



City of Fenton

301 South Leroy Street • Fenton, Michigan 48430-2196 • (810) 629-2261 • FAX (810) 629-2004

CITY OF FENTON COUNCIL AGENDA

Monday December 10, 2012

City Hall Council Chambers

301 South LeRoy Street

7:30 PM

*******REVISED*******

Call to Order.

Invocation.

Pledge of Allegiance.

Roll Call.

COMMENTS & REPORTS

- City Manager's Report
- Council Member Comments
- Legal Counsel's Report
- Mayor's Comments

CITIZEN'S COMMENTS: IF YOU WISH TO ADDRESS ANY AGENDA ITEMS, PLEASE IDENTIFY YOURSELF AND YOU WILL BE CALLED ON WHEN THAT ITEM IS REACHED. COMMENTS ON ITEMS NOT ON THE AGENDA MAY BE MADE AT THE CALL TO THE AUDIENCE.

A. CONSENT AGENDA:

- Council authorize payment of invoices in the amount of \$313,359.23.
- Council approve and place on file the minutes of the November 8, 2012 Oakwood Cemetery Board meeting.
- Council approve the request of the Fenton High School Athletic Department to conduct a 5K run on Saturday, May 18, 2013 at 9:00 AM and to notice the event with signage along the race route.
- Approve the appointment of Nancy Draves to the Library Board for a first term to expire August 1, 2015.
- *Approve the 2013 meeting schedule for the Fenton City Council.*

B. AMENDMENT TO THE ZONING ORDINANCE CONCERNING PERSONAL ICE RINKS

Administration recommends that the Fenton City Council approve amending Article II, General Provisions, of the Zoning Ordinance to add Section 36 – 2.37, pertaining to the regulation of personal ice rinks in the City of Fenton.

Member Michigan Municipal League

C. TAX REVERSION OF PROPERTIES

Administration recommends that the Fenton City Council approve the transfer of ownership of various parcels in the City from Genesee County to the City of Fenton.

D. MATTERS OF THE OLD FIRE HALL

Fenton Fire Hall Rezoning – Administration recommends that the Fenton City Council approve the request of the Planning Commission to approve the rezoning of the Fenton Fire Hall from a classification of Parks/Cemeteries to Central Business District/Planned Unit of Development.

Property Transfer for Fenton Fire Hall – Administration recommends that the Fenton City Council quit claim deed the two parcels of City property that are needed for construction of the extensions to the Fire Hall to the City of Fenton Downtown Development Authority and enter into easement agreements with Union Joints to allow them to maintain the landscaping east of the building and for refuse operations.

E. DOWNTOWN STREETScape PROJECT

Administration, the Downtown Development Authority, and several local business owners, recommend that the Fenton City Council delay the Streetscape Construction Project until 2014, and make the necessary enhancements for the Cornerstone Project in 2013.

F. PATROL VEHICLE PURCHASE

Administration recommends that the Fenton City Council authorize the City of Fenton Police Department to purchase a 2013 Chevrolet Tahoe, 2WD Patrol vehicle and additional emergency equipment for the vehicle for a cost not to exceed \$33,244.09.

G. 2013 FEE SCHEDULE FOR CITY PARKS

Administration recommends that the Fenton City Council approve the proposed 2013 Park Rental and Entry Fees schedule, as recommended by the Parks and Recreation Board.

H. SET PUBLIC HEARING

Administration recommends that the Fenton City Council set a public hearing for January 14, 2013, to accept public comment on the proposed amendment to the Preliminary Planned Unit of Development (PUD) for Fenton Wellness Center.

CALL TO THE AUDIENCE

ADJOURNMENT

IF ACCOMMODATIONS ARE NEEDED DUE TO A DISABILITY, PLEASE CONTACT THE CITY CLERK'S OFFICE.

EXP CHECK RUN DATES 12/09/2012 - 12/09/2012
 UNJOURNALIZED
 OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 495 LDFA CONSTRUCTION FUND					
Dept 852 LOCAL DEVELOPMENT FINANCE					
495-852-819.100	WEBSITE	3SIXTY INTERACTIVE	WEBSITE HOSTING & SUPPORT NOVEMBER	216.67	
495-852-820.910	CMAQ	HUBBELL, ROTH & CLARK	OWEN RD CORRIDOR TRAFFIC SIGNAL	168.00	
495-852-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	DIRECTOR MATTERS NOVEMBER	35.00	
495-852-956.100	MISCELLANEOUS	MICHAEL BURNS	MILEAGE REIMBURSEMENT	66.60	
Total For Dept 852 LOCAL DEVELOPMENT FINANCE				486.27	
Total For Fund 495 LDFA CONSTRUCTION FUND				486.27	
Fund Totals:					
Fund 495 LDFA CONSTRUC				486.27	
Total For All Funds:				486.27	

