



City of Fenton

301 South Leroy Street · Fenton, Michigan 48430-2196 • (810) 629-2261 • FAX (810) 629-2004

CITY OF FENTON COUNCIL AGENDA

Monday, January 23, 2012

City Hall Council Chambers

301 South LeRoy Street

7:30 PM

Call to Order.

Invocation.

Pledge of Allegiance.

Roll Call.

FIRE DEPARTMENT SERVICE AWARDS

Chief Cairnduff will present the CPR Save awards to Lieutenant Nick Will, Firefighter Josh Sturgis, Firefighter Matt Hadfield, and Firefighter Mike Johnson.

POLICE DEPARTMENT SERVICE AWARD

Chief Aro will present the departmental service award for Life Saving to Patrolman Roger Ellis.

COMMENTS & REPORTS

- City Manager's Report
- Council Member Comments
- Legal Counsel's Report
- Mayor's Comments

CITIZEN'S COMMENTS: IF YOU WISH TO ADDRESS ANY AGENDA ITEMS, PLEASE IDENTIFY YOURSELF AND YOU WILL BE CALLED ON WHEN THAT ITEM IS REACHED. COMMENTS ON ITEMS NOT ON THE AGENDA MAY BE MADE AT THE CALL TO THE AUDIENCE.

A. CONSENT AGENDA:

- Council approve and place on file the minutes of the January 3, 2012 Work Session.
- Council authorize payment of invoices in the amount of \$85,049.99.
- Approve and place on file the minutes of November 10, 2011 Cemetery Board meeting, the November 17, 2011 Zoning Board of Appeals meeting, and the November 22, 2011 Planning Commission meeting, a public hearing notice for the Gas customers of Consumers Energy for

February 1, 2012, and a public hearing notice for the Natural Gas customers of Consumers Energy for February 1, 2012

- Accept the resignation of Jodi Pampreen from the Parks and Recreation Board.
- Approve the Mayor's appointments for the Holiday Lighting Committee.
- Approve for the Fenton High School Athletic Department to conduct a 5K Run on May 19, 2012.

B. RESOLUTIONS

Resolution No. 12-01 – Administration recommends that the Fenton City Council take action on Resolution No. 12-02, which would allow for a Class C Liquor License Transfer for Rrokstar Design, LLC.

C. CONTRACTS AND AGREEMENTS

Demolition Services for 603 Main Street – Administration recommends that the Fenton City Council approve the bid of Newirth Construction to demolish the structure located at 603 Main Street, Fenton, Michigan, for a cost not to exceed \$10,300.

Elevator Maintenance Service Contract – Administration recommends that the Fenton City Council approve an agreement with Great Lakes Elevator, of Williamston, Michigan, to provide elevator maintenance to the Jack Winegarden Library elevator for a cost not to exceed \$50 per quarter for a period of three years.

Streetscape Design Engineering and Public Relations Plan – Administration recommends that the Fenton City Council approve the request of the DDA to amend their budget for Fiscal Year 2012, allowing for the Streetscape Project, and approve the proposal from OHM for the Design Engineering phase at a cost not to exceed \$291,910; the proposal from LAS for design services tasks at a cost not to exceed \$54,600; and New Moon Visions Public Relations plan at a cost not to exceed \$126,000.

CALL TO THE AUDIENCE

CLOSED SESSION

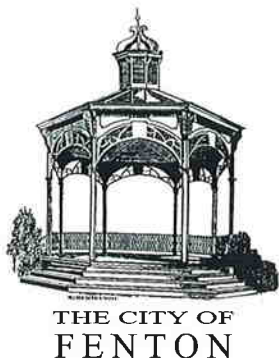
Request of the City Manager to enter into Closed Session for the purpose of discussing collective bargaining.

RECONVENE TO OPEN SESSION

ADJOURNMENT

IF ACCOMMODATIONS ARE NEEDED DUE TO A DISABILITY, PLEASE CONTACT THE CITY CLERK'S OFFICE.

Memorandum



DATE: January 13, 2012
TO: Lynn Markland, City Manager
FROM: Bob Cairnduff, Fire Chief
RE: CPR save awards



On February 21, 2011 the City of Fenton Fire Department, along with the police department, and STAT EMS responded to an emergency medical call. A male patient was in cardiac arrest. The person was not breathing and did not have a pulse.

The Fire Department was on scene within five minutes of the call and along with the police department and STAT EMS performed CPR (*Cardio Pulmonary Resuscitation*) on the patient. The patients pulse and breathing returned as a result of the care that was provided on scene. The patient was transported via the STAT EMS ambulance to Genesys hospital. The patient returned home after several weeks in the hospital.

Thanks to the efforts of our personnel, the police officers, and the STAT EMS crew the man's life was saved. All responders involved that day utilized their training and provided professional and quality care to a resident of Fenton.

Therefore, I am presenting the following fire personnel the "CPR Save Pin" and letter of Commendation.

Lieutenant- Nick Will
Firefighter- Josh Sturgis
Firefighter- Matt Hadfield
Firefighter- Mike Johnson



City of Fenton Fire Department

205 East Caroline Street • Fenton, MI 48430 • (810) 629-8595 • EMERGENCY 911

January 23, 2012

LETTER OF COMMENDATION

Let it be known that on February 21, 2011 at approximately 6:15 p.m., the City of Fenton Fire Department was dispatched to a medical call for a person in cardiac arrest.

