

City of Fenton

301 South Leroy Street • Fenton, Michigan 48430-2196 • (810) 629-2261 • FAX (810) 629-2004

COUNCIL WORK SESSION AGENDA

Tuesday, September 5, 2017

City Hall Conference Room

301 South Leroy Street

7:30 PM


1. Call to Order.
2. Roll Call.
3. Citizen Comments: Request by citizens to speak on specific agenda items.
4. Discussion/Possible Action on Resolution No. 17-15 regarding the IFT Application of CRUST, LLC.
5. Discussion regarding a Food Truck Ordinance/Events.
6. Discussion regarding Amendments to the City Charter.
7. Council Member Comments.
8. Call to the Audience.
9. Adjournment.

IF ACCOMMODATIONS ARE NEEDED DUE TO A DISABILITY, PLEASE CONTACT THE CITY CLERK'S OFFICE.

MEMORANDUM



DATE: August 31, 2017

TO: Lynn Markland, City Manager 

FROM: Michael A. Hart, Assistant City Manager & DDA
Executive Director

RE: CRUST, LLC Industrial Facilities Tax (IFT) Exemption

The City of Fenton in 2016 had determined that it was beneficial to offer an Industrial Facilities Tax (IFT) abatement for the investment by CRUST, LLC in their location at 104 W. Caroline Street. Along with the investment in building expansion, CRUST was spending considerable dollars for personal property. Additionally, the expansion of their facilities will create an additional fifty jobs.

The City Council of Fenton approved the resolution for the IFT application of CRUST, LLC on August 22, 2016, and the City Manager then signed the Industrial Facilities Exemption Agreement on October 31, 2016. The basic parameters for the resolution and following agreement was a minimum investment of \$3,000,000 with \$2,500,000 for real property improvement and \$500,000 for personal property investment such as equipment.

As the project has progressed, the real and personal property expenditures have been close, but are slightly under the \$3,000,000 investment mark as initially provided. The revised target for the total investment is \$2,785,000 with \$2,385,000 for real property improvement and \$400,000 for the personal property investment portion. *Please find the attached resolution amending the resolution as approved by Council on August 22, 2016.*

I recommend that the City Council approve resolution #17-15, a resolution amending the resolution as approved by Council on August 22, 2016, and for the City Manager to have the authority to sign all documents for completion of the CRUST, LLC Industrial Facilities Tax (IFT) abatement package to be submitted to the State of Michigan.

CITY OF FENTON
RESOLUTION NO. _____

RESOLUTION TO APPROVE IFT APPLICATION OF CRUST LLC

At a regular meeting of the City Council of the City of Fenton, Genesee County, Michigan, held in the Fenton City Hall Council Chambers, 301 South Leroy St., in said City, on _____, 2017, at _____ p.m.

PRESENT:

ABSENT:

The following preamble and resolution were offered by Councilperson _____ and supported by Councilperson _____.

WHEREAS, pursuant to PA 198 of 1974, MCL 207.551 et seq., after a duly noticed public hearing held on August 8, 2016, the Fenton City Council by resolution established Industrial Development District No. 2 at a regular meeting on August 8, 2016; and

WHEREAS, Crust LLC has filed an application for an Industrial Facilities Exemption Certificate with respect to a new facility to be acquired and installed within the Industrial Development District No. 2; and

WHEREAS, before acting on said application, the Fenton City Council held a hearing on August 22, 2016, at the Fenton City Hall Council Chambers, 301 South Leroy St., at 7:30 p.m., at which hearing the applicant, the Assessor, a representative of the affected taxing units, and the general public were given notice and were afforded an opportunity to be heard on said application; and

WHEREAS, construction of the facility and installation of new machinery and equipment had not begun earlier than six (6) months before March 14, 2016, the date of acceptance of the application for the Industrial Facilities Exemption Certificate; and

WHEREAS, completion of the facility is calculated to and will at the time of issuance of the certificate have the reasonable likelihood to retain, create or prevent the loss of employment in the City of Fenton; and

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Fenton, after granting this certificate, will not exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of personal and real property thus exempted; and

WHEREAS, on August 22, 2016, the City Council determined that granting of the application was in the best interest of the Applicant, and when an Industrial Facilities Exemption Certificate was issued, it would remain in force for a period of five years after completion; and

WHEREAS, prior to submission of the materials to the State Tax Commission, the City was apprised by the Applicant that new calculations demonstrated that the estimated expenditures of the facility and installation of the new machinery within the Industrial Development District No. 2 were now less than represented in the application.