LDFA

EXP CHECK RUN DATES 12/12/2012 - 12/12/2012
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 401 DDA CONSTRUCTION FUND					
Dept 851 DOWNTOWN DEVELOPMENT					
401-851-818.400	MARKETING	NEW MOON VISIONS	MARKETING, PR, DESIGN & PRODUCTION OC	4,600.00	
401-851-818.400	MARKETING	NEW MOON VISIONS	MARKETING, PR, DESIGN & PRODUCTION NO	6,300.00	
401-851-818.410	EVENT MARKETING	NEW MOON VISIONS	SILVER LINING REWARDS 2ND QUARTER	750.00	
401-851-818.410	EVENT MARKETING	TRI-COUNTY TIMES	JINGLEFEST ADS	891.99	
401-851-825.300		LANDSCAPE ARCHITECTURE S	DOWNTOWN FENTON STREETScape PROJECT	2,100.00	
401-851-825.300		NEW MOON VISIONS	DEVELOPMENT OF FENTON STREETScape BRA	1,600.00	
401-851-825.400		CITY OF FENTON	WINTER TAXES 111 S LEROY	1,516.15	
401-851-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	DDA DIRECTOR	255.00	
401-851-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	REAL ESTATE MATTERS	262.50	
401-851-971.413	LANDSCAPING MAINT	CJ CALLAGHAN & SONS	LANDSCAPE DDA PROPERTIES	266.05	
401-851-971.414	LAWN CARE	CJ CALLAGHAN & SONS	LAWN MAINTENANCE ADDITIONAL WORK	140.00	
401-851-975.720	STREETScape MAINTENANCE	ROY BAIRD	SNOWPLOWING SIDEWALKS	550.00	
401-851-975.750	WEBSITE	3SIXTY INTERACTIVE	WEBSITE HOSTING & SUPPORT NOVEMBER	216.67	
401-851-975.812	CORNERSTONE	MANSOUR REALTY, INC	DEC CONSULTING FEE CORNERSTONE PROJEC	3,000.00	
401-851-975.812	CORNERSTONE	SAA ARCHITECTS, INC.	SPECIFICATIONS FOR DD DOCUMENTS	2,252.50	
Total For Dept 851 DOWNTOWN DEVELOPMENT				24,700.86	
Total For Fund 401 DDA CONSTRUCTION FUND				24,700.86	
Fund Totals:					
Fund 401 DDA CONSTRUCT				24,700.86	
Total For All Funds:				24,700.86	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-111.300	INVENTORY - SALT	DETROIT SALT COMPANY	ROCK SALT	5,502.91	
101-000-477.000	BUILDING PERMITS	THD AT HOME SERVICES	REFUND BUILDING PERMIT THAT WAS CANCE	146.00	
Total For Dept 000				5,648.91	
Dept 101 CITY COUNCIL					
101-101-864.000		FENTON REGIONAL CHAMBER	ANNUAL DINNER TICKETS	520.00	
101-101-956.100	MISCELLANEOUS	ALLIED MEDIA.NET	"WE NEED YOUR INPUT" POSTERS	128.17	
101-101-956.100		LEWIS G. BENDER PH.D	DPW TEAM WORKSHOP	4,181.50	
101-101-956.100	MISCELLANEOUS	NEW MOON VISIONS	VISIONING SESSION	700.00	
101-101-956.100	MISCELLANEOUS	SHERWIN WILLIAMS	TOWN MEETING SIGN	12.29	
Total For Dept 101 CITY COUNCIL				5,541.96	
Dept 172 CITY MANAGER					
101-172-864.000	CONFERENCES & DUES	FENTON REGIONAL CHAMBER	ANNUAL DINNER TICKETS	65.00	
Total For Dept 172 CITY MANAGER				65.00	
Dept 192 ELECTIONS					
101-192-727.000	SUPPLIES	ELITE BUSINESS PRODUCTS	OFFICE SUPPLIES	11.94	
Total For Dept 192 ELECTIONS				11.94	
Dept 209 ASSESSOR					
101-209-727.000	SUPPLIES	ELITE BUSINESS PRODUCTS	GEL INK REFILL	(2.23)	
101-209-727.000	SUPPLIES	ELITE BUSINESS PRODUCTS	OFFICE SUPPLIES	44.87	
101-209-864.000	CONFERENCES & DUES	STATE TAX COMMISSION	PERSONAL PROPERTY EXAMINER CERTIFICAT	150.00	
101-209-972.000	GIS/COMPUTER	NORTH ARROW TECHNOLOGIES	ASSESSING & ZONING DEPTS	2,500.00	
Total For Dept 209 ASSESSOR				2,692.64	
Dept 210 ATTORNEY					
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	ASSESSOR	541.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	MANAGER	612.50	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	CITY COUNCIL	280.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PUBLIC WORKS	277.50	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	ORDINANCES	350.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	BUILDING & PLANNING	2,000.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	CLERK	175.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	UNIT 2	35.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	MAYOR	52.50	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	MAYOR	52.50	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	MANAGER	770.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	CITY COUNCIL	822.50	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	TREASURER	140.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	BUILDING & PLANNING	420.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	COST RECOVERY	195.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	ASSESSOR	192.50	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PUBLIC WORKS	85.00	
Total For Dept 210 ATTORNEY				7,001.00	
Dept 215 CLERK					
101-215-864.000	CONFERENCES & DUES	MAMC	2013 ANNUAL MEMBERSHIP CLERK & DEPUTY	106.00	
101-215-900.000	PRINTING AND PUBLISHING	TRI-COUNTY TIMES	NOVEMBER PUBLICATIONS	1,800.83	

