



# City of Fenton

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301 South Leroy Street · Fenton, Michigan 48430-2196 • (810) 629-2261 • FAX (810) 629-2004

## **CITY OF FENTON COUNCIL AGENDA**

**Monday, March 26, 2012**

**City Hall Council Chambers**

**301 South LeRoy Street**

**7:30 PM**

Call to Order.

Invocation.

Pledge of Allegiance.

Roll Call.

### **COMMENTS & REPORTS**

- City Manager's Report
- Council Member Comments
- Legal Counsel's Report
- Mayor's Comments

**CITIZEN'S COMMENTS:** IF YOU WISH TO ADDRESS ANY AGENDA ITEMS, PLEASE IDENTIFY YOURSELF AND YOU WILL BE CALLED ON WHEN THAT ITEM IS REACHED. COMMENTS ON ITEMS NOT ON THE AGENDA MAY BE MADE AT THE CALL TO THE AUDIENCE.

#### **A. CONSENT AGENDA:**

- Council authorize payment of invoices in the amount of \$71,888.54.
- Approve and place on file the minutes of the December 14, 2011 Local Development Finance Authority meeting and the January 12, 2012 Oakwood Cemetery Board meeting.
- Approve the request of the Fenton High School Project Graduation Committee to collect donations during the daylight hours of March 28<sup>th</sup> and 29<sup>th</sup>, 2012 and May 26<sup>th</sup> and 27<sup>th</sup>, 2012 at various street corner locations throughout the City.
- Approve the request of the Fenton Freedom Festival Committee to conduct the 22<sup>nd</sup> Annual Fenton Freedom Festival on Wednesday, July 4, 2012, using various City parks and authorizing various street closures for the Freedom Festival Parade and Fenton Firecracker Road Race.

#### **B. RESOLUTION NO. 12-06**

Administration recommends that the Fenton City Council adopt Resolution No. 12-06, which will allow for Century Tool and Gage Company to transfer a portion of their ownership, yet still retain their designation as a Renaissance Recovery Zone, which was awarded to them in 2007.

**C. LAWN CARE SERVICES**

Administration recommends that the Fenton City Council review the qualified bids for lawn care services in the City of Fenton and award the bid for services.

**CALL TO THE AUDIENCE**

**ADJOURNMENT**

**IF ACCOMMODATIONS ARE NEEDED DUE TO A DISABILITY, PLEASE CONTACT THE CITY CLERK'S OFFICE.**

EXP CHECK RUN DATES 03/25/2012 - 03/25/2012

UNJOURNALIZED

OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 495 LDFA CONSTRUCTION FUND					
Dept 852 LOCAL DEVELOPMENT FINANCE					
495-852-818.000	CONTRACTED SERVICES	GENESEE REG. CHAMBER OF	2012 PARTICIPATION FEE NECT MICHIGAN	3,000.00	
495-852-818.400	MARKETING	CATYLIST REAL ESTATE SOF	ANNUAL FEE	2,000.00	
495-852-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES DIRECTOR MATTER	90.00	
495-852-864.000	CONFERENCES & DUES	LEXINGTON OF LANSING	MICHAEL BURNS	22.48	
495-852-956.100	MISCELLANEOUS	MICHAEL BURNS	MILEAGE REIMBURSEMENT	21.64	
		Total For Dept 852 LOCAL DEVELOPMENT FINANCE		5,134.12	
		Total For Fund 495 LDFA CONSTRUCTION FUND		5,134.12	
		Fund Totals:			
			Fund 495 LDFA CONSTRUC	5,134.12	
			Total For All Funds:	5,134.12	