Lieutenant Nick Will was onboard Rescue 16 and responded to the call. When the crew arrived on scene they found a male patient in cardiac arrest without a pulse and not breathing.

The firefighters along with the crew from STAT EMS and the police department performed CPR on the patient. The patients pulse and breathing returned as a result of the care that was provided on scene

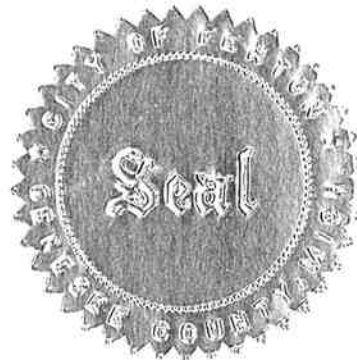
The patient was transported via the STAT EMS ambulance to Genesys Hospital and he returned home after several weeks in the hospital.

For his efforts to help save a life, Lieutenant Will is to be commended for administering professional and quality medical care.

Lieutenant Nick Will is being awarded the "CPR SAVE" pin in honor of his actions during this medical emergency as well as this letter of commendation.

Congratulations!

Robert C. Cairnduff
Fire Chief



cc: L. Markland
File



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January 23, 2012

LETTER OF COMMENDATION

Let it be known that on February 21, 2011 at approximately 6:15 p.m., the City of Fenton Fire Department was dispatched to a medical call for a person in cardiac arrest.

Firefighter Josh Sturgis was onboard Rescue 16 and responded to the call. When the crew arrived on scene they found a male patient in cardiac arrest without a pulse and not breathing.

The firefighters along with the crew from STAT EMS and the police department performed CPR on the patient. The patients pulse and breathing returned as a result of the care that was provided on scene

The patient was transported via the STAT EMS ambulance to Genesys Hospital and he returned home after several weeks in the hospital.

For his efforts to help save a life, Firefighter Sturgis is to be commended for administering professional and quality medical care.

Firefighter Josh Sturgis is being awarded the "CPR SAVE" pin in honor of his actions during this medical emergency as well as this letter of commendation.

Congratulations!

Robert C. Cairnduff
Fire Chief



cc: L. Markland
File



City of Fenton Fire Department

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January 23, 2012

LETTER OF COMMENDATION

Let it be known that on February 21, 2011 at approximately 6:15 p.m., the City of Fenton Fire Department was dispatched to a medical call for a person in cardiac arrest.

Firefighter Matthew Hadfield was onboard Rescue 16 and responded to the call. When the crew arrived on scene they found a male patient in cardiac arrest without a pulse and not breathing.

The firefighters along with the crew from STAT EMS and the police department performed CPR on the patient. The patients pulse and breathing returned as a result of the care that was provided on scene

The patient was transported via the STAT EMS ambulance to Genesys Hospital and he returned home after several weeks in the hospital.

For his efforts to help save a life, Firefighter Hadfield is to be commended for administering professional and quality medical care.

Firefighter Matt Hadfield is being awarded the "CPR SAVE" pin in honor of his actions during this medical emergency as well as this letter of commendation.

Congratulations!

Robert C. Cairnduff
Fire Chief



cc: Markland
File



City of Fenton Fire Department

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January 23, 2012

LETTER OF COMMENDATION

Let it be known that on February 21, 2011 at approximately 6:15 p.m., the City of Fenton Fire Department was dispatched to a medical call for a person in cardiac arrest.

Firefighter Mike Johnson was onboard Rescue 16 and responded to the call. When the crew arrived on scene they found a male patient in cardiac arrest without a pulse and not breathing.

The firefighters along with the crew from STAT EMS and the police department performed CPR on the patient. The patients pulse and breathing returned as a result of the care that was provided on scene

The patient was transported via the STAT EMS ambulance to Genesys Hospital and he returned home after several weeks in the hospital.

For his efforts to help save a life, Firefighter Johnson is to be commended for administering professional and quality medical care.

Firefighter Mike Johnson is being awarded the "CPR SAVE" pin in honor of his actions during this medical emergency as well as this letter of commendation.

Congratulations!

Robert C. Cairnduff
Fire Chief



cc: ✓ L. Markland
File



Memorandum

DATE: January 19, 2012

TO: Lynn Markland, City Manager

FROM: Rick Aro, Chief of Police 

RE: Departmental Award
Presentation

The following Patrolman has been selected to receive a Departmental Lifesaving Award for his actions in the incident outlined below.

Patrolman Roger Ellis

On Sunday, February 20, 2100 at 6:15 PM Patrolman Roger Ellis was dispatched to 404 W. Rockwell along with the Fenton Fire Department and STAT EMS on a report of a 50 year old male not breathing. When Ellis arrived he determined that the victim was in full arrest. Patrolman Ellis initiated CPR and, as a result the patient was revived. Additional rescue personnel from the Fenton Fire Department arrived moments later and also performed CPR. The patient was transported to Genesys Hospital where he received additional treatment.

Had it not been for the emergency first aid given by Patrolman Ellis and the Fenton Fire Department, Mr. Wolf may not have survived. I am very proud and honored to present Patrolman Roger Ellis with the Departmental Life Saving Award.

CITY OF FENTON COUNCIL WORK SESSION PROCEEDINGS
Tuesday, January 3, 2012
City Hall Council Chambers
301 South LeRoy Street
7:30 PM

Mayor Sue Osborn called the meeting to order at 7:30 PM.