General, Water, Sewer

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 215 CLERK					
		Total For Dept 215 CLERK		1,906.83	
Dept 234 GENERAL SERVICES					
101-234-810.000	PROFESSIONAL SERVICES	COMPREHENSIVE COMPUTING	NOVEMBER MONTHLY MAINTENANCE	1,516.50	
		Total For Dept 234 GENERAL SERVICES		1,516.50	
Dept 253 TREASURER					
101-253-818.000	CONTRACTED SERVICES	GENESEEE COUNTY CONTROLLE	WINTER TAX BILL PRINTING	180.20	
		Total For Dept 253 TREASURER		180.20	
Dept 265 CITY HALL					
101-265-740.000	OPERATING SUPPLIES	ZEE MEDICAL SERVICE CO.	CITY HALL SUPPLIES	128.10	
101-265-818.000	CONTRACTED SERVICES	SUNSET MAINTENANCE	CITY WIDE CLEANING SERVICES NOVEMBER	668.08	
101-265-957.000	GROUNDS & MISC	CJ CALLAGHAN & SONS	PLANTING BEDS FALL CLEAN UP	41.67	
101-265-957.000	GROUNDS & MISC	CJ CALLAGHAN & SONS	LANDSCAPE MAINTENANCE	13.39	
		Total For Dept 265 CITY HALL		851.24	
Dept 301 POLICE GENERAL					
101-301-740.000	OPERATING SUPPLIES	CHARTER COMMUNICATIONS	POLICE DEPT INTERNET & CABLE	99.53	
101-301-740.000	OPERATING SUPPLIES	GALL'S, INC.	DOUBLE CUFF CASE	50.12	
101-301-740.000	OPERATING SUPPLIES	SUBURBAN OFFICE SUPPLIES	POLICE DEPT SUPPLIES	64.93	
101-301-740.000	OPERATING SUPPLIES	SUBURBAN OFFICE SUPPLIES	POLICE DEPT SUPPLIES	19.99	
101-301-740.000	OPERATING SUPPLIES	SUBURBAN OFFICE SUPPLIES	POLICE SEPT SUPPLIES	58.44	
101-301-740.000	OPERATING SUPPLIES	ZEE MEDICAL SERVICE CO.	POLICE SUPPLIES	111.15	
101-301-741.000	UNIFORMS	GALL'S, INC.	HANDCUFF CASE W/ HIDDEN SNAP	45.67	
101-301-741.000	UNIFORMS	NYE UNIFORM COMPANY	DEPUTY SHIRT SGT STRIPES	257.99	
101-301-826.000		FAHEY SHULTZ BURZYCH RHO	POLICE	70.00	
		Total For Dept 301 POLICE GENERAL		777.82	
Dept 320 POLICE TRAINING					
101-320-960.000	EDUCATION & TRAINING	FENTON LAKES SPORTSMAN C	POLICE RANGE RENT	400.00	
		Total For Dept 320 POLICE TRAINING		400.00	
Dept 327 POLICE STATION & BUILDING					
101-327-740.000	OPERATING SUPPLIES	BECK'S PEST CONTROL	ANT CONTROL	120.00	
101-327-818.000	CONTRACTED SERVICES	SUNSET MAINTENANCE	CITY WIDE CLEANING SERVICES NOVEMBER	60.00	
101-327-854.000	EQUIPMENT LEASING	RICOH USA, INC	POLICE DEPT COPIER	213.50	
101-327-931.000	BUILDING MAINTENANCE	SPRAY MASTER IRRIGATION	WINTERIZE SYSTEM - POLICE	45.00	
101-327-957.000	GROUNDS & MISC	CJ CALLAGHAN & SONS	LANDSCAPE MAINTENANCE	13.40	
		Total For Dept 327 POLICE STATION & BUILDING		451.90	
Dept 336 FIRE ADMINISTRATIVE					
101-336-740.000	OPERATING SUPPLIES	DIAMOND SPORTS GEAR	CHEIF'S AWARD	20.00	
101-336-740.100	MEDICAL SUPPLIES/TRAINING	GENESEEE COUNTY MEDICAL C	GCMCA ID BADGES	15.00	
101-336-740.100	MEDICAL SUPPLIES/TRAINING	MOORE MEDICAL	REGULATOR BRASS HIGH B&F	100.70	
101-336-740.200	FIRE FIGHTING EQUIP	Douglas Safety Systems	EQUIPMENT	75.46	
101-336-740.200	FIRE FIGHTING EQUIP	WITMER PUBLIC SAFTEY GRO	EQUIPMENT	220.95	
101-336-934.000	EQUIPMENT MAINT.	GEAR WASH LLC	CLEAN, REPAIR, & TEST EQUIPMENT	140.43	
101-336-934.000	EQUIPMENT MAINT.	GRAND BLANC OUTDOORS	FUEL LINE & PARTS	14.47	
101-336-934.000	EQUIPMENT MAINT.	RICOH USA, INC	FIRE DEPT COPIER	156.00	
101-336-934.000	EQUIPMENT MAINT.	SOUTHEAST EQUIPMENT CO.	SEMI ANNUAL COMPRESSOR MAINTENANCE	456.32	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 336 FIRE ADMINISTRATIVE					
Total For Dept 336 FIRE ADMINISTRATIVE				1,199.33	
Dept 345 FIRE COMMUNICATIONS					
101-345-851.000		WEST SHORE SERVICES, INC	UPGRADE COMMUNITY ALERT NOTIFICATION	15,835.00	
Total For Dept 345 FIRE COMMUNICATIONS				15,835.00	
Dept 346 FIRE STATION					
101-346-740.000	OPERATING SUPPLIES	CHARTER COMMUNICATIONS	FIRE DEPT CABLE	35.09	
101-346-740.000	OPERATING SUPPLIES	SUBURBAN OFFICE SUPPLIES	FIRE HALL SUPPLIES	26.95	
101-346-818.000	CONTRACTED SERVICES	SUNSET MAINTENANCE	CITY WIDE CLEANING SERVICES NOVEMBER	429.48	
101-346-931.000	BUILDING MAINTENANCE	DEE CRAMER	REPLACE CRANK CASE HEATER & BLOWER MO	1,332.00	
101-346-931.000	BUILDING MAINTENANCE	GEN POWER PRODUCTS INC.	P.M. CONTRACT RENEWAL	423.25	
101-346-931.000	BUILDING MAINTENANCE	SPRAY MASTER IRRIGATION	WINTERIZE SYSTEM	45.00	
Total For Dept 346 FIRE STATION				2,291.77	
Dept 371 INSPECTION					
101-371-864.000	CONFERENCES & DUES	OCBOA	ANNUAL DUES	35.00	
101-371-972.000	GIS/COMPUTER	NORTH ARROW TECHNOLOGIES	ASSESSING & ZONING DEPTS	1,000.00	
Total For Dept 371 INSPECTION				1,035.00	
Dept 738 LIBRARY					
101-738-818.000	CONTRACTED SERVICES	SUNSET MAINTENANCE	CITY WIDE CLEANING SERVICES NOVEMBER	1,002.12	
101-738-956.100	MISCELLANEOUS	CJ CALLAGHAN & SONS	LANDSCAPE MAINTENANCE	16.09	
Total For Dept 738 LIBRARY				1,018.21	
Dept 740 MUSEUM					
101-740-956.100		CJ CALLAGHAN & SONS	LANDSCAPE MAINTENANCE	26.79	
Total For Dept 740 MUSEUM				26.79	
Dept 746 COMMUNITY NEEDS					
101-746-819.100	WEBSITE	3SIXTY INTERACTIVE	WEBSITE HOSTING & SUPPORT NOVEMBER	216.66	
Total For Dept 746 COMMUNITY NEEDS				216.66	
Dept 892 BEAUTIFICATION					
101-892-881.000	BEAUTIFICATION COMMISSION	YARD 'N GARDEN	RED VELVET BOWS	68.00	
Total For Dept 892 BEAUTIFICATION				68.00	
Total For Fund 101 GENERAL FUND				48,736.70	
Fund 202 MAJOR STREET FUND					
Dept 457 CAPITAL IMPROVEMENT					
202-457-860.000	N. LEROY	MICH. DEPT. OF TRANSPORT	LOCAL PROGRESS BILLING N LEROY	23,918.67	
202-457-860.000	N. LEROY	SCHLEEDE HAMPTON ASSOCIA	MATERIALS TESTING SERVICES N LEROY	11,372.30	
202-457-860.000	N. LEROY	SCHLEEDE HAMPTON ASSOCIA	MATERIALS TESTING SERVICES N LEROY	8,987.40	
Total For Dept 457 CAPITAL IMPROVEMENT				44,278.37	
Dept 463 MAINTENANCE					
202-463-740.000	ROAD STONE (YDS)	AL'S TRUCKING & BLDG MAT	ROAD STONE FOR HIGH ST.	600.00	
202-463-740.000	OPERATING SUPPLIES	MICHIGAN LANDSCAPING SUP	OLD MANHOLE	26.00	
Total For Dept 463 MAINTENANCE				626.00	

