



City of Fenton

301 South Leroy Street · Fenton, Michigan 48430-2196 • (810) 629-2261 • FAX (810) 629-2004

CITY OF FENTON COUNCIL AGENDA

Monday, July 26, 2010

City Hall Council Chambers

301 South Leroy Street

7:30 PM

Call to Order.

Invocation.

Pledge of Allegiance.

Roll Call.

COMMENTS & REPORTS

- City Manager's Report
- Council Member Comments
- Legal Counsel's Report
- Mayor's Comments

CITIZEN'S COMMENTS: IF YOU WISH TO ADDRESS ANY AGENDA ITEMS, PLEASE IDENTIFY YOURSELF AND YOU WILL BE CALLED ON WHEN THAT ITEM IS REACHED. COMMENTS ON ITEMS NOT ON THE AGENDA MAY BE MADE AT THE CALL TO THE AUDIENCE.

A. CONSENT AGENDA:

- Minutes of the June 7, 2010 Work Session.
- Authorize payment of invoices in the amount of \$78,193.64.
- Place on file the minutes of the May 6, 2010 Library Board meeting, the May 11, 2010 Parks and recreation Board meeting, the June 16, 2010 Beautification Commission meeting, the June 22, 2010 Downtown Development Authority meeting, and the June 24, 2010 Planning Commission meeting.
- Approve the resignation of H.H. Morgan II from the Library Board.
- Accept the resignation of Bob Cooke from the Election Commission and approve the appointment of Raymond Leppert to the City of Fenton Election Commission.

B. MASS TRANSPORTATION AUTHORITY (MTA) MILLAGE ENDORSEMENT

A request to the Mayor and Fenton City Council Members to endorse the MTA renewal millage vote for 4/10 of one mill on August 3, 2010, which supports retention of countywide public transportation.

C. CONTRACTS AND PURCHASES

CMAQ Project - Administration recommends that the Fenton City Council approve the contract with the Michigan Department of Transportation (M-DOT) for the traffic signal study which correlates to the signal optimization project (CMAQ) and authorize the City Manager and City Clerk to execute the necessary documents.

Tree Removal – Administration recommends that the Fenton City Council award the bid for the removal of seven trees within the City to Owen Tree Service for an amount not to exceed \$6,300.

CALL TO AUDIENCE

RECESS TO CLOSED SESSION

Administration requests that the City Council recess to closed session for the purpose of discussing the purchase of property.

RECONVENE TO OPEN SESSION

ADJOURNMENT

IF ACCOMMODATIONS ARE NEEDED DUE TO A DISABILITY, PLEASE CONTACT THE CITY CLERK'S OFFICE.

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 101 CITY COUNCIL					
101-101-956.100	MISCELLANEOUS	J&J TROPHY AND ENGRAVING	CITY COUNCIL - PLAQUES	66.95	
Total For Dept 101 CITY COUNCIL				66.95	
Dept 209 ASSESSOR					
101-209-864.000	CONFERENCES & DUES	MICHIGAN ASSESSORS ASSOC	MEMBERSHIP FEES- C. DECATOR	75.00	
101-209-864.000	CONFERENCES & DUES	TONYA MOLLOSEAU	MILEAGE TO 14 PT. REVIEW COURSE	110.00	
101-209-972.100	SOFTWARE LIC/SUPPORT	APEX SOFTWARE	APEX SKETCHING SOFTWARE- MAINT. RENEW	860.00	
Total For Dept 209 ASSESSOR				1,045.00	
Dept 210 ATTORNEY					
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	BUILDING & PLANNING	52.50	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	CITY COUNCIL	1,732.50	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	CLERK	70.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	FIRE DEPARTMENT	35.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	MANAGER	2,400.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	MAYOR	900.00	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	POLICE	1,732.50	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	PUBLIC WORKS	227.50	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	TEAMSTERS BARGAINING	17.50	
101-210-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	TREASURER	302.50	
Total For Dept 210 ATTORNEY				7,470.00	
Dept 211 LEGAL					
101-211-826.000	LEGAL FEES	FOSTER, SWIFT, COLLINS &	ASSESSOR- TAX TRIBUNAL MATTERS	6,778.78	
Total For Dept 211 LEGAL				6,778.78	
Dept 234 GENERAL SERVICES					
101-234-727.000	SUPPLIES	ELITE BUSINESS PRODUCTS	CITY HALL- COPY PAPER	165.00	
101-234-727.000	SUPPLIES	SUBURBAN OFFICE SUPPLIES	CITY HALL - OFFICE SUPPLIES	82.67	
101-234-728.000	POSTAGE	UNITED STATES POSTAL SER	POSTAL PERMIT RENEW- FIRST CLASS PRES	185.00	
101-234-810.000	PROFESSIONAL SERVICES	TRI-COUNTY WIRELESS, INC	EMAIL HOSTING/SUPPORT	699.40	
101-234-934.000	OFFICE EQUIPMENT MAINT.	IKON OFFICE SOLUTIONS	CITY HALL COPIER- SERVICE AGREEMENT	1,205.74	
Total For Dept 234 GENERAL SERVICES				2,337.81	
Dept 253 TREASURER					
101-253-818.000	CONTRACTED SERVICES	GENESEE CO. TREASURER	PRINTING OF SUMMER 2010 TAX BILLS	181.23	
101-253-864.000	CONFERENCES & DUES	MGFOA	MEMBERSHIP RENEWAL - C. SHANE	75.00	
101-253-864.000	CONFERENCES & DUES	MGFOA	FALL INSTITUTE REGISTRATION- C. WARD	199.00	
101-253-864.000	CONFERENCES & DUES	MGFOA	FALL INSTITUTE REGISTRATION- C. SHANE	199.00	
101-253-864.000	CONFERENCES & DUES	MGFOA	MEMBERSHIP RENEWAL- C. WARD	75.00	
Total For Dept 253 TREASURER				729.23	
Dept 265 CITY HALL					
101-265-740.000	OPERATING SUPPLIES	MICHIGAN COMPANY INC.	CITY HALL- CUSTODIAL SUPPLIES	32.18	
101-265-740.000	OPERATING SUPPLIES	MICHIGAN COMPANY INC.	CITY HALL- CUSTODIAL SUPPLIES	80.34	
Total For Dept 265 CITY HALL				112.52	
Dept 301 POLICE GENERAL					
101-301-740.000	OPERATING SUPPLIES	CARQUEST OF FENTON	CITY VEHICLE- REPAIRS	11.54	
101-301-970.000	CAPITAL OUTLAY	ADVANCED PUBLIC SAFETY	ZEBRA PRINTER & VEHICLE CRADLE	888.32	