Present: Bland, Jacob, King, Lockwood, Osborn, Piacentini, Smith.
Absent: None.
Others Present: Lynn Markland, City Manager; Cynthia Shane, City Treasurer; Dan Czarnecki, Director of Public Works.

CITIZENS COMMENTS

Cherie Smith requested to speak about the holiday lighting.

REVIEW OF THE CITY'S FINANCIAL AUDIT FOR FISCAL YEAR 2011

Alan Panter, of Abraham and Gaffney, P.C., was present to explain the results of the 2011 Fiscal Year Audit for the City of Fenton. Panter explained that the audit went very well overall and added that a very rigorous review of the City's audit documents will be conducted by the Governmental Finance Officers Association (GFOA). Panter expressed that the City has retained an impressive record with financial reporting, as they have received an award of excellence from the GFOA for the past 23 years in a row.

Panter started the discussion by reviewing the City's Comprehensive Annual Financial Report (CAFR), beginning with page x. On page x, which is the auditor's report, it was determined that the City of Fenton is in compliance with financial reporting formatting as required by standards set forth by GASB. On page xii of the CAFR, there is a plain English discussion of the City's financial statements.

Panter explained that the City's balance sheet can be located on page 3 of the CAFR. Panter further explained that this report is a snapshot of time that displays the findings of the City's governmental accounts versus the City's business accounts. Panter reported that the City has two million dollars in its fund balance which brings the fund balance to a very healthy 38%. Panter further explained that this is due in part to a change in reporting that is required by GASB, which mandates that any money in a City's budget stabilization fund must be displayed as part of the fund balance. In this case, the City of Fenton had \$300,000 that was in the budget stabilization fund which is now being shown in the fund balance. The recommended savings kept in a fund balance is 15%-20% of the City's budget. The City of Fenton currently has 38% fund balance, however, this economy calls for the City to create more cushion if it can. Panter explained that, in addition to the new display of the budget stabilization fund in the fund balance, the City was also able to reduce its expenditures and add an additional \$160,939 to its fund balance. Panter noted that the City experienced a 5.9% reduction in revenue and created a 5.6% reduction in expenditures.

Panter reviewed the City's Water and Sewer funds and stated that the Sewer Fund has approximately 17 million dollars in assets and the Water fund has approximately 8.2 million dollars in assets. Panter added that the City has a large investment in capital of these funds right now and further added that 98% of the Sewer fund is unrestricted while only 9.5% of the Water fund is unrestricted. Panter stated that both of these funds need to be self-sustaining. Panter further illustrated several charts and graphs that visually demonstrated the City's financial position.

Markland questioned if the monies that were in the budget stabilization fund are now unrestricted since they need to be shown as part of the General fund balance and Panter suggested that Markland look to the State of Michigan for those rules of governance. Osborn confirmed that expenses are up for the Water fund due to the lagoons at the Treatment Plant needing to be cleaned.

In conclusion Panter discussed the City's Internal Control Letter. Panter stated that the City experienced a significant deficiency only because of the fact that there should be a secondary approval of journal entries made to the City's general ledger. Panter also suggested that the City complete more budget amendments at the Council level. Markland stated that administration should consider completing budget amendments at the end of June rather than may.

DISCUSSION ON A TWO-YEAR BUDGET FOR THE CITY OF FENTON

Markland opened discussion with the Council of starting to complete a two year budget for the City. Markland stated that the preparation of a two year budget would come in addition to the five year financial forecast that the City completes every year and added that moving to this process would give the City the ability to plan out for projects that are more long term in nature. Markland added that the transition would be a little difficult at first but would end up being much easier in the long run.

Osborn stated that she thought this was a good idea as it would be a better financial tool for planning. Bland wondered if some of the departments would have the ability to predict financials for two years out. Markland stated that the City currently has a level of fund balance to approach this method of planning. Markland further stated that this type of planning would generate better financial stability for the residents as well as the employees. Markland added that, on this issue, the City has an opportunity to be proactive financially instead of reactive and the Council has the ability to adjust the budget through an amendment at any time they feel it necessary. Osborn added that the City of Fenton has done very well reacting to the financial downturn of the present economy. Lockwood stated that a two year budget is a good idea as long as there is the ability to have some flexibility and added that this would generate much better planning in the long run. King stated that some of the financial decisions that have been made were not popular; however, the Council must remain fiscally responsible to the City. The Council came to a consensus to start completing a two year budget, beginning with this year's budget process.

DISCUSSION ON STAFFING FOR THE DEPARTMENT OF PUBLIC WORKS

Czarnecki reviewed that the DPW is currently being staffed by four full time employees and one temporary part time employee. This is a significant change from the seven employees that previously staffed the DPW. Czarnecki explained that two layoffs were planned in the current fiscal year for the DPW, which would have left the DPW staffed with five full time employees. Due to the unforeseen circumstances of one employee retiring, one employee suffering a workers' comp injury, and personal health issues of another employee, the DPW has been left at four employees staffing the department since July. Czarnecki stated that the remaining employees have done a stellar job of trying to keep up with the responsibilities of the department and they should be commended for this, however, there are some routine items that have fallen short and with the impending snowplowing that will have to be completed in the winter months, some very real concerns are present that the department will simply be too short staffed to complete the level of work that is necessary. Czarnecki would like to add another full time employee to the DPW staff, which would bring the staffing level to five employees and additionally try to retain the use of a part time temporary employee.

