



City of Fenton

301 South Leroy Street · Fenton, Michigan 48430-2196 • (810) 629-2261 • FAX (810) 629-2004

+CITY OF FENTON COUNCIL AGENDA

Monday, February 27, 2012

City Hall Council Chambers

301 South LeRoy Street

7:30 PM

******REVISED******

Call to Order.

Invocation.

Pledge of Allegiance.

Roll Call.

COMMENTS & REPORTS

- City Manager's Report
- Council Member Comments
- Legal Counsel's Report
- Mayor's Comments

CITIZEN'S COMMENTS: IF YOU WISH TO ADDRESS ANY AGENDA ITEMS, PLEASE IDENTIFY YOURSELF AND YOU WILL BE CALLED ON WHEN THAT ITEM IS REACHED. COMMENTS ON ITEMS NOT ON THE AGENDA MAY BE MADE AT THE CALL TO THE AUDIENCE.

A. CONSENT AGENDA:

- Approve and place on file the minutes of the January 9, 2012 regular Council meeting.
- Council authorize payment of invoices in the amount of \$59,349.88.
- Approve the appointment of Janet Drumm to a first term on the Parks and Recreation Board, to expire on January 1, 2014.
- Approve the reappointment of Doran Kasper, John Strayer and Terry Green to a second term on the Downtown Development Authority, to expire on March 1, 2016.
- Approve the request of the Fenton Lion's Club to conduct their annual "White Cane Drive" in the City of Fenton from May 3, 2012 through May 6, 2012.

B. AGREEMENTS

Agreement with the GISD for collection of Summer School Property Taxes in 2012 –

Administration recommends that the Fenton City Council enter into agreement with the Genesee Intermediate School District to collect summer school property taxes for 2012, and authorize the City Manager and City Clerk to execute the necessary documents.

Agreement with Fenton Area Public Schools for collection of Summer School Property Taxes in

2012 – Administration recommends that the Fenton City Council enter into agreement with the Fenton Area Public Schools to collect summer school property taxes for 2012, and authorize the City Manager and City Clerk to execute the necessary documents.

CALL TO THE AUDIENCE

ADJOURNMENT

IF ACCOMMODATIONS ARE NEEDED DUE TO A DISABILITY, PLEASE CONTACT THE CITY CLERK'S OFFICE.

CITY OF FENTON COUNCIL PROCEEDINGS

**Monday, January 9, 2012
City Hall Council Chambers
301 South Leroy Street**

Mayor Sue Osborn called the meeting to order at 7:30 PM.

The invocation for the evening was the Lord's Prayer and was followed by the Pledge of Allegiance.

Present: Bland, Jacob, King, Lockwood, Osborn, Piacentini, Smith.
Absent: None.
Others Present: Stephen Schultz, Legal Counsel; Lynn Markland, City Manager; Michael Burns, Assistant City Manager; Daniel Czarnecki, Director of Public Works.

CITY MANAGER'S REPORT

Markland informed the Council that the Michigan Department of Environmental Quality has approved the S2 grant that the City applied for in October of 2011. Markland stated that the City's Shared Services Plan has been submitted to the State of Michigan for review concerning the Economic Vitality Incentive Program.

Markland stated that a plaque was installed near the tree that was planted in memory of Jan Rynearson near the Old Fire Hall near the river. Markland commented that Jan Rynearson was a very beloved member of the Community.

Markland reported that the City of Fenton has received additional funding through the Transportation Improvement Program for the North LeRoy Street resurfacing Project. Because of this, the City will only end up having to pay for approximately 20% of the total cost of the project, amounting to \$285,000.

Markland added that the dedication ceremony for the First Presbyterian Church was very nice and added that the new addition is beautiful and a great asset to the City.

COUNCIL MEMBER COMMENTS

Jacob stated that he had stopped in at the Library Board meeting to introduce himself and a productive discussion was held pertaining to some simple improvements that could be made at the Library. Jacob stated that he would like to discuss this more in depth at a work session.

Lockwood congratulated the First Presbyterian Church of Fenton on their new addition and added that the dedication was a wonderful event. Lockwood reviewed that the Solid Waste Committee would be meeting this week and that the Freedom Festival Committee would be meeting on February 2, 2012 to nominate the Grand Marshall. Lockwood also informed the Council that the MML would be hosting the annual Capital Conference on March 20th and 21st of this year and added that it is a great opportunity for anyone on the Council that could attend.

King reported that the storage facility at the Loose Center is now up and fundraising for the Center continues. King added that the dedication at the First Presbyterian Church was wonderful.

LEGAL COUNSEL COMMENTS

Schultz wished everyone a happy New Year. Schultz reviewed that the closing has occurred with the property that has been purchased in the Downtown. Schultz further stated that the contract has been finalized with Moducom for the 911 Dispatch Upgrade project. Schultz stated that the Teamsters labor contract has been ratified and the POAM contract has been closed. The City is still awaiting executed copies of these documents.

MAYOR'S COMMENTS

Osborn expressed her congratulations to the First Presbyterian Church for the dedication of the new addition and added that the ceremony was very nice. Osborn thanked City Manager Markland and City Clerk Naismith for their assistance with the event.

