	PRINTING AND PUBLISHING	TRI-COUNTY TIMES	MONTHLY BILLING ENDING 3-31-12	246.93	
Total For Dept 215 CLERK				246.93	
Dept 234 GENERAL SERVICES					
101-234-727.000	SUPPLIES	GOIN' POSTAL	SUPPLIES	381.69	
101-234-727.000	SUPPLIES	GOIN' POSTAL	SUPPLIES	68.10	
101-234-727.000	SUPPLIES	GOIN' POSTAL	SUPPLIES	117.00	
101-234-810.000	PROFESSIONAL SERVICES	TRI-COUNTY WIRELESS, INC	BUSINESS SERVICE	735.40	
101-234-934.000	OFFICE EQUIPMENT MAINT.	PITNEY BOWES	LEASING STATEMENT	667.80	
Total For Dept 234 GENERAL SERVICES				1,969.99	
Dept 253 TREASURER					
101-253-740.000	OPERATING SUPPLIES	GOIN' POSTAL	SUPPLIES	346.45	

General, Water, Sewer

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Fund 101 GENERAL FUND					
Dept 253 TREASURER					
Total For Dept 253 TREASURER				346.45	
Dept 265 CITY HALL					
101-265-740.000	OPERATING SUPPLIES	MICHIGAN COMPANY INC.	CITY HALL SUPPLIES	445.67	
101-265-740.000	OPERATING SUPPLIES	MICHIGAN COMPANY INC.	CITY HALL SUPPLIES	73.25	
101-265-740.000	OPERATING SUPPLIES	MICHIGAN COMPANY INC.	CITY HALL SUPPLIES	29.06	
101-265-740.000	OPERATING SUPPLIES	ZEE MEDICAL SERVICE CO.	CITY HALL SUPPLIES	93.50	
101-265-931.000	BUILDING MAINTENANCE	VOSS ELECTRIC COMPANY	SUPPLIES	15.40	
Total For Dept 265 CITY HALL				656.88	
Dept 301 POLICE GENERAL					
101-301-740.000	OPERATING SUPPLIES	CHARTER COMMUNICATIONS	CHARTER SERVICES	194.82	
101-301-740.000	OPERATING SUPPLIES	FENTON KAR WASH	22 CAR WASHES	88.00	
101-301-740.000	OPERATING SUPPLIES	GOIN' POSTAL	COMPUTER SUPPLIES	387.57	
101-301-740.000	OPERATING SUPPLIES	VIC BOND SALES, INC.	BATHROOM SUPPLIES POLICE	1.91	
101-301-741.000	UNIFORMS	NYE UNIFORM COMPANY	COLLAR BRASS	17.50	
101-301-741.000	UNIFORMS	NYE UNIFORM COMPANY	UNIFORMS	236.63	
101-301-741.000	UNIFORMS	NYE UNIFORM COMPANY	UNIFORMS	49.50	
101-301-826.000	LEGAL FEES	FOSTER, SWIFT, COLLINS &	PROFESSIONAL SERVICES THROUGH 03/31/1	6,543.59	
Total For Dept 301 POLICE GENERAL				7,519.52	
Dept 320 POLICE TRAINING					
101-320-960.000	EDUCATION & TRAINING	FENTON LAKES SPORTSMAN C	POLICE RANGE RENT	400.00	
101-320-960.302	ED & TRAIN 302 GRANT	BARBARA LEMIERE	PREFESSIONAL DISPATCHER SCHOOL	93.92	
Total For Dept 320 POLICE TRAINING				493.92	
Dept 325 POLICE COMMUNICATIONS					
101-325-851.000	RADIO COMMUNICATIONS	BLUMERICH COMMUNICATIONS	CONTRACT BILLING	1,184.93	
Total For Dept 325 POLICE COMMUNICATIONS				1,184.93	
Dept 327 POLICE STATION & BUILDING					
101-327-854.000	EQUIPMENT LEASING	IKON OFFICE SOLUTIONS	RENTAL	213.50	
101-327-854.000	EQUIPMENT LEASING	OAKLAND COUNTY TREASURER	LEASING FEES	4,481.50	
101-327-931.000	BUILDING MAINTENANCE	UNI FIRST	SUPPLIES	97.55	
Total For Dept 327 POLICE STATION & BUILDING				4,792.55	
Dept 336 FIRE ADMINISTRATIVE					
101-336-720.000	EMPLOYEE INSURANCE	GENESYS OCCUPATIONAL HEA	PHYSICAL AND DRUG SCREEN	110.00	