LDFA

EXP CHECK RUN DATES 03/26/2012 - 03/26/2012

UNJOURNALIZED

OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 101 CITY COUNCIL					
101-101-864.000	CONFERENCES & DUES	CHERYL KING	REIMBURSEMENT REQUEST	107.23	
Total For Dept 101 CITY COUNCIL				107.23	
Dept 172 CITY MANAGER					
101-172-864.000	CONFERENCES & DUES	LEXINGTON OF LANSING	MICHAEL BURNS	44.97	
Total For Dept 172 CITY MANAGER				44.97	
Dept 192 ELECTIONS					
101-192-727.000	SUPPLIES	GOIN' POSTAL	SUPPLIES	37.92	
101-192-727.000	SUPPLIES	JENNIFER NAISMITH	MILEAGE REIMBURSEMENT	83.82	
Total For Dept 192 ELECTIONS				121.74	
Dept 209 ASSESSOR					
101-209-864.000	CONFERENCES & DUES	SILVERPILEN CORPORATION	COMMERCIAL APPRAISAL CLASS	245.00	
101-209-956.100	MISCELLANEOUS	GOIN' POSTAL	CITY HALL SUPPLIES	33.96	
101-209-956.100	MISCELLANEOUS	GOIN' POSTAL	SUPPLIES	6.48	
Total For Dept 209 ASSESSOR				285.44	
Dept 211 LEGAL					
101-211-810.000	PROFESSIONAL SERVICES	STANLEY T. DOBRY	ARBITRATION HEARING/ C FEAMSTER	540.50	
101-211-826.000	LEGAL FEES	FOSTER, SWIFT, COLLINS &	PROFESSIONAL SERVICES - ASSESSOR	516.10	
Total For Dept 211 LEGAL				1,056.60	
Dept 215 CLERK					
101-215-864.000	CONFERENCES & DUES	BARBARA J. RYAN	REIMBURSEMENT REQUEST	140.89	
Total For Dept 215 CLERK				140.89	
Dept 234 GENERAL SERVICES					
101-234-727.000	SUPPLIES	GOIN' POSTAL	CITY HALL SUPPLIES	7.94	
101-234-727.000	SUPPLIES	GOIN' POSTAL	CITY HALL SUPPLIES	280.49	
101-234-727.000	SUPPLIES	GOIN' POSTAL	SUPPLIES	391.38	
101-234-727.000	SUPPLIES	GOIN' POSTAL	SUPPLIES	36.58	
101-234-728.000	POSTAGE	FEDERAL EXPRESS CORPORAT	SHIPPING	21.19	
101-234-810.000	PROFESSIONAL SERVICES	TRI-COUNTY WIRELESS, INC	EMAIL HOSTING & INTERNET SERVICE	735.40	
Total For Dept 234 GENERAL SERVICES				1,472.98	
Dept 265 CITY HALL					
101-265-740.000	OPERATING SUPPLIES	DELL	FRONT DESK MICROSOFT OFFICE	252.18	
101-265-740.000	OPERATING SUPPLIES	GOIN' POSTAL	SUPPLIES	19.49	
101-265-740.000	OPERATING SUPPLIES	MICHIGAN COMPANY INC.	PAPER TOWEL	66.64	
101-265-740.000	OPERATING SUPPLIES	UNI FIRST	CITY HALL MATS	97.90	
Total For Dept 265 CITY HALL				436.21	
Dept 301 POLICE GENERAL					
101-301-727.000	SUPPLIES	GOIN' POSTAL	POLICE DEPT SUPPLIES	404.36	
101-301-740.000	OPERATING SUPPLIES	FENTON KAR WASH	POLICE CAR WASH FEBRUARY	108.00	
101-301-740.000	OPERATING SUPPLIES	SUE WALSH	MILEAGE REIMBURSEMENT	103.79	
101-301-740.000	OPERATING SUPPLIES	TOTAL DIAGNOSTIC SALES I	MARIJUANA SINGLE USE DIPSTICK TEST KI	49.00	
101-301-740.000	OPERATING SUPPLIES	ZEE MEDICAL SERVICE CO.	POLICE DEPT SUPPLIES	141.85	
101-301-826.000	LEGAL FEES	FOSTER, SWIFT, COLLINS &	PROFESSIONAL SERVICES PROSECUTIONS	5,995.95	
101-301-864.000	CONFERENCES & DUES	THE HUNDRED CLUB OF FLIN	2012 MEMBERSHIP CONTRIBUTION	300.00	

GENERAL, SEWER, WATER &amp; GARBAGE

User: JDEHMEL

DB: Fenton

EXP CHECK RUN DATES 03/26/2012 - 03/26/2012

UNJOURNALIZED

OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301 POLICE GENERAL					
101-301-970.000	CAPITAL OUTLAY	DELL	LASER PRINTER JASON SLATER	303.79	
Total For Dept 301 POLICE GENERAL				7,406.74	
Dept 320 POLICE TRAINING					
101-320-960.302	ED & TRAIN 302 GRANT	MICHIGAN NENA	911 CONFERENCE LANSING STURGIS & WALS	390.00	
Total For Dept 320 POLICE TRAINING				390.00	
Dept 327 POLICE STATION & BUILDING					
101-327-740.000	OPERATING SUPPLIES	FENTON GLASS SERVICE	WINDSHIELD REPAIR	45.00	
101-327-740.000	OPERATING SUPPLIES	HOME DEPOT/GECF	STATEMENT AS OF 3/13/12	59.36	
101-327-931.000	BUILDING MAINTENANCE	MICHIGAN COMPANY INC.	TRASH BAGS	45.90	
101-327-931.000	BUILDING MAINTENANCE	UNI FIRST	POLICE DEPT MATS	97.55	
Total For Dept 327 POLICE STATION & BUILDING				247.81	
Dept 336 FIRE ADMINISTRATIVE					
101-336-740.000	OPERATING SUPPLIES	GOIN' POSTAL	FIRE DEPT SUPPLIES	117.24	
101-336-740.100	MEDICAL SUPPLIES/TRAINING	MCLAREN REGIONAL MEDICAL	AHA CPR PROVIDER CARDS	64.00	
101-336-864.000	CONFERENCES & DUES	IAFC MEMBERSHIP RENEWAL	ROBERT CAIRDUFF 2012 MEMBERSHIP	204.00	
101-336-934.000	EQUIPMENT MAINT.	APOLLO FIRE APPARATUS RE	WILBURT LIGHT ASSEMBLY & 12 VOLT RELA	732.00	
101-336-934.000	EQUIPMENT MAINT.	APOLLO FIRE APPARATUS RE	REPLACED REAR JACK LEGS HOLDING VALVE	508.63	
101-336-934.000	EQUIPMENT MAINT.	FIRECOM	FLAT RATE WIRED HS NON GR/ FIRECOM	340.00	
101-336-934.000	EQUIPMENT MAINT.	HALT FIRE, INC.	REPAIR - ABS LIGHT ON REPLACE SENSOR	162.00	
101-336-934.000	EQUIPMENT MAINT.	MCKAY'S HARDWARE, INC.	GAS CAP	7.99	
Total For Dept 336 FIRE ADMINISTRATIVE				2,135.86	
Dept 346 FIRE STATION					
101-346-920.000	UTILITIES	TRI-COUNTY WIRELESS, INC	EMAIL HOSTING & INTERNET SERVICE	273.95	
101-346-931.000	BUILDING MAINTENANCE	GRAINGER	LAMP, Q250CL/MC, T4, 250W	21.24	
101-346-931.000	BUILDING MAINTENANCE	MICHIGAN COMPANY INC.	ML TRACTION RESTR CONC 4 GL	51.54	
101-346-931.000	BUILDING MAINTENANCE	UNI FIRST	FIRE DEPT MATS	92.05	
101-346-931.000	BUILDING MAINTENANCE	ZEP MANUFACTURING COMPAN	ZEP-O-SHINE	91.39	
Total For Dept 346 FIRE STATION				530.17	
Dept 371 INSPECTION					
101-371-727.000	SUPPLIES	GOIN' POSTAL	CITY HALL SUPPLIES	298.15	
101-371-727.000	SUPPLIES	GOIN' POSTAL	SUPPLIES	160.00	
101-371-818.000	CONTRACTED SERVICES	JERRY WILLHELM	89 RENTAL INSPECTIONS	3,115.00	
101-371-818.000	CONTRACTED SERVICES	THEODORE SCZEPANSKI	INSPECTION AND MILEAGE REIMBURSEMENT	1,718.23	
101-371-864.000	CONFERENCES & DUES	COCM	CODE OFFICALS CONFERENCES SPRING CONF	150.00	
101-371-864.000	CONFERENCES & DUES	LEXINGTON OF LANSING	CODE OFFICIALS CONFERENCE SPRING CONF	205.64	
Total For Dept 371 INSPECTION				5,647.02	
Dept 746 COMMUNITY NEEDS					
101-746-822.000	EXPO PROGRAM	FENTON REGIONAL CHAMBER	2012 COMMUNITY EXPO 8 FT SKIRTED TABL	46.00	
Total For Dept 746 COMMUNITY NEEDS				46.00	
Dept 805 PLANNING					
101-805-810.000	PROFESSIONAL SERVICES	LSL PLANNING, INC	ADMINISTRATIVE TASKS	3,182.50	
101-805-818.000	CONTRACTED SERVICES	LSL PLANNING, INC	REIMBURSABLE EXPENSES	52.08	
Total For Dept 805 PLANNING				3,234.58	