CITIZENS COMMENTS -- None.

CONSENT AGENDA

Osborn reviewed all items that were on the Consent Agenda. A motion was made by Bland and seconded by Jacob to approve the consent agenda containing the following items, with revisions made to accounts payable including invoicing from Attorney Schultz:

- Council approve and place on file the minutes of the December 5, 2011 Work Session and the December 12, 2011 meeting.
- Council authorize payment of invoices in the amount of \$222,465.03.
- Approve and place on file the minutes of November 3, 2011 Library Board meeting.
- Appoint Debbie McCarty to a first term on the Park Board, to expire on January 1, 2014.
- Appoint Cherie Smith to a first term on the Park Board, to expire on January 1, 2013.
- Appoint Councilman Bradley Jacob as the Council representative to the Fire Board and the I-69 International Trade Corridor next Michigan Development Corporation.
- Reappoint Gerrett Peters and Councilwoman Patricia Lockwood to serve as the City's representatives on Southern Lakes Parks and Recreation.
- Appoint Councilwoman Patricia Lockwood, Councilwoman Cheryl King, Dan Czarnecki, Michael Burns, Cherie Smith, and John Strayer from the Downtown Development Authority to serve on the Holiday lighting Committee.
- Designate Councilman Smith as the Council representative and Councilwoman King as the alternate representative to the Genesee County Small Cities and Villages Association.

YEAS: Osborn, Piacentini, Smith, Bland, Jacob, King, Lockwood.

NAYS: None.

ABSENT: None. Motion carried by roll call vote.

RESOLUTION NO. 12-01

Markland reviewed that Public Act 152 requires that the City of Fenton pass a resolution determining the course of action it will take for the year 2012 in regards to the method of paying for employee healthcare. Markland further stated that the City has the option of requiring that employees contribute 20% of the total cost of their healthcare package, imposing a hard cap on the amount of money it will spend on each employee's healthcare, or opting out of defining a method of funding. Markland recommended that the City Council opt-out of defining the method of funding because he believes this is intrusive to the City's right to Home Rule. Markland further stated that all of the employees are now going to be paying 20% of their medical premiums anyway. Markland stated that because of this the City is compliant with the law concerning the Economic Vitality Incentive Program and passing Resolution 12-01 will bring the City in compliance with Public Act 152.

King confirmed that this type of resolution will have to be addressed on an annual basis. Lockwood stated that it should be up to the City of Fenton as to what benefits are best for our employees and added that passing this resolution will keep Fenton in control of this matter.

A motion was made by Lockwood and seconded by King to approve Resolution No. 12-01, which elects to comply with Public Act 152 by exercising the City of Fenton's right to exempt itself from the requirements of the act for the year 2012.

YEAS: Piacentini, Smith, Bland, Jacob, King, Lockwood, Osborn.

NAYS: None.

ABSENT: None. **RESOLUTION DECLARED ADOPTED.**

NORTH LEROY STREET CONSTRUCTION SERVICES

Czarnecki reviewed that the City is moving forward with the rehabilitation project for North LeRoy Street, which will include a resurfacing of the road and the installation of new curbing. The project itself will encompass Leroy Street between North Road and the northern City limits on LeRoy Street. The project itself will be administered by the Michigan Department of Transportation (M-DOT). Czarnecki stated that federal funding has been made available for this project through the Genesee County Metropolitan Planning Commission's Transportation Improvement Plan. The City will need to provide construction engineering services on the project. The City has budgeted matching funds to complete this project and the City's engineers, OHM, have submitted a proposal for engineering services on the project for consideration.

Bland confirmed that the proposal includes the cost for construction engineering, inspections, and construction documentation. Czarnecki stated that the County is planning a road improvement project for Fenton Road, which will come right up to the end of the City's project on the roadway; however, the County has not been able to get on board with collaborating on this project for the sake of efficiency. Czarnecki further stated that the County's portion of the road is not constructed properly due to a grading issue and the County is not complete with their portion of the engineering yet. Markland stated that the City has made every effort to coordinate this project. Czarnecki added that the County is having some difficulty with easements in the area but the City cannot afford to lose out on the grant funding for our portion of the project and needs to move forward at this time. Lockwood stated that it is an unfortunate situation and the County should be pressed a little harder on this issue. Lockwood also confirmed that administration would be holding informational meetings for the business owners and residents, as well as completing a plan for directional signage for the businesses. Markland stated that one meeting has already been held with the business owners. King stated that the City always tries to coordinate these types of projects but it never seems to work out. Czarnecki stated that the contractor for the project is required to contact Consumers Energy.

A motion was made by Bland and seconded by Smith to approve the North LeRoy Street Rehabilitation Project Construction Services proposal with Orchard, Hiltz, and McClimant, Inc., as outlined in their scope of services dated 12/21/2011, for an amount not to exceed \$158,000, and authorize the City Manager to sign the agreement. Motion carried by voice vote.