101-336-727.000	SUPPLIES	TEAM WORKS	CUSTOM SIGN	5.30	
101-336-740.000	OPERATING SUPPLIES	GOIN' POSTAL	COMPUTER SUPPLIES	239.91	
101-336-740.000	OPERATING SUPPLIES	LESSORS, INC.	CYLINDER RENTAL	29.00	
101-336-740.000	OPERATING SUPPLIES	SUBURBAN OFFICE SUPPLIES	ROLL TABLE COVER	70.76	
101-336-740.100	MEDICAL SUPPLIES/TRAINING	GENESEEE COUNTY MEDICAL C	GCMCA ID BADGES	5.00	
101-336-740.100	MEDICAL SUPPLIES/TRAINING	LESSORS, INC.	CYLINDER RENTAL	29.00	
101-336-740.100	MEDICAL SUPPLIES/TRAINING	LESSORS, INC.	OXYGEN, COMPRESSED	35.00	
101-336-740.200	FIRE FIGHTING EQUIP	CHIEF	SUPPLIES	110.31	
101-336-740.200	FIRE FIGHTING EQUIP	MICHIGAN RESCUE CONCEPTS	TELESCOPING PADDLE	74.98	
101-336-741.000	UNIFORMS	DIXIE CLEANERS	11 SHIRTS 4 JACKETS	66.35	
101-336-864.000	CONFERENCES & DUES	SOUTHEAST MI. FIRE CHIEF	VENDOR SHOW ADMISSION FEE	40.00	
101-336-934.000	EQUIPMENT MAINT.	AUTO VALUE	MOTOR TUNE UP	21.08	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 336 FIRE ADMINISTRATIVE					
Total For Dept 336 FIRE ADMINISTRATIVE				836.69	
Dept 346 FIRE STATION					
101-346-740.000	OPERATING SUPPLIES	CHARTER COMMUNICATIONS	CHARTER MONTHLY BILL 03-28-12	32.56	
101-346-740.000	OPERATING SUPPLIES	GRAINGER	SERVICE CART	157.73	
101-346-920.000	UTILITIES	TRI-COUNTY WIRELESS, INC	BUSINESS SERVICE	273.95	
101-346-931.000	BUILDING MAINTENANCE	GEN POWER PRODUCTS INC.	HEATER AND SERVICE LABOR	226.99	
101-346-931.000	BUILDING MAINTENANCE	UNI FIRST	SUPPLIES	92.05	
Total For Dept 346 FIRE STATION				783.28	
Dept 371 INSPECTION					
101-371-727.000	SUPPLIES	GOIN' POSTAL	SUPPLIES	24.99	
101-371-727.000	SUPPLIES	GOIN' POSTAL	SUPPLIES	221.96	
101-371-818.000	CONTRACTED SERVICES	JERRY WILLHELM	RENTAL INSPECTION MARCH	3,780.00	
101-371-818.000	CONTRACTED SERVICES	LSL PLANNING, INC	ADMINISTRATIVE TASKS	2,793.75	
101-371-818.000	CONTRACTED SERVICES	LSL PLANNING, INC	REIMBURSABLE SUBTOTAL	104.69	
101-371-818.000	CONTRACTED SERVICES	STUART WORTHING	3 INSPECTIONS - BUILDING DEPT	105.00	
101-371-864.000	CONFERENCES & DUES	HERMAN ROBSON	REIMBURSEMENT FOR FOOD	20.74	
101-371-864.000	CONFERENCES & DUES	NOEL BRAD HISSONG	REIMBURSEMENT FOR TIPS, TAXI FEES	72.00	
101-371-956.000	MISCELLANEOUS	FENTON MEDICAL CENTER	HEALTH INSURANCE CLAIM FORM 03/05/12	107.00	
Total For Dept 371 INSPECTION				7,230.13	
Dept 421 WEED CUTTING					
101-421-818.000	CONTRACTED SERVICES	TROVILLIONS BROTHERS	TRASH REMOVAL, SECURE DWELLINGS, DEWA	7,480.00	
Total For Dept 421 WEED CUTTING				7,480.00	
Dept 738 LIBRARY					
101-738-931.000	BUILDING MAINTENANCE	GREAT LAKES ELEVATOR	QUARTERLY MAINTENANCE APRIL-JUNE	50.00	
Total For Dept 738 LIBRARY				50.00	
Total For Fund 101 GENERAL FUND				52,633.09	
Fund 202 MAJOR STREET FUND					
Dept 463 MAINTENANCE					
202-463-818.000	PUBLIC EDUCATION	GENESEE CO. DRAIN COMMIS	NPDES PHASE II QUARTERLY FEES	1,726.03	