Bland stated that it is impossible for the DPW to complete all the work needed for the City with just four employees and is in favor of adding an additional full time employee. Lockwood stated that she supports the addition of a full time employee but questioned if just one would be enough and further suggested contacting any retirees to see if they had an interest in coming back part time to assist. Piacentini questioned what would happen if the two employees on sick leave come back to work. Czarnecki stated that the staffing levels would have to be reviewed again at that time to see what action would be appropriate. Piacentini asked what implications this item would have for the City's budget this year and Markland stated that he did not feel that the addition of a full time DPW employee, at this time, would be a financial issue and added that there are funds available to do this. King stated that she did not have a problem hiring a full time DPW employee and confirmed that the City has the ability to bring in private contractors for snowplowing if a major snowstorm arises. Czarnecki added that the City has the right to staff the DPW as it sees fit. Lockwood stated that people

need to be reminded that they cannot rake their leaves into the streets and the website should be updated to reflect this. Bland added that people should not shovel their snow into the streets either, as this causes a serious safety hazard. The Council came to a consensus to search for a full time DPW employee and bring the item to the next meeting for consideration.

Markland offered clarification on the previous issue of a two year budget for the City, stating that the implication was to complete two one-year budgets at a time to achieve two years worth of budgeting.

DISCUSSION ON THE BRIARWOOD LIFT STATION

Czarnecki reviewed that the visual aspects of the lift station located at 809 Briarwood has raised some concerns among the residents in the neighborhood. Czarnecki further reviewed that the lift station with a new control panel and backup generator was just installed in 2010. Previously, the majority of the previous lift station was buried underground and without a backup generator, however, when the new lift station was constructed, the need to more readily use natural gravity in order to achieve proper flow to the Forest Drive lift station was a necessity. Czarnecki stated that the use of natural gravity for this process is important because it is far more useful to prevent the possible backup of lift station material into a resident's home. Czarnecki added that the installation of the backup generator as a power source is a further preventative measure in making sure that the flow is directed correctly within the City's infrastructure system.

Czarnecki stated that he has met with Hubbell, Roth, and Clark (HRC), Consulting Engineers who designed the new lift station for Briarwood at the time of its implementation. Czarnecki stated that HRC would have the ability to review the pros and cons of three different options to alleviate this problem as well as the cost implications to address the issue. Czarnecki stated that HRC already has background information available on this project, which makes them a more logical and economic choice to review this problem. Czarnecki reviewed that the three existing options are A-Reduce the size of the existing control panel, B- place the control panel and backup generator in a concrete chamber underground, or C- move the lift station to a different location which would require the City to invest in additional infrastructure in the area.

Osborn confirmed that there would be no known grant monies available to assist with the cost of this project. Bland stated that there has been issue with the panel since its installation for aesthetic reasons, however, the panel is functional and has alleviated sewer backup problems in this area. Lockwood stated that she appreciated the effort and speed of administration on this issue and has spoken to several residents in this area who stated that they are open to discussing option for the lift station with the City Manager. Mike Darga, of HRC, was present to answer any questions. King asked Darga if the panel was full and if there was any way it could be restricted to reduce the size and Darga explained that there would be no significant decrease in size if the panel was reduced to a level that would still be functional. Smith thanked Czarnecki and Kelly Fletcher for taking him out to view the lift station on Briarwood and felt that the Council should at least explore options as to how to address this issue. Markland thanked Darga for attending the meeting. The Council came to a consensus to bring this item to the next regular meeting for consideration.

DISCUSSION ON PUBLIC ACT NO. 152 AND IT'S OPTIONS FOR THE CITY OF FENTON

Markland reviewed that the City of Fenton is required to take action, in accordance with Public Act 152, concerning the method in which the City will fund its health insurance for the employees. Markland stated that the City has the option of imposing a hard cap on the amount of money it will spend on each employee for health care, requiring a 20% contribution from employees for all aspects of their health care, or opting out of compliance with the Act. Markland explained that the City's employees have already agreed to pay 20% of their medical premiums.

Markland offered that the City should make the choice to pass a resolution that opts out of Public Act 152. Markland opined that the Act itself is contradictory of the City's rights to Home Rule. Markland further stated that the requirements being imposed by the Act restrict the City's ability to manage its own employee benefits. Markland added that because the employees have agreed to pay 20% of their medical premiums, the

City is technically in compliance with the Act and will still be eligible to receive statutory revenue sharing through the State's Economic Vitality Incentive program (EVIP).

Lockwood stated that it is important for the City to cover their bases and added that she could not agree more with Markland and that the City should be able to retain their ability to make their own choices concerning employee benefits. King confirmed that passing this resolution would have no impact on the labor contracts. Piacentini questioned the EVIP. Markland reviewed that the EVIP is a three step program, of which the City has already completed the first two steps. Markland stated that the third step of the program addresses the level to which the City can fund items such as health care and retirement. Markland further stated that the City is still in compliance with the requirement of the 20% of premiums from the employees; however, the resolution to opt-out will still allow the City to retain its choice in how to address employee benefits. Lockwood confirmed that this resolution would be required to be addressed on an annual basis. The Council came to a consensus to bring this resolution to the next Council meeting for action.