BRIARWOOD LIFT STATION

A motion was made by Lockwood and seconded by Smith to approve Hubbell, Roth, and Clark, Inc., Consulting Engineers, Howell, Michigan, to provide professional engineering services to review options and provide cost estimates to upgrade the Briarwood Lift Station, as outlined in their proposal, for a cost not to exceed \$4,700, and authorize the City Manager to sign the agreement. Motion carried by voice vote.

DPW STAFFING

A motion was made by Bland and seconded by Smith that the Council allow permission to hire one full-time Laborer employee in the DPW to replace the position vacated by retirement. Motion carried by voice vote.

GENESSEE COUNTY SMALL CITIES AND VILLAGES ASSOCIATION MEMBERSHIP

A motion was made by Lockwood and seconded by King to approve the membership of the City of Fenton in the Genesee County Small Cities and Villages Association for the 2012 calendar year, for a cost not to exceed \$100. Motion carried by voice vote.

CALL TO THE AUDIENCE – None.

CLOSED SESSION

A motion was made by Osborn and seconded by King to enter into Closed Session for the purpose of discussing collective bargaining.

YEAS: Smith, Bland, Jacob, King, Lockwood, Osborn, Piacentini.

NAYS: None.

ABSENT: None. Motion carried by roll call vote. Council recessed to Closed Session at 8:12 PM.

RECONVENE TO OPEN SESSION

Council reconvened to Open Session at 8:56 PM.

Meeting adjourned at 8:57 PM.

Mayor Sue Osborn

City Clerk, Jennifer Naismith

EXP CHECK RUN DATES 02/27/2012 - 02/27/2012
 UNJOURNALIZED
 OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-111.300	INVENTORY - SALT	DETROIT SALT COMPANY	ROCK SALT	6,288.04	
Total For Dept 000				6,288.04	
Dept 101 CITY COUNCIL					
101-101-864.000	CONFERENCES & DUES	MICHIGAN MUNICIPAL LEAGU	REGISTRATION CAPITAL CONFERENCE	300.00	
Total For Dept 101 CITY COUNCIL				300.00	
Dept 172 CITY MANAGER					
101-172-864.000	CONFERENCES & DUES	MICHIGAN MUNICIPAL LEAGU	REGISTRATION CAPITAL CONFERENCE	100.00	
Total For Dept 172 CITY MANAGER				100.00	
Dept 192 ELECTIONS					
101-192-727.000	SUPPLIES	PRINTING SYSTEMS	975 QVF SINGLE AV APPLIC. W TEAR OFF	69.03	
101-192-727.000	SUPPLIES	PRINTING SYSTEMS	VOTER ID CARDS & MASTER CARDS	105.60	
Total For Dept 192 ELECTIONS				174.63	
Dept 209 ASSESSOR					
101-209-824.000	COUNTY SERVICES	GENESEE COUNTY CONTROLLE	TAX ASSESSMENT NOTICES	164.91	
Total For Dept 209 ASSESSOR				164.91	
Dept 210 ATTORNEY					
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES - ASSESSOR	210.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES BUILDING & PLAN	330.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES CITY COUNCIL	864.20	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES COST RECOVERY	120.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES FIRE DEPT	162.50	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES FOIA	525.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES MANAGER	435.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES ORDINANCES	1,000.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES POLICE	2,452.50	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES PUBLIC WORKS	60.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES TEAMSTERS BARGA	1,400.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES TREASURER	863.50	
Total For Dept 210 ATTORNEY				8,422.70	
Dept 211 LEGAL					
101-211-810.000	PROFESSIONAL SERVICES	FOSTER, SWIFT, COLLINS &	PROFESSIONAL SERVICES ENVIRONMENTAL	52.50	
101-211-826.000	LEGAL FEES	FOSTER, SWIFT, COLLINS &	PROFESSIONAL SERVICES ASSESSOR	860.38	
Total For Dept 211 LEGAL				912.88	
Dept 215 CLERK					
101-215-864.000	CONFERENCES & DUES	GCGC	GCGC SPRING MEETING	30.00	
Total For Dept 215 CLERK				30.00	
Dept 301 POLICE GENERAL					
101-301-740.000	OPERATING SUPPLIES	FEDERAL EXPRESS CORPORAT	SHIPPING	36.50	
101-301-740.000	OPERATING SUPPLIES	FENTON PRINTING, INC.	ENVELOPES, RECEIPT BOOK. COMPOSITION	474.94	
101-301-741.000	UNIFORMS	DIXIE CLEANERS	JANUARY - POLICE DRY CLEANING	708.40	
101-301-741.000	UNIFORMS	NYE UNIFORM COMPANY	TAILOR UNIFORMS	317.27	
101-301-741.000	UNIFORMS	PROTECTIVE PRODUCTS ENTE	PYTHON, LEVEL II DX SERIES	1,178.00	
101-301-826.000	LEGAL FEES	FOSTER, SWIFT, COLLINS &	PROFESSIONAL SERVICES - PROSECUTIONS	5,704.46	