Total For Dept 463 MAINTENANCE				1,726.03	
Dept 474 TRAFFIC SERVICES					
202-474-740.000	OPERATING SUPPLIES	VOSS ELECTRIC COMPANY	SUPPLIES	150.00	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	US23 BR (SILVER LAKE) @ POPLAR	134.55	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	T-SIGNAL MTCE US23 @ FENWAY (41)	134.55	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	CAROLINE ST. @ LEROY ST.	208.40	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	S-MTCE OWEN RD @ JENNINGS RD SIGNAL	28.52	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	SIGNAL MTCE - 504 (41) FENTON (SUNDRY)	816.30	
Total For Dept 474 TRAFFIC SERVICES				1,472.32	
Dept 482 DPW DIRECTOR					
202-482-741.000	UNIFORMS	CINTAS	UNIFORMS	167.71	
202-482-741.000	UNIFORMS	CINTAS	UNIFORMS	40.39	
Total For Dept 482 DPW DIRECTOR				208.10	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 202 MAJOR STREET FUND		Total For Fund 202 MAJOR STREET FUND		3,406.45	
Fund 203 LOCAL STREET FUND					
Dept 482 DPW DIRECTOR					
203-482-741.000	UNIFORMS	CINTAS	UNIFORM	40.39	
		Total For Dept 482 DPW DIRECTOR		40.39	
		Total For Fund 203 LOCAL STREET FUND		40.39	
Fund 208 PARK/RECREATION FUND					
Dept 691 RECREATION & PARKS					
208-691-775.000	MATERIALS	MICHIGAN LANDSCAPING SUP	SCREENED TOPSOIL DIRT	26.00	
		Total For Dept 691 RECREATION & PARKS		26.00	
		Total For Fund 208 PARK/RECREATION FUND		26.00	
Fund 209 CEMETERY FUND					
Dept 277 CEMETERY OPERATING					
209-277-801.000	MONTHLY MAINTENANCE MARCH	TNT OUTDOOR SERVICES,LLC	OAKWOOD CEMETERY MONTHLY MAINTENANCE	2,550.00	
209-277-930.000	REPAIRS	MICHIGAN FENCE CO.	INSTALLED NEW 7 DAY TIMER	338.33	
209-277-930.000	REPAIRS	MICHIGAN LANDSCAPING SUP	SCREENED TOPSOIL DIRT	30.00	
		Total For Dept 277 CEMETERY OPERATING		2,918.33	
		Total For Fund 209 CEMETERY FUND		2,918.33	
Fund 267 NARCOTICS ENFORCEMENT					
Dept 334 NARCOTICS					
267-334-956.100	MISCELLANEOUS	GENESEE COUNTY PROSECUTE	DRUG FORFEITURE FEE	44.10	
		Total For Dept 334 NARCOTICS		44.10	
		Total For Fund 267 NARCOTICS ENFORCEMENT		44.10	
Fund 590 SEWER FUND					
Dept 548 SEWER					
590-548-727.000	SUPPLIES	GOIN' POSTAL	SUPPLIES	218.48	
590-548-741.000	UNIFORMS	CINTAS	UNIFORMS	40.48	
590-548-972.000	GIS/COMPUTER	AZTECA SYSTEMS, INC.	CITYWORKS ANNUAL UPDATE	1,530.00	
590-548-972.000	GIS/COMPUTER	ESRI	ARCGIS DESKTOP BASIC	1,600.00	
		Total For Dept 548 SEWER		3,388.96	
		Total For Fund 590 SEWER FUND		3,388.96	
Fund 591 WATER FUND					
Dept 000					
591-000-127.100	CONST IN PROG ADELAIDE/NORTH	HUBBELL, ROTH & CLARK	ADELAIDE AND NORTH ROAD IMPROVEMENTS	1,437.55	
		Total For Dept 000		1,437.55	
Dept 173 728					
591-173-727.000	SUPPLIES	ALLIED MEDIA.NET	2011 WATER QUALITY REPORT	1,120.86	
591-173-727.000	SUPPLIES	GOIN' POSTAL	SUPPLIES	218.47	
		Total For Dept 173 728		1,339.33	
Dept 266 WATER TREATMENT PLANT					