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301 POLICE GENERAL					
Total For Dept 301 POLICE GENERAL					
899.86					
Dept 327 POLICE STATION & BUILDING					
101-327-740.000	OPERATING SUPPLIES	ZEBRA PRINTER & VEHICLE CRADLE		1,789.86	
101-327-931.000	BUILDING MAINTENANCE	ZEBRA PRINTER & VEHICLE CRADLE		1,933.24	
Total For Dept 327 POLICE STATION & BUILDING					
3,723.10					
Dept 336 FIRE ADMINISTRATIVE					
101-336-720.000	EMPLOYEE INSURANCE	REPUBLIC UNDERWRITERS IN ACCIDENT RENEWAL INSURANCE		1,650.00	
101-336-740.000	OPERATING SUPPLIES	SUBURBAN OFFICE SUPPLIES FIRE DEPT- OFFICE SUPPLIES		29.79	
101-336-740.100	MEDICAL SUPPLIES/TRAINING	GENESSEE COUNTY MEDICAL C ID BADGE- J. SHOOK		5.00	
101-336-740.100	MEDICAL SUPPLIES/TRAINING	LESSORS, INC. FIRE DEPT- OXYGEN		42.20	
101-336-864.000	CONFERENCES & DUES	MICHIGAN STATE UNIVERSIT INSPECTORS CONFERENCE- B. CAIRNDUFF		325.00	
101-336-864.100	FIRE PREVENTION	POSITIVE PROMOTIONS FIRE DEPT- FIRE PREVENTION SUPPLIES		430.95	
101-336-934.000	EQUIPMENT MAINT.	AUTO ZONE FIRE DEPT- VEHICLE CLEANING SUPPLIES		60.55	
101-336-934.000	EQUIPMENT MAINT.	BATTERIES PLUS FIRE DEPT- BATTERIES		72.00	
101-336-934.000	EQUIPMENT MAINT.	CARQUEST OF FENTON CITY VEHICLE- REPAIRS		4.18	
101-336-934.000	EQUIPMENT MAINT.	FRONT LINE SERVICES FIRE DEPT- SUPPLIES		68.95	
Total For Dept 336 FIRE ADMINISTRATIVE					
2,688.62					
Dept 346 FIRE STATION					
101-346-920.000	UTILITIES	TRI-COUNTY WIRELESS, INC EMAIL HOSTING/SUPPORT		273.95	
101-346-931.000	BUILDING MAINTENANCE	MICHIGAN COMPANY INC. FIRE DEPT- CUSTODIAL SUPPLIES		32.18	
101-346-931.000	BUILDING MAINTENANCE	TIPSICO LAWN CARE FIRE STATION- LAWN MAINTENANCE		325.00	
101-346-931.000	BUILDING MAINTENANCE	UNI FIRST FIRE DEPT- MATS		93.95	
Total For Dept 346 FIRE STATION					
725.08					
Dept 371 INSPECTION					
101-371-818.000	CONTRACTED SERVICES	LSL PLANNING, INC BUILDING DEPT- CONSULTATION		1,549.73	
Total For Dept 371 INSPECTION					
1,549.73					
Dept 438 MOSQUITO CONTROL					
101-438-821.000	MOSQUITO CONTROL	ADVANCED PEST MANAGEMENT MOSQUITO MANAGEMENT 3RD INSTALLMENT		5,929.40	
Total For Dept 438 MOSQUITO CONTROL					
5,929.40					
Dept 446 WEED HARVESTING					
101-446-818.000	CONTRACTED SERVICES	MCNALLY & NIMBERGOOD INC. LIFT MACHINE FOR WEED HARVESTING		1,330.00	
Total For Dept 446 WEED HARVESTING					
1,330.00					
Dept 738 LIBRARY					
101-738-956.100	MISCELLANEOUS	MICHIGAN COMPANY INC. LIBRARY - CUSTODIAL SUPPLIES		90.56	
101-738-956.100	MISCELLANEOUS	MICHIGAN COMPANY INC. LIBRARY - CUSTODIAL SUPPLIES		142.73	
Total For Dept 738 LIBRARY					
233.29					
Total For Fund 101 GENERAL FUND					
35,619.37					
Fund 202 MAJOR STREET FUND					
Dept 463 MAINTENANCE					
202-463-740.000	OPERATING SUPPLIES	KLEE MFG. & DIST. CO., I CITY FLAG REPAIRS		36.00	
202-463-740.000	OPERATING SUPPLIES	TECHNICHEM, INC. REFUSE LINERS		288.50	
202-463-818.000	CONTRACTED SERVICES	ALLIED WASTE SERVICES #2 ROLL OFF/DISPOSAL/RECYCLING		280.76	