GENERAL, SEWER, WATER & GARBAGE

EXP CHECK RUN DATES 02/27/2012 - 02/27/2012

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OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301 POLICE GENERAL					
Total For Dept 301 POLICE GENERAL				8,419.57	
Dept 320 POLICE TRAINING					
101-320-960.000	EDUCATION & TRAINING	LOUKA LLC	TRAINING FOR JEFF CROSS	850.00	
101-320-960.302	ED & TRAIN 302 GRANT	POLICE LEGAL SCIENCES, I	COMMUNICATION TRAINING SUBSCRIPTION	600.00	
101-320-960.302	ED & TRAIN 302 GRANT	PRIORITY DISPATCH	MAINTENANCE AGREEMENT ANNYAL CARDSET	39.00	
Total For Dept 320 POLICE TRAINING				1,489.00	
Dept 327 POLICE STATION & BUILDING					
101-327-740.000	OPERATING SUPPLIES	HOME DEPOT/GECF	POLICE SUPPLIES	55.17	
Total For Dept 327 POLICE STATION & BUILDING				55.17	
Dept 336 FIRE ADMINISTRATIVE					
101-336-741.000	UNIFORMS	DIXIE CLEANERS	JANUARY FIRE DEPT UNIFORMS	77.45	
101-336-934.000	EQUIPMENT MAINT.	APOLLO FIRE APPARATUS RE	REPAIRS TO ENG E-11	4,603.50	
101-336-934.000	EQUIPMENT MAINT.	MCKAY'S HARDWARE, INC.	FUEL TANK CAP	9.20	
101-336-934.000	EQUIPMENT MAINT.	SOUTHEAST EQUIPMENT CO.	SEMI ANNUAL COMPRESSOR MAINTENANCE	456.32	
101-336-960.000	EDUCATION & TRAINING	M.A.P.C	TRAINING	85.00	
Total For Dept 336 FIRE ADMINISTRATIVE				5,231.47	
Dept 346 FIRE STATION					
101-346-931.000	BUILDING MAINTENANCE	AUTO VALUE	PMP 5159	3.09	
101-346-931.000	BUILDING MAINTENANCE	UNI FIRST	MATS FIRE DEPT	92.05	
Total For Dept 346 FIRE STATION				95.14	
Dept 371 INSPECTION					
101-371-818.000	CONTRACTED SERVICES	LSL PLANNING, INC	ADMINISTRATIVE TASKS	1,473.81	
Total For Dept 371 INSPECTION				1,473.81	
Total For Fund 101 GENERAL FUND				33,157.32	
Fund 202 MAJOR STREET FUND					
Dept 474 TRAFFIC SERVICES					
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	S-MTCE SILVER LK@SILVER PKWY STOP & G	559.78	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	CAROLINE@LEROY T-SIGNAL STOP & GO	65.13	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	S-MTCE OWEN@JENNINGS STOP&GO SIGNAL	26.90	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	S-MCTE NORTH @ POPLAR STOP&GO	77.12	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	SIGNAL MTCE- 504(41) CITY OF FENTON	72.60	
Total For Dept 474 TRAFFIC SERVICES				801.53	
Dept 475 RAILROAD					
202-475-925.000	GR TRK CROSSING LEASE MNT	GRAND TRUNK WESTERN	U.G. SEWER X-ING & PARALLELISM	300.00	
Total For Dept 475 RAILROAD				300.00	
Total For Fund 202 MAJOR STREET FUND				1,101.53	
Fund 209 CEMETERY FUND					
Dept 277 CEMETERY OPERATING					
209-277-956.100	MISCELLANEOUS	DOUGLAS TEBO	REPRODUCTION OF CEMETERY MAPS	25.02	
Total For Dept 277 CEMETERY OPERATING				25.02	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 209 CEMETERY FUND					
Total For Fund 209 CEMETERY FUND				25.02	
Fund 590 SEWER FUND					
Dept 962 PLANT OPERATION					
590-962-999.000	PAYING AGENT FEES	GENESEE CO. DRAIN COMMIS	AGENT FEES - DISPOSAL SYSTEM # 3	126.86	
590-962-999.000	PAYING AGENT FEES	GENESEE CO. DRAIN COMMIS	AGENT FEES REV BONDS 2007	154.17	
Total For Dept 962 PLANT OPERATION				281.03	
Total For Fund 590 SEWER FUND				281.03	
Fund 591 WATER FUND					
Dept 000					
591-000-127.100	CONST IN PROG ADELAIDE/NORTH	MICH. DEPT. OF TRANSPORT	NORTH & ADELAIDE STREET CONSTRUCTION	8,796.41	
Total For Dept 000				8,796.41	
Dept 266 WATER TREATMENT PLANT					
591-266-740.000	OPERATING SUPPLIES	BRIGHTON ANALYTICAL LABS	4 DISSOLVED METALS & LIQUID ANIONS	120.00	
591-266-740.000	OPERATING SUPPLIES	HACH CHEMICAL CO.	WATER PLANT CHEMICALS	278.52	
591-266-740.000	OPERATING SUPPLIES	MURPHY ELECTRICAL SERVIC	REPLACE DEFECTIVE THERMOSTAT&LOWER AC	553.67	
591-266-740.000	OPERATING SUPPLIES	NCL OF WISCONSI	WATER PLANT - OPERATING SUPPLIES	134.76	
591-266-740.000	OPERATING SUPPLIES	USA BLUE BOOK	WATER PLANT SUPPLIES	461.68	
591-266-740.000	OPERATING SUPPLIES	ZEE MEDICAL SERVICE CO.	WATER PLANT SUPPLIES	17.00	
591-266-742.000	CLOTHING ALLOWANCE	ROBERT STUCKER	CLOTHING ALLOWANCE - SAFETY SHOES	121.89	
591-266-920.000	UTILITIES	TRI-COUNTY WIRELESS, INC	EMAIL HOSTING & INTERNET	237.95	
Total For Dept 266 WATER TREATMENT PLANT				1,925.47	
Dept 900 WATER OPERATING					
591-900-740.000	OPERATING SUPPLIES	ALFRED MADDIX	PARKING AT WATER EXPO	6.00	
591-900-740.000	OPERATING SUPPLIES	HOME DEPOT/GEFCF	WATER DEPT SUPPLIES	44.73	
591-900-740.000	OPERATING SUPPLIES	HOME DEPOT/GEFCF	WATER DEPT SUPPLIES	40.83	
591-900-740.000	OPERATING SUPPLIES	MICHIGAN SECTION, AWWA	2012 SPRING DIST SEMINAR	190.00	
591-900-740.000	OPERATING SUPPLIES	TOM WRIGHT	PARKING AT WATER EXPO	6.00	
591-900-778.000	METERS	ETNA SUPPLY	1000 GALLON ECR REGISTER W/ TOUCHPAD	1,140.00	
591-900-778.000	METERS	ETNA SUPPLY	SENSUS MODEL 510RA SINGLE PORT	905.70	
591-900-933.000	DPW EQUIP MAINT	CHRIS' AUTOMOTIVE REPAIR	WATER PLANT PICKUP	462.23	
Total For Dept 900 WATER OPERATING				2,795.49	
Total For Fund 591 WATER FUND				13,517.37	
Fund 640 DPW EQUIPMENT REVOLVING FUND					
Dept 932 EQUIPMENT					
640-932-740.000	OPERATING SUPPLIES	AIRGAS USA, LLC	CYLINDER RENTAL	67.02	
640-932-740.000	OPERATING SUPPLIES	HEIMAN FIRE EQUIPMENT	HEIMAN SUPREME 1.5" X 50' YELLOW	125.22	
640-932-740.000	OPERATING SUPPLIES	VESCO OIL CORPORATION	PARTS CLEANER	83.50	
640-932-740.000	OPERATING SUPPLIES	VESCO OIL CORPORATION	PARTS CLEANER	106.50	
640-932-740.000	OPERATING SUPPLIES	ZEE MEDICAL SERVICE CO.	DPW SUPPLIES	56.00	
640-932-933.000	DPW EQUIP MAINT	KNAPHEIDE TRUCK EQUIPMEN	GUARD CURB WRAPAROUND	265.00	
640-932-933.000	DPW EQUIP MAINT	LASCO AUTO PLAZA	06 FORD EXPEDITION	476.92	
640-932-934.000	POLICE EQUIPMENT	BLUMERICH COMMUNICATIONS	REPLACED BAD DECAL ANTENNA	193.00	
640-932-934.000	POLICE EQUIPMENT	INTERSTATE BATTERY OF FL	BATTERY	105.95	
Total For Dept 932 EQUIPMENT				1,479.11	