EXP CHECK RUN DATES 03/26/2012 - 03/26/2012

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OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Total For Fund 101 GENERAL FUND				23,304.24	
Fund 202 MAJOR STREET FUND					
Dept 474 TRAFFIC SERVICES					
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	T-SIGNAL STOP & GO CAROLINE & LEROY	172.38	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	US 23 BR (OWEN) @ TARGET	493.74	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	S-MTCE 504 SILVER PARKWAY OWEN & KMAR	335.79	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	S-MTCE SILVER LK @ SILVER PWY	783.69	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	S-MTCE OWEN @ JENNINGS STOP&GO	31.74	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	SIGNAL MTCE-504(41) CITY OF FENTON	1,866.68	
Total For Dept 474 TRAFFIC SERVICES				3,684.02	
Total For Fund 202 MAJOR STREET FUND				3,684.02	
Fund 209 CEMETERY FUND					
Dept 277 CEMETERY OPERATING					
209-277-818.000	CONTRACTED SERVICES	MATTHEW ADAIR	DATA ENTRY FOR CEMETERY	412.20	
209-277-956.100	MISCELLANEOUS	GOIN' POSTAL	SUPPLIES	143.20	
Total For Dept 277 CEMETERY OPERATING				555.40	
Total For Fund 209 CEMETERY FUND				555.40	
Fund 226 GARBAGE AND RUBBISH COLLECTION FUND					
Dept 000					
226-000-111.000	BAG & TAG INVENTORY	BEAR PACKAGING & SUPPLY	100 CASES GARBAGE BAGS	3,509.00	
Total For Dept 000				3,509.00	
Total For Fund 226 GARBAGE AND RUBBISH COLLECTION FUND				3,509.00	
Fund 242 NEIGHBORHOOD STABILIZATION PROGRAM					
Dept 728 ECONOMIC DEVELOPMENT					
242-728-824.100	APPRAISALS	MAC APPRAISAL, LLC	APPRAISAL AT 204 CENTER	200.00	
Total For Dept 728 ECONOMIC DEVELOPMENT				200.00	
Total For Fund 242 NEIGHBORHOOD STABILIZATION PROGRAM				200.00	
Fund 591 WATER FUND					
Dept 266 WATER TREATMENT PLANT					
591-266-740.000	OPERATING SUPPLIES	BRIGHTON ANALYTICAL LABS	LIQUID ANIONS AND DISSOLVED METALS	120.00	
591-266-740.000	BULK HYDRATE	CARMEUSE LIME AND STONE	BULK HYDRATE (TWO LOADS)	8,998.40	
591-266-740.000	LIQUID CARBON DIOXIDE	CONTINENTAL CARBONIC PRO	LIQUID CARBON DIOXIDE	1,552.50	
591-266-740.000	120 ML BOTTLES	EMD CHEMICALS	TESTING SUPPLIES	2,371.47	
591-266-740.000	OPERATING SUPPLIES	HOME DEPOT/GEFC	STATEMENT AS OF 3/13/12	162.74	
591-266-740.000	OPERATING SUPPLIES	MURPHY ELECTRICAL SERVIC	DIAGNOSE SHORT IN CIRCULATING PUMP	85.00	
591-266-740.000	OPERATING SUPPLIES	THE MACOMB GROUP	STE GALV REDUCER	30.00	
591-266-740.000	OPERATING SUPPLIES	THE MACOMB GROUP	WATER PLANT SUPPLIES	114.83	
591-266-740.000	OPERATING SUPPLIES	THE MACOMB GROUP	STD GALV RED TEE	14.34	
591-266-740.000	OPERATING SUPPLIES	THE MACOMB GROUP	STD GALV CUT PIPE TBE	84.32	
591-266-864.000	CONFERENCES & DUES	AMERICAN WATER WORKS ASS	STEVE GUY 2012 MEMBERSHIP	170.00	
591-266-864.000	CONFERENCES & DUES	AMERICAN WATER WORKS ASS	ROBERT STUCKER 2012 MEMBERSHIP DUES	70.00	
591-266-920.000	UTILITIES	TRI-COUNTY WIRELESS, INC	EMAIL HOSTING & INTERNET SERVICE	237.95	