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OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 266 WATER TREATMENT PLANT					
591-266-740.000	OPERATING SUPPLIES	BATTERIES PLUS	BATTERY AND TECH WORK	140.00	
591-266-740.000	HYPOCHLORITE SOLUTION SS150	JONES CHEMICALS INC.	HYPOCHLORITE	2,763.78	
591-266-740.000	OPERATING SUPPLIES	NATIONAL BUSINESS FURNIT	MID-BACK CHAIR	434.00	
591-266-740.000	MEDIUM CHARGE ANIONIC EMULSION	Rebco	ANIONIC POLYMER	1,575.00	
591-266-740.000	OPERATING SUPPLIES	STERLING SCALE	MARCH INSPECTION OF 4 SCALE SYSTEM	190.00	
591-266-740.000	OPERATING SUPPLIES	UIS PROGRAMMABLE SERVICE	SERVICES RENDERED	468.00	
591-266-818.000	CONTRACTED SERVICES	AMEC - BCI ENGINEERS & S	2012 ENVIRONMENTAL MONITORING	608.55	
591-266-920.000	UTILITIES	TRI-COUNTY WIRELESS, INC	BUSINESS SERVICE	237.95	
Total For Dept 266 WATER TREATMENT PLANT				6,417.28	
Dept 900 WATER OPERATING					
591-900-740.000	OPERATING SUPPLIES	DANNY BRINKER	CONSTRUCT GENERATOR HITCH PLATFORM	50.00	
591-900-741.000	UNIFORMS	CINTAS	UNIFORMS	40.48	
591-900-741.000	UNIFORMS	CINTAS	UNIFORMS	40.39	
591-900-741.000	UNIFORMS	CINTAS	UNIFORMS	40.48	
591-900-741.000	UNIFORMS	CINTAS	UNIFORMS	40.48	
591-900-778.000	METERS	ETNA SUPPLY	MTR 5/8 X 3/4 1,000 GAL ECR	2,280.00	
591-900-933.000	DPW EQUIP MAINT	ARMSTEAD AUTOMOTIVE REPA	VEHICLE MAINTENENCE	387.48	
591-900-933.000	DPW EQUIP MAINT	INTERSTATE BATTERY OF FL	DON WATER DEPT TRUCK 2003	77.95	
591-900-971.300	CROSS CONNECTION	HYDRO-DESIGNS, INC.	MCC 31 MONTHS	1,265.00	
591-900-972.000	GIS/COMPUTER	AZTECA SYSTEMS, INC.	CITYWORKS ANNUAL UPDATE	1,530.00	
591-900-972.000	GIS/COMPUTER	ESRI	ARCGIS DESKTOP BASIC	1,600.00	
Total For Dept 900 WATER OPERATING				7,352.26	
Total For Fund 591 WATER FUND				16,546.42	
Fund 640 DPW EQUIPMENT REVOLVING FUND					
Dept 932 EQUIPMENT					
640-932-740.000	OPERATING SUPPLIES	AIRGAS USA, LLC	EQUIPMENT RENTAL	67.02	
640-932-740.000	OPERATING SUPPLIES	GOIN' POSTAL	SUPPLIES	369.96	
640-932-740.000	OPERATING SUPPLIES	UNI FIRST	SUPPLIES	69.15	
640-932-851.000	RADIO COMMUNICATIONS	BLUMERICH COMMUNICATIONS	CONTRACT BILLING	396.90	
640-932-851.000	RADIO COMMUNICATIONS	BLUMERICH COMMUNICATIONS	CONTRACT BILLING	113.70	
640-932-851.000	RADIO COMMUNICATIONS	TRI-COUNTY WIRELESS, INC	BUSINESS SERVICE	49.95	
640-932-931.000	REPAIRS TO GATE DRIVE	MICHIGAN FENCE CO.	REPAIRS TO DPW ELECTRONIC GATE	671.65	
640-932-931.000	BUILDING MAINTENANCE	OSCAR W. LARSON CO.	REPAIRED TANK MONITOR	347.50	
640-932-933.000	DPW EQUIP MAINT	ARMSTEAD AUTOMOTIVE REPA	TRUCK REPAIRS 2003 D	175.64	
640-932-933.000	DPW EQUIP MAINT	VIC CANEVER CHEVROLET IN	AUTO TRANSMISSION	27.00	
640-932-953.000	DRIVERS LICENSE FEES	FENTON MEDICAL CENTER	HEALTH INSURANCE CLAIM FORM 03/08/12	167.00	
640-932-956.100	MISCELLANEOUS	LEXISNEXIS OCC. HEALTH S	KIRK STEPHENS DRUG TEST	39.50	
Total For Dept 932 EQUIPMENT				2,494.97	
Total For Fund 640 DPW EQUIPMENT REVOLVING FUND				2,494.97	
Fund Totals:					
				Fund 101 GENERAL FUND	52,633.09
				Fund 202 MAJOR STREET	3,406.45
				Fund 203 LOCAL STREET	40.39
				Fund 208 PARK/RECREATI	26.00
				Fund 209 CEMETERY FUND	2,918.33