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DB: Fenton

INVOICE GL DISTRIBUTION REPORT FOR CITY OF FENTON

EXP CHECK RUN DATES 02/27/2012 - 02/27/2012
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund 640 DPW EQUIPMENT REVOLVING FUND

Total For Fund 640 DPW EQUIPMENT REVOLVING FUND	1,479.11
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Fund Totals:

Fund 101 GENERAL FUND	33,157.32
Fund 202 MAJOR STREET	1,101.53
Fund 209 CEMETERY FUND	25.02
Fund 590 SEWER FUND	281.03
Fund 591 WATER FUND	13,517.37
Fund 640 DPW EQUIPMENT	1,479.11

Total For All Funds:	49,561.38
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EXP CHECK RUN DATES 02/28/2012 - 02/28/2012
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-220.173	LASCO FORD	LSL PLANNING, INC	LASCO FORD COMPLIANCE LETTER	125.00	
101-000-220.183	FENTON HOUSE	LSL PLANNING, INC	FENTON HOUSE ADMIN SPR, REVIEW & EDIT	525.00	
101-000-220.362	CULVERS	LSL PLANNING, INC	CULVER'S SITE INSPECTION & FOLLOW UP	500.00	
101-000-220.374	PSI	LSL PLANNING, INC	POWER SPORTS INTERNATIONAL MGT & PREP	312.50	
101-000-220.376	MEADOW RIDGE	LSL PLANNING, INC	MEDILODGE COORDINATION & INVESTIGATIO	218.75	
101-000-220.377	HOBBY LOBBY	LSL PLANNING, INC	HOBBY LOBBY REVIEW & COORDINATION	468.75	
101-000-220.378	BOSTON GOURMET PIZZA	LSL PLANNING, INC	BOSTON'S PIZZA MISC. COORDINATION	406.25	
101-000-220.379	SCARBERRY	LSL PLANNING, INC	SCARBURY SUBDIVISION -MEETING W SCARB	31.25	
		Total For Dept 000		<u>2,587.50</u>	
		Total For Fund 101 GENERAL FUND		<u>2,587.50</u>	
		Fund Totals:			
			Fund 101 GENERAL FUND	<u>2,587.50</u>	
			Total For All Funds:	<u>2,587.50</u>	