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Fund 202 MAJOR STREET FUND					
Dept 463 MAINTENANCE					
Total For Dept 463 MAINTENANCE				605.26	
Dept 474 TRAFFIC SERVICES					
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	US-23 SB RAMPS @ SILVER LAKE	9.01	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	SIGNAL MAINTENANCE @ JENNINGS RD.	0.54	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	SIGNAL US23 OWEN @ DONALDSON	47.61	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	NORTH RD. @ POPLAR	63.89	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	SIGNAL MAINTENANCE	2,386.71	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	SILVER LK @ SILVER PARKWAY	383.40	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	CAROLINE ST. @ LEROY ST.	115.51	
202-474-818.000	CONTRACTED SERVICES	GENESEE CO. ROAD COMMISS	OWEN RD @ K- MART	934.91	
Total For Dept 474 TRAFFIC SERVICES				3,941.58	
Fund 208 PARK/RECREATION FUND					
Dept 691 RECREATION & PARKS					
208-691-775.000	MATERIALS	MICHIGAN COMPANY INC.	PARKS- CUSTODIAL SUPPLIES	32.18	
208-691-775.000	MATERIALS	TECHNICHEM, INC.	REFUSE LINERS	288.00	
Total For Dept 691 RECREATION & PARKS				320.18	
Fund 209 CEMETERY FUND					
Dept 277 CEMETERY OPERATING					
209-277-801.000	PROFESSIONAL SERVICES	TNT OUTDOOR SERVICES,LLC	OAKWOOD CEMETERY MAINTENANCE- JUNE	2,550.00	
209-277-970.000	CAPITAL OUTLAY	ON THE LEVEL, INC./SCOTT	CEMETERY STUMP REMOVAL- 2ND INSTALLME	2,230.00	
Total For Dept 277 CEMETERY OPERATING				4,780.00	
Fund 242 NEIGHBORHOOD STABILIZATION PROGRAM					
Dept 728 ECONOMIC DEVELOPMENT					
242-728-920.000	UTILITIES	TNT OUTDOOR SERVICES,LLC	NSP PROPERTIES- LAWN SERVICE	270.00	
Total For Dept 728 ECONOMIC DEVELOPMENT				270.00	
Fund 590 SEWER FUND					
Dept 548 SEWER					
590-548-775.000	MATERIALS	AL'S TRUCKING & BLDG MAT	SEWER- SUPPLIES	26.97	
Total For Dept 548 SEWER				26.97	
Fund 591 WATER FUND					
Dept 000					
591-000-127.100	CONST IN PROG NORTH RD MN	HUBBELL, ROTH & CLARK	ADELAIDE & NORTH RD WATER MAIN IMPROV	8,067.84	
Total For Dept 000				8,067.84	
Dept 266 WATER TREATMENT PLANT					
591-266-740.000	OPERATING SUPPLIES	CARMEUSE LIME SALES CORP	WATER PLANT CHEMICALS- HYDRATE BULK	4,361.95	