EXP CHECK RUN DATES 03/26/2012 - 03/26/2012

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OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 266 WATER TREATMENT PLANT					
Total For Dept 266 WATER TREATMENT PLANT				14,011.55	
Total For Fund 591 WATER FUND				<u>14,011.55</u>	
Fund 640 DPW EQUIPMENT REVOLVING FUND					
Dept 932 EQUIPMENT					
640-932-740.000	OPERATING SUPPLIES	GOIN' POSTAL	SUPPLIES	80.67	
640-932-740.000	OPERATING SUPPLIES	GOIN' POSTAL	SUPPLIES	52.38	
640-932-740.000	OPERATING SUPPLIES	HOME DEPOT/GECF	STATEMENT AS OF 3/13/12	32.36	
640-932-751.000	GAS & OIL	MICHIGAN PETROLEUM TECHN	FENTON DPW UNLEADED GAS	988.64	
640-932-751.000	GAS & OIL	MICHIGAN PETROLEUM TECHN	FENTON DPW UNLEADED GAS	1,604.38	
640-932-751.000	GAS & OIL	MICHIGAN PETROLEUM TECHN	FENTON DPW UNLEADED GAS	1,377.05	
640-932-751.000	GAS & OIL	MICHIGAN PETROLEUM TECHN	FENTON DPW UNLEADED GAS	449.23	
640-932-751.000	GAS & OIL	MICHIGAN PETROLEUM TECHN	FENTON DPW UNLEADED GAS	2,033.28	
640-932-751.000	GAS & OIL	MICHIGAN PETROLEUM TECHN	FENTON DPW DIESEL	1,430.44	
640-932-751.000	GAS & OIL	MICHIGAN PETROLEUM TECHN	FENTON DPW UNLEADED GAS	1,434.59	
640-932-751.000	GAS & OIL	MICHIGAN PETROLEUM TECHN	FENTON DPW DIESEL	1,179.67	
640-932-751.000	GAS & OIL	MICHIGAN PETROLEUM TECHN	FENTON DPW UNLEADED GAS	1,893.34	
640-932-751.000	GAS & OIL	MICHIGAN PETROLEUM TECHN	FENTON DPW UNLEADED GAS	913.98	
640-932-851.000	RADIO COMMUNICATIONS	TRI-COUNTY WIRELESS, INC	EMAIL HOSTING & INTERNET SERVICE	49.95	
640-932-933.000	DPW EQIUP MAINT	CHRIS' AUTOMOTIVE REPAIR	2008 CHEVY CHECK TRANS LEAK & REAR BR	611.81	
640-932-934.000	POLICE EQUIPMENT	VIC CANEVER CHEVROLET IN	09 TAHOE BREAKS	388.09	
640-932-934.000	POLICE EQUIPMENT	VIC CANEVER CHEVROLET IN	08 IMPALA OIL, BREAK CHECK, STEERING	300.81	
Total For Dept 932 EQUIPMENT				<u>14,820.67</u>	
Total For Fund 640 DPW EQUIPMENT REVOLVING FUND				<u>14,820.67</u>	
Fund Totals:					
Fund 101 GENERAL FUND				23,304.24	
Fund 202 MAJOR STREET				3,684.02	
Fund 209 CEMETERY FUND				555.40	
Fund 226 GARBAGE AND R				3,509.00	
Fund 242 NEIGHBORHOOD				200.00	
Fund 591 WATER FUND				14,011.55	
Fund 640 DPW EQUIPMENT				14,820.67	
Total For All Funds:				<u>60,084.88</u>	

EXP CHECK RUN DATES 03/27/2012 - 03/27/2012

UNJOURNALIZED

OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-220.222	HAMEL BROTHERS LLC ESCROW	LSL PLANNING, INC	FRENCH LAUNDRY SITE PLAN REVIEW	31.25	
101-000-220.362	CULVERS	LSL PLANNING, INC	CULVER'S SITE COMPLIANCE FOLLOW UP	125.00	
101-000-220.376	MEADOW RIDGE	LSL PLANNING, INC	MEADOW RIDGE FILE RESEARCH & MEETING	281.25	
101-000-220.379	SCARBERRY	LSL PLANNING, INC	SCARBERRY SUBDIVISION MEETING & FOLLOW	343.75	
101-000-220.381	LUIGI'S	LSL PLANNING, INC	LUIGI'S MISC COORDINATION LOT SPLIE R	382.75	
Total For Dept 000				1,164.00	
Total For Fund 101 GENERAL FUND				1,164.00	
Fund Totals:					
Fund 101 GENERAL FUND				1,164.00	
Total For All Funds:				1,164.00	