ESCROW

EXP CHECK RUN DATES 02/29/2012 - 02/29/2012

UNJOURNALIZED

OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 401 DDA CONSTRUCTION FUND					
Dept 851 DOWNTOWN DEVELOPMENT					
401-851-818.400	MARKETING	NEW MOON VISIONS	SERVICES FOR MONTH OF JANUARY	5,008.00	
401-851-864.000	CONFERENCES & DUES	MLGMA	2012 MLGMA WINTER INSTITUTE	25.00	
401-851-975.807	COMMUNITY CENTER RESTORATION	LINDHOUT ASSOCIATES ARCH	ARCHITECT FEE	2,168.00	
Total For Dept 851 DOWNTOWN DEVELOPMENT				<u>7,201.00</u>	
Total For Fund 401 DDA CONSTRUCTION FUND				<u>7,201.00</u>	
Fund Totals:					
Fund 401 DDA CONSTRUCT				7,201.00	
Total For All Funds:				<u>7,201.00</u>	

Memorandum



THE CITY OF
FENTON

DATE: February 23, 2012

TO: Lynn Markland, City Manager

FROM: Daniel Czarnecki, Public Works Director

RE: Parks Board Appointment

At the February 14, 2012 Parks Board meeting the group discussed new board member applications. Currently, there is one vacant seat on the Parks and Recreation Board as one member recently resigned from the board in January.

At this time there is an application from Ms. Janet Drumm to be appointed to the Parks and Recreation Board.

A motion was made by Cherie Smith and seconded by Debbie McCarty to request that the City Council appoint Ms. Janet Drumm to the Parks and Recreation Board for a first term that will expire on January 1, 2014. The motion carried unanimously.

JANET DEUMM

Boards and Commissions Application

How long have you lived in the City of Fenton? 1 month

Please give a brief summary of your educational and work background:

Municipal Attorney


Please tell us about any previous civic or service club involvement:

Planning Commission
ZBA

Please tell us more about yourself and your interest in serving on a board or commission for the City of Fenton:

Interested in Parks & Rec

Please complete and return this form to the Fenton City Clerk, 301 South Leroy St., Fenton, MI, 48430. The information you have supplied will be provided to specific boards, the City Council, and is also subject to public disclosure under the Michigan Freedom of Information Act, as amended. If you have any questions, you may contact the City Clerk's office at (810) 629-2261.

Signature: 

Address: 801 STATE Rd

Telephone: (home) (248) 521-4610 (business) (248) 547-4741

Date: 1-21-12

Thank you again for taking the time to fill out this application. Your willingness to serve the City is greatly appreciated.

CITY OF FENTON

Boards and Commissions Application

Name: Janet Drumm

Thank you for taking the time to fill out this application. Your willingness to serve is greatly appreciated because our City needs people like you to continue to make Fenton a fine community in which to live. To assist the Council in making the best match between boards and members, we would appreciate completing the brief questions that are located on the back of this form.

The meeting schedules and functions of all boards and commissions are shown below. If you are a registered elector and not in default to the City, you are eligible to serve. Please rank the top five boards you are interested in serving on, with #1 being the most preferred. When making your selections, be sure to consider not only the board's function, but also the meeting dates.

<u>Board/Members</u>	<u>Meeting Dates</u>	<u>Function</u>
<input type="checkbox"/> Beautification Commission/9	3 rd Wednesday of each month.	Encourage beautification of public and private property.
<input type="checkbox"/> Board of Appeals/7	4 th Tuesday of each month.	Consider appeals to zoning regulations.
<input type="checkbox"/> Board of Review/5	Various dates in March, July and December.	Review tax assessment appeals.
<input type="checkbox"/> Building Authority/5	As needed.	Finance & administer bonded construction projects.
<input type="checkbox"/> Building Board of Appeals/5	As needed.	Consider appeals to building regulations.
<input type="checkbox"/> Cemetery Board/5	2 nd Thursday of each month.	Policy recommendations for Oakwood Cemetery.
<input type="checkbox"/> Compensation Commission/5	As needed, in odd years.	Recommends compensation for Council.
<input type="checkbox"/> Downtown Development Authority/13	3 rd Tuesday of each month.	Propose, finance & implement public improvements in DDA District.
<input type="checkbox"/> Library Board/9	1 st Thursday of odd months.	Administration of library building and grounds.
<input type="checkbox"/> Local Finance Development Authority/11	3 rd Thursday of each month.	Propose, finance, & implement public improvements in LDFA District.
<input type="checkbox"/> Museum Board/7	3 rd Thursday of odd months.	Administration of museum building and grounds.
<input checked="" type="checkbox"/> Parks and Recreation/9	2 nd Tuesday of each month.	Policy and recommendation on City park & recreation matters.
<input type="checkbox"/> Planning Commission/9	4 th Thursday of each month.	Review of site plans; study & recommend on planning & zoning matters.