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Fund 202 MAJOR STREET FUND					
Dept 474 TRAFFIC SERVICES					
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	SIGNAL MTCE-504 (41)	309.53	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	US23 NB OFF RAMP @ BR (OWEN)	1,153.79	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	S-MTCE SILVERLK @ SILVER PWKY	227.70	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	S-MTCE 504 SILVER PARKWAY	294.36	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	SIGNAL US-23 BR OWEN @ DONALDSON	403.00	
Total For Dept 474 TRAFFIC SERVICES				2,388.38	
Dept 479 SNOW & ICE CONTROL					
202-479-740.000	PLOW BLADES FLAME HARDENED 5-FT	TECHNICHEM, INC.	PLOW BLADES/BOLTS	2,245.20	
202-479-818.000	CONTRACTED SERVICES	ROY BAIRD	SNOWPLOWING SIDEWALKS	1,000.00	
Total For Dept 479 SNOW & ICE CONTROL				3,245.20	
Dept 482 DPW DIRECTOR					
202-482-742.000	CLOTHING ALLOWANCE	DANIEL WAYNE	CLOTHING ALLOWANCE	150.00	
Total For Dept 482 DPW DIRECTOR				150.00	
Total For Fund 202 MAJOR STREET FUND				50,687.95	
Fund 203 LOCAL STREET FUND					
Dept 479 SNOW & ICE CONTROL					
203-479-740.000	BOLTS (80 SETS/BOX)	TECHNICHEM, INC.	PLOW BLADES/BOLTS	2,245.20	
Total For Dept 479 SNOW & ICE CONTROL				2,245.20	
Total For Fund 203 LOCAL STREET FUND				2,245.20	
Fund 208 PARK/RECREATION FUND					
Dept 691 RECREATION & PARKS					
208-691-775.600	PARKS-LAWN CUTTING C.C.	CJ CALLAGHAN & SONS	LANDSCAPE MAINTENANCE	167.44	
208-691-775.600	PARKS-LAWN CUTTING C.C.	CJ CALLAGHAN & SONS	LAWN MAINTENANCE ADDITIONAL WORK & PA	1,644.29	
Total For Dept 691 RECREATION & PARKS				1,811.73	
Total For Fund 208 PARK/RECREATION FUND				1,811.73	
Fund 209 CEMETERY FUND					
Dept 277 CEMETERY OPERATING					
209-277-802.000	GRAVE OPENINGS	FENTON CEMETERY SERVICE	OAKWOOD CEMETERY OPERATIONS OCTOBER 2	1,145.00	
209-277-802.000	GRAVE OPENINGS	FENTON CEMETERY SERVICE	OAKWOOD CEMETERY OPERATIONS AUGUST 20	1,080.00	
209-277-802.000	GRAVE OPENINGS	FENTON CEMETERY SERVICE	OAKWOOD CEMETERY OPERATIONS JULY 2012	540.00	
209-277-802.000	GRAVE OPENINGS	FENTON CEMETERY SERVICE	OAKWOOD CEMETERY OPERATIONS SEPTEMBER	700.00	
209-277-803.000	FOUNDATION COSTS	FENTON CEMETERY SERVICE	OAKWOOD CEMETERY OPERATIONS OCTOBER 2	345.60	
209-277-803.000	FOUNDATION COSTS	FENTON CEMETERY SERVICE	OAKWOOD CEMETERY OPERATIONS AUGUST 20	288.00	
209-277-803.000	FOUNDATION COSTS	FENTON CEMETERY SERVICE	OAKWOOD CEMETERY OPERATIONS SEPTEMBER	180.00	
209-277-804.000	COMMISSIONS-SALE OF LOTS	FENTON CEMETERY SERVICE	OAKWOOD CEMETERY OPERATIONS OCTOBER 2	280.00	
209-277-804.000	COMMISSIONS-SALE OF LOTS	FENTON CEMETERY SERVICE	OAKWOOD CEMETERY OPERATIONS AUGUST 20	366.20	
209-277-804.000	COMMISSIONS-SALE OF LOTS	FENTON CEMETERY SERVICE	OAKWOOD CEMETERY OPERATIONS SEPTEMBER	796.80	
209-277-956.100	MISCELLANEOUS	ALLIED WASTE SERVICES #2	FRONT LOAD OAKWOOD CEMETERY	85.17	
209-277-956.100	MISCELLANEOUS	DOUGLAS TEBO	CHRISTMAS GREENS @ CEMETERY	21.20	
Total For Dept 277 CEMETERY OPERATING				5,827.97	
Dept 967 CONTRB TO OTHER FUNDS					
209-967-965.213	TRANSF TO PERPETUAL CARE	OAKWOOD CEMETERY	LOT SALES OCTOBER 2012	280.00	