ESCROW



EXP CHECK RUN DATES 03/28/2012 - 03/28/2012

UNJOURNALIZED

OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 401 DDA CONSTRUCTION FUND					
Dept 851 DOWNTOWN DEVELOPMENT					
401-851-810.000	PROF SERV - ENGINEERING	OHM ENGINEERING ADVISORS	WAYFINDING SIGN INVESTIGATION	70.00	
401-851-818.410	EVENT MARKETING	NEW MOON VISIONS	SERVICES FOR FEBRUARY 2012	5,008.00	
401-851-818.410	EVENT MARKETING	TRI-COUNTY TIMES	3RD THURSDAYS	196.40	
401-851-864.000	CONFERENCES & DUES	LEXINGTON OF LANSING	MICHAEL BURNS	22.49	
401-851-956.100	MISCELLANEOUS	GOIN' POSTAL	SUPPLIES	187.00	
401-851-956.100	MISCELLANEOUS	MICHAEL BURNS	MILEAGE REIMBURSEMENT	21.65	
Total For Dept 851 DOWNTOWN DEVELOPMENT				5,505.54	
Total For Fund 401 DDA CONSTRUCTION FUND				5,505.54	
Fund Totals:					
Fund 401 DDA CONSTRUCT				5,505.54	
Total For All Funds:				5,505.54	

DDA

LOCAL DEVELOPMENT FINANCE AUTHORITY  
MINUTES

6:00P.M.

Thursday

December 14, 2011

Meeting called to order by Chairman Williams at 6:00P.M.

**ROLL CALL:**

**PRESENT:** Kennedy, Kuptz, Osborn, Williams.

**ABSENT:** Cattaneo, Popa, Yeotis.

**OTHERS:** Mike Burns, Assistant City Manager, Lynn Markland, City Manager, Dan Czarnecki, DPW Director, Justin Sprague, Genesee Regional Chamber of Commerce and Matt Parks, OHM Engineering Firm.

**MINUTES:** Motion by Kennedy and supported by Kuptz to approve the minutes of the September 8, 2011 meeting.

**MOTION CARRIED. ALL AYES.**

**FINANCIAL REPORT:**

Burns reviewed the financial report with the board members.

**DIRECTORS REPORT:**

Burns stated that the Industrial Park Breakfast in October for all the businesses went well. There were about 25 people in attendance. The business owners thought it was very informational. Burns is possibly thinking of scheduling another breakfast in the spring. Burns mentioned that the city council approved the U of M marketing and redevelopment study for the Industrial Park.

**CITY OF FENTON'S INVOLVEMENT IN THE I-69 INTERNATIONAL TRADE CORRIDOR NEXT MICHIGAN DEVELOPMENT CORPORATION:**

Justin Sprague from Genesee Regional Chamber of Commerce talked to the board regarding the I-69 International Trade Corridor. There are 5 counties, Lapeer, Oakland, Shiawassee, St. Clair and Genesee County, that would work on a regional economic development towards projects associated with the I-69 International Trade Corridor. Sprague mentioned with I-69 being a major international trade route with the Blue Water Bridge, Bishop Airport, US-23, I-75 and many rail lines, this region could be a "worldwide aerotropolis" for the freight connectivity system. With Fenton participating in this I-69 International Trade Corridor, the City would have their input to help bring more development to the area which would increase new economic development opportunities for the city and/or the Industrial Park.

A motion by Osborn and supported by Kuptz for the LDFA to contribute the \$3,000 annual fee for three years to participate in the I-69 Trade Corridor Next Michigan Corporation designation.

**MOTION CARRIED. ALL AYES.**

**VGS' CONNECTOR PROJECT:**

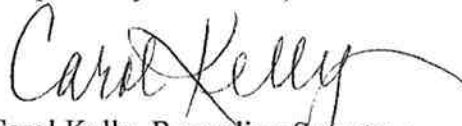
In 2010, in the Master Plan Update, there was a possible plan to add a street that connects from Alloy Drive on the north end of VG's office building and incorporate the parking lots of BP Gas Station and McDonald's on Owen Road.

Matt Parks from OHM gave a presentation on the 3 options regarding the VG's connector project. This presentation was for informational purposes only. This district is in the DDA, so the LDFA would not get the tax capture.

**ADJOURNMENT:**

The meeting adjourned at 6:40P.M.

Respectfully submitted,

A handwritten signature in cursive script that reads "Carol Kelly". The signature is written in black ink and is positioned above the typed name.

Carol Kelly, Recording Secretary

# OAKWOOD CEMETERY BOARD MINUTES

Thursday, January 12, 2012

6:30 p.m.

**City Hall Conference Room**  
**301 South Leroy Street**

## **CALL TO ORDER:**

Tebo called the meeting to order at 6:30 p.m.

## **ROLL CALL:**

Present: Burt, Hogan, Peters, Bland and Tebo

Absent: none

Others Present: Daniel Czarnecki, DPW Director

## **MINUTES:**

Moved by Bland, seconded by Peters, to approve the minutes of the regular scheduled meeting of November 10, 2011, as written.

## **CITIZENS COMMENTS:**

IF YOU WISH TO ADDRESS ANY AGENDA ITEM, PLEASE IDENTIFY YOURSELF AND YOU WILL BE CALLED ON WHEN THAT ITEM IS REACHED. COMMENTS ON ITEMS NOT ON THE AGENDA MAY BE MADE AT THE CALL TO THE AUDIENCE.