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 266	WATER TREATMENT PLANT				
591-266-740.000	OPERATING SUPPLIES	CARMEUSE LIME SALES CORP	WATER PLANT CHEMICALS- HYDRATE BULK	3,898.76	
591-266-740.000	OPERATING SUPPLIES	CONTINENTAL CARBONIC PRO	WATER PLANT CHEMICALS- LCO2	1,370.28	
591-266-740.000	OPERATING SUPPLIES	HACH CHEMICAL CO.	WATER PLANT- OPERATING SUPPLIES	227.75	
591-266-740.000	OPERATING SUPPLIES	JONES CHEMICALS, INC.	WATER PLANT CHEMICALS- CAUSTIC SODA	4,579.86	
591-266-740.000	OPERATING SUPPLIES	MICHIGAN COMPANY INC.	WATER PLANT -CUSTODIAL SUPPLIES	69.47	
591-266-740.000	OPERATING SUPPLIES	MICHIGAN COMPANY INC.	WATER PLANT -CUSTODIAL SUPPLIES	55.08	
591-266-740.000	OPERATING SUPPLIES	PROFESSIONAL PUMP, INC.	WATER PLANT - OPERATING SUPPLIES	106.74	
591-266-740.000	OPERATING SUPPLIES	USA BLUE BOOK	WATER PLANT- OPERATING SUPPLIES	139.46	
591-266-740.000	OPERATING SUPPLIES	VIC BOND SALES, INC.	WATER PLANT- SUPPLIES	40.50	
591-266-740.000	OPERATING SUPPLIES	VIC BOND SALES, INC.	WATER PLANT- OPERATING SUPPLIES	126.60	
591-266-920.000	UTILITIES	TRI-COUNTY WIRELESS, INC	EMAILING HOSTING/SUPPORT	273.95	
Total For Dept 266 WATER TREATMENT PLANT				15,250.40	
Total For Fund 591 WATER FUND				23,318.24	
Fund 640 DPW EQUIPMENT REVOLVING FUND					
Dept 932	EQUIPMENT				
640-932-751.000	GAS & OIL	MICHIGAN PETROLEUM TECHN	GASOLINE	579.48	
640-932-751.000	GAS & OIL	MICHIGAN PETROLEUM TECHN	GASOLINE	470.46	
640-932-751.000	GAS & OIL	MICHIGAN PETROLEUM TECHN	GASOLINE	922.82	
640-932-751.000	GAS & OIL	MICHIGAN PETROLEUM TECHN	GASOLINE	1,007.40	
640-932-751.000	GAS & OIL	MICHIGAN PETROLEUM TECHN	GASOLINE	995.61	
640-932-851.000	RADIO COMMUNICATIONS	TRI-COUNTY WIRELESS, INC	EMAIL HOSTING/SUPPORT	49.95	
640-932-931.000	BUILDING MAINTENANCE	AIRGAS GREAT LAKES	DPW- OXYGEN	61.15	
640-932-931.000	BUILDING MAINTENANCE	UNI FIRST	DPW - MATS	82.70	
640-932-931.000	BUILDING MAINTENANCE	UNI FIRST	DPW- MATS	49.90	
640-932-931.000	BUILDING MAINTENANCE	ZEE MEDICAL SERVICE CO.	DPW- MEDICAL SUPPLIES	119.40	
640-932-933.000	DPW EQUIP MAINT	CARQUEST OF FENTON	CITY VEHICLE- REPAIRS	7.63	
640-932-933.000	DPW EQUIP MAINT	CHRIS' AUTOMOTIVE REPAIR	DPW TRUCK- REPAIR	301.50	
640-932-934.000	POLICE EQUIPMENT	FENTON KAR WASH	POLICE- CAR WASHES	45.00	
Total For Dept 932 EQUIPMENT				4,693.00	
Total For Fund 640 DPW EQUIPMENT REVOLVING FUND				4,693.00	
Fund Totals:					
		Fund 101	GENERAL FUND	35,619.37	
		Fund 202	MAJOR STREET	4,546.84	
		Fund 208	PARK/RECREATI	320.18	
		Fund 209	CEMETERY FUND	4,780.00	
		Fund 242	NEIGHBORHOOD	270.00	
		Fund 590	SEWER FUND	26.97	
		Fund 591	WATER FUND	23,318.24	
		Fund 640	DPW EQUIPMENT	4,693.00	
Total For All Funds:				73,574.60	

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ESCROW ACCOUNTS

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-220.173	LASCO FORD	LSL PLANNING, INC	ELLEN STREET & LASCO	31.25	
101-000-220.339	FENTON SCHOOLS ELLEN ST.	LSL PLANNING, INC	ELLEN STREET & LASCO	62.50	
		Total For Dept 000		<u>93.75</u>	
		Total For Fund 101 GENERAL FUND		<u>93.75</u>	
		Fund Totals:	Fund 101 GENERAL FUND	93.75	
		Total For All Funds:		<u>93.75</u>	

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 495	LDFA CONSTRUCTION FUND				
Dept 852	LOCAL DEVELOPMENT FINANCE				
495-852-818.000	CONTRACTED SERVICES	LSL PLANNING, INC	ATTENDANCE AT LDFA MEETING/OWEN RD ST	537.50	
495-852-820.910	CMAQ	HUBBELL, ROTH & CLARK	OWEN ROAD CORRIDOR TRAFFIC SIGNAL	1,762.12	
495-852-864.000	CONFERENCES & DUES	MICHAEL BURNS	MLGMA - MILEAGE	24.00	
495-852-956.100	MISCELLANEOUS	TBF GRAPHICS	LDFA CHECK STOCK	132.25	
		Total For Dept 852	LOCAL DEVELOPMENT FINANCE	2,455.87	
		Total For Fund 495	LDFA CONSTRUCTION FUND	2,455.87	
		Fund Totals:	Fund 495 LDFA CONSTRUC	2,455.87	
		Total For All Funds:		2,455.87	

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 401	DDA CONSTRUCTION FUND				
Dept 851	DOWNTOWN DEVELOPMENT				
401-851-818.410	EVENT MARKETING	MFB, INC.	MICHIGAN FARM NEWS- FARMERS MARKET	40.00	
401-851-826.000	LEGAL FEES	ADKISON,NEED,GREEN,ALLEN	DDA MATTERS	892.50	
401-851-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	REAL ESTATE MATTERS	332.50	
401-851-826.000	LEGAL FEES	FAHEY SHULTZ BURZYCH RHO	DDA DIRECTOR	35.00	
401-851-864.000	CONFERENCES & DUES	MICHAEL BURNS	MLGWA MILEAGE	24.00	
401-851-956.100	MISCELLANEOUS	TBF GRAPHICS	DDA CHECK STOCK	132.25	
401-851-975.700	DOWNTOWN PLANNING	LSL PLANNING, INC	DDA CONSULT- LIGHTING PLAN PREP	375.00	
401-851-975.782	RIVER ST PARKING IMPROV.	HUBBELL, ROTH & CLARK	RIVER ST PARKING LOT STORM IMPROVE	238.17	
		Total For Dept 851	DOWNTOWN DEVELOPMENT	2,069.42	
		Total For Fund 401	DDA CONSTRUCTION FUND	2,069.42	
		Fund Totals:	Fund 401 DDA CONSTRUCT	2,069.42	
			Total For All Funds:	2,069.42	

Fenton Library Board
Regular Meeting
May 6, 2010
6:30 p.m.