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Dept 967 CONTRB TO OTHER FUNDS					
209-967-965.213	TRANSF TO PERPETUAL CARE	OAKWOOD CEMETERY	LOT SALES SEPTEMBER 2012	180.00	
Total For Dept 967 CONTRB TO OTHER FUNDS				460.00	
Total For Fund 209 CEMETERY FUND				6,287.97	
Fund 226 GARBAGE AND RUBBISH COLLECTION FUND					
Dept 528 SANITATION					
226-528-818.000	CONTRACTED SERVICES	REPUBLIC SERVICES #237	YARD WASTE, RECYCLING, GARBAGE NOVEMB	35,282.60	
Total For Dept 528 SANITATION				35,282.60	
Total For Fund 226 GARBAGE AND RUBBISH COLLECTION FUN				35,282.60	
Fund 590 SEWER FUND					
Dept 000					
590-000-131.000	SEWER LINE IMPROVEMENTS	HUBBELL, ROTH & CLARK	BRIARWOOD PUMP STATION RENOVATION	535.50	
Total For Dept 000				535.50	
Dept 548 SEWER					
590-548-818.000		COMPREHENSIVE COMPUTING	NOVEMBER MONTHLY MAINTENANCE	758.25	
590-548-818.000		MISS DIG SYSTEM	MISS DIG ANNUAL MEMBERSHIP FEE	306.44	
590-548-972.000	GIS/COMPUTER	NORTH ARROW TECHNOLOGIES	DPW DEPT UPDATES	2,500.00	
Total For Dept 548 SEWER				3,564.69	
Dept 549 LIFT STATION					
590-549-740.000	NEW PUMPS (TWO) AND DRIVES	KENNEDY INDUSTRIES INC.	REPLACEMENT PUMPS FOR ELIZABETH ST LI	7,990.00	
590-549-818.000	INSTALLATION OF PUMPS/DRIVES	HOLZER ELECTRIC, INC	INSTALLATION OF TWO PUMPS AT ELIZABET	1,500.00	
Total For Dept 549 LIFT STATION				9,490.00	
Total For Fund 590 SEWER FUND				13,590.19	
Fund 591 WATER FUND					
Dept 266 WATER TREATMENT PLANT					
591-266-740.000	OPERATING SUPPLIES	AGILE SAFETY	ACID GAS/P100	339.74	
591-266-740.000	FERRIC CHLORIDE BULK (13397.16	ALEXANDER CHEMICAL CORPO	FERRIC CHLORIDE	3,798.09	
591-266-740.000	BULK HYDRATE (TONS)	CARMEUSE LIME AND STONE	HYDRATE FOR SOFTNING	4,829.97	
591-266-740.000	OPERATING SUPPLIES	MDEQ	CERTIFICATION RENEWAL	95.00	
591-266-740.000	OPERATING SUPPLIES	MURPHY ELECTRICAL SERVIC	CHANGE OUT STARTERS IN MCC-1 PUMP	132.00	
591-266-740.000	OPERATING SUPPLIES	SUBURBAN OFFICE SUPPLIES	WATER PLANT SUPPLIES	35.00	
591-266-740.000	OPERATING SUPPLIES	SUBURBAN OFFICE SUPPLIES	WATER PLANT SUPPLIES	50.94	
591-266-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PL	STATEMENT AS OF 11/20/12	62.99	
591-266-740.000	OPERATING SUPPLIES	USA BLUE BOOK	WATER SUPPLIES	334.33	
591-266-740.000	OPERATING SUPPLIES	USA BLUE BOOK	WATER PLANT SUPPLIES	33.51	
591-266-818.000	CONTRACTED SERVICES	WOLVERINE FIRE PROTECTIO	ANNUAL CO2 SYSTEM INSP	450.00	
591-266-818.800	LIME POND CLEANOUT 90% COMPLETE	Prolime	LIME POND CLEANOUT AT WATER TREATMENT	107,100.00	
591-266-931.000	BUILDING MAINTENANCE	AIS CONSTRUCTION EQUIPME	ANNUAL INSPECTION	472.00	
591-266-931.000	BUILDING MAINTENANCE	JOHN'S PLUMBING	UNPLUG DRAIN IN WELL #7	158.00	
591-266-931.000	BUILDING MAINTENANCE	SUNSET MAINTENANCE	CLEANING SERVICES NOVEMBER 2012	286.32	
591-266-956.100	MISCELLANEOUS	STATE OF MICHIGAN DEQ	CHEMICAL HANDLING TRAINING	100.00	
Total For Dept 266 WATER TREATMENT PLANT				118,277.89	
Dept 900 WATER OPERATING					