PARKS AND RECREATION BOARD

TERM: 3 YEARS	TERM EXPIRES	TERM
Brad Jacob 47 Chinkapin Hill	813-3100	Council Representative
Angela Nuveman 419 Mill Pond Drive	810-714-0406	Jan. 1, 2014 1st
<i>Resigned 4/10/12</i> Jodi Panpreen 602 E. South Holly Rd.	810-625-8009	Jan. 1, 2014 1st
Betty Saule 623 S. Oak Street	810-629-7700	Jan. 1, 2012 1st
Kurt Swartz 304 Roberts Street	248-756-7519	Jan. 1, 2013 1st
Brian Webb 711 Forest Drive	810-208-0134	Jan. 1, 2013 1st
Peter Hajec 1223 Darci Drive	810-407-4933 (School Board Representative)	Jan. 1, 2012 1st
VACANCY <i>Debbie McCarty</i>		Jan. 1, 2014 Vac
VACANCY <i>Cherie Smith</i>		Jan. 1, 2013 Vac

Chairman-----Kurt Swartz
 Vice Chairman-----Brian Webb
 Secretary-----Angela Nuveman

Meetings-----2nd Thursday @ 7:00PM
 City Hall Conference Room

PARKS AND RECREATION BOARD
MINUTES OF JANUARY 10, 2012
7:00 P.M.

Chairman Swartz called the meeting to order at 7:00 P.M.

ROLL CALL:

Present: Nuveman, McCarty, Saule, Smith, Webb, Swartz

Absent: Hajec, Jacob,

Also present: Councilperson Ben Smith, Councilperson Pat Lockwood, Public Works Director Czarnecki

SWEAR IN: Two new Board members were sworn in. Debbie McCarty was appointed to a first term that expires January 2014 and Cherie Smith was appointed to a first term that expires January 2013.

MINUTES:

Motion by Webb and supported by Smith to approve December 13, 2011, meeting minutes. Passed unanimously.

CITIZENS COMMENTS:

None

CHAIRPERSONS REPORT:

Chairman Swartz reported on the resignation of board member Pampreen.

Asked about used equipment stored at Silver Lake Park and the possibility of selling the metal items for scrap and using the funds for revenue and start a fund for match money for possible grants or other projects.

Talked about Park survey and possibility of placing on Survey Monkey. Also could link Facebook and City website to it.

NEW ITEMS:

a. Downtown Streetscape Public Meeting January 19, 2012, 7pm

Went over available information on upcoming 2013 Downtown Streetscape project. DDA is holding an open meeting for members of the Parks Board, Beautification Commission, and

Planning Commission to see the ideas being presented and to receive feedback and input from the different boards/commissions.

OLD ITEMS:

a. Continued Discussion on finding Assistance for Funding Park Improvements
Discussed possible funding sources. Smith mentioned approaching Franklin Adams foundation and Ruth Mott foundation for fund requests. Need to start by calling Flint Community Foundation. Clubs such as Lions Club is always looking for good community projects to be part of. Discussed possible fund raisers such as golf outing, selling ice cream and other refreshments at Concert in the Park, Battle of the Bands even or large band concert, possibly last week of Farmers Market as no Concert in the Park is scheduled for that day. Swartz suggested Webb follow up by talking to Machine Shop and local bands he knows and find out what can be done. Lockwood suggested doing something on this level during Freedom Festival. Board discussed many possible park improvements at many different areas in our parks and community. These included ice skating rink downtown, basketball courts downtown, cross country skiing and/or snow shoeing at Silver Lake Park. Was suggested that board members focus on 1 or 2 projects for fund raising.

Nuveman handed out rendering of possible new park sign for Freedom Park. More review and discussion will be needed.

ADMINISTRATION REPORT:

Czarnecki provided information on two State funding sources and made information available to board members who wanted to review the info. Provided information on new canoe/kayak book just published that includes the new launches at Bush Park and the Shiawassee River through Fenton.

AJOURNED: 8:30 P.M.

Memorandum



THE CITY OF
FENTON

DATE: February 24, 2012

TO: Lynn Markland, City Manager

FROM: Rick Aro, Chief of Police *RA*

RE: White Cane Drive

The Fenton Lions Club have requested approval to solicit for donations for the annual "White Cane Drive" within the City of Fenton on May 3rd through May 6th, 2012. Wal-Mart and VG's have given approval to solicit at each location. All of the donations received are returned to the community in some manner.

This is an annual event that is conducted for a very worthy cause. I support this request and recommend its approval.