Present: Bobbie Sweetman, Joyce Wheat, JoAnn Gavey, Donna Lloyd, Harry Morgan, II, Sonja Melrose, Sonia Kelso, Dennis Weinand

Absent: Les Hotchkiss, Mike Burns

Guests: Marian Hesse, Librarian, Tim Faricy, Sue Newman, Kelly Richards (GDL)

1. Call to Order

The meeting was called to order at 6:30 p.m. by President, Bobbie Sweetman.

2. Citizen Comments. Sue Newman, Master Gardener, presented a proposal for planting expenses at the Library. A motion was made by Harry Morgan to approve the request not to exceed \$284.27. The motion, seconded by Donna Lloyd, was passed.

A suggestion was made that the bushes be pruned prior to the Memorial Day weekend.

3. Approval of Meeting Minutes. The minutes of the March 4, 2010 were approved following a motion by Joyce Wheat, seconded by Sonia Kelso.

4. Librarian's Report – Marian Hesse

A. The Fenton Children's Center Report – Marian noted that Steve has done a wonderful job keeping the tile and carpeting maintained in the Children's Center.

Program highlights include:

- It's Not Just Child's Play Book Club met twice. Attendance was 7 adults and 7 children in March, and 4 adults and 3 children in May.
- Alice's Tea Party was held in March with 25 adults and 33 children. Miss Chris dressed as the "Mad Hatter" participated in Fenton and at the Grand Blanc and Flint Township Libraries.
- The Wee Child Day Care visited the Library for a story and tour two days in March, two adults and 14 children and 3 adults and 23 children respectively.
- Miss Chris participated in the GDL Outreach Event at the Grand Blanc High School.
- The Big Read was launched in April with kick-offs held at the Davison and Grand Blanc Libraries where Miss Chris held a craft program. She also participated in an event held at Dye Elementary, and one at State Road School.
- The Friends' group met at the Library once a month.
- Three volunteers assisted with special projects in the Children's Center.
- The Library was closed April 2nd and 3rd for Spring Break.

B. Jack R. Winegarden Library Report - Marian Hesse, Librarian

- Marian reported on that March's door count was 13,021 and April's count was 11,862 (closed for 3 days for Spring Break).
- March 13, author Arnie Bernstein visited to discuss his new book, *The Bath Massacre*. There were 17 people in attendance.

- Marian Hesse was invited to give a presentation on Library and Technology to the Fenton Rotary on April 13. She provided information on our electronic resources, downloadable materials in Overdrive, how to access library cards and more. Statistics on library users and circulation for the Library and the Children's Center were also provided. An invitation was made by the Rotary to the Board when the PowerPoint presentation is completed.
- Marian discussed the Museum Pass Program that began during Fenton School's Spring Break.
- Program highlights:
 - March 9 – The Hotel on the Corner of Bitter & Sweet by Jamie Ford was discussed with 20 members of the Fiction Book Club.
 - The Poetry Group met in March to discuss the poetry of E. E. Cummings. April's discussion will be Jack Prelutsky, known for his children's poetry.
 - The Non-Fiction Group met on April 22 to discuss the Truth About Drug Companies by Marcia Angell. July's title is Three Cups of Tea by Greg Mortenson.
- Volunteers have assisted in shelving and organizing magazines, DVDs, books on CD, registration forms and file drawers. They are a true asset to the Library.
- Facility issues noted since the last meeting included:
 - Light switch – parts were ordered and replaced, but the lights continue to turn on/off by themselves!
 - The AC unit is being cleaned.

Guest, Tim Faricy commented on the number of visitors to the Library. Marian explained the door count and the process for identifying where visitors come from within the Library System (data kept on users who check out materials).

- 18 different reciprocal agreements (Cromaine, Holly, Saginaw, Shiawasee, Lapeer) are in the Region.

5. **GDL Reports** – New contact with GDL is Kelly Richards, Branch Operations Manager. Mr. Richards supervises staff in all locations.

- The GDL is beginning the strategic planning process – 5 year plan with input from citizens and friends groups.
 - The Finance Committee is still looking at how the “Library” can live within the budget
 - The momentum picked up w/ use of SWAT strategy to review issues with survival the theme. He noted that the tax base has been shrinking for 2-3 years and is anticipated to continue for the next 3 years due to the number of foreclosures and decreased property taxes.
 - Committees will be formed to focus on a variety of issues
- GDL is working to consolidate w/ the City of Flint Public Library (reported use of the term cooperate vs. consolidate).

6. **Budget Report** – Michael Burns, Assistant City Manager absent. No report available.

7. **Old Business**

A. No follow-up w/City regarding equipment purchases (chairs).

8. **New Business**

A. **Friends of the Library Report** – Les Hotchkiss, President (absent). JoAnn Gavey advised that there was no report on election of Friends of Michigan Libraries (FOML). It was noted that Fenton is a member.