EXP CHECK RUN DATES 12/10/2012 - 12/10/2012
 UNJOURNALIZED
 OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 900 WATER OPERATING					
591-900-740.000	OPERATING SUPPLIES	USA BLUE BOOK	WATER SUPPLIES	336.87	
591-900-818.000		COMPREHENSIVE COMPUTING	NOVEMBER MONTHLY MAINTENANCE	758.25	
591-900-818.000		MISS DIG SYSTEM	MISS DIG ANNUAL MEMBERSHIP FEE	306.44	
591-900-930.000	12-INCH CAST COUPLING SLEEVE	SLC METER SERVICE INC.	WATERMAIN REPAIR PARTS	2,078.50	
591-900-930.000	REPAIRS	TRI-CITY AGGREGATES, INC	50.55 TONS 2 CLASS IIA	324.63	
591-900-956.100	MISCELLANEOUS	MWEA	MEMBERSHIP DUES	58.00	
591-900-971.300	MONTHLY BILLING	HYDRO-DESIGNS, INC.	CROSS CONNECTION CONTROL PROGRAM	1,265.00	
Total For Dept 900 WATER OPERATING				5,127.69	
Total For Fund 591 WATER FUND				123,405.58	
Fund 640 DPW EQUIPMENT REVOLVING FUND					
Dept 932 EQUIPMENT					
640-932-740.000	OPERATING SUPPLIES	CARQUEST AUTO PARTS STOR	SHOP SUPPLIES	36.58	
640-932-740.000	OPERATING SUPPLIES	ELITE BUSINESS PRODUCTS	TONER	319.43	
640-932-740.000	OPERATING SUPPLIES	POWER CLEANING SYSTEMS	FILTERS	57.99	
640-932-740.000	OPERATING SUPPLIES	SUBURBAN OFFICE SUPPLIES	DPW SUPPLIES	51.24	
640-932-740.000	OPERATING SUPPLIES	TECHNICHEM, INC.	VEHICLE WASH & WAX	150.99	
640-932-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PL	STATEMENT AS OF 11/20/12	57.26	
640-932-751.000	GAS & OIL	MICHIGAN PETROLEUM TECHN	UNDEALED GAS	862.15	
640-932-751.000	GAS & OIL	MICHIGAN PETROLEUM TECHN	DIESEL	1,027.30	
640-932-751.000	GAS & OIL	MICHIGAN PETROLEUM TECHN	UNLEADED GAS	100.23	
640-932-751.000	GAS & OIL	MICHIGAN PETROLEUM TECHN	UNLEADED GAS	977.78	
640-932-751.000	GAS & OIL	MICHIGAN PETROLEUM TECHN	UNLEADED GAS	1,278.65	
640-932-931.000	BUILDING MAINTENANCE	DEE CRAMER	QUARTERLY BILLING SEASONAL PREV MAINT	357.75	
640-932-931.000	BUILDING MAINTENANCE	SPRAY MASTER IRRIGATION	DPW WINTERIZE SYSTEM	45.00	
640-932-934.000	POLICE EQUIPMENT	RANDY WISE	REPLACE FRON BRAKES	414.76	
640-932-934.000	POLICE EQUIPMENT	RANDY WISE	FRONT SUSPENSION, A/C&HEAT, DRIVEABIL	387.07	
Total For Dept 932 EQUIPMENT				6,124.18	
Total For Fund 640 DPW EQUIPMENT REVOLVING FUND				6,124.18	
Fund Totals:					
Fund 101 GENERAL FUND				48,736.70	
Fund 202 MAJOR STREET				50,687.95	
Fund 203 LOCAL STREET				2,245.20	
Fund 208 PARK/RECREATI				1,811.73	
Fund 209 CEMETERY FUND				6,287.97	
Fund 226 GARBAGE AND R				35,282.60	
Fund 590 SEWER FUND				13,590.19	
Fund 591 WATER FUND				123,405.58	
Fund 640 DPW EQUIPMENT				6,124.18	
Total For All Funds:				288,172.10	

OAKWOOD CEMETERY BOARD
Minutes from November 8, 2012
6:30 PM

Chairman Doug Tebo called the meeting or order at 6:30 PM.