04/20/2012 05:00 PM
User: JDEHMEL
DB: Fenton

INVOICE GL DISTRIBUTION REPORT FOR CITY OF FENTON

EXP CHECK RUN DATES 04/23/2012 - 04/23/2012
UNJOURNALIZED
OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
			Fund 267 NARCOTICS ENF	44.10	
			Fund 590 SEWER FUND	3,388.96	
			Fund 591 WATER FUND	16,546.42	
			Fund 640 DPW EQUIPMENT	2,494.97	
			Total For All Funds:	<u>81,498.71</u>	

EXP CHECK RUN DATES 04/24/2012 - 04/24/2012
 UNJOURNALIZED
 OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-220.173	LASCO FORD	LSL PLANNING, INC	COORDINATION AND SPR	962.50	
101-000-220.183	FENTON HOUSE	LSL PLANNING, INC	COORDINATION AND REVIEW	406.25	
101-000-220.287	BEALE GROUP	OHM ENGINEERING ADVISORS	PROFESSIONAL SERVICES	193.00	
101-000-220.352	WISE DEALERSHIP	FIRE SAFETY CONSULTANTS	SPRINKLER REVIEW - RANDY WISE	855.00	
101-000-220.352	WISE DEALERSHIP	LSL PLANNING, INC	REQUEST AND COORDINATION	593.75	
101-000-220.356	MICHIGAN EYE INSTITUTE	OHM ENGINEERING ADVISORS	EYECARE CENTER	1,329.50	
101-000-220.362	CULVERS	LSL PLANNING, INC	SITE INSPECTION	31.25	
101-000-220.362	CULVERS	OHM ENGINEERING ADVISORS	CULVER'S OF FENTON	1,218.00	
101-000-220.378	BOSTON GOURMET PIZZA	LSL PLANNING, INC	COORDINATION AND MEETING	375.00	
101-000-220.380	JANICE ZUBER	LSL PLANNING, INC	COORDINATION AND OFFICE SPR	800.00	
101-000-220.380	JANICE ZUBER	OHM ENGINEERING ADVISORS	MEDICAL BUILDING	894.50	
101-000-220.380	JANICE ZUBER	PROGRESSIVE	REVIEW OF MEDICAL OFFICE BUILDING	356.07	
101-000-220.382	FAMILY ORTHO	FIRE SAFETY CONSULTANTS	REVIEW OF SPRINKLER SYSTEM DRAWINGS	855.00	
Total For Dept 000				8,869.82	
Total For Fund 101 GENERAL FUND				8,869.82	
Fund Totals:					
Fund 101 GENERAL FUND				8,869.82	
Total For All Funds:				8,869.82	