DISCUSSION ON THE PURCHASE OF NEW HOLIDAY LIGHTS FOR THE DOWNTOWN

Markland suggested to the Council that they form a committee consisting of representatives of the Council, the DDA, and the DPW Director, to discuss the City's options for holiday lighting. Lockwood suggested that representatives from the Beautification Commission be included on the committee as well as some of the DPW employees. Lockwood stated that other communities can be researched, as well as contacting Bronner's in Frankenmuth. Lockwood further stated that she thought some of the non-profit organizations would be willing to pledge money towards this effort. Lockwood added that she liked the idea of forming this committee and would be willing to serve on it herself. Bland added that he would be willing to serve as well.

Cherie Smith stated that John Harkness, one of the DPW employees, takes a lot of pride in this work and he should be considered to assist as well. Cherie indicated that she would like to serve on the committee as well. Markland stated that the committee should consider the use LED lighting. Osborn stated that she will have some appointments for this committee on the next Council agenda.

COUNCIL COMMENTS

King stated that there was not going to be a Fire Board meeting tomorrow. King also stated that the lights at the Community Center do not look pleasing and that the lighting materials should match each other. King also reviewed that she feels the current solicitation ordinance should be reviewed to limit the hours of operation in the winter time so that people are not going door to door after dark. In conclusion, King reviewed a recent grant that the City of Burton received to install LED lighting and added that the City of Fenton should look into this as well.

Bland questioned if the meeting to be held with the contractors regarding the new wayfinding signs in the City would include the presence of a Council member. Bland further stated that he is very interested to hear the discussion on the matter.

Lockwood confirmed that a Council goal session is still in the works. Lockwood also added that discussion on the "Be Closer" campaign will take place at the February Council Work Session, due to the Assistant City Manager Burns being out of town for tonight's meeting. Lockwood added that she was very pleased with the explanation given about the campaign at the last DDA meeting.

CALL TO THE AUDIENCE – None.

Meeting adjourned at 9:03 PM.

Mayor Sue Osborn

City Clerk, Jennifer Naismith

EXP CHECK RUN DATES 01/22/2012 - 01/22/2012

UNJOURNALIZED

OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 495 LDFA CONSTRUCTION FUND					
Dept 852 LOCAL DEVELOPMENT FINANCE					
495-852-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PROFESSIONAL SERVICES - DIRECTOR MATT	99.00	
495-852-956.100	MISCELLANEOUS	WIRELESS TOYZ	I PHONE 4 CASE & PROTECTORS	15.99	
		Total For Dept 852 LOCAL DEVELOPMENT FINANCE		114.99	
		Total For Fund 495 LDFA CONSTRUCTION FUND		114.99	
		Fund Totals:			
			Fund 495 LDFA CONSTRUC	114.99	
			Total For All Funds:	114.99	

EXP CHECK RUN DATES 01/23/2012 - 01/23/2012

UNJOURNALIZED

OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 101 CITY COUNCIL					
101-101-864.000	CONFERENCES & DUES	BEN SMITH	SMALL CITIES MILEAGE REIMBURSEMENT	27.03	
101-101-864.000	CONFERENCES & DUES	BEN SMITH	SMALL CITIES DINNER REIMBURSEMENT	15.00	
101-101-956.100	MISCELLANEOUS	GOIN' POSTAL	SUPPLIES	186.00	
101-101-956.100	MISCELLANEOUS	SAWYER JEWELERS	BRASS PLATE	69.00	
Total For Dept 101 CITY COUNCIL				297.03	
Dept 172 CITY MANAGER					
101-172-864.000	CONFERENCES & DUES	MLGMA	MLGMA WINTER INSTITUTE	300.00	
Total For Dept 172 CITY MANAGER				300.00	
Dept 211 LEGAL					
101-211-826.000	LEGAL FEES	FOSTER, SWIFT, COLLINS &	PROFESSIONAL SERVICES -ASSESSOR	498.80	
Total For Dept 211 LEGAL				498.80	
Dept 234 GENERAL SERVICES					
101-234-727.000	SUPPLIES	GOIN' POSTAL	SUPPLIES	472.03	
101-234-727.000	SUPPLIES	GOIN' POSTAL	SUPPLIES	363.09	
101-234-727.000	SUPPLIES	GOIN' POSTAL	SUPPLIES	103.66	
101-234-727.000	SUPPLIES	GOIN' POSTAL	SUPPLIES	282.46	
101-234-728.000	POSTAGE	FEDERAL EXPRESS CORPORAT	SHIPPING CHARGES	30.04	
101-234-810.000	PROFESSIONAL SERVICES	COMPREHENSIVE COMPUTING	MONTHLY MAINTENANCE DECEMBER	1,516.50	
101-234-810.000	PROFESSIONAL SERVICES	TRI-COUNTY WIRELESS, INC	EMAIL HOSTING & INTERNET	699.40	
101-234-934.000	OFFICE EQUIPMENT MAINT.	BLUMERICH COMMUNICATIONS	CONTRACT BILLING ADMINISTRATION	56.70	
Total For Dept 234 GENERAL SERVICES				3,523.88	
Dept 265 CITY HALL					
101-265-740.000	OPERATING SUPPLIES	MCDANIEL BUSINESS SUPPLY	TRASH BAGS	25.50	
101-265-740.000	OPERATING SUPPLIES	MCDANIEL BUSINESS SUPPLY	PAPER TOWEL	24.65	
101-265-740.000	OPERATING SUPPLIES	MCDANIEL BUSINESS SUPPLY	TOILET PAPER	43.65	
101-265-740.000	OPERATING SUPPLIES	MICHIGAN COMPANY INC.	SOAP	63.02	
101-265-818.000	CONTRACTED SERVICES	SUNSET MAINTENANCE	CITY WIDE JANITORIAL SERVICE - DECEMB	668.08	
101-265-931.000	BUILDING MAINTENANCE	UNI FIRST	CITY HALL MATS	97.90	
Total For Dept 265 CITY HALL				922.80	
Dept 301 POLICE GENERAL					
101-301-740.000	OPERATING SUPPLIES	GOIN' POSTAL	POLICE DEPT SUPPLIES	422.37	
101-301-740.000	OPERATING SUPPLIES	Michigan Taser Distribut	EXTENDED DIGITAL POWER MAGAZINE	121.35	
101-301-740.000	OPERATING SUPPLIES	OAKLAND COUNTY TREASURER	PARTS CHARGES	66.30	
101-301-741.000	UNIFORMS	DIXIE CLEANERS	DRY CLEANING - POLICE DEPT	762.15	
101-301-741.000	UNIFORMS	NYE UNIFORM COMPANY	DEPUTY L/S SHIRT	107.98	
101-301-741.000	UNIFORMS	NYE UNIFORM COMPANY	TURTLENECK DICKIE	163.48	
101-301-741.000	UNIFORMS	RONALD SKARZYNSKI	CLOTHING ALLOWANCE	200.00	
101-301-741.000	UNIFORMS	SCOTT C. TOWNSEND	UNIFORM CLOTHING ALLOWANCE	200.00	
Total For Dept 301 POLICE GENERAL				2,043.63	
Dept 325 POLICE COMMUNICATIONS					
101-325-851.000	RADIO COMMUNICATIONS	BLUMERICH COMMUNICATIONS	CONTRACT BILLING	1,184.93	
Total For Dept 325 POLICE COMMUNICATIONS				1,184.93	
Dept 327 POLICE STATION & BUILDING					