Fenton Lions Club

Date: February 1, 2012
To: Mayor Osborn and Fenton City Council
From: Fenton Lions Club

Please accept this memo as a request from the Fenton Lions Club to solicit donations for our "White Cane Drive" within the city limits on May 3 thru May 6, 2012..

The "White Cane Drive" is a state wide program taking place in May. You may be aware that this has been an annual Fenton Lions Club activity for many years. The Fenton Lions Club is a service organization and all donations received are returned to the community in some manner.

The Fenton Lions Club has received permission from VG's and Wal-Mart, to solicit donations at those locations.

The Fenton Lions Club would like to provide you and the City Council the first opportunity to donate to the 2012 White Cane Drive, at the April City Council Meeting.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Mary Ann Brostek'.

Mary Ann Brostek
White Cane Chairperson



Memorandum

DATE: February 23, 2012

TO: Lynn Markland, City Manager

FROM: Cynthia Shane, City Treasurer

CITY OF FENTON

RE: Summer Tax Collection Agreements

Annually the city enters into a 1% summer tax collection fee agreement with Fenton Area Public and Genesee Intermediate School District. Under the agreement, they will pay the city 1% of all summer taxes collected by the city treasurer for their unit of government. This covers the cost of the city collecting their summer taxes. The State of Michigan allows the city to add a 1% administration fee to the total winter tax bill to cover tax collection costs. Annually the city collects \$95,000 in tax administration fees. Attached are the agreements for approval by council.

AGREEMENT FOR COLLECTION OF SUMMER SCHOOL PROPERTY TAXES IN 2012

This is an agreement dated this 14th day of February, 2012 between Genesee Intermediate School District with offices at 2413 W. Maple Ave, Flint, Michigan, hereinafter referred to as THE SCHOOL and the City of Fenton, with offices at 301 S. Leroy Street, Fenton, Michigan, hereinafter referred to as THE CITY.

WHEREAS, THE SCHOOL has asked THE CITY to collect all of the total school operating and debt retirement taxes as certified for levy on July 1, 2012: and

WHEREAS, THE SCHOOL has agreed to pay THE CITY for this service at the rate of one (1%) percent for the said taxes collected;

NOW THEREFORE, the parties hereto agree as follows:

1. THE CITY agrees to collect all of the total school operational property taxes as certified by THE SCHOOL for levy on July 1, 2012 on property located within the city limits of THE CITY,

2. Summer taxes collected after Sept. 15, 2012 by THE CITY shall bear penalty at the rate of four (4%) percent.

3. In return for this service THE SCHOOL shall pay THE CITY one (1%) percent of the actual amounts collected.

4. THE SCHOOL shall certify to THE CITY Treasurer no later than two days following the regular annual school election, the millage to be levied on property for the summer collection in 2012.

5. Accountings and disbursements shall be made by THE CITY to THE SCHOOL, of net taxes collected for THE SCHOOL in accordance with the following schedule, if possible:

ACCOUNTING PERIOD	PAYMENT DATE
July 1 to 15, 2012	July 27, 2012
July 16 to 30, 2012	August 11, 2012
August 1 to August 15, 2012	August 27, 2012
August 16 to August 31, 2012	September 12, 2012
Sept. 1 to Sept. 15, 2012	September 27, 2012

6. The agreement shall be for a one year period for the 2012 Summer Tax Collection.

IN WITNESS WHEREOF, the parties hereto have hereunto executed this agreement pursuant to authority granted by their appropriate governing bodies.

GENESEE INTERMEDIATE SCHOOL DISTRICT THE CITY OF FENTON

By _____
Superintendent

By _____
City Manager

By Cynthia A. McCain
Cynthia McCain
Assistant Superintendent
Business Services

By _____
Jennifer Naismith
City Clerk

AGREEMENT FOR COLLECTION OF SUMMER SCHOOL PROPERTY TAXES IN 2012

This is an agreement dated this _____ day of _____, 2012 between Fenton Area Public Schools with offices at 3100 Owen Rd. Fenton, Michigan, hereinafter referred to as THE SCHOOL and the City of Fenton, with offices at 301 S. Leroy Street, Fenton, Michigan, hereinafter referred to as THE CITY.

WHEREAS, THE SCHOOL has asked THE CITY to collect all of the total school operating and debt retirement taxes as certified for levy on July 1, 2012: and

WHEREAS, THE SCHOOL has agreed to pay THE CITY for this service at the rate of one (1%) percent for the said taxes collected;

NOW THEREFORE, the parties hereto agree as follows:

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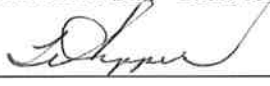
IN WITNESS WHEREOF, the parties hereto have hereunto executed this agreement pursuant to authority granted by their appropriate governing bodies.

FENTON AREA PUBLIC SCHOOLS

THE CITY OF FENTON

By  _____
Superintendent Dr. Timothy Jalkanen

By _____
City Manager

By  _____
Board President, Lynn D. Hopper

By _____
Jennifer Naismith
City Clerk