- 1) Another survey was sent to either and/or both, the President of the Board and Librarian by the FOML. Trustee groups want to be part of the directory.
 - o 400 responses were received by Friends groups.
 - o Fenton was not included.
- 2) JoAnn moved that the Board become a member of MAFT (alliance w/FOML), which requires an annual fee of \$35.00 to be paid by the City of Fenton. The motion was seconded by Sonia Kelso and passed by the Board. JoAnn will complete the necessary form and submit to Mike Burns for signature and check.
- 3) FOML will have a workshop in October on “Advocacy and Involvement for Friends and Library Trustees” in Novi, MI.

B. Review of the Library PowerPoint Presentation

Tim Faircy, City of Fenton Council Member, stated his presence at the Board meeting was to inquire about the discussion of a new library is going.

Members present discussed the facts and their belief that Fenton deserves and is ready for a more modern efficient facility. The presentation is to help raise community awareness of the usage of the library building and services and the asset it is to the business community.

Bobbie Sweetman set proposed dates for the next workshop to review and edit the script and PowerPoint presentation for either June 10th or 17th. Marian will verify room availability with Chris. Bobbie will notify the members of the exact date/time via email.

E. Set next meeting date – the next regular meeting of the Board will be held July 8 at 6:30 p.m.

9. **Call to Audience-** The Board thanked Tim Faircy for his time and support.

10. **Adjournment** – With no additional work before the Board, the meeting was adjourned at 8:06 p.m. following a motion by Harry Morgan seconded by Sonja Melrose. Motion passed.

Respectfully submitted,

Donna Lloyd

MINUTES
PARKS AND RECREATION BOARD
May 11, 2010
7:00 p.m.

City Hall Conference Room
301 South Leroy Street

The meeting was called to order at 7:00 p.m. by

Roll Call:

Present: Isenberg, Saule, Schwartz, Smith, Webb, Wendland
Absent: Eichbauer, Jacob, Raby,
Others: Les Bland, Director Public Works

Minutes:

Motion by Webb, supported by Swartz, to approve the Parks and Recreation Board Minutes of April 13, 2010.
MOTION CARRIED, ALL AYES.

Call to Audience:

No comments.

Chairperson's Report & Communications to the Board:

Isenberg reporting on the Tree Restoration Committee said that a representation from the Mason's has offered to buy 8 14 foot white cedars. The committee will be contacting a landscape expert for an opinion on where these trees should be planted. The Raby Family is donating a Prairie Fire Memorial Crab tree.

Items for Discussion:

a. Fenton Regional Chamber of Commerce 10th Annual taste in Fenton Request
Smith requested that the Southern Lakes Parks and Recreation people be notified that the Community Center Grounds (Rackham Park) is a City Park and authorization to use the parks should go through the Parks and Recreation Board. Bland will call their office and discuss the situation with Vince Paris and ask him to come to a meeting.

Motion by Wendland, supported by Swartz, to authorize the Fenton Regional Chamber of Commerce to use Rackham Park for the 10th Annual Taste in Fenton.
MOTION CARRIED, ALL AYES.

b. St John School Annual First Grand Picnic Request

Monica Logan requested permission to have pony rides, a petting zoo and a bounce house in Bush Park for June 4th First Grade school picnic. The board expressed concerns about the clean-up for the animals. Logan said she will coordinate with DPW Director Bland to locate the best spot for these activities.

Motion by Webb, supported by Schwartz, to authorize St. John First Grade to have a petting zoo, pony rides and bounce house at their Annual First Grade Picnic in Bush Park on June 4, 2010.

MOTION CARRIED, ALL AYES

c. Tree Restoration Committee Appointment

Isenberg asked for a volunteer to replace her on the Tree Restoration Committee. Brian Webb placed his name in for appointment.

Isenberg appointed Brian Webb to the Tree Restoration Committee.

d. Application from Peter Hajec

Motion by Smith, supported by Windland, to recommend that the Fenton City Council appoint Pete Hajec School Board Representative to the Parks and Recreation Board, replacing Laurie Isenberg.

MOTION CARRIED, ALL AYES.

Other:

Freedom Festival Request

Patricia Lockwood, Freedom Festival Committee Chairperson, requested the use of Mill Pond Park and the Gazebo, Rackham Park and Silver Lake Park for the Freedom Festival activities on July 3, 2010. They will do any set up required, hold the events and provide clean up.

Motion by Schwartz, supported by Webb, to authorize the Fenton Freedom Festival Committee to use Mill Pond Park and Gazebo, Rackham Park and Silver Lake Park for the Freedom Festival on July 3, 2010.

MOTION CARRIED, ALL AYES.

Lockwood said there will be additional clean-up on Sunday.

Schwartz asked about the ski show. Lockwood said the Silver Lake Ski Club does its own programming. The ski show will be held on Friday night.

Fenton Community Garden

The board received the call list for the members of the Fenton Community Garden. Webb asked if the pile of manure could be moved or covered. Isenberg will call the coordinator and ask her to resolve this issue.

Administration Report:

Bland reported the FY 2011 was approved by the Fenton City Council at the May 10, 2010 Council meeting. Lori Newton has been hired as the Silver Lake Park manager again this year. She will be getting her staff together next month.

There are still some pieces of construction equipment in Silver lake Park. They will not affect the park and will be removed soon.