ESCROW

EXP CHECK RUN DATES 04/25/2012 - 04/25/2012
 UNJOURNALIZED
 OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 401 DDA CONSTRUCTION FUND					
Dept 851 DOWNTOWN DEVELOPMENT					
401-851-818.400	MARKETING	NEW MOON VISIONS	SERVICES MONTH OF MARCH 2012	5,008.00	
401-851-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES DDA DIRECTOR	32.50	
401-851-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES REAL ESTATE MAT	372.50	
401-851-975.801	SILVER PKWY IMPROVEMENTS	HUBBELL, ROTH & CLARK	SILVER PARKWAY RESURFACING	350.00	
401-851-975.807	COMMUNITY CENTER RESTORATION	LINDHOUT ASSOCIATES ARCH	FEBRUARY & MARCH 2012 HOURS WORKED	7,888.94	
Total For Dept 851 DOWNTOWN DEVELOPMENT				13,651.94	
Total For Fund 401 DDA CONSTRUCTION FUND				13,651.94	
Fund Totals:					
			Fund 401 DDA CONSTRUCT	13,651.94	
			Total For All Funds:	13,651.94	

OAKWOOD CEMETERY BOARD MINUTES

Thursday, March 8, 2012

6:30 p.m.

City Hall Conference Room
301 South Leroy Street

CALL TO ORDER:

Tebo called the meeting to order at 6:30 p.m.

ROLL CALL:

Present: Burt, Peters, Bland and Tebo

Absent: Hogan

Others Present: Daniel Czarnecki, DPW Director

MINUTES:

Moved by Bland, seconded by Burt, to approve the minutes of the regular scheduled meeting of January 12, 2012, as written.

CITIZENS COMMENTS:

IF YOU WISH TO ADDRESS ANY AGENDA ITEM, PLEASE IDENTIFY YOURSELF AND YOU WILL BE CALLED ON WHEN THAT ITEM IS REACHED. COMMENTS ON ITEMS NOT ON THE AGENDA MAY BE MADE AT THE CALL TO THE AUDIENCE.

OLD BUSINESS:

- 1.) **History Walk**- We will be highlighting 22 Civil War veterans this year. Tebo said that he has gone through the brown books and recorded the dates served and the battles fought, by each veteran. This information has been given to the Historical Society who will then work with the Fenton Village Players to re-enact the soldiers' lives for the History Walk event. A tentative date has been set for October 6, 2012.
- 2.) **Price Increases** – Current price list and proposed price list handed out to the board for comparison. Bland made the motion to recommend to the council that we increase the cemetery prices, effective July 1, 2012, as specified. Burt seconded the motion, carried by roll call vote.
- 3.) **Cleaning Fenceline** - Tebo updated the board on the work that still needs to be done in the Garden of Serenity on the west side, such as, raking and stump removal.
- 4.) **Front Gate Repaint** – Czarnecki said that his department will tackle this project as soon as the weather gets nice, as well as the bumper posts behind the dumpster.

- 5.) **Contracts** – Czarnecki talked about the contracts for the operation of the cemetery and the mowing. The mowing contract is good through October 31, 2012 and the latest contract for the operation of the cemetery, from 2008 through 2011, has not been located, as of yet. Tebo told the board about the project of updating the records in the Cemetery Journal of Burials & Lot Owners Record Book, that he and Barb Bisbee have been working on.
- 6.) **Monument Resetting** – Tebo talked about the problem that we had in Section A with the sunken headstone. The language addressing this policy was found, already in place, in the Cemetery Rules & Regulations, however, it doesn't address the repairs of the obelisks' that are broken. We do have a monument repair fund with roughly \$750.00 in it, that could be used.