## **OLD BUSINESS:**

- 1.) **Flagholders- Eagle Scout Project** – Presentation by Joey Bannerman on the project completed in the cemetery. He and about 20 helpers worked on and readjusted some 250 flagholders, so they are all uniform and correctly placed. The project took a total of three days and will help earn him the title of “Eagle Scout”. The board expressed their thanks and Tebo presented Bannerman with a certificate of appreciation..
- 2.) **Cleaning Fenceline** - Tebo said that we have only 200 feet of fenceline left to clear, out of 1600 feet total fenceline. Tebo also informed the board that we have a property owner who is dumping dog feces over the fence and into the cemetery. Bland suggested consulting Steve Schultz, city attorney, about the correct wording for a letter to be sent out to all the property owners who have lots abutting up to the cemetery fenceline, asking them to refrain from dumping over the fence.
- 3.) **Computer Program** – Tebo updated the board on Matt Adair’s progress with this program. He has gone through the entire cemetery now, identifying and verifying each lot owner. He has worked 26.58 hours thus far.

- 4.) **Front Gate Repaint** – Czarnecki said the DPW workers have assessed the job and can work on it this spring and make it look nice. Bland said the stone is very brittle and may break off easily if it is powerwashed. He stated that it has been hand scraped in the past for this reason. Tebo said we will shoot for this spring to complete this project.
- 5.) **Tree Restoration** – Tebo said he still has not heard back from Haddons Nursery, on what type of trees and where to plant for optimum color and appearance, in each of the different seasons. He plans on contacting Haddons about this in the very near future.

#### **NEW BUSINESS:**

- 1.) **New Meeting Schedule for 2012** – Tebo suggested adding a meeting in April because we have a board member who's term is expiring and that will also give us a meeting before the budget hearing, and a chance to prepare for Memorial Day. Burt moved to keep our meetings months the same, plus add a meeting in April. Hogan Supported, motion carried by roll call vote.
- 2.) **Indigent Burials** – It was suggested that we consider setting up a fund for indigent burials, in case the need arises. We had a situation where a young boy passed away and the family couldn't afford a cemetery plot, so donations were made by our police and fire and DPW departments to assist. Bland suggested checking with the city attorney first to make sure we can do this legally and then set up some qualifying criteria or rules to qualify. Czarnecki said he has checked around with other areas and found a couple have areas like our Potters Field for their indigent burials. He also suggested the possibility of making it a community wide thing, so that people can donate funds. Bland said the service clubs, like the Lyons Club, etc., could also be an option to look at for donations. Tebo said that we will table this for now until we can obtain more information.
- 3.) **Monument Resetting** – It was suggested by Tebo that we consider putting some stipulations right into the contract, about who is responsible for resetting headstones and the cost, in a designated time frame. If we do this, the cemetery will not get stuck with footing the entire bill. Writing out a policy is necessary to protect us in the future. It was decided by the board, to stand the cost of resetting headstones for the first five years and thereafter half the cost will be charged to the families. Czarnecki stated that he will write a policy for a five-year time span and then bring it back to the board for approval.
- 4.) **2012 Fees** – Discussion on the possibility of slightly increasing the cemetery fees due to the increase in gas prices and the fact that it has been five years since we have had an increase. Czarnecki passed out a couple of fee comparison sheets showing our fees compared to surrounding areas. The contracts for TNT and Fenton Cemetery Service, are expiring soon, so we will be taking new bids for mowing and cemetery upkeep. Tebo suggested that the board review the comparison sheets and be prepared to make a decision at our March meeting.

#### **CALL TO THE AUDIENCE:**

- 1.) nothing

**CONTRACTOR ITEMS:**

- 1.) **Contractor Page** – Tebo went over the contractor page and discussed the profits. Tebo also informed the board of a \$25.00 contribution received from an individual from Houghton Lake, who appreciated the help he received in locating his relatives in Oakwood.

**ADMINISTRATIVE ITEMS:**

- 1.) **Grant** – Czarniecki told the board that he applied for a state level grant to fund a Study and then make up a plan, for the “Street Scape” project and Storm Water Drainage Improvement. After that, we will go after a grant to do the work.
- 2.) **Reclaiming Unused Lots** – Do we want to create a policy that addresses this? Tebo said that a project was started about five years ago, by Barb Bisbee, to pinpoint these lots, however, it was never completed as far as we know. The computer project will be helpful in identifying these lots.

**BOARD MEMBER ITEMS:**

**Hogan – nothing**

**Peters – nothing**

**Burt – Said that we made her aunt very happy by letting her donate the tree for The Memory Tree.**

**Bland – nothing**

**Tebo – Falling Headstone Article**

**Painting Headstone Article**

**FRIENDS OF THE CEMETERY:**

Bidelman said he is happy with the way things are going and likes to see people getting involved in the Cemetery doings.

Shelly Tebo expressed concern about trimming the tree branches in the cemetery to prevent limbs from falling and damaging headstones. Tebo said the DPW will be working on this.

**ADJOURNMENT**

Meeting was adjourned at 7:50 p.m

Barbara Ryan, Recording Secretary

## Memorandum



**DATE:** March 12, 2012

**TO:** Lynn Markland, City Manager

**FROM:** Rick Aro, Chief of Police

**RE:** Street Sales

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The Fenton High School Project Graduation Committee is requesting authorization to collect donations at the corners of Owen Road at S. Adelaide, S. Leroy at Silver Lake Road and North Road at N. Adelaide during the daylight hours of March 28<sup>th</sup> and 29<sup>th</sup> and May 26<sup>th</sup> and 27<sup>th</sup>, 2012. Donations will fund Project Graduation 2012.