GENERAL, SEWER, WATER & GARBAGE

EXP CHECK RUN DATES 01/23/2012 - 01/23/2012

UNJOURNALIZED

OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 327 POLICE STATION & BUILDING					
101-327-740.000	OPERATING SUPPLIES	CHARTER COMMUNICATIONS	POLICE DEPT INTERNET & CABLE	96.67	
101-327-740.000	OPERATING SUPPLIES	MICHIGAN COMPANY INC.	TRACTION MELT DEICING	399.00	
101-327-854.000	EQUIPMENT LEASING	IKON OFFICE SOLUTIONS	POLICE DEPT COPIER	213.50	
101-327-854.000	EQUIPMENT LEASING	OAKLAND COUNTY TREASURER	CLEMIS	4,427.39	
Total For Dept 327 POLICE STATION & BUILDING				5,136.56	
Dept 336 FIRE ADMINISTRATIVE					
101-336-740.000	OPERATING SUPPLIES	GOIN' POSTAL	FIRE DEPT SUPPLIES	26.50	
101-336-740.200	FIRE FIGHTING EQUIP	CHIEF	HEADBAND LINER	59.65	
101-336-740.200	FIRE FIGHTING EQUIP	CHIEF	PIKE LIME 3 FT AMER	43.09	
101-336-741.000	UNIFORMS	DIXIE CLEANERS	DECEMBER DRY CLEANING FIRE DEPT	15.40	
101-336-741.000	UNIFORMS	NYE UNIFORM COMPANY	NAMEBAR	15.20	
101-336-741.000	UNIFORMS	NYE UNIFORM COMPANY	NAMEBAR	11.00	
101-336-741.000	UNIFORMS	NYE UNIFORM COMPANY	NAMEBAR	11.00	
101-336-934.000	EQUIPMENT MAINT.	APOLLO FIRE APPARATUS RE	COLLISION RESTRAINT STRAP	51.87	
101-336-934.000	EQUIPMENT MAINT.	DOUGLASS SAFETY SYSTEMS	SAFTEY EQUIPMENT	696.43	
101-336-934.000	EQUIPMENT MAINT.	MUFFLER-N-GO	CUSTOM STEEL & UNDER ARMOR PAINT	440.90	
101-336-934.000	EQUIPMENT MAINT.	SLOAN'S SALES & SERVICE,	FILLER CAP	19.97	
101-336-972.000	GIS/COMPUTER	BUSINESS MICRO RESOURCE	ANNUAL UPDATE AND SUPPORT FEE FOR 201	400.00	
Total For Dept 336 FIRE ADMINISTRATIVE				1,791.01	
Dept 346 FIRE STATION					
101-346-740.000	OPERATING SUPPLIES	CHARTER COMMUNICATIONS	FIRE DEPT CABLE	32.54	
101-346-740.000	OPERATING SUPPLIES	SPARTAN STORES LLC	SUPPLIES & HOLIDAY LUNCHEON	201.81	
101-346-818.000	CONTRACTED SERVICES	SUNSET MAINTENANCE	CITY WIDE JANITORIAL SERVICE - DECEMB	429.48	
101-346-920.000	UTILITIES	TRI-COUNTY WIRELESS, INC	EMAIL HOSTING & INTERNET	273.95	
101-346-931.000	BUILDING MAINTENANCE	GOYETTE MECHANICAL	WORK AT FIRE STATION	211.50	
101-346-931.000	BUILDING MAINTENANCE	MCNAUGHTON-MCKAY ELECTRI	SUPPLIES	48.08	
Total For Dept 346 FIRE STATION				1,197.36	
Dept 371 INSPECTION					
101-371-727.000	SUPPLIES	GOIN' POSTAL	SUPPLIES	118.54	
101-371-727.000	SUPPLIES	GOIN' POSTAL	SUPPLIES	81.32	
101-371-727.000	SUPPLIES	GOIN' POSTAL	SUPPLIES	14.00	
101-371-727.000	SUPPLIES	GOIN' POSTAL	SUPLIES	249.99	
101-371-864.000	CONFERENCES & DUES	MACEO	MEMBERSHIP RENWAL	120.00	
101-371-956.100	MISCELLANEOUS	FEDERAL EXPRESS CORPORAT	SHIPPING CHARGES	24.28	
Total For Dept 371 INSPECTION				608.13	
Dept 738 LIBRARY					
101-738-818.000	CONTRACTED SERVICES	SUNSET MAINTENANCE	CITY WIDE JANITORIAL SERVICE - DECEMB	1,002.12	
Total For Dept 738 LIBRARY				1,002.12	
Dept 805 PLANNING					
101-805-818.000	CONTRACTED SERVICES	LSL PLANNING, INC	ADMINISTRATIVE TASKS & REIMBURSABLE E	2,433.09	
Total For Dept 805 PLANNING				2,433.09	
Dept 892 BEAUTIFICATION					
101-892-881.000	BEAUTIFICATION COMMISSION	GERYCH GREENHOUSE	BEAUTIFICATION STATEMENT	1,548.58	
Total For Dept 892 BEAUTIFICATION				1,548.58	