There was some damage this winter to the women's side of the bathrooms. It will be repaired before the beach opens. Webb asked if video cameras would be useful. Bland said they are very expensive.

Adjournment:

The meeting adjourned at 7:50 p.m.

Respectfully submitted by,

Jane E. Wingblad
Recording Secretary

CITY OF FENTON
BEAUTIFICATION COMMISSION
June 16, 2010

1. The meeting was called to order by Chairwoman Smith at 7:03 p.m..
2. Pledge of Allegiance.
3. Roll Call: Present: Brumbach; Eldred; Geiger; Smith; Vandeberghe; Wendland;
Councilwoman North and Assistant City Manager Burns. Absent; Jones and Karas.
4. No Citizens' comments.
5. The minutes of the meeting of May 19, 2010 were approved as printed.
6. The budget report was reviewed. Assistant City Manager Burns commented on his letter to members of this commission. It was sent as a reminder that no purchases are to be made without proper authorization from Administration.
7. Old Business:
 - Copies of a draft submitted by Patricia Lockwood for setting up the framework for the City of Fenton Veterans' Memorial Project were distributed to the members. Eldred and Brumbach will work together to set up a meeting with members of the Fenton VFW and will contact Art Bigelow (Clio Veteran) to speak at this meeting.
 - Many compliments have been received on the flowers planted by this commission.
 - A rain barrel/composting seminar will be set up - possibly in August.
 - Beautification members will assist with serving the lunch for the Shiawassee River cleanup volunteers on June 28.
 - The delapidated picnic tables at Freedom Park need to be removed. Wendland will bring this issue to the Parks Board.
8. New Business:
 - The Flower Contest nominees need to be submitted by July 16.
 - Hostas will be purchased to place in front of City Hall.
 - Wendland requested that the area around the O' Donnell Park sign be renovated. Smith will contact the O' Donnell family.
9. No audience.
10. No Commission Members' reports.
11. No Administration report.
12. The meeting was adjourned at 8:07 p.m..

Respectfully Submitted,

Lorraine Geiger, Recording Secretary



**Fenton
Downtown
Development
Authority**

FENTON DOWNTOWN DEVELOPMENT AUTHORITY PROCEEDINGS

6:00 p.m.

Tuesday

June 22, 2010

The meeting was called to order at 6 p.m. by Chairman Schmidt.

ROLL CALL:

PRESENT: Carpenter, Cole, Henderson, James, Kasper, Medich, Osborn, Saule, Schmidt, Wesch,

ABSENT: Brant

OTHERS: Michael Burns, Assistant City Manager/DDA Director; Lynn Markland, City Manager; Cynthia Shane, City Treasurer;

EXECUTIVE DIRECTOR'S REPORT:

The Director provided the board with an update of events not addressed elsewhere on the agenda and a review of his report. Carpenter suggested a more standardized process for the budget submittal once reimbursement is made.

FINANCIAL REPORT:

Shane provided the board with an update of the financial report.

CONSENT AGENDA:

- a) Accounts Payable – Authorize payment of bills in the amount of \$10,200.10
- b) Minutes of the May 14, 2010 Marketing & Retention Committee
Minutes of the May 21, 2010 Marketing & Retention Committee
Minutes of the May 25, 2010 DDA Meeting

Motion by Carpenter, supported by Kasper to approve the consent agenda as presented. MOTION CARRIED, roll call vote: Carpenter-yes, Cole-yes,

Henderson-yes, James-yes, Kasper-yes, Medich – yes, Osborn- yes, Saule-yes, Schmidt-yes, Wesch-yes

NEW BUSINESS

Financial Report from Stauder Barch

R.J. Noughton from Stauder Barch provided the City of Fenton Five Year Financial Report. Discussion occurred regarding the City's financial status.

National Register of Historic Places Update

Burns provided the board with information regarding the failure on behalf of J.E. Johnson to continue with listing the Old Fire Hall on the National Register of Historic Places. Burns then informed the Board about how J.E. Johnson contracted Kristine Kidorf from Kidorf Consulting to list the building on the national register. During this process, J.E. Johnson failed to pay Kidorf for work provided to the DDA. Burns explained the legal issues pertaining to this project.

Kidorf discussed how the financial incentives that were explained to the DDA by J.E. Johnson were not necessarily the same as what the current State and Federal guidelines are pertaining to tax credits.

The Board had concern that if we move forward on listing the Old Fire Hall on the National Register of Historic Places and the successful bidder does not want the building on the National Register.

The Board tabled moving forward on listing the building on the National Register of Historic Places.

Motion by Schmidt, supported by Kasper to pay Kristine Kidorf \$2,300 for the work she performed on listing the Old Fire Hall with the National Register of Historic Places.

MOTION CARRIED, ALL AYES

Marketing Consultant

Burns informed the board that the DDA Marketing Committee interviewed two marketing firms regarding the project. Burns stated that both he and the committee discussed the Marketing Firm recommendation. Burns stated that he and the committee agreed that the DDA hire New Moon Visions of Milford to become the DDA marketing consultant.

The total cost for the project is \$49,700 for fiscal year 2011. The DDA will contribute \$46,645 of this while Burns stated he would ask the LDFA to contribute the remaining difference for work provided to them.

Sandra Hornyak from New Moon Visions was present to answer any questions for the Board. Cole expressed the idea of an exclusivity agreement where New Moon Visions does not work for a municipality within 10 miles of Fenton.