Each location will have parents and student collecting donations. I will work with the committee to provide the volunteers with the appropriate safety equipment to assure their safety.


I recommend approval of this request.

## Memorandum



**DATE:** March 23, 2012

**TO:** Lynn Markland, City Manager

**FROM:** Rick Aro, Chief of Police 

**RE:** Fenton Freedom Festival

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The Freedom Festival Committee is requesting Council approval to conduct the 22<sup>nd</sup> Annual Fenton Freedom Festival, Wednesday, July 4, 2012. Opening the event will be the Silver Lake Ski Show on July 2<sup>nd</sup> at 7:00 pm at Silver Lake Park, followed by the Grand Marshall Reception at the Fenton Hotel.

The festival committee is requesting approval of the following items for this year's events:

1. Use of Rackham Park for overall events on July 4<sup>th</sup>
2. Use of Silver Lake Park for the evening Fireworks Display
4. Authorization for the Freedom Festival Parade
5. Use of Millpond Park for Ecumenical Service and Rubber Duck Race
6. Authorization for the Fenton Firecracker Road Race

### Parade Route:

The parade is scheduled to begin at 10:00 A.M. and will start on Shiawassee at Rounds. The parade will proceed east on Shiawassee to Adelaide, south to South Holly Road, east to Leroy St., north to Caroline St., west to West St. where the parade will end. Floats will stage on Shiawassee west of Rounds and in the Industrial Complex on Grant St.

### Road Race

The road race will begin at 9:45 am just prior to the parade and begin on West St. at W. Ellen; proceed south to Shiawassee, east to S. Adelaide, south to South Holly, east to S. Leroy, north to W. Caroline, west to West St. finishing in front of F.I.S. (Fenton Intermediate School). The 2.5 K race is planned so the runners will not conflict with the parade.

I recommend approval of this request.



# Memorandum



THE CITY OF  
FENTON

**DATE:** March 23, 2012

**TO:** Lynn Markland, City Manager

**FROM:** Tonya Molloseau, City Assessor

**RE:** Century Tool & Gage Company

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Century Tool & Gage Company, located at 200 S. Alloy Drive, Fenton, MI has submitted a request to our office for a resolution to be approved recommending the transfer of 80% ownership of their business. The current shareholders of Century Tool will retain a 20% interest and will continue to manage operations as they have in the past. Council approval of this request will allow Century Tool to invest in much needed equipment and leasehold improvements; as well as help provide benefits to the employees and the community. This request will fulfill requirements from MEDC to ensure Century Tool and Gage will still qualify for the Renaissance Zone it received in 2007.



# Century Tool & Gage Company

200 Alloy Drive, Fenton, Michigan 48430  
Telephone (810) 629-0784 FAX (810) 629-9284

March 20, 2012

City of Fenton  
301 S. Leroy Street  
Fenton, MI 48430

Dear Counsel Members,

Century Tool is seeking counsel's approval of an 80% ownership transfer to First Capital Partners. This equity group is able to provide the funding needed for additional investment in capital equipment and leasehold improvements. The capital equipment acquisition is needed in order to expand Century's lead in the Compression Molded Composites Industry. The additional investment that the equity group is able to provide will help benefit its employees and the local community.

As noted above, the equity group is acquiring 80% interest in Century Tool. Thus the current shareholders shall retain a 20% interest in Century. The current shareholders shall continue to manage operations as they have in the past.

We are hopeful that the board will recommend the ownership transfer to help Century improve its current position in the Compression Molded Composites Industry.

Sincerely,

Michael Cummings  
President

FAHEY SCHULTZ BURZYCH RHODES PLC

4151 Okemos Road, Okemos, Michigan 48864  
517.381.0100 tel  
517.381.5051 fax  
[www.fsblawyers.com](http://www.fsblawyers.com)



**MEMORANDUM**

**TO:** Fenton City Council  
**FROM:** FAHEY SCHULTZ BURZYCH RHODES PLC  
**DATE:** March 23, 2012  
**RE:** Tool & Die Renaissance Recovery Zone Designation: Century Tool & Gage

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The Michigan Renaissance Zone Act, Public Act 376 of 1996, permits the State to designate Tool and Die Renaissance Recovery Zones, in recognition of the distress the industry has faced in recent years. Beneficiaries of the recovery zone designation are exempt from most state and local taxes, but not federal taxes, local bond obligations, special assessments, or Michigan sales tax. Part of the application process entails the applicant obtaining support from the local municipality. On July 9, 2007, the City approved Resolution No. 07-19 to request Century Tool & Gage's approval for the recovery zone, and the State ultimately approved such request. The recovery zone was designated for 15 years, thus 11 years remain in the term.

Since receiving the exemption, Century Tool reports that it has experienced growth and success in the composite mold/secondary equipment building industry, becoming an industry leader. Its tooling is used for producing Sheet Molding Compound and glass reinforced polypropylene products for the Automotive, Heavy Truck, Marine, Aircraft and Construction Building products industries. Century Tool states that it is in good overall financial health and that all notes were paid off in 2011. (We have not independently verified these representations.) Century Tool, and others in the industry, are recognizing an increased demand for composite products, given the transportation industry's need to meet new fuel efficiency and CAFÉ standards, which require lighter materials and components.