EXP CHECK RUN DATES 01/23/2012 - 01/23/2012

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Total For Fund 101 GENERAL FUND				22,487.92	
Fund 202 MAJOR STREET FUND					
Dept 463 MAINTENANCE					
202-463-818.000	CONTRACTED SERVICES	ALLIED WASTE SERVICES #2	STREET SWEEP	151.92	
Total For Dept 463 MAINTENANCE				151.92	
Dept 482 DPW DIRECTOR					
202-482-741.000	UNIFORMS	CINTAS	DPW UNIFORMS	40.39	
202-482-741.000	UNIFORMS	CINTAS	DPW UNIFORMS	40.39	
202-482-741.000	UNIFORMS	CINTAS	DPW UNIFORMS	40.39	
202-482-741.000	UNIFORMS	CINTAS	DPW UNIFORMS	40.39	
Total For Dept 482 DPW DIRECTOR				161.56	
Total For Fund 202 MAJOR STREET FUND				313.48	
Fund 209 CEMETERY FUND					
Dept 277 CEMETERY OPERATING					
209-277-801.000	MONTHLY MAINTENANCE	TNT OUTDOOR SERVICES,LLC	OAKWOOD CEMETERY MAINTENANCE	2,550.00	
209-277-802.000	GRAVE OPENINGS	FENTON CEMETERY SERVICE	OAKWOOD CEMETERY OPERATION -DECEMBER	1,750.00	
209-277-804.000	COMMISSIONS-SALE OF LOTS	FENTON CEMETERY SERVICE	OAKWOOD CEMETERY OPERATION -DECEMBER	120.00	
209-277-818.000	CONTRACTED SERVICES	MATTHEW ADAIR	DATA ENTRY OF CEMETERY RECORDS	319.00	
Total For Dept 277 CEMETERY OPERATING				4,739.00	
Dept 967 CONTRB TO OTHER FUNDS					
209-967-965.213	TRANSF TO PERPETUAL CARE	OAKWOOD CEMETERY	LOT SALES - DECEMBER	120.00	
Total For Dept 967 CONTRB TO OTHER FUNDS				120.00	
Total For Fund 209 CEMETERY FUND				4,859.00	
Fund 226 GARBAGE AND RUBBISH COLLECTION FUND					
Dept 000					
226-000-111.000	BAG & TAG INVENTORY	RESOURCEFUL BAG & TAG CO	ORANGE GARBAGE TAGS	2,782.00	
Total For Dept 000				2,782.00	
Total For Fund 226 GARBAGE AND RUBBISH COLLECTION FUN				2,782.00	
Fund 296 DARE FUND					
Dept 335 DARE					
296-335-956.100	MISCELLANEOUS	TOTAL DIAGNOSTIC SALES I	DRUG TEST KITS	168.00	
Total For Dept 335 DARE				168.00	
Total For Fund 296 DARE FUND				168.00	
Fund 590 SEWER FUND					
Dept 548 SEWER					
590-548-807.000	AUDIT FEES	ABRAHAM & GAFFNEY, P.C.	FINAL ADUIT BILLING	400.00	
590-548-818.000	CONTRACTED SERVICES	COMPREHENSIVE COMPUTING	MONTHLY MAINTENANCE DECEMBER	758.25	
Total For Dept 548 SEWER				1,158.25	
Total For Fund 590 SEWER FUND				1,158.25	