WHEREAS, the application was amended by letter on August 30, 2017, reflecting expenditures of the new facility and installation of new machinery in the amount of \$2,785,000.00.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Fenton, Genesee County, Michigan, that:

1. The City of Fenton City Council still finds and determines that the granting of the Industrial Facilities Exemption Certificate application considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974, shall not have the effect of substantially impeding the operation of the City of Fenton, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the City of Fenton.
2. The application, as amended, from Crust LLC for an Industrial Facilities Exemption Certificate with respect to a New Facility on the following described parcel of real property situated within the Industrial Development District No. 2 is hereby approved, subject to the parties entering into the attached written agreement:

A parcel of land being a part of the NW 1/4 of Section 36, Town 5 North, Range 6 East, City of Fenton, Genesee County, Michigan, more particularly described as follows:

Part of Lot 7: beginning at the South line of Lot 7 at a point being 3.70 feet West from the SW corner of Lot 7; thence North 29 feet; thence West 4.0 feet; thence South 29 feet along the West line of Lot 7 to the point of beginning and the South 29 feet of Lot 8 and all of Lots 9 & 10, Block 4 and a land laying West of a line beginning at a point on the North line of Lot 11 said point being 3.70 feet West of the NW corner of Lot 11 to a point on the South Line of Lot 12 being point 2.50 West of the SW corner of Lot 12. Being part of "Original Plat of Village of Fentonville"

All described as:

Beginning the SW corner of Block 4; thence N00°12'30" E 149.0 feet; thence S 89°47'30" E 124.0 feet; thence S 00°47'06" W 149 feet; thence N 89°47'30" W 122.50 feet to the Point of Beginning. Being part of "Original Plat of Village of Fentonville".

Contains 0.421 acres of land. Subject to all easements and restrictions of record, if any.

3. The Industrial Facilities Exemption Certificate when issued shall be and remain in force for a period of 5 years after completion. Unless the applicant and the City otherwise agree, there shall be no extension permitted.

YEAS:

NAYS:

ABSENT:

RESOLUTION DECLARED _____.

CERTIFICATION OF CLERK

I, Renee Wilson, City Clerk of the City of Fenton, do hereby certify this to be a true and complete copy of a resolution duly adopted by the City Council of the City of Fenton at a regular meeting thereof on _____.

Date

Renee Wilson, City Clerk

CITY OF FENTON
INDUSTRIAL FACILITIES EXEMPTION AGREEMENT

This Agreement is entered into between City of Fenton, a Michigan municipal corporation, whose address is 301 S. Leroy St, Fenton, MI 48430 (“City”), and Crust LLC, a Michigan corporation, whose address is 115 W. Shiawassee, Fenton MI 48430 (hereinafter “Applicant”) (collectively, the “Parties”).

Whereas, this Agreement is entered into as required and authorized by 1974 PA 198, as amended, and made in connection with an Application for an Industrial Facility Exemption Certificate by the Applicant named below.

Now, therefore, for and in consideration of the granting of an Industrial Facilities Exemption Certificate pursuant to Public Act 198 of 1974, as amended, the Parties agree as follows:

1. **Binding Commitments.** Commitments made by Applicant and Guarantor in this Agreement are binding on Applicant and Guarantor if and only if the City Approves an Industrial Facilities Exemption Application filed by Applicant with the City of Fenton Clerk on March 14, 2016, and later amended by later August 30, 2017 (“Application”) and the Application is approved and a Tax Exemption Certificate is issued by the Department of Treasury, State Tax Commission pursuant to 1974 PA 198, as amended.
2. **Facility.** Applicant and Guarantor agree that the facility for which Applicant has filed the above Application is the addition of new real property and personal property to an existing facility located within the City at 104 West Caroline Street (the “Facility”).
3. **Completion of Improvements.** Applicant and Guarantor agree that the Facility’s real property improvements will be completed by January 1, 2018 and the Facility’s personal property improvements will be completed by January 1, 2018.
4. **Approved Use.** Applicant and Guarantor agree that the real and personal property subject to the Application will be used only for manufacturing or manufacturing systems, and Applicant and Guarantor agree that manufacturing is defined as the substantial transformation of a product.
5. **Information and Reports.** Applicant and Guarantor agree that prior to October of each year and upon reasonable notice at other times, Applicant will supply such information to City as may be necessary for City staff to enable it to prepare a report to the City Board and State regarding Applicant’s compliance with abatement guidelines and the law.