ROLL CALL:

Present: Burt, Bland, Leppert, and Tebo

Absent: Peters

Also Present: Sue Walsh, Deputy Clerk
Dan Czarnecki, DPW Director

PREVIOUS MINUTES:

Motion by _____ and supported by _____ to approve the September 13, 2012 regular meeting minutes with the spelling correction of Ray Leppert's last name. Motion was unanimously carried.

CITIZEN COMMENTS:

If you wish to address any agenda item, please identify yourself and you will be called on when that item is reached. Comments on items not on the agenda may be made at the call to the audience.

OLD BUSINESS:

a. NEW BOARD MEMBER

Sue Walsh, Deputy Clerk, swore in Ray Leppert as a new board member.

b. HISTORY WALK

The event went well. Sixty-one people signed in. The weather was very cold which was felt that it contributed to less in attendance than the previous year. There was discussion to move the event into September, possibly the 2nd or 3rd weekend. A letter of appreciation will be sent to the Fenton Village Players for their participation in the event. Dan Czarnecki will take care of sending it out.

c. CONTRACTS

There was discussion regarding raising the prices for grave openings. The last increase was approximately six years ago. There will be no increase in closings as this service is contractual. The following rate increases were discussed:

Grave Space from \$450 to \$500

Babyland – No change

Opening With Tent from \$475 to \$500

Opening Without Tent from \$225 to \$250

Cremains Without Tent from \$150 to \$175

Columbarium – No change

Motion by Bland and supported by Leppert to accept the rate increases.
Motion was carried unanimously.

d. Computer Program

Matt Adair has completed laying out section E. Sections K, G and D are the only sections left to complete.

NEW BUSINESS

- a. Section A expansion was discussed. Ted Franks Jr. requested another two lots on the north side of section A for his parents. Doug Tebo will contact Barb Bisbee for the extra lots by the fence line and to be numbered as 114 & 115. There should be enough space as there is approximately twenty-five feet between the road and fence. A survey of the fence line to make sure there are no encroachments may be necessary. Dan Czarnecki will check the city's records to see if there had already been a survey done of that area. Doug Tebo will check with Barb Bisbee to see what the additional cost will be to lay out more lots.
- b. There was discussion on planting a memory tree again this year. Motion by Leppert and supported by Burt to plant the tree. Motion was carried unanimously. Doug Tebo will check with Haddon's Nursery to get a tree.
- c. Meeting Schedule for 2013 was set as follows:
 - January 10
 - March 14
 - May 9
 - July 11
 - September 12
 - November 14

CALL TO AUDIENCE

CONTRACTOR ITEMS

- a. TNT is still working on cleaning up the leaves.
- b. There were two Openings in September

ADMINISTRATIVE ITEMS

Ruth Rice who is one of the Daughter's of the War of 1812 will be at the January meeting to speak to the board regarding placing a historical marker at the map at the entrance and also one at the gravesite of an 1812 veteran. She will bring in a picture of the marker for approval.

BOARD MEMBER ITEMS

- a. Dan Czarnecki advised the board that they would be receiving an invitation to a "Visioning" Session for the City to be held on December 5, 2012 at 6:00 PM at AGS Middle School and encouraged everyone to attend.
- b. Dan Czarnecki asked the board if they would be like to have the agenda and minutes sent to them via email. All board members present agreed to do so and gave their email addresses with the exception of Burt. Burt will advise when she has her email address.
- c. Les Bland would like to see the number of interments for the last five years at the January meeting. Doug Tebo will supply this information.

FRIENDS OF THE CEMETERY

ADJOURNMENT


Next meeting is scheduled for January 10, 2013. The meeting was adjourned at 7:25 PM.

Memorandum



DATE: December 7, 2012

TO: Lynn Markland, City Manager 

FROM: Rick Aro, Chief of Police 

RE: F.A.P.S. 5K Run

The Fenton High School Athletic Department has requested authorization to conduct a 5K run on Saturday, May 18, 2013 at 9:00 am. In addition they are asking for authorization to post signs along the route advising residents of the event.

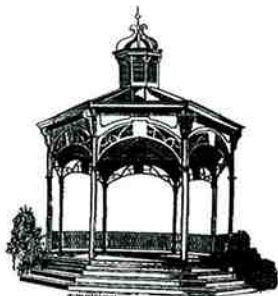
Runners will complete one lap on the high school track, exit onto Donaldson north to Owen, west on Owen to Alloy, north on Alloy, east on Fenway, continue east on Copper, South on Rounds, southwest on Shiawassee, returning to the High School Grounds.

Approval is being requested well in advance to provide adequate time to advertize and promote the event. Proceeds from the run will benefit the Fenton Schools Athletic Program.

I submit this request for your consideration and recommend approval.