Motion by Wesch supported by Saule to approve New Moon Visions to develop a marketing plan for the DDA with a 10-mile exclusivity agreement at a cost not to exceed \$46,645.

MOTION CARRIED, ALL AYES

OLD BUSINESS:

Contract with Dan Burden regarding the Complete Street Project.

Burns contacted Dan Burden to gather a fee for his services to assist the DDA on the Downtown Complete Street Project. Burns informed the board that Burden has an hourly fee of \$295 per hour. Burden offered a cap to his fee at \$6,000, which would be for approximately 20 hours of his time.

Motion by Carpenter, supported by Kasper to approve a contract with Dan Burden for his assistance in the Downtown Complete Street Project at a cost not to exceed \$6,000.

MOTION CARRIED, ALL AYES

Markland thanked the DDA for their recent efforts toward collaboration of consultants with the City.

CLOSED SESSION:

Motion by Osborn, supported by Kasper to enter into a closed session to discuss the purchase of property. MOTION CARRIED, roll call vote: Osborn-yes, Cole-yes, Carpenter-yes, Medich-yes, Henderson-yes, James-yes, Kasper-yes, Saule-yes, Schmidt-yes, Wesch-yes

RECONVENE TO OPEN SESSION:

Carpenter informed the Board that the Little Professor Book Store would be going out of business next week.

Vice Chairman Cole stated that he was resigning as Vice-Chairman of the DDA.

Motion by Osborn, supported by Schmidt to accept Cole's resignation as Vice Chairman.

MOTION CARRIED, SCHMIDT OPPOSED

Cole recommended Saule serve as the Vice Chairman of the DDA. Saule accepted Cole's nomination.

Motion by Kasper, supported by Carpenter to elect Saule as Vice Chairman of the DDA.

MOTION CARRIED, ALL AYES

ADJOURNMENT:

The meeting adjourned at 8:35 p.m.

Respectfully submitted by,

Craig Schmidt
Craig Schmidt, Chairman
Downtown Development Authority

Michael T. Burns
Michael T. Burns, DDA
Executive Director

The Honorable Sue Osborn
Mayor, The City of Fenton, Michigan

co/o Ms. Jenny Naismith
City Clerk, The City of Fenton, Michigan
301 South LeRoy Street
Fenton, Michigan 48430

Dear Mayor Osborn,

Regretfully, due to an expected change of residency, it will not be possible for me to apply for another term on the Fenton Library Board. Accordingly please accept my resignation from the one year interim appointment you granted me effective August 2010.

Thank you for this opportunity to work with this exceptionally talented and dedicated group of citizens. It has been a privilege to participate in the enhancement of this important community resource during this challenging period.

Thank you again.

Respectfully Yours,

 17 July 2010

H.H. Morgan II



CITY OF FENTON

Memorandum

DATE: July 23, 2010
TO: Mayor Osborn and the Fenton City Council
FROM: Jennifer Naismith, City Clerk
RE: Appointment for the Election Commission

As some of you may know, Bob Cooke has chosen to resign his position on the Election Commission after many years of faithful service. We will all miss Bob and the great job he did for us. This being the case, it is necessary for the Council to appoint a replacement for Mr. Cooke on the Commission.

After meeting to discuss the matter, the Election Commission would like to recommend that the Council accept the resignation of Bob Cooke from the Election Commission and appoint Ray Leppert as his replacement on the Commission. Mr. Leppert has worked on elections in the City of Fenton for many years and has a wealth of knowledge to contribute to the running of elections in the City.

FRIENDS OF PUBLIC TRANSPORTATION

P.O. Box 920 • Flint, Michigan 48501 • (810) 766-5273



Dear Friend,

Recently, the Friends of Public Transportation sent you an endorsement letter and form for the upcoming millage *renewal* taking place on August 3, 2010. If you have personally endorsed this letter and sent it back, we thank you. You understand the vital role that public transportation plays in our community-providing opportunities for people from every part of Genesee County-for medical appointments, to going to work , to educational opportunities and entertainment. With the changing economic conditions, the growing number of retirees and the increased cost of fuel, affordable public transportation is a necessity.

This August 3, 2010, voters like yourself will be asked to approve a millage renewal (no new taxes). We hope you will consider endorsing this millage with the inclusion of your name as a supporter for the renewal of the transportation millage. Please sign the enclosed endorsement form and return it either by mail, to P.O. Box 920, Flint, MI., or by fax: (810) 742-2400. Our sincere thanks for your assistance!

The Friends of Public Transportation

**ORGANIZATION MILLAGE ENDORSEMENT
AUTHORIZATION FORM**

We, _____, hereby endorse the Mass Transportation Authority renewal millage vote for 4/10 of one mill on August 3, 2010, which supports retention of the countywide public transportation. This transportation renewal millage will result in no new taxes.

We give permission to the Friends of Public Transportation to use the organization's and/or representative's name in the local media effort up to the Primary election on August 3, 2010.

Name: _____
(Please Print Name)

Name: _____
(Signature of Authorized Agency or Representative)

Title: _____
(Title of Agency Representative)

Address: _____

City/State/Zip code: _____

Phone Number: _____ Fax Number: _____

Email Address: _____

Fax to: (810) 742-2400

**Or Mail to: Friends of Public Transportation
P.O. Box 920, Flint, MI. 48501**