6. **Minimum Investment.** Applicant and Guarantor agree to expend not less than Two Million Seven Hundred Eight-Five Dollars (\$2,785,000) on the improvements that are the subject of the Application named above.
7. **New Jobs.** Applicant and Guarantor agree that if the Tax Exemption Certificate is granted, Applicant will create and hire not less than fifty (50) additional full-time job equivalent positions at the Facility not existing as of the date of the Application by not later than October 30, 2021, and continuing for as long as the Certificate issued pursuant to the Application is in effect.
8. **Retained Jobs.** Applicant and Guarantor agree that Applicant will in addition retain no less than seventy (70) existing full-time job equivalent positions at the Facility as measured from the date of the Application and for as long as the Certificate issued pursuant to the Application is in effect.
9. **City Agreement.** City agrees that so long as the conditions of this Agreement and of the law are fulfilled, it will not seek to revoke the Tax Facility Exemption Certificate issued by the State of Michigan as a result of the above-mentioned Application during the term of that Certificate.
10. **Remedies.** Applicant and Guarantor understand that City may request a reduction in the term of the Tax Exemption Certificate, a revocation of the Tax Exemption Certificate and/or recovery from Applicant and/or Guarantor of the amount of taxes which were abated to the extent that the construction or expansion of the Facility has not been completed, expenditures made, or employment reached or retained as represented by Applicant in the Application. Achievement of the stated conditions in this Agreement shall be reviewed after six (6) years by City, and failure to have met or maintained the conditions may be grounds for revocation of the Tax Facility Exemption Certificate.
 - a. Applicant further agrees to continue to operate its Facility within City for the period of the Tax Exemption Certificate in order to retain the benefits of the Tax Exemption Certificate, unless City consents to Applicant's relocation. Applicant and Guarantor further understand that if Applicant chooses to leave City without obtaining City's permission to relocate or ceases to operate the Facility prior to the end of the term of the Tax Exemption Certificate, City shall have the right to recapture from Applicant and/or Guarantor an amount up to and including the total amount of taxes abated by the Tax Exemption Certificate.
 - b. By execution of this Agreement, it is understood that Applicant's investment in the property and equipment and City's investment in granting of the Tax Exemption Certificate is to encourage economic growth within City. City acknowledges that in some instances, economic conditions may prevent Applicant from complying fully with this Agreement and the terms of the Application. City will give Applicant an opportunity to explain the reasons for any variations from the representations contained in the Application and will evaluate Applicant's situation prior to taking any action.

11. **General Terms.** This Agreement shall be binding upon City and Applicant and Guarantor, and upon their successors and assigns. This Agreement shall be interpreted in accordance with the laws of the State of Michigan. Upon default, the other party shall be liable to the non-defaulting party for the reasonable attorney fees and court costs which may be incurred in enforcing a term or condition of this Agreement. This Agreement represents the entire agreement of the Parties, and replaces any prior oral, written or implied agreement of the Parties. This Agreement may only be amended upon the mutual written agreement of the Parties.
12. **Fees.** By signing below, the parties swear and affirm that no payment of any kind in excess of the fee allowed by PA 198 of 1974, as amended by PA 323 of 1996, has been made or promised in exchange for favorable consideration of an exemption certification application.
13. **Other Agreements.** This Agreement shall supersede the terms and conditions of the Industrial Facilities Exemption Agreement entered into between the parties on October 31, 2016.

Executed in Fenton, Michigan, on the dates written below.

City of Fenton:

Dated: _____, 2017

By: Lynn Markland

Its: City Manager

Applicant:

Crust LLC, a Michigan corporation

Dated: _____, 2017

By: Chad Brennan

Its: _____

CITY OF FENTON
ORDINANCE NO. _____

AMENDMENT TO THE FENTON CODE OF ORDINANCES

An ordinance to amend the City of Fenton Food Vendors Ordinance, which is Chapter 23 of the City of Fenton Code, to add Article III to secure the public health, safety and general welfare of the residents and property owners of the City of Fenton, Genesee County, Michigan, by regulating mobile food vendors within the City, to amend Article II of Chapter 23, and to repeal all ordinances or parts thereof in conflict therewith.