EXP CHECK RUN DATES 01/23/2012 - 01/23/2012

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 000					
591-000-127.100	CONST IN PROG ADELAIDE/NORTH	HUBBELL, ROTH & CLARK	ADELAIDE & NORTH WATERMAIN & ROAD IMP	1,666.00	
591-000-127.100	CONST IN PROG ADELAIDE/NORTH	HUBBELL, ROTH & CLARK	ADELAIDE & NORTH WATERMAIN & ROAD IMP	1,442.00	
Total For Dept 000				3,108.00	
Dept 173 728					
591-173-807.000	AUDIT FEES	ABRAHAM & GAFFNEY, P.C.	FINAL ADUIT BILLING	2,000.00	
Total For Dept 173 728				2,000.00	
Dept 266 WATER TREATMENT PLANT					
591-266-740.000	OPERATING SUPPLIES	AUTO VALUE	SUPER S A/F GAL	21.98	
591-266-740.000	OPERATING SUPPLIES	BRIGHTON ANALYTICAL LABS	LIQUID ANIONS & DISSOLVED METALS	120.00	
591-266-740.000	HYDRATE	CARMEUSE LIME SALES CORP	BULK HYDRATE	3,695.98	
591-266-740.000	OPERATING SUPPLIES	CUMMINS BRIDGEWAY LLC	FIX COOLANT LEAK AND HEATER HOSES	318.44	
591-266-740.000	REPAIR GATE READER ADJ GATE	INTERNATIONAL CONTROLS	REPAIRS TO WATER PLANT GATE OPERATOR	545.00	
591-266-740.000	CAUSTIC SODA SOLUTION	JONES CHEMICALS INC.	CAUSTIC SODA BULK	7,549.86	
591-266-740.000	OPERATING SUPPLIES	K-MART	LABORATORY LOG BOOK	12.99	
591-266-740.000	PUMP REPAIRS COMPLETE	MURPHY ELECTRICAL SERVIC	PUMP MOTOR REPAIRS FROM LIGHTNING DAM	14,434.86	
591-266-740.000	EMERGENCY LIGHTS	STANDARD ELECTRIC COMPAN	EMERGENCY LIGHTS REPLACEMENTS (LIGHTN	4,058.68	
591-266-740.000	OPERATING SUPPLIES	STANDARD ELECTRIC COMPAN	RAB WPLED13 13W 120-277V LED W	183.74	
591-266-740.000	OPERATING SUPPLIES	STANDARD ELECTRIC COMPAN	GE GEM400MLTAA4-5	156.34	
591-266-740.000	OPERATING SUPPLIES	STANDARD ELECTRIC COMPAN	SERVICE CHARGE	2.35	
591-266-818.000	CONTRACTED SERVICES	WILDLIFE MGT & RESCUE	SERVICE FOR JAN, FEB, MAR	500.00	
591-266-864.000	CONFERENCES & DUES	MWEA	2012 OPERATORS DAY -STUCKER	75.00	
591-266-864.000	CONFERENCES & DUES	MWEA	2012 OPERATORS DAY - BRAYAK	75.00	
591-266-864.000	CONFERENCES & DUES	MWEA	2012 OPERATORS DAY - MCKEEN	75.00	
591-266-920.000	UTILITIES	TRI-COUNTY WIRELESS, INC	EMAIL HOSTING & INTERNT	237.95	
591-266-931.000	BUILDING MAINTENANCE	STATE OF MI. - BUREAU OF	INSPECTION OF BOLIER @ 15300 NORTH RO	60.00	
591-266-931.000	BUILDING MAINTENANCE	SUNSET MAINTENANCE	WATER PLANT JANITORIAL SERVICE DECEMB	286.32	
591-266-956.100	MISCELLANEOUS	Leo Doan	OPERATED DURING SAFTEY TRAINING	100.00	
Total For Dept 266 WATER TREATMENT PLANT				32,509.49	
Dept 900 WATER OPERATING					
591-900-741.000	UNIFORMS	CINTAS	WATER PLANT UNIFORMS	40.48	
591-900-741.000	UNIFORMS	CINTAS	WATER PLANT UNIFORMS	40.48	
591-900-741.000	UNIFORMS	CINTAS	WATER PLANT UNIFORMS	40.48	
591-900-741.000	UNIFORMS	CINTAS	WATER PLANT UNIFORMS	40.48	
591-900-778.000	SENSUS 510RA MXU METER	ETNA SUPPLY	RESIDENTIAL WATER METERS	905.86	
591-900-818.000	CONTRACTED SERVICES	COMPREHENSIVE COMPUTING	MONTHLY MAINTENANCE DECEMBER	758.25	
591-900-971.300	PROGRAM MONTHLY BILLING	HYDRO-DESIGNS, INC.	CROSS CONECTION CONTROL PROGRAM	1,265.00	
Total For Dept 900 WATER OPERATING				3,091.03	
Total For Fund 591 WATER FUND				40,708.52	
Fund 640 DPW EQUIPMENT REVOLVING FUND					
Dept 932 EQUIPMENT					
640-932-740.000	OPERATING SUPPLIES	AIRGAS USA, LLC	RENTAL CHARGES	67.02	
640-932-751.000	GAS & OIL	MICHIGAN PETROLEUM TECHN	UNLEADED GAS - DPW	930.86	
640-932-751.000	GAS & OIL	MICHIGAN PETROLEUM TECHN	UNLEADED GAS DPW	1,500.69	
640-932-751.000	GAS & OIL	MICHIGAN PETROLEUM TECHN	PREMIUM ON-ROAD ULS SIESEL	570.77	
640-932-851.000	RADIO COMMUNICATIONS	BLUMERICH COMMUNICATIONS	CONTRACT BILLING WATER DEPT	113.70	