Century Tool & Gage now requests that the City approve a resolution regarding its current Renaissance Recovery Zone designation and a pending transfer of ownership of the company. Century Tool President, Mr. Mike Cummings, indicates that the Company is now interested in pursuing a relationship with an equity company, instead of a bank, in order to finance certain plans to grow the company in this expanding market and increased demand. In exchange for ownership shares of Century Tool, the equity company will be providing capital for investments in equipment and other business acquisitions, including leasehold improvements. Century Tool will be transferring 80% of its shares to First Capital Partners, an equity company based in Omaha, Nebraska. Mr. Cummings indicates the current shareholders will be running the day-to-day operations and making all management decisions, even after the sale of shares to First Capital. Century Tool will continue operating as a tool and die company, with the same employees, equipment, and the like; it will also retain its name. The only change, therefore, is that an equity company will hold 80% of the shares, instead of those shares being held by current shareholders.

The State requires participation of the local municipality as part of a new application process to confirm Century Tool's continued compliance with the Michigan Renaissance Zone Act. As with the initial application, the City must determine if the exemption is still applicable and the tax revenue loss remains minimal in comparison to the benefits of continuing the designation of the recovery zone in the City limits. The City Assessor has determined that the transfer of ownership does not change the original anticipated loss of tax revenue; that is, there will be no additional lost revenue as a result of the City's approval and review of supporting documentation and consultation with Mr. Cummings supports the view that Century Tool remains in compliance with the Act's requirements. Upon the City's resolution of approval, if such is forthcoming, Century Tool will submit its application materials in total to the Michigan Economic Development Corporation for review and approval.

**CITY OF FENTON  
RESOLUTION NO. 12-06**

**RESOLUTION TO RECOMMEND TRANSFER OF OWNERSHIP**

At a regular meeting of the Fenton City Council, held at 301 S. Leroy Street, Fenton, Michigan, on the 26<sup>th</sup> day of March, 2012, at 7:30 p.m.

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

**WHEREAS**, the City of Fenton desires to promote economic activity and maintain and increase the number of jobs available to residents of the area;

**WHEREAS**, certain industries in the state are facing difficult times; in recent years, the tool and die industry, in particular, sustained losses due to foreign competition and increased productivity of that foreign competition;

**WHEREAS**, by Resolution No. 07-19 on July 9, 2007, the City of Fenton requested that the State of Michigan designate Century Tool & Gage as a Renaissance Recovery Zone under Public Act 376 of 1996 for up to 15 years, and the State of Michigan granted this request in December of the same year;

**WHEREAS**, Century Tool & Gage now seeks the City's recommendation of approval of an 80% transfer of ownership to First Capital Partners and affirms that the current shareholders will retain a 20% interest in Century Tool & Gage and continue to manage operations;

**WHEREAS**, Century Tool & Gage states that it seeks to transfer such ownership to First Capital Partners in order to acquire capital to better position itself to respond to the growing demands for composite products from the transportation industry, permitting Century Tool & Gage to acquire more equipment and make leasehold improvements;

**WHEREAS**, Century Tool & Gage reports that the business of Century Tool & Gage is not impacted or changed by the transfer of shares to First Capital Partners and Century Tool & Gage remains in the tool and die industry, creating Sheet Molding Compound and glass reinforced polypropylene products for the Automotive, Heavy Truck, Marine, Aircraft and Construction Building products industries.

**WHEREAS**, Century Tool & Gage continues to participate in a coalition with other business entities having the appropriate North American Industrial Classification System (NAICS) codes required under Section 8d of the Michigan Renaissance Zone Act, Public Act 376 of 1996, as amended;

**WHEREAS**, the designation of such Renaissance Recovery Zone has and will continue to temporarily reduce the tax burden paid by the Century Tool & Gage, enabling it to reposition itself to compete globally in the Compression Molded Composites Industry;

**WHEREAS**, the current and proposed Recovery Zone will consist of qualified tool and die business property, defined in the Act as property leased or owned by a tool and die business and used primarily for tool and die operations;

**WHEREAS**, should the area be designated a Recovery Zone, qualified tool and die business property within that zone will be exempt from taxes levied by the City, county, and other units of government as provided under the Michigan Renaissance Zone Act;

**WHEREAS**, City Administration expects that the there is no additional tax revenue lost from approving the transfer of ownership and continued designation as a Renaissance Recovery Zone beyond that which was originally, such being a small fraction of the benefits the designation of a Renaissance Recovery Zone will bring the community;

**NOW, THEREFORE, BE IT RESOLVED THAT** the Fenton City Council hereby requests that the Michigan Economic Development Corporation, as authorized under Section 8d of the Act continue to designate Century Tool & Gage, of 200 S. Alloy Drive, Fenton, MI 48430 (Parcel No. 53-34-526-028) and 198 S. Alloy Drive, Fenton MI 48430 (Parcel No. 53-34-526-027), a Recovery Zone under Public Act 376 of 1996 for the remainder of the previously approved Recovery Zone for Century Tool & Gage, that being approximately 11 years.

ADOPTED:

Yeas: \_\_\_\_\_  
Nays: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

I, Jennifer Naismith, City Clerk of the City of Fenton, hereby certify this to be a true and complete copy of Resolution No. 12-06, duly adopted at a regular meeting of the City Council held on the 26<sup>th</sup> day of March, 2012.

\_\_\_\_\_  
Jennifer Naismith, City Clerk