THE CITY OF FENTON, GENESEE COUNTY, MICHIGAN ORDAINS:

Section 1: Chapter 23 of the City of Fenton Code is amended by adding Article III, which shall read as follows:

ARTICLE III: MOBILE FOOD VENDORS

Sec. 23-42. – Findings and Purpose.

It is hereby determined that mobile food vending presents a myriad of regulatory and health concerns in addition to some incompatibilities with the City's established character. Accordingly, authorizing mobile food vendors requires protecting the public health, safety, and general welfare of City of Fenton residents. The provisions enacted in this Article are based upon, but not limited to, the following:

- (a) Public Health. Enforcing health regulations on mobile food vendors can be problematic due to the mobile nature of the business. Mobile food vendors do not provide bathroom facilities for vendor operators or patrons, which raises concerns over health, proper sanitation, and proper waste disposal, especially when in connection with on-site food preparation. When mobile vendors congregate in the same area, the heightened intensity of use can negatively impacts the surrounding area, particularly by increased trash.
- (b) Safety. It is recognized that conducting business within the City as a mobile vendor can have negative land use, public safety, and traffic impacts. The primary purpose of the public right-of-way is for use by vehicular and pedestrian traffic. Mobile vendors operating on public and private streets and sidewalks and public rights-of-way present a potential hazard to motorists, pedestrians, and vendor operators and their patrons. Potential safety hazards may arise from street geometry, traffic circulation patterns, and from differences between motor vehicle and mobile vendor travel speeds. Mobile vendors operating and conducting business on the shoulders of streets or public rights-of-way are susceptible to a heightened degree of accident vulnerability particularly near intersections and driveways or on streets with higher speeds and traffic volumes. Mobile vendors also contribute to vehicular traffic congestion and impact on-street parking

availability. Mobile vendors operating upon or adjacent to public sidewalks impede the clear path of travel for pedestrians. Lack of or diminished space on sidewalks due to vending activities could force pedestrians onto streets and creates particular difficulties for residents with disabilities. Locations of street fixtures further constrain available sidewalk space.

- (c) General Welfare. The aesthetics of mobile food vendors must be regulated to protect the goals and desires of the city, and the presence of such vendors is inconsistent with the City of Fenton's character. Furthermore, mobile food vendors are often established on vacant lots, and can stymie permanent development on such lots. Regulation and monitoring of mobile vendors to ensure safety and compliance with established regulations and tax requirements are problematic due to the temporary and mobile nature of such businesses; and, therefore must be regulated with the requisite specificity to meet the City of Fenton's goals and desires of the city.

Sec. 23-43. – Definitions.

The following definitions apply to this Article:

- (a) "Mobile vending facility" means a cart, structure, vehicle, or other physical establishment within which the primary vending operation takes place and which meets either a mobile food establishment, special transitory food unit, or temporary food establishment as defined under the Michigan Food Law, Public Act 92 of 2000.
- (b) "Vendor" means all persons who sell food from a vending operation or business and all persons who have any interest, financial or otherwise, in the vending operation or business.

Sec. 23-44. – License Requirement to Operate a Mobile Vending Facility.

No Vendor shall operate a mobile vending facility for the purpose of selling food without a license issued by the City and payment of any required fee as established by resolution of the City Council. The City may issue a maximum of three (3) licenses and each license will expire on December, 31 each year.

Sec. 23-45. – License Application Requirements.

Before an application will be reviewed for approval, an applicant must provide to the City Clerk in writing all of the following:

- (a) The applicant's name, date of birth, social security number, permanent address, local address (if applicable).
- (b) Name and address of the employer or parent organization the applicant is representing and copies of credentials or documents verifying that relationship. An applicant is exempt from this requirement if a principal for the organization

being represented has already supplied this information on an application for a license under this article for the same time period.