NEW BUSINESS:

- 1.) **Newspaper Ad for Flower Removal in Cemetery** – It was decided that we should run the advertisement for removal of flowers, grave blankets, etc., for two weeks, in the Tri-County Times newspaper. After April 1st, TNT will be disposing of anything left on the graves from the winter season.
- 2.) **Adding New Lots to Section A.** – Tebo informed the board that we have received a request to add additional lots in Section A. In looking at the possibility of this, he found that there is room on the north side of the road, between the road and the fence, for approximately 12 graves and then eastward, a possibility of a few more. Tebo said it would make good business sense to have more lots available to generate more lot sales. Czarnecki said he is concerned with where the property line is. He suggested getting a survey done first to clarify this and then go from there. Peters asked if there is any room available along the fenceline in the "Garden of Serenity", for more graves. Czarnecki has already talked to the engineers about getting a price to do this, but they haven't gotten back with him yet. Tebo suggested that we table this or make it contingent on the survey. Burt made the motion to approve the addition of gravesites in Section A., contingent on the survey results. Peters seconded the motion, and it was passed by roll call vote.
- 3.) **Survey of Cemetery Boundaries** - Tebo passed out 2 maps, one taken in the summer and one taken in the fall, showing city property that we could have surveyed for the possibility of additional graves. Bland said the council may require that we go out for bids on this. Czarnecki said we will see what the price comes in at, and then go from there if the work needs to be bid out. Czarnecki then went on to discuss a water drainage issue and the alternatives we are looking at, and steps to be taken, to fix the problem. A discussion followed.

CALL TO THE AUDIENCE:

- 1.) No audience

CONTRACTOR ITEMS:

- 1.) **Contractor Page – TNT Worksheet** – No work performed in December 2011 and January 2012.

ADMINISTRATIVE ITEMS:

- 1.) **Columbarium** – Tebo and Kelly Fletcher, from the DPW, talked to Scott Schupbach about putting a concrete walkway around the columbarium. Schupbachs' price came in at \$1600.00, which seems very reasonable for forming, grading, and pouring.

BOARD MEMBER ITEMS:

Burt – nothing

Peters– nothing

Bland – nothing

Tebo – Report of Data Entry – Tebo passed out a report of progress for data entry done by Matt Adair. Adair asked the board and the “Friends of the Cemetery, for any questions they may have had. Bidelman asked Adair about the amount of data that had been entered thus far, percentage wise. Adair said maybe 1/3 to 1/2 , roughly, has been completed.

FRIENDS OF THE CEMETERY:

Bidelman said he wishes more people would show an interest in the workings of the Cemetery. Czarnecki suggested posting our meeting dates in the Tri-County Times And adding a line about looking for more “Friends of the Cemetery”, in the clean-up article.

ADJOURNMENT

Meeting was adjourned at 7:18 p.m

Barbara Ryan, Recording Secretary



Memorandum

DATE: April 20, 2012

TO: Lynn Markland, City Manager

FROM: Rick Aro, Chief of Police *RA*

RE: Shriners' Paper Sale

Members of the Fenton Shrine Club and Elf Khurafeh Shrine Temple have requested authorization to conduct their annual Shrine Paper Sale in the City of Fenton on June 15th and 16th, 2012. Eugene Reid, Chairman of the paper sales event, has indicated that the Shriners' wish to conduct their sales at the intersection of North Road and Adelaide.

Mr. Reid has indicated that liability insurance has been secured and he will provide proof of such before the event.

Donations from this event will be used to support the Shriners' Children's Hospital.

I recommend your approval in this matter.

REC
APR 18 2012
CITY OF FENTON

Fenton Shrine Club
14519 North Rd.
Fenton, MI 48430

April 16, 2012

City of Fenton
301 S. Leroy St.
Fenton, MI 48430

To Whom It May Concern:

Subject: Shrine Club Paper Sale

The members of the Fenton Shrine Club and Elf Khurafeh Shrine Temple respectfully request your consent to conduct their annual Shrine Paper Sale in the City of Fenton, MI, June 15th and 16th, 2012.

The Shrine Paper Sale will be conducted for the purpose of collecting donations for the Shriners Hospital which will help children.

Respectfully yours,



Eugene D. Reid
Chairman
Shrine Paper Sales

810 629-0981

**FENTON CITY COUNCIL
MEMORANDUM**



DATE: April 17, 2012
TO: Mayor Sue Osborn and City Council
FROM: Michael T. Burns, Assistant City Manager *MB*
RE: Appointment of Karen Price to the Beautification Commission

At the February Beautification Commission Meeting, the Beautification Commission approved Ms. Karen Price's application to serve as a member of the Library Board. Ms. Price meets the qualifications of becoming a board member as she is a City resident.