**FENTON CITY COUNCIL
MEMORANDUM**



THE CITY OF
FENTON

DATE: December 6, 2012
TO: Lynn H. Markland, City Manager *LM*
FROM: Michael T. Burns, Assistant City Manager *MB*
RE: Library Board Appointment Nancy Draves

The Library Board held a special meeting on November 21, 2012 to recommend the appointment of Nancy Draves to the Library Board. Nancy meets all qualifications to serve on this board in the City of Fenton.

I recommend that the City Council appoint Nancy Draves to the Library Board.

629-2004

LIBRARY BOARD

NAME:

Nancy Draves

HOW LONG HAVE YOU LIVED IN THE CITY OF FENTON?

43 yrs.

PLEASE GIVE A BRIEF SUMMARY OF YOUR EDUCATIONAL AND WORK BACKGROUND:

BA from MSU
caught school in Royal Oak

PLEASE LIST ANY PREVIOUS CIVIC OR SERVICE CLUB INVOLVEMENT:

Fenton ~~Planning~~ Planning Commission
South Lakes Comm. Arts Council
Crownfield Committee

PLEASE TELL US MORE ABOUT YOURSELF AND YOUR INTEREST IN SERVING ON A BOARD OR COMMISSION FOR THE CITY OF FENTON:

Love Fenton and care about its future.
Feel it is vitally important to have basic
activities in place to attract newcomers
especially young families.

SIGNATURE

Nancy Draves

ADDRESS:

108 Union

TELEPHONE:(home)

810-629-7482 (business)

DATE:

09/07/12

Please complete and return this form to the Fenton City Clerk, 301 South Leroy Street, Fenton, MI 48430. The information you have supplied will be provided to specific boards, the City Council, and is also subject to public disclosure under the Michigan Freedom of Information Act, as amended. If you have any questions, you may contact the City Clerk's office at (810) 629-2261.



City of Fenton

301 South Leroy Street • Fenton, Michigan 48430-2196 • (810) 629-2261 • FAX (810) 629-2004

FENTON CITY COUNCIL MEETING SCHEDULE FOR 2013

*******All meetings will be held on Mondays at 7:30 PM at Fenton City Hall unless otherwise indicated.*******

**January – 7th – Work Session
14th – Regular Meeting
28th – Regular Meeting**

**February – 4th – Work Session
11th – Regular Meeting
25th – Regular Meeting**

**March – 4th – Work Session
11th – Regular Meeting
25th – Regular Meeting**

**April – 1st – Work Session
8th – Regular Meeting
22nd – Regular Meeting**

**May – 6th – Work Session
13th – Regular Meeting
28th – Regular Meeting (Tuesday, due to Memorial Day Holiday)**

**June – 3rd – Work Session
10th – Regular Meeting
24th – Regular Meeting**

**July – 1st – Work Session
8th – Regular Meeting
22nd – Regular Meeting**

**August – 5th – Work Session
12th – Regular Meeting
26th – Regular Meeting**

**September – 3rd – Work Session (Tuesday, due to Labor Day Holiday)
9th – Regular Meeting
23rd – Regular Meeting**

**October – 7th – Work Session
14th – Regular Meeting
28th – Regular Meeting**

**November – 4th – Work Session
11th – Regular meeting
25th – Regular Meeting**

**December – 2nd – Work Session
9th – Regular Meeting**



City of Fenton

301 South Leroy Street • Fenton, Michigan 48430-2196 • (810) 629-2261 • FAX (810) 629-2004

MEMO:

Date: December 3, 2012
To: Lynn Markland, City Manager
From: *NBH* N. Bradley Hissong, Zoning/Building Administrator

Dear Lynn,

At the Regular Meeting of the City of Fenton Planning Commission this past Thursday November 29, 2012 the Commission reviewed the proposed Ice Rink Ordinance (Amendment to City Zoning Ordinance), The Planning Commission recommendation was to approve. The Planning Commission voted unanimously to approve the amendments to the existing ordinance. This office will forward the Meeting Minutes as soon as they have been processed and approved.

Next portion of the process will be for the City Council to hold a meeting as to give consideration.

See Attached copy of Ordinance as recommended

Add to Article II, General Provisions

Section 36-2.37 - Personal Ice Rinks.

- 1. Personal ice rinks (not commercial) are permitted as an accessory use in any single-family residential zoning district.**
- 2. Personal ice rinks are not permitted in any required front yard.**
- 3. A four (4) foot setback is required from adjacent residential property lines.**
- 4. The ice rink boards shall be no taller than 24" in height and must be properly maintained and free from deteriorating conditions such as peeling paint and cracking wood.**
- 5. No ice rinks shall be erected prior to November 15th and shall be removed no later than March 15th, or as weather permits.**

Memorandum



THE CITY OF
FENTON

DATE: December 7, 2012

TO: Mayor Sue Osborn and City Council

FROM: Lynn Markland, City Manager 

RE: Tax Reverted Property Disposition

Attached is the most recent list of property that is subject to tax reversion. This year there are again several parcels that have not sold in the Genesee County tax sale. The property will now become under the ownership of the city unless the City Council takes specific action to object to the property transfer. If the City Council does object a resolution would need to be passed listing the parcels the city does not want.

There is nothing the City Council needs to do to obtain the properties. Since we received the notice, we have very limited time to review the property list. I am still checking on some issues with the City Attorney. Unless I receive other information, I would recommend the City Council to accept the property. Again, this would not require any action from the City Council. I have included a resolution should the City Council decide to object to the reversion of any or all properties.