- (c) A brief description of the nature of the business represented and the goods or services to be sold, and, in the case of products from farms or orchards, whether produced or grown by the applicant.
- (d) Expected days and hours of operation.
- (e) The proposed method of operating a mobile vending facility whether on foot or by motor vehicle, or vending or catering stand.
- (f) A description of the mobile vending facility, together with any license number, vehicle identification number or other adequate means of identification.
- (g) If a mobile vending facility is to be placed upon the property of another, signed written evidence that the applicant has the consent of the legal owner of the property.
- (h) A photograph of the applicant, which picture shall be two inches by two inches, showing of reasonable likeness, the head and shoulders of the applicant in a clear and distinguishing manner and in a form suitable for being embossed or attached to the license to be issued.
- (i) Signature of the applicant authorizing the police department to take fingerprints and conduct a background check of the applicant. Fingerprints shall not be requested or taken from any person under the age of 18 years. The cost for fingerprints and background check as set by the City shall be paid by applicant.
- (j) If a motor vehicle is to be used, the applicant must provide a certified driving record and make a written statement that the applicant has a current valid operator's license and whether or not the applicant has ever had their driving privileges revoked, suspended, or restricted, and the nature of any such revocation, suspension, or restriction.
- (k) A signed, written statement as to whether or not the applicant has ever had any peddlers or other occupational licenses required by this city or any other state or municipal authority revoked, suspended, or denied within three years immediately prior to the date of application and the circumstances of any such revocation, suspension, or denial.
- (l) A copy of a valid current Michigan sales tax license, or, if exempt, a copy of a current exemption certificate, if required for the goods or services sold.
- (m) Proof of a validly issued license from the Genesee County Health Department in accordance with Michigan Food Law, Public Act 92 of 2000.
- (n) Proof of General Comprehensive Liability policy with limits of no less than Two Million Dollars (\$1,000,000) Combined Single Limit coverage issued by an insurer licensed to do business in this state and which names the City as an additional insured; and proof of Public Liability and Property Damage motor vehicle policy with limits of no less than One Million Dollars (\$500,000) issued by an insurer licensed to do business in this state.

Sec. 23-46. – Applicant investigation

- (a) Upon receipt of a completed written application for a license under this Article and the required fees as set by the City Council, the original shall be referred to

the police department for investigation of the applicant. The investigation may include review of any convictions and traffic offenses that have occurred in the past ten years.

- (b) Upon completion of investigation of the applicant, the police department shall make a recommendation of approval or disapproval based on the findings of the investigation to the City Clerk. Any recommendation of disapproval must be for good cause including, but not limited to, unsatisfactory criminal history of convictions for offenses, criminal and/or traffic, directly related to fitness for a license; discovery of facts supporting lack of business responsibility; or any legitimate reason that the applicant presents a risk to the citizens if permitted to engage in mobile food vending.
- (c) The police department recommendation for approval or disapproval shall be made to the clerk's office no later than seven calendar days from the date of the application.
- (d) An honorably discharged member of the armed forces of the United States, as provided in Section 23-4(g), shall contact the police department before mobile food vending within the city's territorial limits to request a "veteran's background check." There will be no fee for this service.

Sec. 23-47. – Exemptions.

The provisions of this Article shall not be construed to apply to the following:

- (a) Home grocery delivery operations in which the customer solicits delivery directly to a customer's home (e.g., Schwan's).
- (b) Persons selling frozen prepackaged/individually wrapped food items (e.g., ice cream) as long as such vendors are present at one location for no more than 10 minutes at a given time.
- (c) Minors under the age of 14 selling, providing, or offering food or beverages for sale at a temporary, nonpermanent location in which proceeds of the sale are kept by the minor.
- (d) Any charitable organization, nonprofit organization, or religious organization as defined in Section 23-3.

Sec. 23-48. – Food Vending Requirements.

Any vendor of a mobile vending facility with a license from the City shall comply with all of the following:

- (a) Comply with all applicable local codes, regulations, or ordinances, including, but not limited to the City's Noise Ordinance and Sign Ordinance.
- (b) Comply with all applicable federal, state, and county regulations.
- (c) If parked on public streets, vendors shall conform to all applicable parking regulations.