Mr. Weinand would fill a vacancy on the board with a September 1, 2014 expiration.

The Beautification Commission has requested for me to make a formal request on their behalf to the Mayor and City Council for considering the appointment of Karen Price as a member of the Beautification Commission.

Memorandum



DATE: April 3, 2012

TO: Mike Burns, Assistant City Manager *MB*

FROM: Tonya Molloseau, City Assessor *Jm*

RE: IFT Applications

Creative Foam, located at 555 Fenway Drive, has submitted an application to our office for an extension of their Industrial Facilities Tax exemption that was originally granted in 2006. They have requested a 5 year extension that will expire December 30, 2017 if granted.

The exemption is for the personal property equipment that runs the Foam Design Rotary Former, which produces the door parts for the Chrysler Vans. They have been able to maintain the 12 employees at this location that were created from the new production job in 2006. The estimated annual revenue loss to the City by granting this extension would be \$600.00.

The IFT subcommittee met to review the application and a recommendation was made that the City Council approve the IFT extension for five years, with the option to renew the application for a final two years in 2017.

**CITY OF FENTON
RESOLUTION NO. 12-08**

At a regular meeting of the City Council of the City of Fenton, held on April 9, 2012, at City Hall at 301 South Leroy, Fenton Michigan, at 7:30 p.m.

Moved by _____ and supported by _____
that the following resolution be adopted:

**RESOLUTION TO APPROVE AMENDMENT TO AN INDUSTRIAL FACILITIES TAX
EXEMPTION FOR CREATIVE FOAM**

WHEREAS, pursuant to PA 198 of 1974, as amended, after a duly noticed public hearing, the City of Fenton created Industrial Development District No. 5 comprised of 512.23 acres on North Ally Drive south of Silver Lake Road.

WHEREAS, on January 9, 2006, the City of Fenton approved the granting of an Industrial Facilities Exemption to Creative Foam of Fenton, Michigan, pursuant to the provisions of PA 198 of 1974, as amended, in accordance with the application submitted by Creative Foam, for a period of five (5) years.

WHEREAS, the State Tax Commission authorized and issued an Industrial Facilities Exemption to Creative Foam, Certificate No. 2006-232.

WHEREAS, the exemption was granted to operate the Foam Design Rotary Former and since 2006, Creative Foam has employed 12 employees and the facility will continue to present reasonable likelihood of retaining, creating, or preventing loss of employment in the City.

WHEREAS, the exemption will expire December 31, 2011, without amendment permitting extension.

WHEREAS, Creative Foam has requested an extension of the Industrial Facilities Exemption Certificate No. 2006-232, such that the exemption, if extended, would expire on December 31, 2017.

WHEREAS, the requirements of Act 198 of 1974 continue to be satisfied by both the City and Creative Foam.

WHEREAS, the City Assessor has determined the total annual revenue loss from extending the exemption would be \$600.00.

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes with the City, after granting this certificate, will not exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of personal and real property thus exempted.

WHEREAS, the Administration of the City of Fenton recommended approval of the five-year extension, with an option to renew the application for a final two (2) years in 2017.

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Fenton does hereby determine that the extension of this Industrial Facilities Tax Exemption certificate shall not impede the operation of the City of Fenton or impair the financial soundness of any taxing unit in which this facility is located.

FURTHER BE IT RESOLVED that the City Council of the City of Fenton does hereby approve the request by Creative Foam to amend and extend its Industrial Facilities Exemption Certificate No. 2006-232, granted pursuant to Act 198 of 1974, to December 31, 2017.

FURTHER BE IT RESOLVED that the City Council of the City of Fenton does hereby request the State Tax Commission to authorize an extension of Industrial Facilities Exemption Certificate No. 2006-232 to December 31, 2017.

YEAS:

NAYS:

ABSENT:

RESOLUTION DECLARED _____.

CERTIFICATION OF CLERK

I, Jennifer Naismith, City Clerk of the City of Fenton, do hereby certify this to be a true and complete copy of a resolution duly adopted by the City Council of the City of Fenton at a regular meeting thereof on April 9, 2012.

Date

Jennifer Naismith, City Clerk