- (d) Provide appropriate waste receptacles at the site of the mobile vending facility and the vendor is responsible, at their own expense, to remove all litter, debris, and other waste attributable to the vendor on a daily basis.
- (e) Not use any flashing or blinking lights or strobe lights; all exterior lights over 60 watts shall contain opaque, hood shields to direct the illumination downward.
- (f) Not use loud music, amplification devices, calling out, or any other audible methods to gain attention which causes a disruption or safety hazard as determined by the City.
- (g) Display the license issued by the City in a visible location on the mobile vending facility.
- (h) Not operate on public property within one block of a city-authorized street fair, public festival, farmers market, or event without authorization from the event sponsor.
- (i) Only operate between the hours of 9 a.m. and 9 p.m. within residential areas and between the hours of 7 a.m. and 11 p.m. in commercial areas.
- (j) No mobile vending facility operated on city-controlled property can be left unattended for more than 1 hour.
- (k) The vendor may not represent a license granted under this article as an endorsement by the City.
- (l) The vendor shall not utilize any electrical power without prior written authorization of the power customer.
- (m) No cables, hoses, cords, or any object shall be extended across any public right of way.
- (n) No electrical generators are permitted to be used by a vendor.
- (o) Any mobile vending facility is subject to inspection by any City worker to ensure compliance with this Article.
- (p) Any license issued under this Article is not transferable to any other vendor or mobile vending facility.
- (q) No mobile vending facility can park within 150 feet of an existing brick, and mortar restaurant, as defined in Section 36-28.10, during the hours when such restaurant is open to the public for business.

Sec. 23-49. – Issuance or denial of license.

The clerk's office shall issue a license upon police department approval and payment of the prescribed license fee. In the event of police department disapproval, the clerk's office shall notify the applicant of the denial and the procedures for appeal pursuant to this article.

Sec. 23-50. – Revocation.

The City Clerk shall revoke a license of any vendor who (1) violates any of the requirements of this article; (2) violates any regulation, law, or code of the federal, state, or local government; (3) makes a false statement on their application; or (4) conducts activity in a manner that is adverse to the protection of the public health, safety, and welfare.

Immediately upon revocation, the City Clerk shall provide written notice to the license holder by certified mail to their place of business or residence as indicated on the application. Immediately upon revocation the license shall become null and void.

Sec. 23-51. – Appeals.

Any person aggrieved by denial or revocation of a license may file an appeal with the City Council. The notice of appeal must be filed within 14 days after notice of the denial or revocation has been mailed to the person's last known address. The request must be in writing and must explain the grounds for appeal.

Sec. 23-52. – Enforcement and Penalty.

- (a) Any police officer shall enforce the provisions of this article against any person found to be violating it, and failure to produce a license or information necessary to verify a claimed exemption under this article shall constitute probable cause for enforcement action.
- (b) Violation of this article shall be a civil infraction, and shall be punishable by a civil penalty of \$500.00 for a person's first violation thereof and a penalty of \$500.00 for each violation thereafter.

Section 2: Savings Clause. All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect are saved and may be consummated according to the law enforced when they are commenced.

Section 3: Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a Court of competent jurisdiction, the remainder of the ordinance shall not be affected.

Section 4: Amendment of Article II. Article II, Section 23-36 of Chapter 23 is hereby amended to read as follows:

No person shall operate or engage in the business or occupation of operating any pushcart and/or motor vehicle not regulated under Article III of this Chapter 23 for the purpose of the sale of ice cream, ice cream products or other edible merchandise on the streets, sidewalks or other public places in the city without a license for that purpose from the city issued by the city clerk. A separate license shall be necessary for each vehicle.

Section 5: Repeal of Inconsistent Ordinances. All regulatory provisions contained in other City ordinances that are inconsistent with the provisions of this ordinance are repealed.

Section 6: Effective Date; Publication. This ordinance shall become effective upon publication of a notice in a newspaper circulated in the City, stating the date of the enactment and the effective date of the ordinance, a brief notice as to the subject matter of this ordinance, and such other facts as the City Clerk shall deem pertinent and that a copy of the ordinance is available for public use and inspection at the office of the City Clerk.

At a regular meeting of the City Council held on the ____ day of _____, 2014, it was moved by _____ and supported by _____ that this Ordinance No. _____ be adopted. Motion _____.

Sue Osborn, Mayor

Renee Wilson, City Clerk

I, Renee Wilson, City Clerk of the City of Fenton, hereby certify this to be a true and complete copy of Ordinance No. _____, duly adopted at a regular meeting of the City Council held on the ____ day of _____, 2014.

Renee Wilson, City Clerk